

Veliswa Zicina

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LinkedIn: [linkedin.com/in/veliswa-zicina-9b0957378](https://www.linkedin.com/in/veliswa-zicina-9b0957378) | Portfolio: zicnav.netlify.app | GitHub:

github.com/zicnav

Professional Summary

Dynamic Software Developer, Administration Officer, and Project Manager with 14+ years of experience in government, community-based initiatives, and software development. Currently working as a freelance developer. Skilled in stakeholder engagement, team leadership, operational efficiency, and full-stack web development. Proven ability to deliver high-impact projects, train and manage staff, and foster community development. Known for strategic thinking, adaptability, and a strong commitment to continuous learning and innovation.

Professional Experience

Local Electoral Project Manager

Independent Electoral Commission | Alice, EC | 2009 – 2023

- Planned and executed multiple electoral projects across diverse communities, ensuring 100% compliance with IEC protocols.
- Recruited and trained over 500 staff, implementing modular training that increased staff efficiency by 30%.
- Spearheaded community outreach campaigns that boosted voter turnout by 18% in key areas.
- Compiled and presented reports to senior management and stakeholders, influencing regional strategies.

Assistant Project Coordinator

Independent Electoral Commission | Stutterheim, EC | June 2008 – September 2009

- Assisted in project planning and logistics, supporting efficient workflows and operational success.
- Maintained accurate system records and document archives to ensure effective data management.
- Coordinated outreach initiatives and supported community engagement.
- Compiled detailed reports documenting progress and insights for continuous improvement.

Education

Senior Certificate, St. Matthew's High School, 1995

Bachelor of Social Science (Communication) – Incomplete, University of Fort Hare, 2001

Professional Development

- FNB Full Stack Developer Certificate
- PLP Ongoing Software Development Training
- Google Project Management Certificate – Coursera
- Introduction to Agile – Coursera
- Strategic Human Resources Management – School of Governance
- Conflict Analysis – United States Institute of Peace
- Mediating Violent Conflict – United States Institute of Peace
- Mentoring and Coaching – Faranani ETDP Seta
- Facilitation Skills – Faranani ETDP Seta
- 21st Century Soft Skills – Honoris United Universities

Skills

Core Skills: Project Planning, Team Leadership, Community Engagement, Stakeholder Communication

Technical Tools & Languages: HTML5, CSS, JavaScript, MySQL, Node.js, React, Python, MS Project, Asana, Kanban, Microsoft Office

Soft Skills: Conflict Resolution, Public Speaking, Negotiation, Time Management, Adaptability

Activities & Interests

Philanthropy | Literature | Yoga | Travel | Mentorship | Writing

References

Bongani Zwane – Regional Supervisor

Email: Zwaneb@elections.org.za | Phone: 083 759 8062

Thuleka Kholisa – HR Manager

Email: Kholisat@elections.org.za | Phone: 043 709 4200