

## PERSONAL DETAILS

- Full Name Nguyen The Trinh (Mr)
- Date of birth 06<sup>th</sup> Oct 1985
- Gender Male
- Marital status Single
- Address Thai Nguyen, Viet Nam
- Telephone +84 (168) 999-1412
- Email trinhnguyenthe@gmail.com
- Current position Developer



## EDUCATION HISTORY

2006-2010	Duy Tan University	Engineer
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## OBJECTIVE

Position requiring innovative, challenging employment that will utilize my education , experienced and professional skills and offer advancement opportunity.

## PROFESSIONAL SUMMARY

- ❖ Have experiences in analyzing requirement and developing software requirement specification document.
- ❖ Have experienced in working with end-user to collect business requirement.
- ❖ Have experienced in working between offshore and onsite team.

- ❖ Knowledge about Software engineering, UML, Systems Analysis and Design
- ❖ Have experienced in testing Web-Application, Window-Application
- ❖ Lotus Notes analysis experience
- ❖ Spoken/Written languages: English, Vietnamese, Japanese
- ❖ Keen to learn, good interpersonal skills.
- ❖ Good at trouble-shooting, keep deadline, stay focused, co-operate and able to perform within a team-oriented atmosphere

## EMPLOYMENT HISTORY

From 01 – 2012 To present	<p>Company: FPT Software – Da Nang Branch</p> <p>Job Title: Developer</p> <p>Job Description:</p> <ul style="list-style-type: none"> <li>▪ Collaborate &amp; communicate with other developers to develop the SharePoint application: GTAX for PETRONAS.</li> <li>▪ Verifying the Software Requirement Specification: giving the question to the BA Team in case of unclear requirement.</li> <li>▪ Design User Interface and develop web parts, user control needed to help other developers to embed in their web page.</li> </ul>
From 10-2010 To 01-2012	<p>Company: FPT Software – Da Nang Branch</p> <p>Job Title: Business Analyst + Developer</p> <p>Job Description: holders hold dual status at the same time:</p> <p>1 – Developer for Vietnam Rubber Group</p> <p>2 – Developer + Tester for Staff Idea System.</p> <ul style="list-style-type: none"> <li>▪ Develop Staff Idea System with development team</li> <li>▪ Analyze change requirement from user and update development document such as SRS, Test Case and Application Verification Form.</li> <li>▪ Collaborate &amp; communicate with other developers to develop the Staff Idea System &amp; Vietnam Rubber Group</li> </ul>
From 12-2010 To 10-2011	<p>Company: FPT Software – Da Nang Branch</p> <p>Job Title: Business Analyst + Tester</p> <p>Job Description:</p>

	<ul style="list-style-type: none"> <li>▪ Elicit requirements using interviews, document analysis, requirements workshops, surveys, site visits, business process descriptions, use cases, scenarios, business analysis, task and workflow analysis.</li> <li>▪ Critically evaluate information gathered from multiple sources, reconcile conflicts, decompose high-level information into details, abstract up from low-level information to a general understanding, and distinguish user requests from the underlying true needs.</li> <li>▪ Communicate and collaborate with external and internal customers to analyze information needs and functional requirements and deliver the following artifacts as needed: (Functional requirements (Business Requirements Document), Use Cases, GUI, Screen and Interface designs)</li> <li>▪ Drive and challenge business units on their assumptions of how they will successfully execute their plans</li> <li>▪ Develop requirements specifications according to standard templates, using natural language.</li> <li>▪ Collaborate with developers and subject matter experts to establish the technical vision and analyze tradeoffs between usability and performance needs.</li> <li>▪ Be the liaison between the business units, technology teams and support teams.</li> <li>▪ Good understanding software process</li> <li>▪ Contribute to the entire software development life cycle from initial business requirements to deployment &amp; production support.</li> <li>▪ Study customer requirement, acceptant criteria, software requirement specification, design, customer constraints on the conduct of test to identify test requirement.</li> <li>▪ Develop test plan user requirement, based on risk, importance/using frequency of requirement/function.</li> <li>▪ Create test case (test condition, scenario, expected result)</li> <li>▪ Review test plan, test case</li> <li>▪ Prioritized test requirements and organized test cases accordingly</li> <li>▪ Conduct test based on test cases and/or test scripts, log defects and create test report.</li> <li>▪ Investigated potential defects and discussed them with developers.</li> <li>▪ Analyze change requirement and update test document</li> </ul>
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	<p>such as test plan, test case, test report...</p> <ul style="list-style-type: none"> <li>▪ Report test results to the project manager participated in business requirements review sessions with the peers and business users</li> </ul>
From 10-2010 To 12-2010	<p>Company: FPT Software – Da Nang Branch Job Title: Business Analyst + Tester Job Description:</p> <ul style="list-style-type: none"> <li>▪ Analysis and design mockup screen for the application.</li> <li>▪ Communicate and collaborate with other developers to develop the application</li> <li>▪ Study requirement and update SRS</li> </ul>
From 05-2010 To 10-2010	<p>Company: FPT Software – Global Note Competition (GNC) Job Title: Business Analyst Job Description:</p> <ul style="list-style-type: none"> <li>▪ Good understanding Lotus Notes</li> <li>▪ Analysis Lotus Notes application and get requirements into one documents which allowing Development Team quickly start develop the same application with other framework.</li> <li>▪ Communicate with development team &amp; test team to find out what is the best solution for the project to reduce effort and cost.</li> <li>▪ Communicate with the customers about change requirements/ relative questions.</li> </ul>
From 03-2010 To 05-2010	<p>Company: FPT Software – Da Nang Branch Job Title: Developer Job Description:</p> <ul style="list-style-type: none"> <li>▪ Develop an application allow user to request a leave of absence via Internet.</li> <li>▪ Communicate with others people in the team to resolve problem while working in the project.</li> </ul>

## PROJECT REFERENCE AND SKILL SET

	Project Name	PETRONAS – Group Tax Portal
	Company	FPT Software
	Client	PETRONAS
	Project size	50 man - month
	Position	Developer

	Responsibilities	<ul style="list-style-type: none"> <li>▪ Verify/ check the requirements (SRS)</li> <li>▪ Design and develop web parts, user control needed to help other developers in the project to embed in their web page.</li> </ul>
	Project Description	<p>Group Tax is an organisation setup to provide tax-related services such as tax planning and management to all PETRONAS OPU's and HCU's. Focal points from OPU's and HCU's frequently refer to Group Tax with queries which are considered advisory work. Besides queries, Group Tax also keeps records of useful information (such as government circulars, tax filing, tips, etc.) which it shares with relevant communities within PETRONAS.</p> <p>As such, this project is to gather requirement for additional functions required on the Tax Portal catering for the business expansion.</p>
	Used Technology	<p>Windows Server 2008 64bit Visual Studio 2010 .NET, C# SharePoint Designer JavaScript, Ajax, etc..</p>
	Operating System	<p>Window XP OS Windows Server 200</p>
From 10-2010 To 01-2012	Project Name	Staff Idea System Vietnam Rubber Group
	Company	FPT Software
	Client	<ol style="list-style-type: none"> <li>1. Ministry of Trade and Industry, Malaysia</li> <li>2. Vietnam Rubber Group</li> </ol>
	Project size	5 man-month
	Position	Developer for Vietnam Rubber Group Tester for Staff Idea System
	Responsibilities	<p>Vietnam Rubber Group</p> <ul style="list-style-type: none"> <li>▪ Communicate and collaborate with team leader to design database which help the system to save data from SharePoint database.</li> <li>▪ Verify/ check the content of requirements (SRS)</li> <li>▪ Develop the application by using Visual</li> </ul>

		<p>Studio 2010, C#</p> <p>Staff Idea System</p> <ul style="list-style-type: none"> <li>▪ Communicate and collaborate with test team to create test case, test report, check list...</li> <li>▪ Report test result to Project Manager</li> <li>▪ Create test plan for the team.</li> <li>▪ Verify the requirements.</li> </ul>
	Project Description	<p>Vietnam Rubber Group</p> <ul style="list-style-type: none"> <li>▪ Build an application for Vietnam Rubber Group Corporation which allows Vietnam Rubber Group's staff can manage report, such as submit sale report to the higher level departments.</li> <li>▪ Help managers can follow the business results.</li> </ul> <p>Staff Idea System</p> <ul style="list-style-type: none"> <li>▪ Build an application for Ministry of Trade and Industry. This application allow user to submit a new idea to improve the style of work. Staff Idea System can follow the status of idea from the beginning to the end.</li> </ul>
	Used Technology	<p>Windows Server 2008 64bit</p> <p>Visual Studio 2010</p> <p>.NET, C#</p> <p>SharePoint Designer</p> <p>Reporting Services</p>
	Operating System	<p>Window XP OS</p> <p>Windows Server 200</p>
From 12-2010 To 10-2011	Project Name	Fan Selector 10 (FS10)
	Company	FPT Software
	Client	Twin City Fan, USA
	Project size	300 man-month
	Position	Business Analyst, Test Leader
	Responsibilities	<ul style="list-style-type: none"> <li>▪ Responsible for 30/142 use cases, 60% of use case are main feature and important to TCF business.</li> <li>▪ Figure out and clean up 50% unclear or missed requirement of system.</li> <li>▪ Study customer requirement and develop SRS (Software requirement specification) based on customer's</li> </ul>

		<p>requirement and Delphi source code of the current software.</p> <ul style="list-style-type: none"> <li>▪ Review and update SRS.</li> <li>▪ Transfer requirement to test team, developer team and Database team.</li> <li>▪ Support and solve issues about business, database structure as well as data migration.</li> <li>▪ Create testing flow to support end user testing.</li> <li>▪ Analyze change request, evaluate the impact of changing to source code, database structure and testing activity</li> <li>▪ Create Unit Test Inspection checklist, create Test case, and create Test report.</li> <li>▪ Perform Unit test inspection for software development projects</li> <li>▪ Conduct functional testing and integration testing based on test case, manage defects, and report to project manager</li> <li>▪ Analyze change requests and update test documents.</li> <li>▪ Training tester and developer on testing.</li> </ul>
	Project Description	<p>Fan Selector 10 (FS10) is a system that is converted from existing FS9 application from Delphi to .Net of Twin city fan. Twin city fan, Ltd (TCF) is an industry leading designer and manufacturer of quality commercial and industrial fans.</p> <p>The primary goal of new Fan Selector 10 system are:</p> <ul style="list-style-type: none"> <li>▪ A simplified, more intuitive interface which makes use of common user interface functions.</li> <li>▪ Increase the appeal and look of the application by enhancing graphics and design.</li> <li>▪ Support the selection process for users in all markets (industrial, commercial).</li> <li>▪ Improved application performance (speed)</li> </ul>

		<ul style="list-style-type: none"> <li>▪ A centralized store for configuration and pricing data so updates can be immediately viewed by all authorized users.</li> <li>▪ Support for future international language needs.</li> <li>▪ ....</li> </ul> <p>FS10 is also able to connect, integrate and work with an external interface called Main frame of Twin City Fan company.</p>
	Used Technology	<ul style="list-style-type: none"> <li>▪ .NET Framework 3.0, 3.5, 4</li> <li>▪ Programming Languages: C#, CSLA</li> <li>▪ Microsoft Visual Studio 2008</li> <li>▪ Microsoft SQL Server 2008</li> <li>▪ Microsoft Visual SourceSafe 2005</li> <li>▪ Tool: Active Report, Embarcadero ER/Studio 8.0</li> </ul>
	Operating System	Window XP OS
From 10-2010 To 12-2010	Project Name	Contract Management System
	Company	FPT Software
	Client	
	Project size	5 men-month
	Position	Developer
	Responsibilities	<ul style="list-style-type: none"> <li>▪ Analysis and design mockup screen for the application.</li> <li>▪ Communicate and collaborate with other developers to develop the application</li> <li>▪ Study requirement and update SRS</li> </ul>
	Project Description	This system provides a set of data entry form, views and reports to help Technology Staff can manage budget planning for projects which will be executed in next Finance Year, cash flow tracking of on-going development/maintenance project, keeping track of contracts and invoices with vendors.
	Used Technology	Windows XP C#, .NET, InfoPath Visual Studio 2008
From 05-2010	Operating System	Windows XP
	Project Name	GNC – Global Notes Competition



To 10-2011	Company	FPT Software
	Client	Monsanto and Deutsche Bank
	Project size	5000 men-month
	Position	Business Analyst
	Responsibilities	Hold the responsibility as business analyst. I am in charge of understanding about business of Lotus Notes application and passing on its business to development team via System Requirement Specification Documents. This document will be used to migrate application from the Lotus Notes to SharePoint 2010 Sites
	Project Description	Full life-cycle project development for the Lotus Notes applications migration to SharePoint 2010 Sites
	Used Technology	SharePoint 2007 C# Lotus Notes 6
From 03-2010 To 05-2010	Operating System	Windows XP
	Project Name	Leave Pro
	Company	FPT Software
	Client	HCD - Human Capital Department
	Project size	5 men-month
	Position	Developer
	Responsibilities	<ul style="list-style-type: none"> <li>▪ Primarily responsible for mockup screen and workflow of the application</li> <li>▪ Communicate and collaborate with other developers to develop the application</li> <li>▪ Unit test</li> <li>▪ Transfer requirements to test team.</li> </ul>
	Project Description	Build an application which help FPT's staff submit a leave via Internet.
	Used Technology	SharePoint 2007 Web Part C#
	Operating System	Windows Server 2003 Windows XP

## INFORMATION TECHNOLOGY SKILLS

Database	Expert level				
	1	2	3	4	5
MS SQL Server				x	
<b>Web Application server</b>					
IIS				x	
<b>Programming</b>					
Lotus Notes		x			
C#				x	
C++				x	
Java			x		
SharePoint				x	
<b>Tools</b>					
Rational Rose					x
VSS					x
MS Visio					x
MS Project				x	
<b>Platform</b>					
Linux	X				
Windows					x

## FOREIGN LANGUAGE

Languages	Expert level				
	1	2	3	4	5
English				x	
Japanese	x				
Vietnamese					x

## REFERENCES

Mr. Thanh Cao Le	Full Name	Cao Le Thanh
	Organization	FPT Software

	Position	Operation Group 5, Division 2 – Division leader
	Address	FPT Building, 1 St., Da Nang industrial park, An Don, An Hai Bac, Son Tra District, Da Nang, Vietnam
	Phone	
	Email	ThanhCL@fsoft.com.vn
Mr. Kien Pham Duc	Full Name	Pham Duc Kien
	Organization	FPT Software – Global Notes Competition
	Position	Team Leader – Business Analyst
	Address	FPT Building, Pham Hung street, Ha Noi, Viet Nam
	Phone	
	Email	Kienpd1@fsoft.com.vn

## EXPECTED SALARY RANGE

1. Current salary: 500\$
2. Expected Salary: 800\$

## HOBBIES

Keen on chess, music, movies, internet and keep my hands in football.

## SIGNATURE

I certify that the information declared above is true to the best of my knowledge and belief.

Da Nang, 28 March 2012

Signature

Nguyen The Trinh