



**PROJECT CHARTER PLAN SHORT
D7 AUTO SERVICE CENTER WEB-APP**

**D7 AUTO SERVICE CENTER
C.M. DELOS REYES AVENUE
GENERAL TRIAS, CAVITE, 4107**

DECEMBER 16, 2022





PROJECT CHARTER

D7 AUTO SERVICE CENTER WEB-APP

Project Authorization

This charter formally introduces and authorizes the D7 Auto Service Center Web-App to be used by the company for the control and the marketing of their business.

The project plan will be created and developed to be submitted and approved by the Project Sponsor. The project plan that will be created will include the following: scope statement; schedule; cost estimate; budget; and provisions for scope, resource, schedule, communications, quality, risk, procurement, and stakeholder management as well as project control. All resources will be assigned by the Project Sponsor.

Project Scope

The purpose of the D7 Auto Service Web-App is to allow the company to have finer control and of the marketing of their business, by utilizing an additional platform such as a web-app. This project aims to integrate the reservation system, statistics, and security in the D7 Auto Service Web-App. The project aims to have and implement a centralized booking and reservation system able to manage bookings for D7 Auto Service Web-App 24/7. One of the scopes of this project is to reach 50% more customers within the first 3 months of launch and deployment of the Web-App. And to provide better customer support by creating a platform that can connect and enable interaction with both the customer and car specialist to communicate. The success of this project will be determined under the completion of features being implemented, or about to be completed, and a fully functional platform for the business.

Project Manager

The project manager, Andre O. Viernes is the designated project manager for the D7 Auto Service Center Project. The responsibilities and task of Mr. Viernes includes the management of all the tasks of the project, scheduling, and communication of the D7 Auto Service Center Project. The coordination of all the resources and requirements needed will be done by Mr. Viernes together with the guidance of their subject course adviser.



Summary Milestone Schedule

The Summary Milestone schedule is presented below on the table figure. As more requirements are defined the schedule made may be modified and changed. Any changes made will be communicated and approved first at status meetings of the project manager.

Summary Milestone Schedule – List key project milestones relative to project start.	
Project Milestone	Target Date (mm/dd/Yyyi)
• Project Start	03/30/2022
• Complete Solution Design	2023
• Planning	03/30/2022
• System Analysis and Design	08/15/2022
• Development	11/26/2022
• Deploy Solution & Maintenance	2023
• Project Complete	2023

Project Budget

The budget for D& Auto Service Center Web-App is to be estimated still and the proper costs and expenditure once audited will be relayed to the necessary personnel with proper documentation.



SPONSOR ACCEPTANCE

Approved by the Project Sponsor:

Date: February 21, 2023

Ms. Ann Sydney Reyes – Simpelo
D7 AUTO SERVICE CENTER OWNER

