



CONTACT

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LANGUAGES

Arabic: Mother Tongue
English: Fluent

ZIEN ALHAWSHI

Computer Engineer

WORK EXPERIENCE

Insight Group – Key Account Manager

Feb 2024–Presents

- Manage key client relationships and serve as primary contact.
- Provide regular project updates and resolve client issues promptly.
- Creating the documents for work which related to quotations, acceptance and delivery documents, invoices, and any other required document starting from the request point to the invoice.
- Manage client projects from initiation to completion, ensuring deliverables are met on time and within budget.
- Prepare and present project reports, including quotations, delivery updates, and final invoices.

Beirut Erbil for Potato Products - Technical Sales Support

March 2023–Jan 2024

- Provide essential support to sales supervisors on a daily basis.
- Monitor and analyze sales data to identify trends and opportunities.
- Provide supervisors with daily updates on sales activities and developments.
- Efficiently utilized the Mira sales system for managing sales processes and inventory.
- Managed monthly stock reconciliation using the Mira sales system, ensuring accurate inventory records.
- Assisted the sales team in uploading sales data to the Mira system, ensuring accurate and timely data entry.
- Created accounts and provided training to sales team members on using the Mira system effectively.

Primatree - Staff Writer

2021–2023

- Writing the daily news of the website using the WordPress platform.
- Writing SEO-friendly articles which include How-to articles and tech stories.

Arageek – Editor in chief

2016–2021

- Managing a team of remote writers working in the Tech department.
- Hiring new tech writers to join the tech section of the magazine.
- Writing/Editing tech stories and tech reviews.

EDUCATION

Tishreen University

Bachelor of Computer Engineering 2014 - 202