

# Dongni (Amy) Zhuo

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## EDUCATION

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### University of Washington, Seattle

September 2019 - June 2024

**Major:** Education, Communities, and Organizations & Communication

**GPA:** 3.91/4.00 **Education Major GPA:** 3.95

**Awards:** Robert N Chang Scholarship \$10000, Dean's List Scholar

### Beijing Institute of Technology – Study Abroad Program

January 2021 - June 2021

## RESEARCH EXPERIENCES

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### Research Assistant

May 2022 - Present

*Shanghai Jiao Tong University*, Advisor: Dr. Lingjun Chen

- Impact of Expressive Writing (EW) on Test Anxiety and Academic Performance: A Scoping Review
- Collected 142 studies by keywords and citation searching and selected 23 articles (27 studies) to review.
- Currently synthesized findings indicated EW's positive effects on reducing test anxiety and improving academic performance, with variations influenced by demographic and methodological factors.
- Identified significant gaps in research, including optimal parameters, the long-term impact of EW, and the influence of cultural and educational contexts.
- Proposed future directions for EW research, advocating for standardized methods, longitudinal studies, and the exploration of demographic moderators to enhance intervention efficacy.

### Research Assistant

August 2022 - June 2023

*Peking University*, IPP Lab, Advisor: Dr. Yinyin Zang

- Conducted sentiment analysis on social media post related to mental health to aid in illness prevention.
- Engaged in comprehensive literature reviews to identify a novel research topic within the field of mental health services analysis.
- Extracted a set of relevant keywords from existing literature for effective web scraping.
- Investigated social media platforms with a high incidence of pertinent posts to enhance scraping efficacy.
- Annotated user sentiment in posts to support the training and validation of machine learning models.
- Authored the sections of background research, literature review, and current studies in manuscript.
- Presented the report at the Chinese Psychological Society 2023 Conference.

## WORKING EXPERIENCES

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### Teaching Assistant

October 2023 - Now

*International Friends School*, Bellevue

- Facilitate elementary-level instruction in Mathematics, Chinese, English, Physical Education, and Science.
- Prepare educational materials and conduct group activities to enhance classroom learning.
- Assist in the development of student final projects, including the creation of self-written mythology stories and the production of AI-generated story videos.
- Provide timely feedback to lead teacher, concerning students' social, emotional, behavioral, and academic progress.

### Intern Teacher

June 2023 - August 2023

*Jiefang Primary School*, Changchun

- Served as a substitute teacher for a week of Grade 6 Chinese literature classes.
- Assisted with a Grade 5 class, marking assignments and exams, and offering constructive feedback to both students and the head teacher.
- Observed seasoned educators' classes and participated in curriculum design meetings.
- Coached Grade 5 students in recitation techniques and contributed to the preparation for their performance.

### **Administrative Assistant**

March 2022 – July 2022

*International Friends School, Bellevue*

- Offered administrative support to the Head of School, with tasks including scheduling, document preparation, and overall logistical coordination.
- Designed and produced school promotional materials, including posters and informational content.
- Developed mathematics teaching materials for grades 1-3, including course curriculum and assessments.
- Played a key role in the planning and execution of the school's 2022 Graduation Ceremony.

### **HRBP Intern**

June 2021 - September 2021

*ByteDance, Beijing*

- Conducted daily resume screenings and telephone interviews, optimizing the recruitment process.
- Supported recruitment for 16 senior management positions across education, strategy, and industry research.
- Advanced 7 candidates to the interview stage amidst a challenging regulatory environment that imposed strict limitations on the education and online learning industry.
- Mapped out 7 target companies and departments, establishing a foundation for comprehensive talent mapping and analysis.

## **VOLUNTEER**

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### **Volunteer**

September 2021 - December 2021

*Teach for China*

- Facilitated weekly one-on-one tutoring sessions with elementary school students from underprivileged rural areas, with a focus on enhancing literacy through extracurricular reading, including classics like "The Little Prince" and "Gulliver's Travels".
- Kept track of and reported on the students' living conditions and psychological well-being to ensure a holistic educational approach.
- Advocated for Teach for China, promoting educational equity and raising awareness about social responsibility.

### **ESL Tutor**

September 2021 - December 2021

*Asian Counseling and Referral Center (ACRS)*

- Tutored Asian adult immigrants with daily English in the Seattle area.

### **Project Manager**

July 2021 - August 2021

*International Family Union*

- Led the orchestration and implementation of the IFU 2021 Online Carnival, which successfully garnered an audience exceeding 1,000 virtual participants.
- Focused on bridging information gaps for international students and their parents by providing resources and guidance for navigating life, studies, and social integration in a foreign environment.

## **SKILLS**

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**Languages:** English (GRE: 334), Mandarin (First Language), Cantonese (Fluent)

**Tools:** Microsoft Office Software, Google Workspace, Google Classroom, Adobe PS, Adobe PR, R Studio