# Team Meeting

Date | time 8/24/2018 2:00 PM| Location SignOnSite office

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| |  |  | | --- | --- | | Meeting called by | Construction chat | | Type of meeting | Client meeting | | Facilitator | SignOnSite | | Note taker | Swathi | | Timekeeper | Gregg | | Please read meeting agenda  Please bring questions and supporting documents |

## Agenda Items

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| |  |  |  | | --- | --- | --- | | Topic | Presenter | Time allotted | |
| |  |  |  |  | | --- | --- | --- | --- | |  | Purpose of meeting | Gregg | 5 min | |  | User stories & Use case diagram | Sarvesh & Gregg | 10 min | |  | User interview | Gregg | 10 min | |  | UI design | Sarvesh & Shane | 40 min | |  | IP agreement | Gregg | 5 min | |  | TechLauncher | Team | 10 min | |  | Plan | Team | 10 min | |

## Other Information

User stories

* Any missing bits from the user?
* Thoughts on our choice of MVP?

Use case diagram

* Limitations on our design.

User interview

* How could we ask better questions and how does it benefit the project?

UI design

* Should managers be able to broadcast to users that are currently offsite?
* Is a manager concerned with sending the same message to workers of different sites?

IP

* Clarification?

TL

* Audit 2 next week. Expectations?
* Implementation tips.