

Minutes of the Meeting

Meeting #08 | 26:21 Minutes | May 03, 2023

Attendees:

- Andre Viernes | Project Manager
- Dan Michael Alfaras | Team Leader
- Alyssa Garcia | Team Developer
- John Zenon Coquia | Team Developer Support
- Francesca Erin Camino | Team Secretary
- Team Secretary Support | Darrell Joyce Lazala

Meeting link:

https://asiapacificcollege.sharepoint.com/sites/PROJMANT3MI201MI203/_layouts/15/stream.aspx?id=%2Fsites%2FPROJMANT3MI201MI203%2FShared%20Documents%2FGroup%2001%20Elite%20Four%2FRecordings%2FElite%20four%20%2B%202%20Weekly%20Meeting%2D20230503%5F195720%2DMeeting%20Recording%2Emp4

1:08 | Discussion of documents that need to be signed.

1:55 | Discussion of Scope Management.

2:40 | Editing & uploading files in GitHub.

4:38: | Discussion of WBS.

13:55 | Discussion of what needs to submit for the week.

17:48 | Creation of word document for the document links.

18:25 | Discussion of WBS Dictionary.

24:04 | Discussion of roles.

26:19 | End of discussion.