

BCCE301 - Industry Supervisor's (IS) assessment on the BICT student working in the organisation

This sheet is used to assess the student's progress on the project. The mark out of 10 represents 10% of the student's total course marks. Additional comments (always appreciated) can be attached on a separate sheet.

	Outcome	5 Very good	4	3	2	1	0 Poor
1	Displays initiative in interpreting project objectives to meet the needs of the organisation	4.5					
2	Progress follows the agreed proposal (or the amended proposal)	5					
3	Displays commitment to project completion	5					
4	Oral communication is effective and appropriate to the organisation	5					
5	Written communication meets the needs of the organisation	5					
6	Attended and prepared for scheduled meetings with the IS; followed up action points as required	4.5					
7	Understands the particular business needs of the organisation	4.5					
8	Professional conduct meets the needs of the organisation	5					
9	Project progress communicated to the IS; obstacles to progress identified/overcome or alternatives suggested	5					
10	Student has adjusted/confirmed the project's final objectives/outcomes in light of halfway progress achieved	5					
	Total = (Sum of scores above/5), rounded - please circle a number →	10					

Student Name

Zilin Li

Student ID

99172142

Organisation Name

OSSIS

Contact

022 3279705

Supervisor Name

Jessica Urquhart

Date

9.10.2020



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9th October 2020

To Whom it May Concern:

Zilin Li has made excellent progress in her project for Ossis. Being the person, whose role will be the most effected by Lynn's project, I am extremely pleased with what I have seen develop in the last few weeks. The programme is taking shape to save alot of time in repeated data inputting and will immediately help the business reduce errors in data from multiple inputs.

At the beginning it took some time to clearly articulate what we wanted, and I was very impressed with Lynn's commitment to completely understand what we were asking for. She took the time to ask the right questions for her to move forward in the right direction.

Lynn has used her own initiative to use the look of our website to influence the look of her programme creating a cohesive looking programme which has been a nice touch. She has been very persistent and shown strong commitment to getting the right information from WorkflowMax which I have been told by many sources is not as straightforward as many other programmes.

I am very happy with Lynn's progress to date and look forward to seeing the final result. If you have any questions, please feel free to contact me.

Regards

A handwritten signature in blue ink, appearing to read 'Jessica Urquhart', with a long horizontal line extending to the right.

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