



RASHI PERIPHERALS PVT. LTD.

JOB OFFER LETTER

15.06.2022

Mr. Rakesh.R
Trivandrum dist
Kerala-695003

Mob: +91 9562266291
Email: rakesh.raveendranathan95@gmail.com

Dear Rakesh. R

With reference to our discussions, we are pleased to confirm, you have been selected to work for RP tech distribution products as Executive-Sales & Marketing for South Kerala under RP tech India, on the terms and conditions mutually discussed and agreed upon.

Your gross emoluments will be Rs. 5,64,093/ p.a (CTC). Please view the annexure for the break up. This payment will be made to you as dictated by the Indian Tax Authorities and is subject to change if the India Tax law changes.

Your probation period will be for six months starting from the date of your joining. However, this period can be cut short or extended based on the individual's performance and at the discretion of the management. At the end of the probation period, provided that your services have been found satisfactory, your appointment will be confirmed, in writing by the company.

You will be posted at our Trivandrum Office and are requested to report for duty on or before 07 July 2022 at 10:00 am. In case you fail to report for duty on this date unless otherwise agreed in written the offer shall stand automatically withdrawn.

The territory mapped for your work will be Trivandrum, Kollam and Pathanamthitta Districts.



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On the day of your joining you are required to submit the following:

1. Relevant copies of Academic /Professional attainments and work experience.
2. Documentary evidence of
 - Date of Birth
 - No Due Certificate
 - Relieving letter
 - Details of last salary
 - Appointment letter of current employer.
3. Proof of evidence on PF & TDS deduction from current employer.
4. Self-attested copies of Aadhar card / PAN.
5. Four passport sizes colored Photographs.

If on verification, at the time of appointment or at a later date it is found that you have furnished wrong information, in such cases your services with the company will be liable to termination.

Please revert with a confirmation as token of your acceptance of the above terms.

With best wishes

Yours truly,

For RP tech India

Biju Thomas

Branch Manager, RP tech India - Trivandrum



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ANNEXURE

Name: **Mr. Rakesh. R**

Designation: Executive-Sales & Marketing

Basic/Month	19,675
HRA/Month	9,837
Special allowance/Month	9,838
Total/Month	37,500
Bonus/year	37,500
Leave Encashment/year	37,500
Emp Cont to PF/year	21,600
Mediclaime (Policy 2 Lac)/year	6,142
Gratuity/year	11,351
Total CTC/year	5,64,093

Deductions on PF Rs.1800/-, Kerala Labour Welfare Fund Rs.20/- ,TDS and Professional Tax as per Govt. rules