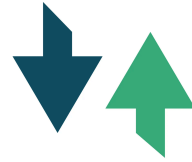


Team Agreement: Celandine



December 6, 2024

Project Timeline

- Start Date: Friday, December 6
- End Date: Tuesday, December 10

Meeting Times

- Saturday (7) - 10-2 am
- Sunday (8) - 1-4 pm
- Monday (9) - 8:30 pm, 5:30 pm
- Tuesday (10) - 7:30 pm

Daily Standups

SCHEDULE

- Saturday (7) - 10 am
- Sunday (8) - 1 pm
- Monday (9) - 8:30 am
- Tuesday (10) - 7:30 am

Check ins

SCHEDULE

- Saturday: After daily standup (immediately post 10 am - in person)
- Sunday: After daily standup (immediately post 1 pm - in person)
- Monday: After daily standup (immediately post 8:30 am - in person), & after 5:30 pm
- Tuesday: After daily standup (*in person*) ****PRESENTATION DAY****

Tasks

1. **Create the GitHub Organization**
2. **Research: Collect information about Cloud Computing (Add findings to the project Repo)**
3. **Write the presentation content**
4. **Presentation: Cover the following: (can change)**
 - Overview
 - Definition
 - Examples (Apple iCloud)
 - How It Works (graphic)
 - Cloud Computing Deployment Models - Public, Private and Hybrid - car graphic
 - Delivery Models - PaaS, IaaS and SaaS - pizza graphic
 - Benefits
 - Real-World Application - give examples (ex: you're building a game & want to host it)
 - Trends - Ethics, Safety, Sustainability
 - Conclusion

Project Repo:

<https://github.com/Zip-Code-Celandine/.CloudComputing>

Roles and Responsibilities

- **Team members: Al and Gabi.**

Slides Creation:

- **Lead:** Gabi
- **Support:** All members contribute to developing the slides.

Team Agreement Policies:

- **Leads:** Gabi and Al
- **Support:** All members collaborate to finalize the policies.

Kanban Board Management:

- **Leads:** Gabi and AI (AI will make)
- **Support:** All members monitor task progress and update their assigned items.
- **Link:** <https://github.com/orgs/Zip-Code-Celandine/projects/1>

Tasks Management

- **Tasks Updates:** Tasks will be regularly updated to reflect their status (to do, in progress, and done)
- **Blocks:** Team members are expected to communicate any blockers during standups or on Discord to ensure prompt resolution. Assistance will be provided on request, and issues may be escalated to instructors if necessary.

Communication Protocol

Channels

- In Person meetings - Gabi's house over the weekend
- Discord: Primary communication platform for daily discussions and quick updates
- Phone: Use for urgent matters that require immediate attention or when Discord is not accessible. Communication options include text messages, phone calls, or Whatsapp.

Availability: Team members should be open to communication during project hours and check messages regularly

Professional Standards

- Communication between team members should always be conducted professionally, without judgment, fostering a positive and collaborative environment

Repositories - Research / Presentation

- **Repositories:** All research information will be organized and managed in a GitHub repository.

- Presentation: Team members are responsible for maintaining regular updates and clearly documenting their contributions.
- Quality Control: Only accurate and complete research findings will be included in the presentation slides.

Standups

- Start with a battery check & be honest!
- Schedule can be changed according to team members availability
- Post your individual standup on this document, being the last person responsible to send it to Raz. (Please communicate with the team about it)