BCCE301 - Academic Supervisor's (AS) halfway assessment on the BICT student working in the organisation

At the halfway point, (see full Course Outline notes) this sheet is used to assess the student's progress on the project. The mark out of 10 represents 10% of the student's total course marks. Additional comments (always appreciated) can be attached on a separate sheet.

Outcome		5 Exceptional	4 Very good	3 Good	2 Insufficient	1 Poor	0 No
1	Student created a proposal that clearly identifies a suitable mix of achievable objectives, well laid out, easily read and a professional appearance.	✓					
2	Student has made adequate progress, following stages identified in the proposal - they are following the agreed or amended plan.	✓					
3	Student has maintained effective communication throughout the project's development, keeping Supervisor informed of significant events	✓					
4	Oral communication is effective – student expresses intentions clearly	✓					
5	Written communication is effective – appropriate tone and style throughout	✓					
6	Student initiated/attended all scheduled meetings as and when required by the Supervisor or adequately explained their absence in a timely fashion	✓					
7	Student created, maintained and applied effective quality assurance plan	✓					
8	Student has created, maintained and applied effective risk management plan	✓					
9	Problems/issues (affecting project progress) were identified and effectively communicated to the appropriate person in a timely manner	✓					
10	Student has adjusted/confirmed the project's final objectives/outcomes in light of halfway progress achieved; is asserting control of the project	✓					
	Total = (Sum of scores above/5), rounded - please circle a number →	10 9	8 7	6 5	4 3	2 1	0

(10 circled)

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Supervisor Name   ~~Jessica Urquhart~~ Amit Sarkar   Date

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