



# ZERRIE MACK

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## PROFESSIONAL SUMMARY

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Recreation and sport administration professional with experience supporting youth programs, game day operations, and special events. Background includes high school football officiating, coaching and group leadership in a university summer camp, and coordinating military ceremonies and command events. Earned an M.Ed. in Coaching, Sport, Fitness and Recreation Administration with program design experience focused on camp scheduling, staffing, risk management, and program materials. Strong in scheduling, staff and volunteer coordination, participant safety, parent communication, and clear documentation.

## EXPERIENCE

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Fort Worth Football Officials Association | Fort Worth, TX

**High School Football Official, Pool Official**

*05/2025 - Present*

- Officiated **32 total contests** for the Fort Worth pool, including **2 scrimmages** and **30 JV regular season games** across multiple schools and sites.
- Worked **multiple on-field positions** including **Back Judge** and **Clock Operator**, supporting full crew coverage while maintaining consistent mechanics and communication.
- Attended **preseason rules and mechanics clinics** and **weekly in season meetings** to stay current on NFHS rule changes, points of emphasis, and crew procedures.
- Completed **pre-game field and equipment walkthroughs** before each assignment, checking field conditions, goal posts, chains, clocks, and sideline setup.
- Met with coaches and site administrators pregame to confirm **game format, timing rules, sportsmanship expectations, and emergency procedures**.
- Managed live game flow by **enforcing NFHS rules**, addressing sportsmanship issues early, and supporting crew communication to keep games safe and organized.

University of Texas at Arlington, Department of Kinesiology | Arlington, TX

**Coach and Group Leader, Sports Pathway Summer Camp**

*06/2025 - 07/2025*

- Coached and supervised **22 high school campers** in UTA's Sports Career Pathway Summer Camp, guiding groups through sport stations, classroom sessions, and career talks on the daily itinerary.
- Helped run **2 tournaments** and **8 exhibition games** by supporting scheduling, transitions, rules reminders, and game flow so activities stayed on time.
- Managed **camper safety and behavior** during transitions, lunch, and free time, keeping groups organized and accounted for throughout the day.
- Assisted with **camper check-in and check-out**, verified rosters, and communicated with **parents** during pickup and drop off when questions came up.

Pro Football Focus (PFF) | Remote

**Part Time Data Collector**

*05/2025 - Present*

- Selected for PFF's data collection team after a **competitive training process**, supporting accurate game charting for **NCAA and NFL** contests.
- Chart **player and play level data**, verify game logs, and maintain consistent accuracy to support team and media clients.
- Apply strong football knowledge and attention to detail to flag inconsistencies, confirm corrections, and protect **data integrity**.
- Meet **tight timelines** by completing assigned charting and verification work on schedule while maintaining quality standards.

United States Navy, USN | NORFOLK, VA

**Yeoman 2nd Class (Administrative Specialist)**

*06/2018 - 06/2022*

- **CHARACTER OF SERVICE: HONORABLE**
- Completed administrative support tasks including **document preparation, correspondence drafting**, and recordkeeping with consistent accuracy and on time delivery.

- Supported command leadership by preparing **briefings, reports**, and **presentations** for senior level meetings and conferences.
- Coordinated **personnel assignments**, tracked **training requirements**, and ensured timely submission of evaluations and awards to support unit readiness.
- Maintained **personnel records**, processed leave requests, and coordinated **travel arrangements** for personnel.
- Trained and mentored **junior personnel** on administrative procedures and Navy regulations, improving team efficiency and consistency.

Syigma Network | Fort Worth, TX  
**LOGISTICS TRAINEE MANAGER**  
*12/2014 - 06/2018*

- Maintained accurate **inventory records** through routine cycle counts, variance reconciliation, and documented corrective actions.
- Followed controlled receiving and shipping procedures, verifying load accuracy, condition, and **chain of custody** from dock to dispatch.
- Completed **pre-dispatch vehicle safety inspections**, logged deficiencies, and escalated issues to prevent noncompliant equipment leaving site.
- Created and maintained step by step **SOPs and checklists** for routine tasks to reduce errors and standardize performance across shifts.
- Trained and onboarded **new hires** on procedures, safety requirements, and compliance expectations, then validated readiness through observed performance.

## EDUCATION

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**Bachelor of Science (B.S.)** in Computing Applications Candidate  
 Texas Tech University | Lubbock, TX, US  
*Expected graduation December 2026*

**Master of Education (M.Ed.)** in Coaching, Sport, Recreation, and Fitness Admin  
 Angelo State University | San Angelo, TX  
*May 2025*

**Bachelor of Arts (B.A.)** in Communication & Information Sciences  
 University of Alabama | Tuscaloosa, Alabama  
*December 2023*

## Awards & Honors

- Cum laude

## SKILLS

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| • Game day operations and contest management        | • Youth coaching support and group supervision             |
| • Tournament operations and event logistics         | • Scheduling and staffing for camps and programs           |
| • Volunteer coordination and task assignments       | • Safety, sportsmanship, and risk awareness                |
| • Field and facility walkthroughs, equipment checks | • Roster tracking, check in and check out procedures       |
| • Parent, coach, and site staff communication       | • Sports writing and clear program documentation           |
| • Sports data tracking and basic analysis           | • Microsoft Office and Excel reporting, Outlook scheduling |

## AWARDS

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- Navy “E” Ribbon: Given for excellence in battle efficiency, leadership, and operational readiness.
- Navy and Marine Corps Achievement Medal (2x): Recognized for exceptional performance, dedication, and significant contributions to mission success.
- Good Conduct Medal (2x): Awarded for sustained honorable and faithful service.

## CERTIFICATIONS

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- DoD Secret Security Clearance (Active)