



BESTLINK COLLEGE OF THE PHILIPPINES

College of Computer Studies

1071 Brgy. Kaligayahan Quirino Highway, Novaliches, Quezon City



COURSE CODE: PRAC101

Section: BSIT - 4112

COURSE TITLE: OJT / PRACTICUM 1

TERM: 1st Semester, SY 2025-2026

PROFESSOR: MR. EMERSON GELERA

NAME OF STUDENT: TRAYA, JOTHAM KHYLE S.

OJT NARRATIVE REPORT

- A. TOPIC: Virtual Meeting Etiquettes & Virtual Internship Orientation
- B. SPEAKER: MR. MARC TONIDO
- C. DURATION: 2:15 PM – 3:15 PM
- D. SCREENSHOT OF DUTY





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E. REFLECTION

The Virtual Internship orientation was really eye-opening and gave us a good sense of what to expect in the program. We were shown how to properly log in to the portal, which is important since that's where we'll mark our attendance and participate in activities. Learning how to use it early on definitely helps us manage our time and responsibilities better.

They also walked us through the attendance process, which really stresses the value of being on time and accountable skills that aren't just needed for the internship, but also in our future careers. On top of that, the facilitators gave us our group assignments and schedules. Having this information upfront makes it easier to understand how the internship will run and to coordinate smoothly with our groupmates.

Overall, the session was a great reminder of how professionalism, teamwork, and discipline matter even in a virtual setup. It showed me that even if this internship is online, the expectations and responsibilities are just as real as in face-to-face work. I'm excited to collaborate with my group, stick to the schedule, and make the most out of the sessions to grow both personally and professionally.