

CV

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CV

- CV is the first thing people will read, if not the only thing
- building a CV is an ongoing project, starting with a professional style/template will save you a lot of time
- CVs should be updated regularly (include an update time in your CV)
- softwares to make them: MS Word, Pages, Latex...
- the filetype to distribute them in: pdf, pdf, pdf.
- pad cautiously...

WHAT TO INCLUDE IN AN ACADEMIC CV

- basic info
- employment
- education
- research interests
- awards and fellowships
- publications
- presentations
- teaching
- research Experience
- service

BASIC INFO

- name
- address
- email
- website

EDUCATION

- time
- place
- program

- non-degree programs
 - summer schools
 - visiting semesters

RESEARCH INTERESTS

- board (e.g. syntax of African languages)
- narrow (e.g. additive particles)
- keep it short

AWARDS AND FELLOWSHIPS

- time
- name of the award (amount)
- funding agency

PUBLICATIONS

- journal publications
- book chapters
- proceedings
- manuscripts

PRESENTATIONS

- peer reviewed conferences
- invited talks
- non peer reviewed conferences/workshops

TEACHING AND RESEARCH EXPERIENCE

- time
- project
- place

SERVICE

- organizing workshops/conferences
- reviewing for journals and conferences

SAMPLES

- the best way to upgrade your CV is to look at other people's CVs
- the best CVs are probably done by people who are on or just off the job market: last year students, new postdocs, new tenure-track professors