

## Overview

### What is Time Entry?

The Cayenta Time Entry module (TE), also known as Remote Time Entry, is a separate Java based module, compatible with the Payroll (PA) and Human Resources (HR) modules. Time Entry is a front-end tool for individual employees to enter their own timesheets, get them approved using Multi-Level Approval, and uploaded into Payroll without having to enter the data more than once. This works under the security and business proves constraints that the company chooses to enforce. The major components of the subsystem are configuration, maintenance, timesheet entry, timesheet approval, and payroll upload.

Screen	Location
Earning codes maintenance	Time entry/time entry setup/earning codes maintenance