

BCCE301 Project Approval CHECKLIST

- Attach this document to the project proposal.
- STUDENT – write the page number(s) and paragraph numbers(s) in the provided box below to indicate where they were addressed in your project proposal.
- ACADEMIC SUPERVISOR: check it and give it, together with proposal to David Weir.

STUDENT: Zilin Li

ACADEMIC SUPERVISOR: Amit Sarkar

		Proposal Contains:
pg <u>3</u> par <u>1</u>	<input type="checkbox"/>	Project Name.
pg <u>3</u> par <u>2</u>	<input type="checkbox"/>	A brief background on the company indicating the project's importance.
pg <u>3</u> par <u>3</u>	<input type="checkbox"/>	A short project scope on why the project exists and what it will accomplish.
pg <u>3</u> par <u>4</u>	<input type="checkbox"/>	Clear goal/s of the project. What it will achieve from the organisation's perspective.
pg <u>3</u> par <u>5</u>	<input type="checkbox"/>	Clear outcomes of the project, what are the deliverables for both industry and academic.
pg <u>6</u> par <u>4</u>	<input type="checkbox"/>	Explains the benefits of how the project outcome is of use to the industry.
pg <u>7</u> par <u>4</u>	<input type="checkbox"/>	Identifies benefit to the student's overall learning.
pg <u>7</u> par <u>10</u>	<input type="checkbox"/>	Identifies skills the student has and needs that make the project feasible.
pg <u>5</u> par <u>2</u>	<input type="checkbox"/>	Project hierarchy identifying the key people involved.
pg <u>6</u> par <u>3</u>	<input type="checkbox"/>	How reporting to key people will take place.
pg <u>10</u> par <u>2</u>	<input type="checkbox"/>	Identifies the dates and hours of the project and duration meets CE301 requirements
pg _____ par _____	<input type="checkbox"/>	Identify and put in place processes for any needed relevant ethics clearances. ?
pg _____ par _____	<input type="checkbox"/>	Identify and put in place processes for any needed relevant privacy concerns. ?
pg <u>8</u> par <u>4</u>	<input type="checkbox"/>	Required resources are identified and obtainable.
pg <u>4</u> par _____	<input type="checkbox"/>	Identifies characteristics of project quality and how they will be managed.
pg <u>9</u> par _____	<input type="checkbox"/>	Identifies relevant project risks and that the risks are manageable.
pg <u>7.8</u> par _____	<input type="checkbox"/>	Identifies appropriate methodology that will be researched for the project.
pg <u>12</u> par _____	<input type="checkbox"/>	A breakdown the project by steps or phases.
pg <u>11</u> par _____	<input type="checkbox"/>	A table of time estimates for the project with burndown charts.
pg _____ par _____	<input type="checkbox"/>	A list of references if needed. x
pg <u>7.8</u> par _____	<input type="checkbox"/>	The project is relevant to the field of study.
pg _____ par _____	<input type="checkbox"/>	The project is generating solutions to unfamiliar and sometimes complex problems. ?
pg _____ par _____	<input type="checkbox"/>	The project is in a professional/industry context. ?