CURRICULUM VITAE

PERSONAL INFORMATION

- Name :   Dang Tuan Anh
- DoB :   29/01/1991
- Address :   No. 35, Tuong Mai, Hoang Mai, HN
- Mobile Phone :   01666 595 097
- E-Mail :   Anhdt.it@gmail.com
- Website: TuấnAnhICT.vn

I. EDUCATION:

- **2008 → 2013:** BK Genetic HN University.

  • International Diploma in Computer Studies.

  • International Higher Diploma in Computer Studies.

- **2009 → 2010:** iSPACE - IT Training College.

  • Certification of Computer's problem Troubleshooter by: iCARE - International Computer Rescue Hospital.

  • Certificate from General Department of Vocational Training.

- **2010→ 2011:** BKACAD – IT Academy.

  • Cisco Certified Network Associate (v4.0)

- **2011 → 2012:** BKACAD – IT Academy.

  • Microsoft Certified IT Professional (Windows Server 2008)

II. SKILLS:

- Good knowledge of computer's hardware, network, software troubleshoot, experience in Setting up / Maintaining / Upgrading PCs, Network (LAN/WAN) and Printers.
- Help and guide users to fix their problems about operating system, computers, laptops, printers, network…
- Manage, maintain and backup database.
- Setup, manage and maintain system running Microsoft Windows, Linux.
- Design Banner, Band roll, Logo, Poster, Brochure…
- Good at Photoshop, Illustrator, Corel Draw and InDesign.
- SEO, manage Forum, Blog, Website, Facebook's Page.
- Translate article, Review technology product.
- English skills: Listen, Spoken, Read, and Written.
- High responsibility, completing the work on schedule, work well under pressure.

III. AWARDS:

- Vietnam's Tech GURU – Certification of expert in Computer hardware 2014 By ASUS and INTEL.

IV. OBJECTIVES:

- To be a good staff.
- Try to learning as much as possible and doing my best in order to accomplish my task.
- To have good opportunities to get promotion in my job.
- Develop my skills with development of company, I want to prove myself.

V. EXPERIENCES:

- **2011 → 2012**

  Position: Technician, Webdeveloper.

  Company: D3plus Consultant and Design JSC.

  - Web design.
  - Design logo, poster, banner, name card...
  - Translate Articles...
  - Manage, design LAN/ WAN network.
  - SEO, Website Optimizer.
  - Manage Hosting server, website.
  - IT Support

- **2012 → 2013**

  Position: Website Administrator, SEOer

  Company: Hoa Nguyen's Long Dress

  - Manage, SEO website.
  - Optimize, add more function to the web.
  - Graphic design for advertising.

- With more than 8 years in helping family, friends, neighbors... fix their problems in computer, network, operating system, printer....

VI. DECLARATION

I here by declare that every statement given by me in this form is true and correct and that I have not willfully suppressed any material fact. I also agree that if any false declaration is made by me, my Contract of Employment with the Company is terminated immediately forthwith notice or payment in lie of notice.

SIGNATURE OF APPLICANT

Hanoi - September, 2014

DANG TUAN ANH