Get T_EXnical The Very Basic T_EXniques of L^eT_EX

Use LATEX to make articles, books, formulas and even slideshows!

Zishan Rahman

King's College London UEL CDT Maker Club Takeover

August 2025

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- Writing your first LATEX document
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- 8 And that's it!



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- PhD student at KCL (started February 2024)
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While LATEX sees greater use in academia, particularly with conference and journal papers (it's especially good for mathematical formulae), it's so vast and flexible that it can effectively be used for most documents, whether you're in academia or not, including books, CVs and even presentations!

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• Multiple reasons!

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- Multiple reasons!
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- Easier to handle bibliographies and citations using BibTEX
- Can handle multiple languages (including right-to-left written ones such as Arabic)

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Setting up an Overleaf account

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- Write a basic LATEX chapter

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Graphs

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- Other complex things

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- Ochanging/Configuring fonts and LATEX document styles

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- Graphs
- Other complex things
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- ATEX for CVs
- Changing/Configuring fonts and LATEX document styles
- Tables, as they are too complex to type out in LATEX; I will show you a tool you can use to design your own tables and convert to LATEX

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To write and compile a LATEX document, you need:

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Overleaf is a remote/online LATEX editing suite, complete with a distribution (a compiler and some packages). LATEX compilers are usually downloaded as part of a larger distribution with many packages (i.e. TEX Live can be over 5GB in size), so using Overleaf takes the burden off of having to download all of that for the sake of this workshop.

Overleaf has an intuitive user interface that should allow you to set up a new LaTeX project and start working right away!

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Before you start working with Overleaf, though, you need to set up an account!

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To do so, you can either:

 Create an account with your own username, email address and password.

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Before you start working with Overleaf, though, you need to set up an account!

To do so, you can either:

- Create an account with your own username, email address and password.
- Log in with your Google account.

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Each Last document (file extension .tex) has a class attached to it. The class declaration is written like so:

This tells the LATEX compiler to format the document in a certain way.

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We'll be using article for this first example, like so:

\documentclass { article }

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```
\documentclass { article }
```

You also need a dedicated space to write your document within. We set it like so (the commands *before* all of this is called the **preamble**):

```
\setminus \mathsf{begin} \{ \mathsf{document} \}
```

 $\ensuremath{\setminus} \mathsf{end} \{\mathsf{document}\}$

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```
\documentclass { article }
```

You also need a dedicated space to write your document within. We set it like so (the commands *before* all of this is called the **preamble**):

```
\begin { document }
\end { document }
```

We can then write anything we want in that document:

```
\documentclass{article}
```

```
\begin{document}
The quick brown fox jumps over the lazy dog. \end{document}
```

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Some basic formatting

I won't go over *everything* to do with formatting text in LATEX, but I *will* go over some of the common formatting options you may use:

```
\textbf{text}
                                         text
\textit{text}
                                         text
\underline{text}
                                   \rightarrow text
\sout{text}
                                   \rightarrow text
\TeX{}
                                   \rightarrow T<sub>F</sub>X
\LaTeX{}
                                        PATEX.
\newline{}
                                   \rightarrow Line break
                                   \rightarrow Line break
//
                                         4<sup>th</sup>
4\textsuperscript{th}
                                         4<sup>th</sup>
4$^{\text{th}}$
```

More on those dollar signs in that last one later!

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A useful thing you can do in LATEX is write comments.

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These don't get passed into the compiler, so you can use them to write, for example, explanations for what certain commands do that you don't want to include in your main text.

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Comments begin with a percentage sign (%) and end at the very end of the line where they began.

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Comments begin with a percentage sign (%) and end at the very end of the line where they began.

For example:

 $\t \mathbb{Bold}$ % This command bolds the text.

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Escaping special symbols

Want to print out a symbol that LATEX uses for it's syntax? Sure, just escape it!

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For example:

Setting your own custom commands

Using \newcommand{cmd}{def} in your preamble, you can define your own commands, for anything from easy shortcuts to larger stuff.

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For example, here's a command this set of slides uses to create big gaps in-between paragraphs:

\newcommand{\biggap}{\newline{}\newline{}}

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```
\newcommand{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\newline}{\n
```

Your new command can also take in data that gets used by it:

```
\newcommand{command}[number_of_arguments]{definition}
```

For example:

 $\verb|\namething{Zishan}| \to \mathsf{My} \ \mathsf{name} \ \mathsf{is} \ \mathsf{Zishan}!$

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Headings

You can also divide your text into chapters, sections, subsections and subsubsections, and LATEX will format them accordingly:

```
\chapter{This is a chapter}
\section{This is a section}
\subsection{This is a subsection}
\subsubsection{This is a subsubsection}
```

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Once you're done, you'll feed back to me on:

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While you type and compile, each time, make notes of any quirks and compilation errors you see and/or get during this time. You *can* try and fix them if you want, but it's neither compulsory nor do I require you to understand them at this time.

Once you're done, you'll feed back to me on:

How the LATEX writing experience was

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- Any quirks you saw in the formatting and/or compilation of your LATEX document

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Once you're done, you'll feed back to me on:

- How the LATEX writing experience was
 - Any quirks you saw in the formatting and/or compilation of your \textit{LTFX} document
 - Any compilation errors and/or warnings you got
 - Optionally, what you wrote about

So... how did you get on?

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• How was it like to write and compile a LATEX document for the first time?

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Beware of quirks!

Unfortunately, just like word processors, LATEX has its own quirks. Be aware that this can happen, but don't let it put you off of using it.

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I'll show you one quirk right now

Beware of quirks!

Unfortunately, just like word processors, LATEX has its own quirks. Be aware that this can happen, but don't let it put you off of using it.

I'll show you one quirk right now:

('' = two backticks)

That's why you're quotes ended up like "this" and not "this". Keep this in mind as you continue working with LATEX.

Zishan Rahman (KCL)

Get TeXnical

A

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Lists

To add a bullet point list into your document, you set up a new itemize environment and add \items to it

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```
\begin{itemize}
      \item I am an item in a list!
      \item I am another item in the same list!
\end{itemize}
```

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```
\begin{itemize}
      \item I am an item in a list!
      \item I am another item in the same list!
\end{itemize}
```

This will render the following list:

- I am an item in a list!
- I am another item in the same list!

Zishan Rahman (KCL)

List exercise

Let's put this to action!

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Spend the next minute or so writing a list of things you like doing.

List exercise

Let's put this to action!

Spend the next minute or so writing a list of things you like doing. Hopefully, no weird stuff should happen (i.e. compilation warnings, errors etc.), but if anything weird *does* happen, make a note of it and get back to me afterwards.

Numbered lists

To have your lists *numbered* instead of bulleted, replace itemize in your list environment with enumerate (in both your begin and end declarations)

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Numbered lists

To have your lists *numbered* instead of bulleted, replace itemize in your list environment with enumerate (in both your begin and end declarations), like so:

```
\begin{enumerate}
      \item I am the first item in the list!
      \item I am the second item in the list!
\end{enumerate}
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\begin{enumerate}
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This will render the following list:

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Numbered list exercise

Now, let's put this into action as well!

Numbered list exercise

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Spend the next few minutes writing either:

- A process described in order (i.e. a recipe, steps for doing something etc.)
- A ranking of anything that won't cause offence (from, e.g., best to worst, tallest to highest etc.)

Numbered list exercise

Now, let's put this into action as well!

Spend the next few minutes writing either:

- A process described in order (i.e. a recipe, steps for doing something etc.)
- A ranking of anything that won't cause offence (from, e.g., best to worst, tallest to highest etc.)

Again, if anything weird happens when you try to compile it, make a note of it and get back to me afterwards. We will be feeding back on both this and the previous list exercise in the next slide.

So... how did you get on?

So... how did you get on?

• Did your LATEX experience change at all?

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- So... how did you get on?
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Feedback on list and numbered list exercises

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- Did your LATEX experience change at all?
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(Very) Basic figures

You start and end a figure like so (notice a pattern here):

```
\begin{figure}[h]
    \textbf{Stuff$\Idots$}
\end{figure}
```

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(Very) Basic figures

You start and end a figure like so (notice a pattern here):

```
\begin{figure}[h]
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\end{figure}
```

Which produces:

Stuff...

Zishan Rahman (KCL)

(Very) Basic figures

You start and end a figure like so (notice a pattern here):

```
\begin{figure}[h]
      \textbf{Stuff$\Idots$}
\end{figure}
```

Which produces:

Stuff...

A figure can be centred using the \centering command within the figure itself:

Stuff...

Figure placement

Notice that h?

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Figure placement

Notice that h? LATEX can place your figure within your document depending on how you want it:

```
[h] \rightarrow As it was placed in the .tex file
```

- $\texttt{[t]} \quad \to \quad \mathsf{Top} \; \mathsf{of} \; \mathsf{page}$
- [b] \rightarrow Bottom of page
- [p] → A separate page for figures (and tables)
 Try placing it as it was placed in the .tex file,
 otherwise place at bottom of page. The above four
- [hb] \rightarrow figure placement options can likewise be combined in multiple ways. [hb] is an example of just one way.

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Captions on figures

```
A figure can also have a \caption{text}:

\begin \{ figure \} [h] \centering \textbf \{ Stuff\} \ldots\} \caption \{ This is stuff! \} \end \{ figure \}

Stuff...
```

Figure: This is stuff!

Labels for figures

You can even use a label{fig:label} to easily refer to it using \ref{fig:label} (like this: 2). Make sure the \label{} is placed after the \caption{}.

Stuff...

Figure: This is stuff!

In articles, you can use \autoref{fig:label} to have the text for that reference render to, for example, "Figure 3".

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One more thing on basic figures

There's just one more thing that a figure can take great advantage of...

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One more thing on basic figures

There's just one more thing that a figure can take great advantage of...

... Images!

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One more thing on basic figures

There's just one more thing that a figure can take great advantage of...

... Images!

To replace our placeholder text (**Stuff**...) in our figure with an image, we will use the graphicsx package.

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A note about packages

LATEX, by itself, is very "bare bones", so for things like images, hyperlinks and other things that are contained in many documents, we often import "packages" that give us additional commands to use.

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LATEX, by itself, is very "bare bones", so for things like images, hyperlinks and other things that are contained in many documents, we often import "packages" that give us additional commands to use.

Importing a package in your LATEX document is as simple as writing \usepackage{package} before your \begin{document} statement, and you usually do **not** need to install the package separately, as it will be included in your LATEX distribution (such as TEX Live and the one that Overleaf uses). That's why they're so huge!

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We'll be using a number of different packages to add things to our LATEX documents, so pay attention and keep your eyes on them!

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Adding an image to our figure

First, add the following statement before your \begin{document} declaration: \usepackage{graphicsx}.

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Adding an image to our figure

First, add the following statement before your \begin{document} declaration: \usepackage{graphicsx}.

Then, replace the placeholder text with your image (either use one of your own or download one from the web), like so:

\includegraphics{your_image}. You don't need to explicitly define its file type; graphicsx accepts most common image types, i.e. PNG, JPG et cetera.

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\includegraphics{your_image}. You don't need to explicitly define its file type; graphicsx accepts most common image types, i.e. PNG, JPG et cetera.

For example, the image placement in Figure 3 was done like so:

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Noticed the [scale=0.13]?

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Noticed the [scale=0.13]? Some LATEX commands come with additional configuration options that can be added within a pair of square brackets before the curly ones.

Zishan Rahman (KCL)

Noticed the [scale=0.13]? Some LATEX commands come with additional configuration options that can be added within a pair of square brackets before the curly ones. The image file I used for Figure 3 is too large to be added to the slide without taking over everything, so I used the scale argument to control its size (it takes a multiplier value which it applies to the image size).

Noticed the [scale=0.13]? Some LATEX commands come with additional configuration options that can be added within a pair of square brackets before the curly ones. The image file I used for Figure 3 is too large to be added to the slide without taking over everything, so I used the scale argument to control its size (it takes a multiplier value which it applies to the image size). If your image is too large, I'd advise you do the same!

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Remember those dollar signs?

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Remember those dollar signs? Those dollar signs put LATEX in **Math mode** for the things within them!

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Remember those dollar signs? Those dollar signs put LATEX in **Math mode** for the things within them!

Math mode is for rendering simple and complex mathematical formulae.

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Remember those dollar signs? Those dollar signs put LATEX in **Math mode** for the things within them!

Math mode is for rendering simple and complex mathematical formulae. For example, $ax^{2} + bx + c = 0$ renders to $ax^{2} + bx + c = 0$. You can use single dollar signs to easily place formulae in math mode "inline" within your paragraphs.

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Remember those dollar signs? Those dollar signs put LATEX in **Math mode** for the things within them!

Math mode is for rendering simple and complex mathematical formulae. For example, $ax^2 + bx + c = 0$ renders to $ax^2 + bx + c = 0$. You can use single dollar signs to easily place formulae in math mode "inline" within your paragraphs.

To create *dedicated* math mode placements, you can use double dollar signs (\$\$) at both ends.

For example, $\frac{2} + bx + c = 0$ produces the following:

$$ax^2 + bx + c = 0$$

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Math mode - continued

You can also define a dedicated maths environment as you'd define (e.g.) a document, which will require the mathtools package:

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Math mode - continued

You can also define a dedicated maths environment as you'd define (e.g.) a document, which will require the mathtools package:

This will produce:

$$ax^2 + bx + c = 0$$

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LATEX allows you to use special symbols using dedicated commands.

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LATEX allows you to use special symbols using dedicated commands. For example, instead of having to fetch out the "therefore" symbol from the web and copy-pasting it into your document (or entering a Unicode value), you can type in \$\therefore\$ and LATEX will render it easily: ...

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```
\begin { math }
           8 + 9 = 17 \setminus \text{newline}
           \therefore 17 - 9 = 8
\end{math}
8 + 9 = 17
17 - 9 = 8
```

LATEX allows you to use special symbols using dedicated commands. For example, instead of having to fetch out the "therefore" symbol from the web and copy-pasting it into your document (or entering a Unicode value), you can type in \$\therefore\$ and LATEX will render it easily: ... You can then use it within your formulae. For example:

```
\begin{math} 8 + 9 = 17 \setminus newline \therefore 17 - 9 = 8 \setminus math \\ 8 + 9 = 17 \\ \therefore 17 - 9 = 8 \setminus math \\ 17 - 9 = 8 \setminus math
```

Some symbols can also be entered in *normal* mode (for typing text). For example, \copyright renders to (C), in both normal and math mode.

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Verbatim Environments

Notice the different styles of text throughout this presentation for certain words and characters?

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this?

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Verbatim Environments

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this?

Sometimes, you want to print certain characters and words as they are without any of LATEX's formatting.

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Verbatim Environments

Notice the different styles of text throughout this presentation for certain words and characters? Like

this?

Sometimes, you want to print certain characters and words *as* they are without any of LATEX's formatting. To do that *inline*, use the \verb|| command (note the vertical bars we use instead of curly braces here; use math mode to type in the bars).

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Verbatim Environments

Notice the different styles of text throughout this presentation for certain words and characters? Like

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Sometimes, you want to print certain characters and words as they are without any of LATEX's formatting. To do that inline, use the \verb|| command (note the vertical bars we use instead of curly braces here; use math mode to type in the bars). Verbatim environments are also useful for code samples, for which we need a dedicated lstlisting environment from the listings package (which you create just as you'd create documents, dedicated math environments et cetera).

Zishan Rahman (KCL)

Verbatim Environments

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Sometimes, you want to print certain characters and words as they are without any of LATEX's formatting. To do that inline, use the \verb|| command (note the vertical bars we use instead of curly braces here; use math mode to type in the bars). Verbatim environments are also useful for code samples, for which we need a dedicated lstlisting environment from the listings package (which you create just as you'd create documents, dedicated math environments et cetera). Syntax highlighting for most programming languages is supported here (i.e.

\begin{lstlisting}[language=Python]), with extensive configuration and customisability options for languages not supported out-of-the-box.

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A *tiny* bit on BibT_EX

See those citations on Wikipedia articles?

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A *tiny* bit on BibT_EX

See those citations on Wikipedia articles? You can do the same thing in LATEX using BibTEX!

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A tiny bit on BibTEX

See those citations on Wikipedia articles? You can do the same thing in LATEX using BibTEX!

BibTeX uses its own file with extension .bib. Create one such file in your Overleaf project (ideally, for this workshop, in the same folder as your main .tex file). Call it, for example, references.bib.

A tiny bit on BibTEX

See those citations on Wikipedia articles? You can do the same thing in \LaTeX using BibTEX!

BibTEX uses its own file with extension .bib. Create one such file in your Overleaf project (ideally, for this workshop, in the same folder as your main .tex file). Call it, for example, references.bib.

Then, import the natbib package (biber is another citation package; we'll use natbib for this workshop):

\usepackage[square,sort,comma,numbers]{natbib}.

A tiny bit on BibTEX

See those citations on Wikipedia articles? You can do the same thing in LATEX using BibTEX!

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Then, import the natbib package (biber is another citation package; we'll use natbib for this workshop):

\usepackage[square,sort,comma,numbers]{natbib}.

Before you end your document, point BibTEX to your file. After your text, it will generate a bibliography containing your citations:

```
\bibliographystyle { plain } \bibliography { references }
```

Types of BibTEX entries include article (for journals), book, manual and inproceedings (for conference proceedings). There's also a catch-all misc type (used in the next slide) for entries that don't quite fit into the standard categories.

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Your bibliography

BibT_EX files consist of one or more entries in *this* form:

```
 \begin{aligned} &\text{@misc} \{ \, \text{entryid} \,\,, \\ &\text{year} \,=\, \{ \, 2025 \} \,, \\ &\text{title} \,=\, \{ \, \{ \, \text{Get TeXNical} \} \} \,, \\ &\text{author} \,=\, \{ \, \{ \, \text{Rahman} \,,\,\, \, \text{Zishan} \,\} \} \,, \\ &\text{howpublished} \,=\, \{ \, \, \text{url} \, \{ \, \text{https:} \, / \, / \, \text{www.example.com} \} \} \,, \\ & \} \end{aligned}
```

The \url{} command does as explained (when printing the link, it embeds the URL so it can be clicked on and opened). For it to work properly, add \usepackage{hyperref} to your preamble.

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```
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The \url{} command does as explained (when printing the link, it embeds the URL so it can be clicked on and opened). For it to work properly, add \usepackage{hyperref} to your preamble. To cite the resource, use the \cite{id} command (e.g. \cite{entryid}). A number enclosed with square brackets will appear right where you made your citation (like this[1]). Your bibliography at the end will show what you cited next to that number.

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Title and Table of Contents

Every book needs a title, author, publication date and list of chapters. The title, author and date you define in your **preamble**, like so:

```
\label{eq:continuous_title_Get TeX{nical}} $$ \left\{ \text{Suthor} \left\{ \text{Zishan Rahman} \right\} \right\} $$ $$ \left\{ 2025 \right\} $$
```

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Title and Table of Contents

Every book needs a title, author, publication date and list of chapters. The title, author and date you define in your **preamble**, like so:

```
\title { Get \TeX { nical } } \author { Zishan Rahman } \date { 2025 }
```

As for *making* the title and table of contents show up on your LATEX document, that couldn't be any simpler.

Zishan Rahman (KCL)

Title and Table of Contents

Every book needs a title, author, publication date and list of chapters. The title, author and date you define in your **preamble**, like so:

```
\title { Get \TeX { nical } } \author { Zishan Rahman } \date { 2025 }
```

As for *making* the title and table of contents show up on your LATEX document, that couldn't be any simpler. As soon as you begin your document:

```
\maketitle
\tableofcontents
```

There are similar commands for glossaries and indexes (which we're not covering how to make today): \makeglossary and \makeindex.

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Time to do some (very basic and not very guided) research!

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Time to do some (very basic and not very guided) research!

Write about a topic that interests you so much you want to research into it.

Zishan Rahman (KCL) Get TeXnical August 2025 45 / 53

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Research articles are typically quite long and wordy, but for this exercise, I only need you to write a paragraph or two.

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Research articles are typically quite long and wordy, but for this exercise, I only need you to write a paragraph or two. Although your "article" will be short, give it a title and put yourself down as an author. A table of contents wouldn't hurt either.

Zishan Rahman (KCL)

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August 2025

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So... how did you get on?

• How did you find making and citing BibTEX citations?

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So... how did you get on?

- How did you find making and citing BibTEX citations?
- Did the LATEX compiler format them nicely?

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So... how did you get on?

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- Did the LATEX compiler format them nicely?
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So... how did you get on?

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- Introductions
- Set Up
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- 4 Lists, Figures, Packages and Images
- Math Mode, Special Characters and Verbatim Environments
- Basic BibTEX
- Beamer for Presentations
- 8 And that's it



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You might notice it looks a bit *plain*. That's why you can use one of Beamer's built-in *themes* to add a bit more style to your slides. I use the "Madrid" theme, like so (in the preamble, after the document class declaration): \usetheme{Madrid}

Within your singular document, Beamer works with multiple "frames", each of which connote 1 slide, including any pauses in-between (if there are any).

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As I've demonstrated here, figures, math mode, verbatim environments and links can easily be embedded into your slide, and you'd do that just as you would in an article (for verbatim environments, start your frame like so: \begin{frame}[fragile]).

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To add a pause to your Beamer frame couldn't be any simpler: \pause

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Your first Beamer slide (well, frame)

Set up your frame as described in the previous slide, then within that frame, put in:

```
\frametitle \{My first frame\}
This is text in a frame! \pause
I just paused my slide! \pause
Did you know you could use \verb |\ href \{URL\} \{ text\} |
to embed hyperlinks into text? \pause
\href \{ https://www.example.com\} \{ Like this!\}
```

Don't forget to start your frame with \begin{frame}[fragile] so you don't get compilation errors when trying to use \verb!

The results are in the next slide.

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This is text in a frame!

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This is text in a frame! I just paused my slide!

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TEX StackExchange forum

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- Overleaf's own LATEX tutorials (they're how I learnt LATEX back then)

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