

COMP 4601

Project Report

Project Report: Formatting

- Should be up to 8 pages.
- Single spaced, single column.
- Use 12 pt, Times Roman or Helvetica fonts.
- Figures should have captions and be numbered; e.g., Figure 1. Architecture
- Tables should have captions and be numbered; e.g., Table 1. Requirements
- References should be provided and be numbered; e.g., [1]. They should be sorted lexographically in a separate References section.

Project Report: Sections

- **Abstract:** a 100 word (approximately) description of your project.
- **Introduction:** An overview of your project. Should provide motivation for the project, a problem statement, and a breakdown of the other sections.
- **Background:** Include material that the reader should understand before reading the rest of the paper.

Project Report: Sections

- **Related Work:** Refer to work in the area which is similar; briefly describe it.
- **Methodology (or Approach):** Describe your solution to the problem. You may have multiple subsections here. You would include material such as requirements, architecture, testing for a pure software problem. For projects with data analysis, provide your algorithms and methodology for analyzing performance.

Project Report: Sections

- **Discussion:** Provide a critical review of what you achieved with the project; its strengths and weaknesses. Where did you succeed and where did you fail.
- **Conclusions and Future Work:** The conclusions simply reinforce the principal messages of the paper. Future work indicates what you would do if the project were to continue.

Summary

- The project report is a significant artifact in any project.
- The knowledge/information contained is often the most valuable project output.
- It should reflect your **thinking** on the subject matter.

Don't assume that I value code more than the thought process which is captured in the project report.