

Minutes of the Meeting

Meeting #16 | 1:29:36 | May 27, 2023

Attendees:

- Sir Jose Eugenio Quesada | Instructor
- Andre Viernes | Project Manager
- Dan Michael Alfaras | Team Leader
- Alyssa Garcia | Team Developer
- John Zenon Coquia | Team Developer Support
- Francesca Erin Camino | Team Secretary
- Team Secretary Support | Darrell Royce Lazala

Meeting link:

https://asiapacificcollege.sharepoint.com/sites/PROJMANT3MI201MI203/_layouts/15/stream.aspx?id=%2Fsites%2FPROJMANT3MI201MI203%2FShared%20Documents%2FGroup%2001%20Elite%20Four%2FRecordings%2FElite%20four%20%2B%202%20Weekly%20Meeting-20230527_204234-Meeting%20Recording%2Emp4

0:10 | Introduction.

0:25 | Status update regarding to the project's progression and recommendations.

6:09 | Discussion for the future meetings and plans

8:18 | Discussion for the power point presentation for the table contents.

10:17 | Project Manager checks the overall budget project cost.

10:25 | Validation for minutes of meeting template.

17:04 | Discussion and checking for the consolidated.

35:47 | Short break

38: 40 | Question was raised regarding roles.

40:37 | Resumption of team meeting.

42:22 | Project manager asked Team developer support for reconfirmation due to an inaccuracy in budget cost.

45:12 | Project manager revalidated the budget cost and was verified to be reliable.

46:04 | Project manager implements a individual work.

1:02:26 | Team leader noticed an inconsistency regarding the role of members in the paper works.

1:13:25 | Project manager augments the project assumption and project constraints to be consistent.

1:23:46 | Project manager confirms with the team developer support for the concluded and credibility of the budget.

1:29:39 | End of discussion.