View: | Profile Screen | (Employee) / (User)

Notes:

(Logo)   Signed in as _____   Logout

HP Tech Systems   [Submit Timesheet][Timesheet History][Taxes][Edit Profile]
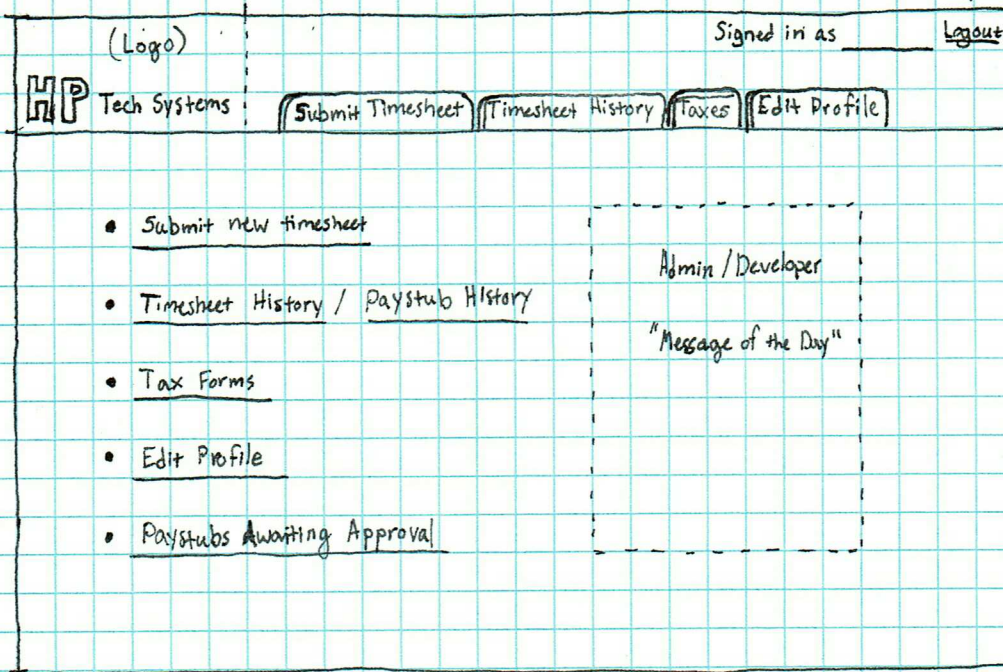
▷ [Unsure if tabs should be used.]

- Submit new timesheet

▷ [~~Submission Progress not present~~]

- Timesheet History / Paystub History

        Admin / Developer

        "Message of the Day"

▷ ["Message of the day" could be a short description of how the website works, or just a space where admins can post announcements/things]

- Tax Forms

- Edit Profile

- Paystubs Awaiting Approval

Links

▷ Logout : Points back to User Log In Screen.

▷ Submit Timesheet Link : Points to submit timesheet page

▷ Timesheet History Link: Points to timesheet history page

▷ Edit Profile : Points to edit profile page

Employee Submitted Timesheet History

▶ [Also will probably look better in table form]

Submission History

▶ Date Submitted, Project ID/Name, Pay Period Dates   (View)
▶ _____ , _____ / _____

:

▶ Viewing a particular submitted timesheet brings up a view identical to the Timesheet Submission Page, only with the image already displayed and info already entered, and the submit button and browsing files removed.

~~Invoice~~ Paystub Review for Employee

Paystub Info in Table Form

Paystub Preview Image

(Confirm)

(Report Problem)

(Back)

View: | Timesheet Submission Page | (Employee)

(Logo/Name) | Work Flow Progress (no nodes lit)   Signed in as ___   Sign Out

Submit Timesheet

Timesheet Info

No file selected: [Browse...]

Timesheet
Image
Here

[Submit]   [Cancel]

▷ [Lots of empty space, image preview might look better on the left]

▷ [There should be a ~~list~~ table representing the current pay period, so that the employee can enter information for the database]

▷ [Do we need dates, or do we just need total hours/rate?]

▷ **Browse Button**: Leads to harddrive directory for timesheet image selection.

▷ **Submit Button**: Takes user back to profile page, and lights node 1 on the workflow progress.

▷ **Cancel**: Takes user back to profile page

Admin Overviews

Admin Summary (Admin Profile Page)

▶ Going to include a view of their options on the page.

Timesheets (Pending)

▶ Employee Name, Project ID (Review)
▶ _____ , _____
▶ _____ , _____
▶ _____ , _____

MOTD

▶ [Info for Timesheets (Pending):
  • Employee Name
  • Project ID/Name
  • Date/Pay Period]

Admin Timesheet Review

(Logo/Name)

[Review Timesheets] [Approval History] [Taxes] [Edit Profile]

Table Representation of Timesheet Data

Small View
of Timesheet
Image
(Downloadable)

Employee Name: _____ , _____
Project ID/Name: _____
Pay Period: _____
Vendor ID/Name: _____

(Approve)   *   (Return)

(Back)

▶ [The downloadable image should be pulling the image from the database]

▶ [If approved, email is sent to the ~~employee~~ vendor with a generated ~~paystub~~ invoice, and once vendor approves the invoice, an email is sent to the employee with a generated paystub]

▶ [When Approve is pressed, confirmation window pops up to confirm button press]

* Return Button links/redirects to another page where more information can be provided on the reason for the return.
Return Page Interface Mockup:

Reason For Return:

(Return)

▶ [Once returned, an email is sent to the employee with the message written by the admin, so that revisions can be made]

▶ [Return cannot be submitted if text field is empty.]

Admin Profile Page

▶ Same as above, but with an altered list of links/tabs

- Review timesheets
- Timesheets Approved
- Edit MOTD
- Tax Forms
- Edit Profile

▶ [Should there be a way for admins to view database information, like list of employees or total money invoices] ← Lets keep that to owner only for now. Admins should still be able to look at a list of past approvals.

Admin Timesheet Approval History

Approval History

▶ Date Approved, Employee, Project ID/Name, Pay Period Dates [View]
▶ _____, _____, _____, _____
.
.
.

▶ [This will probably be/look better in table form]

▶ When you view the a specific timesheet, it's view is identical to the Admin Timesheet Review, just without the Approve and Return buttons.