

Team Charter

Team Name: Sea Lions

Version: V1

Date: February 10

People and Roles

[list the names of all group members here as well as their role/s in the group]

- Eliana Vitolo - mediator
- Joana Caseiro - communication and organization within the group
- PeiLin Zhang - documenting
- Pija Chmieliauskaite - communication with the partner
- Sheep (Wenhao Chen) - documenting

Purpose

[the main thing that you want to accomplish this semester]

- Develop a website
- Be useful for the partner, make them happy
- Work well as a team

Values

[the social and ethical qualities that you will prioritize]

- Honesty (esp if you use AI - transparency)
- Respect for ourselves, each other and our time
- Responsibility and accountability

Goals

[the concrete outcomes that you would to achieve; preferably measurable]

- Go to every workshop, especially if it includes group work
- Finished, functional, useful, beautiful, visually appealing website
- Have most meetings in person
- Having some idea of what to do before monday

Milestones and Assessment

[the observable evidence that you are making sufficient progress towards your goals]

- Handing in every weekly goal
- Literature Research enough background information
- Create a basic website structure

Strengths and Assets

[what you think your group can do well]

- Good communication

- Effort
- Professionalism

Weaknesses and Risks

[areas where you think your group might struggle]

- We don't have enough IT coding skills to create a website.
- Unpunctuality

Communication Needs

[how you will communicate within your group and with your CL]

- Whatsapp group
 - Pineapple emoji - everyone needs to reply
- No unnecessary meetings
 - Plan meetings ahead
- Communication with the partner - Pija
 - Update the team on the emails
- Update the work we do every week to CL and partner.
- Ask help from CL if we have any problem that we could solve.
- If you do not have time or can not do something TELL US!!!

Conflict Resolution

[strategies to resolve disagreements or other interpersonal problems that arise]



- Chill is the safe word
- Presenting arguments and vote if we can not come to a conclusion