

Siemens TRSP Depot Maintenance  
Document Management System

*U s e r   G u i d e*  
*a n d*  
*D i c t i o n a r y   o f   T e r m s*





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# Document Management System User Guide

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## Introduction to DMS

The Document Management System (DMS) is a resource of all required documentation for Thameslink Rolling Stock Project's two rain maintenance depots at Hornsey and Three Bridges.

It has been compiled and organised from documents provided by contractors, sub-contractors and suppliers about the build and the operation and maintenance of the train care depots.

DMS is divided into the two depots. Each depot's information is categorised under either Build or O&M headings.

Folders for specific buildings, sidings and for the depot site-wide allow quick search for a specific document among thousands.

Files have been categorised and named to facilitate rapid search for the information you need.

Files are grouped by depot, location, type of document and type of information contained.

The structure of DMS is as simple as possible, to require the fewest clicks for access to the information you need.

It is designed for future scaling as information is updated or added. The following pages explain how to use DMS easily and quickly.

## Using DMS

Whether you are looking for historic information about depot construction, for current reporting or O&M documents, DMS is easily navigated to the specific document required.

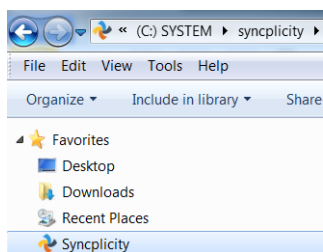
You may be used to working from documents as provided by contractor firms, which contain multiple nested folders and zip files one inside another, needing a reference guide to find a file (the names of documents don't tell us much from a Siemens perspective).

We have changed this to make your job easier, putting a short form of the document's contents into its title.

While getting used to searching DMS, use the [Dictionary of Terms](#).

## Access to DMS

Access is read-only and obtained by permission of the resource owner, who will send a link to share the files via Syncplicity. If Syncplicity is installed on your laptop, click the icon in Windows Explorer's Favourites List:



To install on your laptop or to use DMS with smartphone, install Syncplicity from MyIT:

<https://siemens.service-now.com/myIT/>

## DMS Structure

### Folder categories

All folder and file names begin with the letters for their depot: either HE (Hornsey) or TB (Three Bridges). There are two master folders, one per depot, called DMS-HE & DMS-TB. These are each divided into

**Build:** fixed historic records (e.g. build drawings, installation certificates).

**O&M:** ongoing reference (training materials; installation, operation and maintenance manuals; familiarisation and data sheets; specifications and schedules).

DMS			
Hornsey depot		Three Bridges depot	
Build	O&M	Build	O&M

**Build** breaks down into three types of information:

Construction Assurances      Design Documents      Health and Safety Files

Thus, the three **Build** folders for Hornsey are named as below:

Folder name	HEBCA	HEBD	HEBHSF
Contains	Hornsey – Construction Assurances	Hornsey – Design Documents	Hornsey – Health and Safety Files

The **Build** folders for Three Bridges are in the same format:

Folder name	TBBCA	TBBD	TBBHSF
Contains	Three Bridges – Construction Assurances	Three Bridges – Design Documents	Three Bridges – Health and Safety Files

**O&M** is divided between locations, with a single folder for maintenance and fault reporting. Within each location folder are Installation, Operation, Maintenance and Training materials.

Hornsey O&M folders:		Three Bridges O&M folders:	
<u>AIF</u>	<u>Automated Inspection Facility</u>	<u>AIF</u>	<u>Automated Inspection Facility</u>
<u>BDR</u>	<u>Bogie Drops</u>	<u>BDR</u>	<u>Bogie Drops</u>
<u>BMS</u>	<u>Building Management System</u>	<u>BMS</u>	<u>Building Management System</u>
<u>CET CWM CLE</u>	<u>Controlled Emission Toilet, Carriage Wash Machine, Cleaners' Store</u>	<u>CET CWM CLE</u>	<u>Controlled Emission Toilet, Carriage Wash Machine, Cleaners' Store</u>
<u>EXT</u>	<u>External (Sitewide except sidings and buildings)</u>	<u>EXT</u>	<u>External (Sitewide except sidings and buildings)</u>
<u>MAINT</u>	<u>Pre-planned maintenance &amp; fault repairs</u>	<u>MAINT</u>	<u>Pre-planned maintenance &amp; fault repairs</u>
<u>MFB</u>	<u>Maintenance Facility Building</u>	<u>MFB</u>	<u>Maintenance Facility Building</u>
<u>SBT</u>	<u>Siemens Building Technologies</u>	<u>SBT</u>	<u>Siemens Building Technologies</u>
<u>SID</u>	<u>Sidings</u>	<u>SID</u>	<u>Sidings</u>
<u>UB</u>	<u>Utilities Building</u>	<u>UB</u>	<u>Utilities Building</u>
<u>UFC</u>	<u>Under Frame Cleaning Building</u>	<u>UFC</u>	<u>Under Frame Cleaning Building</u>
		<u>WHL</u>	<u>Wheel Lathe Building</u>
		<u>WWS</u>	<u>Williams Way Substation</u>

## Filenames

Contracting firms used internal references to name their files, such as job and drawing numbers. Original filename can be found in drawing legend or document header and if the PDF was created by conversion (not scanned), it is also searchable by this code, if necessary.

DMS file names summarise the contents of documents.

Examples:

- (1) Original filename: 36581-HOR-NGB-DRW-ME-1163\_1164\_1165(27.10.2015).dwg  
New filename: HEBD-UFC PLT ABD MAE Servs.pdf

comprised of

<u>Depot/doc type</u>	<u>location</u>	<u>version</u>	<u>equipment type</u>
HE Build Design Doc	UFC & Plant	As Built (Final version),	Mechanical & Electrical Services

stored in	Hornsey ->	Build ->	Design Docs ->	UFC ->
	\\DMS-HE\	HEB\	HEBD\	HEBD-UFC\

- (2) Original filename: UA003744-ALW-DRG-AR-HOR0006.pdf  
New filename: HEBD-MFB ABD CRAD GA Elev.pdf

comprised of:

<u>Depot/doc type</u>	<u>location</u>	<u>version</u>	<u>installation type</u>	<u>info type</u>	<u>detail</u>
Hornsey, Build, Design Doc	MFB	As Built (Final version),	Crawford Doors	General Arrangement	Elevations

stored in	Hornsey ->	Build ->	Design Docs ->	MFB ->
	\\DMS-HE\	HEB\	HEBD\	HEBD-MFB\

The abbreviations take a little getting used to, but they pack a lot of information into a folder or file name, helping you find what you need more quickly.

File names contain depot, location, equipment/installation type and identifying detail, e.g. :

<b>TBBD-</b>	<b>MFB</b>	<b>ELEC</b>	<b>TracTrol</b>	<b>Shore Supply.pdf</b>
TB Build Design Doc	MFB	Electrical Installation	Traction Trolley	Further information

Filename abbreviations have two functions: filename shortened to avoid Windows error with long path/file-name. (100s of VFL documents previously unopenable) and, once familiarised with abbreviations, file contents are clear at a glance. This example tells the user what they need to know about the file before opening it:

<b>TBHSF-</b>	<b>CofC</b>	<b>SBT</b>	<b>FAS</b>	<b>VocAl CtrlInEq</b>	<b>E100</b>	<b>.pdf</b>
Three Bridges Health & Safety	Certificate of Compliance	Siemens Building Technologies	Fire and Security	Voice Alarm & Control and Indicating Equipment	Model	Filetype









### Understanding filenames at a glance

Filenames appear strange at first but users quickly get used to the abbreviations they need for browsing to a specific file.

In the example below, the file prefix 'TBOM-WWS' means files listed are for

**Three Bridges – Operation and Maintenance – Williams Way Substation**

All abbreviations used are in the Dictionary of Terms.

 TBOM-WWS CMS Mita GRP OM Manual.pdf  
 TBOM-WWS Denso seal 16A DS.pdf  
 TBOM-WWS EPO OM Manual.pdf  
 TBOM-WWS FAS AlgoTec 6300 Fire Ctrl INST Manual.pdf  
 TBOM-WWS FAS AlgoTec 6300 Fire Ctrl OM Manual.pdf  
 TBOM-WWS FCG\_Gate OM Manual.pdf

CMS (Cable Management System)  
DS (Data sheet)  
FAS (Fire and Security)  
EPO (Emergency Power Off)  
INST (Installation)  
FCG (Fencing)

### Naming new folders and files

As in the examples on the previous page, new files should be named following the established formula. The following filename can be broken down into its parts:

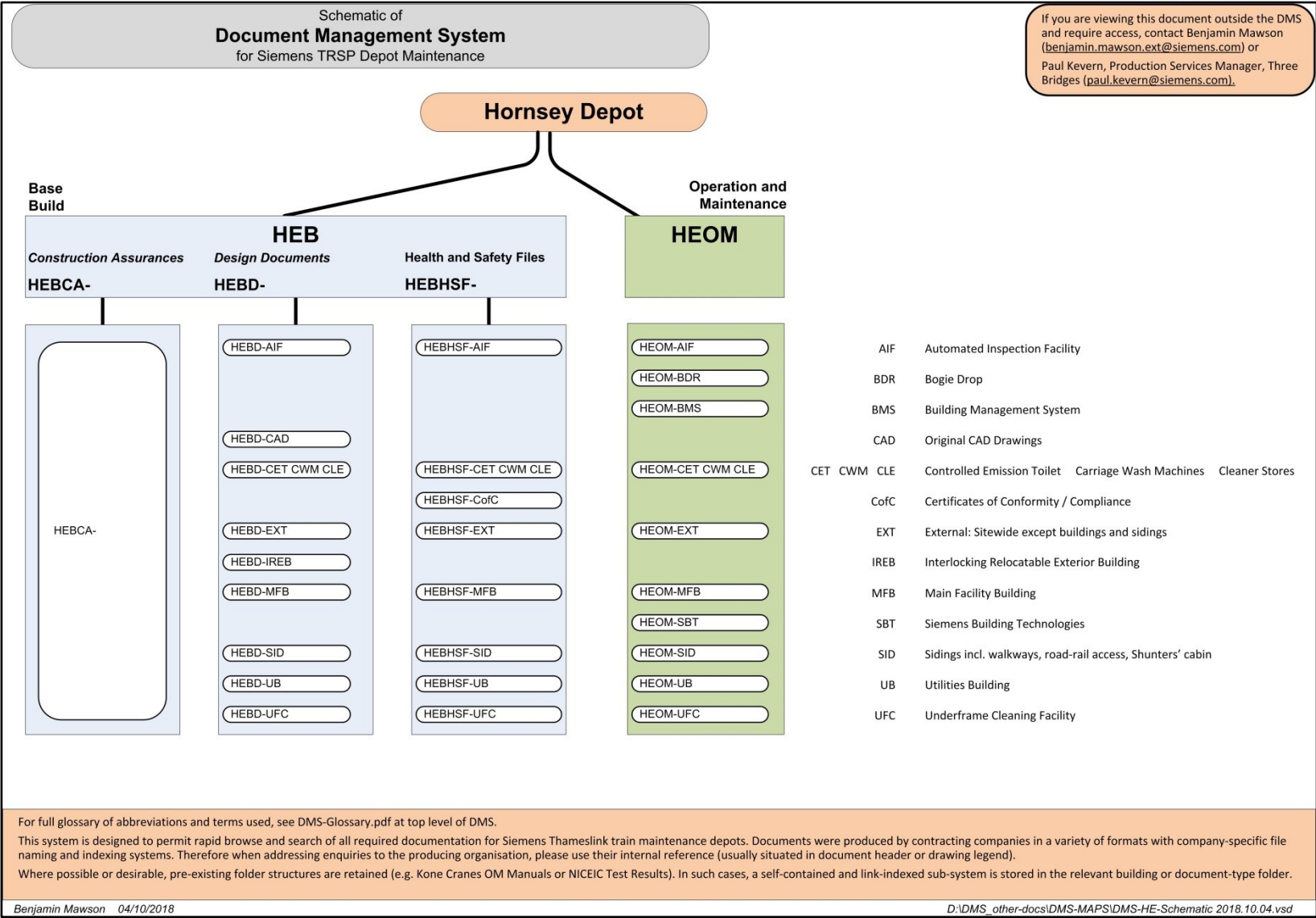
**TBBD-MFB ELEC TracTrol Shore Supply.pdf**

Depot	Build / O&M	Design / HSF etc.	Building / Location	Category	Specific equipment	Further detail	File extension
TB	- Build	- Design doc	MFB	Electrical	Traction Trolley	Shore Supply	.pdf

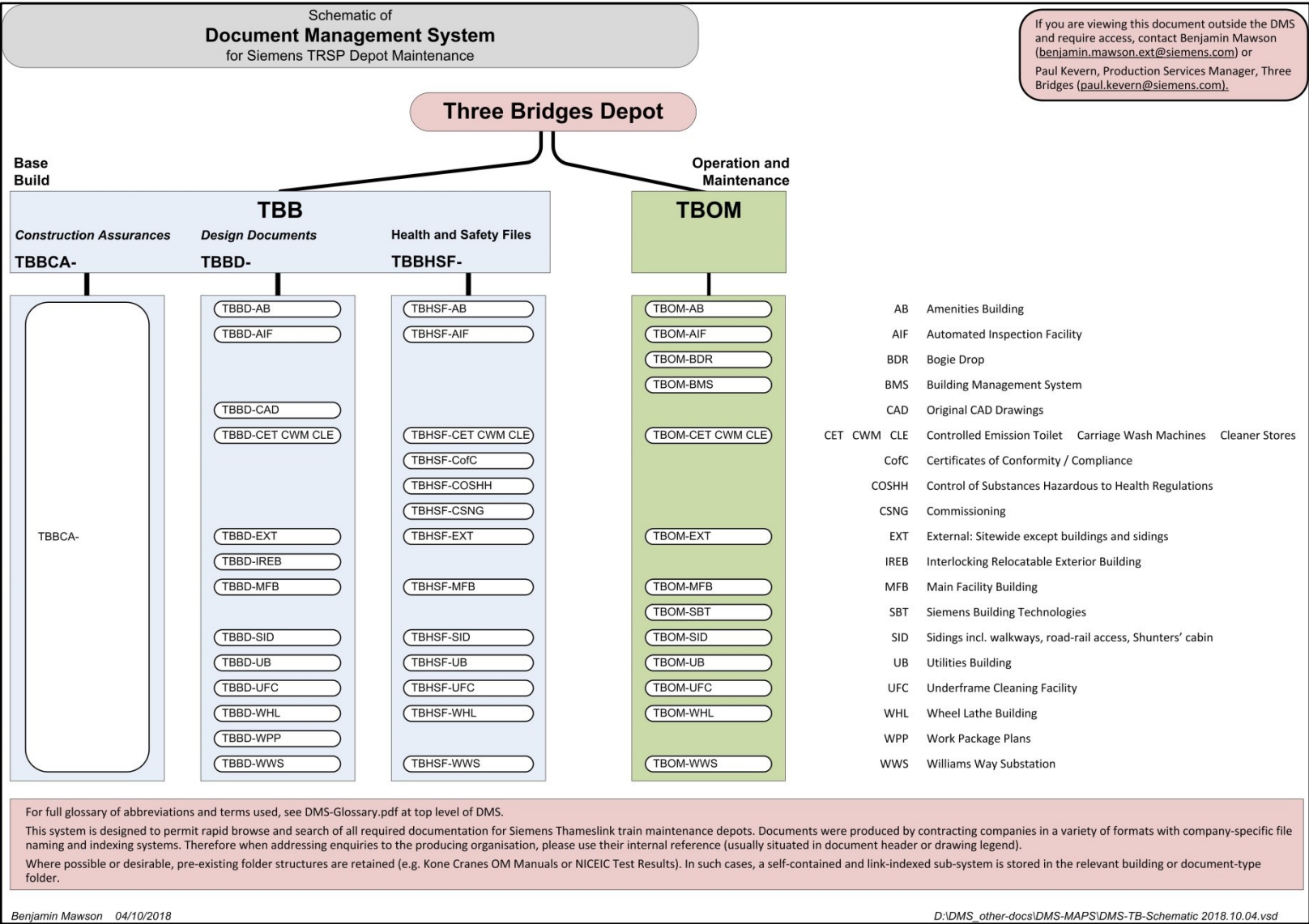
This allows them to be sorted alphabetically (to browse all files in a given category) and searched, using the standard [\[Dictionary of Terms\]](#) abbreviations. See Searching and Browsing below for more information.

DMS Organisation Charts

Hornsey DMS



Three Bridges DMS



## Search

DMS' structure is designed for the fewest possible clicks to access a required document, to reach most sub-folders from top level in four clicks.

To search DMS for a specific document, use the relevant short code (these can be found in the [Dictionary of Terms](#)) to search within a specific folder, using the Windows Explorer Search Bar.

Relevant documents are shown highlighted in Search Results.

## Previous system

In NG Bailey's OM Manual for Mechanical and Public Health, received as a series of nested folders, numerous unrelated sections are also grouped under OM, such as Certifications, Drawings and H&S. These have been retained in the structure in which they were submitted in the case of large single PDF files.

Where possible however (without separation of existing contiguous documents) individual components are now categorised more accurately, such as Certificates of Conformity (HEBHSF-CofC, TBHSF-CofC) or Training Agendas (HEOM-, TBOM-, see relevant subfolder).

Contractor document references are superseded by new DMS naming system.

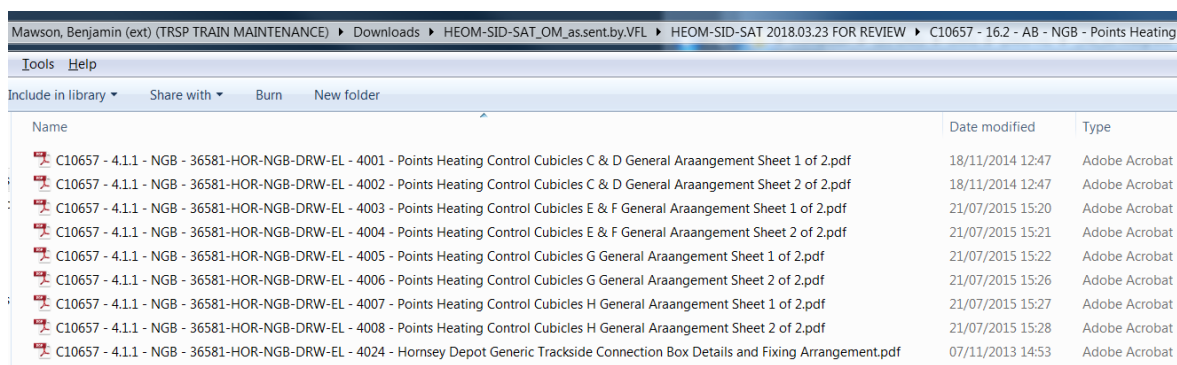
In each NGBailey OM there is a Section 8: Record Drawings, a table of file names is listed with an index of their contents. This is now obsolete, as drawings have been renamed to be searchable according to depot, location, type of information and specific contents.

The first part of the Section 8: Record Drawings matrix shows examples of the new naming convention:

<b>Mechanical Services</b>	
Drawing Number	Title/Description
	<b>SITE WIDE EXTERNAL</b>
36581-TBR-NGB-DRW-ML-1001 TBBD-EXT Gas Route 1of3.pdf	Three Bridges Depot Sitewide External Area Domestic Services Mechanical Services Gas Route Sheet 1 of 3
36581-TBR-NGB-DRW-ML-1002 TBBD-EXT Gas Route 2of3.pdf	Three Bridges Depot Sitewide External Area Domestic Services Mechanical Services Gas Route Sheet 2 of 3
36581-TBR-NGB-DRW-ML-1003 TBBD-EXT Gas Route 3of3.pdf	Three Bridges Depot Sitewide External Area Domestic Services Mechanical Services Gas Route Sheet 3 of 3
36581-TBR-NGB-DRW-ML-1010 TBBD-UB GAS Booster_Intake GA.pdf	Utilities & Cleaners Buildings Ground Floor Gas Booster/Intake Room
	<b>MFB COMPRESSED AIR LAYOUT</b>
36581-TBR-NGB-DRW-ME-1030 TBBD-MFB ComA GF Layout 2-18_A-C.pdf	Maintenance Facility Shed Ground Floor Compressed Air Layout Grid 2-18 & A-C
36581-TBR-NGB-DRW-ME-1031 TBBD-MFB ComA GF Layout 18-34_A-C.pdf	Maintenance Facility Shed Ground Floor Compressed Air Layout Grid 18-34 & A-C
	<b>DUCTWORK</b>
36581-TBR-NGB-DRW-ME-1040 TBBD-MFB GF DRDU Layout Grid 2-10_A-B.pdf	Ground Floor Accommodation Ductwork Layout Grid 2/10 & A/B
36581-TBR-NGB-DRW-ME-1041 TBBD-MFB GF DRDU Layout 10-18_A-B.pdf	Ground Floor Accommodation Ductwork Layout Grid 10/18 & A/B

You can now simply obtain required content by searching a given folder using terms from the Dictionary in the next section of this document. [\[Dictionary of Terms\]](#)

Below is an example of original file names applied by VFL. The combined path and file name length caused a Windows error preventing files from opening until length was significantly reduced.



Name	Date modified	Type
C10657 - 4.1.1 - NGB - 36581-HOR-NGB-DRW-EL - 4001 - Points Heating Control Cubicles C & D General Arrangement Sheet 1 of 2.pdf	18/11/2014 12:47	Adobe Acrobat D.
C10657 - 4.1.1 - NGB - 36581-HOR-NGB-DRW-EL - 4002 - Points Heating Control Cubicles C & D General Arrangement Sheet 2 of 2.pdf	18/11/2014 12:47	Adobe Acrobat D.
C10657 - 4.1.1 - NGB - 36581-HOR-NGB-DRW-EL - 4003 - Points Heating Control Cubicles E & F General Arrangement Sheet 1 of 2.pdf	21/07/2015 15:20	Adobe Acrobat D.
C10657 - 4.1.1 - NGB - 36581-HOR-NGB-DRW-EL - 4004 - Points Heating Control Cubicles E & F General Arrangement Sheet 2 of 2.pdf	21/07/2015 15:21	Adobe Acrobat D.
C10657 - 4.1.1 - NGB - 36581-HOR-NGB-DRW-EL - 4005 - Points Heating Control Cubicles G General Arrangement Sheet 1 of 2.pdf	21/07/2015 15:22	Adobe Acrobat D.
C10657 - 4.1.1 - NGB - 36581-HOR-NGB-DRW-EL - 4006 - Points Heating Control Cubicles G General Arrangement Sheet 2 of 2.pdf	21/07/2015 15:26	Adobe Acrobat D.
C10657 - 4.1.1 - NGB - 36581-HOR-NGB-DRW-EL - 4007 - Points Heating Control Cubicles H General Arrangement Sheet 1 of 2.pdf	21/07/2015 15:27	Adobe Acrobat D.
C10657 - 4.1.1 - NGB - 36581-HOR-NGB-DRW-EL - 4008 - Points Heating Control Cubicles H General Arrangement Sheet 2 of 2.pdf	21/07/2015 15:28	Adobe Acrobat D.
C10657 - 4.1.1 - NGB - 36581-HOR-NGB-DRW-EL - 4024 - Hornsey Depot Generic Trackside Connection Box Details and Fixing Arrangement.pdf	07/11/2013 14:53	Adobe Acrobat D.

Filename begins C10657 (VFL code for Hornsey build), also containing letters HOR, meaning the same. Repetitions within filenames were removed where possible while retaining

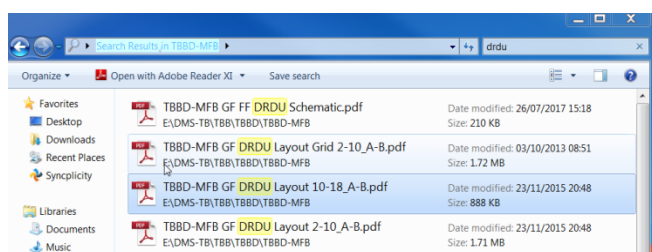
- (1) unique filename, regardless of its position within the folder structure
- (2) as much information regarding file contents as possible within a maximum 40 characters.

## DMS system

In DMS, to find drawings of a specific installation type, for example Drainage and Ducting routes for Three Bridges MFB, navigate to

TB-> TB Build -> Design Documents -> MFB  
\\DMS-TB \TBB \TBBD \TBBD-MFB

Type DRDU in the Search bar to see all related content **highlighted**, as below:



## Browse


To browse DMS, navigate to the required folder and sort contents by column, such as Name, Type or Size.

### Note:

*The majority of documents in DMS are in .pdf format, including drawings, so it is not recommended to search using file type, unless you are looking for a CAD drawing, as there are fewer of these than any other format in the main folders.*

*(There is a separate folder for the vast majority of CAD drawings).*

To browse for a specific document on, for example, Three Bridges Williams Way Substation, select **DMS-TB** for Three Bridges:




Name	Date modified	Type
DMS-HE	21/03/2018 15:20	File folder
DMS-TB	21/03/2018 15:33	File folder
DMS_glossary2018.04.06.pdf	06/04/2018 15:08	Adobe Acrobat D...

Within DMS-TB, select **TBOM** for Three Bridges Operation and Maintenance:



Name	Date modified	Type
TBB	21/03/2018 15:33	File folder
TBOM	21/03/2018 15:33	File folder

Select **TBOM-WWS** for Three Bridges O&M, Williams Way Substation:



Name	Date modified	Type
TBOM-WWS	11/04/2018 11:07	File folder
TBOM-WHL	27/04/2018 17:02	File folder

TBOM-WWS contains 44 instruction documents for installation, operation and maintenance of equipment installed in the substation.

Name	Date modified	Type	Size
TBOM-WWS 2.5 MW TRU OM Manual.pdf	23/06/2015 18:24	Adobe Acrobat D...	772 KB
TBOM-WWS 4 MW TRU OM Manual.pdf	23/06/2015 18:37	Adobe Acrobat D...	1,004 KB
TBOM-WWS 4.4kA MDBD (NSCD) IM Manual.pdf	24/03/2015 09:45	Adobe Acrobat D...	12,655 KB
TBOM-WWS 40V 30A chg 100Ah batt OM Manual.pdf	23/06/2015 18:55	Adobe Acrobat D...	1,208 KB
TBOM-WWS 40V 50A chg 300Ah batt OM Manual.pdf	27/03/2015 14:50	Adobe Acrobat D...	1,265 KB
TBOM-WWS 48V 40A chg 200Ah batt OM Manual.pdf	27/03/2015 14:49	Adobe Acrobat D...	1,266 KB

Files can be sorted, browsed or searched, using Windows Explorer's Search Bar.

For example, to find MiCom Protection Relay documentation,

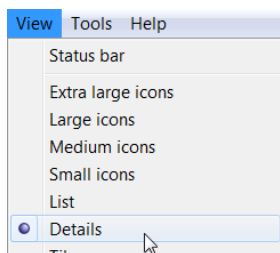
- in the DMS [[Dictionary of Terms](#)], scroll alphabetically for 'Protection Relay'
- in folder TBOM-WWS, search its abbreviation 'ProtRel'

Results appear highlighted:

TBOM-WWS MiCOM P642 <b>ProtRel</b> Maint Manual.pdf	Date modified: 28/07/2015 15:22
E:\DMS\DMS-TB\TBOM\TBOM-WWS	Size: 527 KB
Type: Adobe Acrobat Document	
TBOM-WWS MiCOM P642 <b>ProtRel</b> Op Manual.pdf	Date modified: 28/07/2015 15:21
E:\DMS\DMS-TB\TBOM\TBOM-WWS	Size: 4.81 MB
Type: Adobe Acrobat Document	
TBOM-WWS MiCOM P642 <b>ProtRel</b> DS.pdf	Date modified: 27/07/2015 11:49
E:\DMS\DMS-TB\TBOM\TBOM-WWS	Size: 2.82 MB
Type: Adobe Acrobat Document	

## Sorting files to browse for specific content

To sort files in a certain order, first click the View Menu and select Details:



Files now appear in column lists, with attributes such as file name, size, date modified and file type shown:

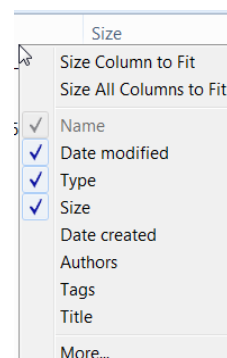
To sort your files in ascending alphabetical order click the 'Name' column header. To reverse sorting order, click column header again.

Name	Size	Date modified
HEBD-MFB ABD BioBoi OM Manual 4.pdf	271 KB	21/08/2016 10:
HEBD-MFB ABD BioBoi Roof Decking Layout.pdf	1,033 KB	15/02/2013 13:
HEBD-MFB ABD Blockwork Setting Out GF_FF_Z02.pdf	1,296 KB	11/02/2016 11:
HEBD-MFB ABD Cold Rolled Roof Plan Phase1.pdf	165 KB	08/10/2013 15:
HEBD-MFB ABD Cold Rolled Roof Plan Phase2.pdf	182 KB	23/10/2013 16:

Files can be sorted by any column header.

To add other column headers by which to sort a folder:

- holding the Ctrl key on your keyboard, right click on a column header.
- select a category to add to your columns (or choose 'More...' for additional criteria by which to sort and browse).





## Familiarisation with DMS file-naming convention

To interpret an unfamiliar code in a file or series, use DMS [[Dictionary of Terms](#)].

In the screen capture below, we can see that the folder contains:

Hornsey – Build – Design Documents – Interlocking REB.

The 2<sup>nd</sup> item contains External Lighting General Arrangement (EXT LTG GA).

Files with MAE AFC DPAC tell the user in short form that the files contain:















Mechanical / Electrical - Approved for Construction - Design Pack Acceptance Certificate.

Two revisions of the document are dated in Year – Month – Day (YYYYMMDD) format.

This allows sorting by date as well as by 'date modified' column.

All terms used in DMS file-naming convention are in DMS Dictionary of Terms.

The best way to understand the structure and contents of DMS is to explore it.

Name	Size	Date modified
 HEBD-IREB Elev Steel Doors Type 3.pdf	130 KB	18/05/2015 13:31
 HEBD-IREB EXT LTG GA.pdf	1,219 KB	10/05/2018 16:35
 HEBD-IREB Found. AFC DPAC.pdf	8,767 KB	27/07/2016 13:26
 HEBD-IREB GA PLAN 1.pdf	357 KB	13/04/2015 16:08
 HEBD-IREB GA PLAN 2.pdf	427 KB	19/01/2017 17:11
 HEBD-IREB MAE AFC DPAC 2016.06.pdf	21,444 KB	15/06/2016 15:32
 HEBD-IREB MAE AFC DPAC 2016.07.pdf	15,426 KB	27/07/2016 13:17
 HEBD-IREB SFP.pdf	352 KB	29/04/2015 15:03
 HEBD-IREB-ABD CLA 2477-01 roof plan.dwg	479 KB	17/05/2016 10:59
 HEBD-IREB-ABD CLA 2477-01 roof plan.pdf	108 KB	19/08/2016 10:36
 HEBD-IREB-ABD CLA 2477-02 roof spec.dwg	219 KB	17/05/2016 10:59
 HEBD-IREB-ABD CLA 2477-02 roof spec.pdf	271 KB	19/08/2016 10:36
 HEBD-IREB-ABD CLA 2477-03 gutter.dwg	565 KB	17/05/2016 10:59
 HEBD-IREB-ABD CLA 2477-03 gutter.pdf	125 KB	19/08/2016 10:37

DMS is in early development and data continues to be added and amended as documents requested from original sources are obtained.

If you have questions or to send comments, please email [Ryan.Pull@Siemens.com](mailto:Ryan.Pull@Siemens.com) (Hornsey) or [Colin.Bolton@Siemens.com](mailto:Colin.Bolton@Siemens.com) (Three Bridges).

See Practice Use questions below to help familiarise with DMS.



## DMS Dictionary of Terms

DMS Dictionary of Terms is a dynamic document, changing at pace with DMS itself, as areas of required information are identified and the information is obtained and added to existing folders. It is not included in this guide in full as it is continually updated.

The Dictionary of Terms should only be edited by the designated owner, to prevent creation of uncontrolled copies. The template spreadsheet can be accessed with permission from the Production Service Manager.

Example entries can be seen below with columns for

(1) document type or equipment, (2) abbreviation and (3) example filename

Air Conditioning and Ventilation	ACV	HEBHSF-UFC <b>ACV</b> FCU Secondary Air.pdf
As Built Drawing	ABD	HEBD-MFB <b>ABD</b> BDR Pile Cap Details.pdf
Axle Counter Quick Clamping device	ACQC	HEOM-SID SAT <b>ACQC</b> OM Manual.pdf
Bar Schedule	BarSched	HEBD-UFC AB SFP ground beams <b>BarSched</b> .pdf
Bat Cave	BATCV	HEBD-EXT <b>BATCV</b> -Location1.pdf
Battery Charging Unit	BCU	HEBHSF-UB ELEC CAT DC <b>BCU</b> Control Supply Cert.pdf
Bi-folding Door	BiFoDr	HEBD-UFC RWD <b>BiFoDr</b> 1.pdf
Biomass Boiler	BioBoi	HEOM-MFB <b>BioBoi</b> FM 80-301kW OM Manual.pdf
Boosted Cold Water Supply	BCWS	HEBD-UB Water Tank Room <b>BCWS</b> .pdf
Building Management System	BMS	TBOM- <b>BMS</b> DescrOp.pdf

## Adding to the Dictionary of Terms

When new abbreviations are required, these should be added in alphabetical order to the Dictionary of Terms with an explanation and an example. For example, to add the new abbreviation *DPS (Differential Pressure Switch)*, scroll to the required alphabetical location in the Dictionary of Terms.

A87 Disabled Alarms and Security			
	A	B	C
78	Data Outlet	DataOL	HEBD-MFB FF ITS <b>DataOL</b> LAYOUT.dwg
79	Data Sheet	DS	HEOM-SHTCAB <b>DS</b> Extract Fan EF-SH-01.pdf
80	Declaration of Performance	DOP	TBHSF-MFB Access Design <b>DOP</b> 2.pdf
81	Depot Personnel Protection System	DPPS	TBOM-MFB <b>DPPS</b> in operation.mp4
82	Design Approval in Principle	DAP	TBBD-EXT WIWAYSUB <b>DAP</b> FormE Electrical.pdf
83	Design Certificate	DesCert	TBBD-WCWM SBT <b>DesCert</b> .pdf
84	Design Package Acceptance Certificate	DPAC	HEBD-CETPT SHTCAB <b>DPAC</b> .pdf
85	Design Statement	DesStat	HEBD-CET <b>DesStat</b> .pdf
86	Detection Point	DetPoi	HEOM-SID SAT Az LM <b>DetPoi</b> Zp30K OM Manual.p
87	Disabled Alarms and Security	<b>DAS</b>	HEBD-MFB CWM FA PA <b>DAS</b> LAYOUT GRIDS A-C_2
88	Disabled Refuge	DIRE	TBOM-EXT <b>DIRE</b> C2RRG OM Manual.pdf
89	Distribution Board Cupboards	DBC	TBHSF-MFBO VIS SWG <b>DBC</b> 11-EL 10.05.15.pdf

Place cursor in the row below your new entry, and right click:

DesStat	HEBD-CET <b>DesStat</b> .pdf
DetPoi	HEOM-SID SAT Az LM <b>DetPoi</b> Zp30K OM Ma
<b>DAS</b>	HEBD-MFB CWM FA PA <b>DAS</b> LAYOUT GRIDS
DIRE	TBOM-EXT <b>DIRE</b> C2RRG OM Manual.pdf
DBC	TBHSF-MFBO VIS SWG <b>DBC</b> 11-EL 10.05.15.g
DimCam	HEBD-UB-SET <b>DimCam</b> EverCam 7016 07 13

Select 'Insert' and a new row is inserted above.

86	Detection Point	DetPoi	HEOM-SID SAT Az LM <b>DetPoi</b> Zp30K OM Manual.p
87			
88	Disabled Alarms and Security	<b>DAS</b>	HEBD-MFB CWM FA PA <b>DAS</b> LAYOUT GRIDS A-C_2

In the new row, type the term to be referenced, its abbreviation and an example filename:

86	Detection Point	DetPoi	HEOM-SID SAT Az LM <b>DetPoi</b> Zp30K OM Manual
87	Differential Pressure Switch	<b>DPS</b>	HEOM-EXT BMS PL-FD113 <b>DPS</b> DS.pdf
88	Disabled Alarms and Security	<b>DAS</b>	HEBD-MFB CWM FA PA <b>DAS</b> LAYOUT GRIDS A-C_2

## Practice Use

10 Questions      4 marks each, max 40 marks.      Use DMS and Dictionary of Terms to help you.

1. You are carrying out an inspection of Three Bridges' Lightning Protection devices and need to refer to the equipment manuals. How do you find the information you need?
2. You are carrying out an inspection of Hornsey site-wide boundary fencing and need a map of all setting-out points. How do you find the document you need?
3. After heavy rainfall, a car park is flooded. You need a layout plan of drainage routes and manhole locations. How do you find them?
4. The footbridge built by Contractor A is to be repaired by Contractor B, who request original drawing numbers for all construction drawings. Where do you find these?
5. Which folder should you search for layouts of Air Conditioning in the Shunters' Cabin?

---

*What do each of the following files contain? Give full answers*

6. HEOM-SID RRAP OM Manual.pdf
7. HEBCA-EXT RW.pdf
8. TBHSF-CofC FAS PA VocAl.pdf
9. TBBD-AB ELEC GF SPL.pdf

10. HEBD-SID SHTCAB SPL\_LTG layouts.pdf

## Document Management System Dictionary of Terms

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## How to use this document

### Dictionary of Terms Structure

The Dictionary of Terms contains all terms required to search the DMS by document type or subject, listed with their abbreviations and examples of use.

Filenames include as much information as possible about a document, to make files fully searchable.

Filenames start with depot- doc type- location. See **Depot Name and Location**, below.

Each depot's folder is divided into its facilities, installations and layouts. See **Folders Per Depot**, below.

The Dictionary of Terms **list** is in two parts: a user may search by **Document Type** (e.g. Inspection and Test Certificate: ITC) and/or **Document Subject** (e.g. Aprons/Walkways: AAW).

### Locating information in the DMS

#### (1) Search the abbreviation within the Dictionary of Terms:

- Hit Ctrl+F (Find) and type a keyword, for example 'Calibration'.

In this example, the result is a *document type*: the abbreviation for *Calibration Certificate* is *CaC*.

The screenshot shows a list of terms on the left and a search window on the right. The search window has 'Calibration' entered in the search bar. The results list on the left includes 'Calibration Certificate' which is highlighted. A blue arrow points from the search window to the highlighted term. Another blue arrow points from the 'CaC' abbreviation next to 'Calibration Certificate' to the search window. Below the list, a bullet point says: 'Press **Next** (or hit Ctrl+G) for more entries containing the required keyword.'

The second result is a *document subject*: the abbreviation for *Calibration* is *Cal*.

The screenshot shows a list of terms on the left and a search window on the right. The search window has 'Calibration' entered in the search bar. The results list on the left includes 'Calibration' which is highlighted. A blue arrow points from the search window to the highlighted term. Another blue arrow points from the 'Cal' abbreviation next to 'Calibration' to the search window.

#### (2) Go to **DMS** -> **required Depot** -> **required Location**:

- Hit Ctrl+F (Find) and type the abbreviation found in the Dictionary of Terms.

Relevant content is **highlighted** in the search results, as below, showing *Calibration Certificates* for *Three Bridges / Build / Health & Safety Files* (DMS-TB/TBB/TBHSF)

h Results in TBHSF			
CaC			
ls Help			
earch			
Name	Size	Date modified	Type
TBHSF-MFB FAS PA SLM 52N <b>CaC</b> .pdf	115 KB	07/01/2016 17:54	Adobe Acrob.
TBHSF-MFB Elec Omega <b>CaC</b> .pdf	284 KB	22/12/2015 08:07	Adobe Acrob.

## Depot Location Terms

<i><b>Depot Name</b></i>	<i><b>Abbreviation</b></i>	<i><b>Example</b></i>
Hornsey	HE	DMS-HE
Three Bridges	TB	DMS-TB

<i><b>Depot Location</b></i>	<i><b>Abbreviation</b></i>	<i><b>Depot</b></i>
Aprons and Walkways	AAW	Both
Automated Inspection Facility	AIF	
Controlled Emission Toilet	CET	
Cleaners' Store	CLE	
Carriage Wash Machine	CWM	
Maintenance Facility Building	MFB	
Utilities Building	UB	
Under Frame Cleaning Facility	UFC	
Shunters' Cabin	SHTCAB	
External (Sitewide except Sidings)	EXT	
Relocatable External Building	REB	
Downside Sidings	DNSID	
Upside Sidings	UPSID	Hornsey only
Sidings	SID	
Bat Cave	BATCV	
Biomass Boiler	BioBoi	
GTR Maintenance Facility Building	GTRMFB	
Hampden Road Substation	HAMRD	
New River Bridge	NRB	Three Bridges only
Turnpike Lane Bridge	TLB	
Amenities Building	AB	
Billinton Drive	BilDri	
Footbridge	FBR	
Maidenbower Bridge	MABRI	
Network Rail Yard	NR	
Tilgate Brook	TilBrook	
Tilgate Sidings	TSID	
Wheel Lathe Building	WHL	
Williams Way Substation	WWS	

## DMS Hornsey: folder structure

### Document Management System - Hornsey Depot

### DMS-HE

#### Folder Contents

#### Abbreviated name

#### Hornsey Build

#### HEB

##### *Hornsey Build: Construction Assurances*

##### *HEBCA*

##### *Hornsey Build: Design Documents*

##### *HEBD*

Automated Inspection Facility  
Original CAD drawings (sources for HEBD-)  
Ctrl Emission Toilet, Carriage Washes, Cleaners' Stores  
External (Site Wide)  
Interlocking Relocatable Exterior Building  
Maintenance Facility Building  
Sidings  
Utilities Building  
Under Frame Cleaning Facility

HEBD-AIF  
HEBD-CAD  
HEBD-CET CWM CLE  
HEBD-EXT  
HEBD-IREB  
HEBD-MFB  
HEBD-SID  
HEBD-UB  
HEBD-UFC

##### *Hornsey Build: Health and Safety Files*

##### *HEBHSF*

Automated Inspection Facility  
Ctrl Emission Toilet, Carriage Washes, Cleaners' Stores  
Certificates of Conformity / Compliance  
External (Site Wide)  
Maintenance Facility Building  
Sidings  
Utilities Building  
Under Frame Cleaning Facility

HEBHSF-AIF  
HEBHSF-CET CWM CLE  
HEBHSF-CofC  
HEBHSF-EXT  
HEBHSF-MFB  
HEBHSF-SID  
HEBHSF-UB  
HEBHSF-UFC

#### Hornsey Operation and Maintenance

#### HEOM

Automated Inspection Facility  
Bogie Drop  
Building Management System  
Controlled Emission Toilet, Carriage Wash Machines, Cleaners' Stores  
External (Site Wide)  
Maintenance Facility Building  
Siemens Building Technologies  
Sidings  
Utilities Building  
Under Frame Cleaning Facility

HEOM-AIF  
HEOM-BDR  
HEOM-BMS  
HEOM-CET CWM CLE  
HEOM-EXT  
HEOM-MFB  
HEOM-SBT  
HEOM-SID  
HEOM-UB  
HEOM-UFC

## DMS Three Bridges: folder structure

### Document Management System - Three Bridges Depot

### DMS-TB

#### Folder Contents

#### Abbreviated name

#### Three Bridges Build

#### TBB

##### Three Bridges Build: Construction Assurances

##### TBBCA

##### Three Bridges Build: Design Documents

##### TBBD

Amenities Building  
Automated Inspection Facility  
Original CAD drawings (sources for TBBD-)  
Ctrl Emission Toilet, Carriage Washes, Cleaners' Stores  
External (Site Wide)  
Interlocking Relocatable Exterior Building  
Maintenance Facility Building  
Sidings  
Utilities Building  
Under Frame Cleaning Facility  
Wheel Lathe Building  
Work Package Plans  
Williams Way Substation

TBBD-AB  
TBBD-AIF  
TBBD-CAD  
TBBD-CET CWM CLE  
TBBD-EXT  
TBBD-IREB  
TBBD-MFB  
TBBD-SID  
TBBD-UB  
TBBD-UFC  
TBBD-WHL  
TBBD-WPP  
TBBD-WWS

##### Three Bridges Build: Health and Safety Files

##### TBBHSF

Amenities Building  
Automated Inspection Facility  
Ctrl Emission Toilet, Carriage Washes, Cleaners' Stores  
Certificates of Conformity / Compliance  
Commissioning  
Control of Substances Hazardous for Health  
External (Site Wide)  
Maintenance Facility Building  
Sidings  
Utilities Building  
Under Frame Cleaning Facility  
Wheel Lathe Building  
Williams Way Substation

TBHSF-AB  
TBHSF-AIF  
TBHSF-CET CWM CLE  
TBHSF-CofC  
TBHSF-CSNG  
TBHSF-COSHH  
TBHSF-EXT  
TBHSF-MFB  
TBHSF-SID  
TBHSF-UB  
TBHSF-UFC  
TBHSF-WHL  
TBHSF-WWS

#### Three Bridges Operation and Maintenance

#### TBOM

Amenities Building  
Automated Inspection Facility  
Bogie Drop  
Building Management System  
Controlled Emission Toilet, Carriage Wash Machines, Cleaners' Stores  
External (Site Wide)  
Maintenance Facility Building  
Siemens Building Technologies  
Sidings  
Utilities Building  
Under Frame Cleaning Facility  
Wheel Lathe Building  
Williams Way Substation

TBOM-AB  
TBOM-AIF  
TBOM-BDR  
TBOM-BMS  
TBOM-CET CWM CLE  
TBOM-EXT  
TBOM-MFB  
TBOM-SBT  
TBOM-SID  
TBOM-UB  
TBOM-UFC  
TBOM-WHL  
TBOM-WWS

## Terms Used in DMS 1: Document Types [Certificate, manual etc.]

DOCUMENT TYPE	ABBREVIATION	EXAMPLE FILENAME	OR WHERE USED
1 Page Document	1PD	HEOM-SID AAW Platforms <b>1PD</b> .pdf	
3 Month Service (6, 9, 12 etc.)	3MS, 6MS etc.	HEOM-MAINT AIF 3MS 2017.08.08.pdf	
Acceptance for Construction	AFC	HEBH-BDR 7460-AFC-01 <b>AFC</b> .pdf	
Acceptance Test Certificate	ATC	HEOM-AIF <b>ATC</b> 97-0000171_A.pdf	
Access for Maintenance Strategy	AcMaSt	TBHSF-SID DN UP TIL <b>AcMaSt</b> .pdf	
Air Leakage Test	ALT	HEBH-SF-MFB GF <b>ALT</b> .pdf	
Appendix	Apdx	TBHSF-SID SAT <b>Apdx</b> ATAF.pdf	
Approval in Principle	APINP	TBBD-FORMA WIWAY Feeder No1 Route <b>APINP</b> .pdf	
As Built (Final) Drawing	ABD	TBBD-MFB <b>ABD</b> Gentries ALL.pdf	
Bar Schedule	BarSched	HEBD-UFC AB SFP ground beams <b>BarSched</b> .pdf	
Brochure	Broch	HEOM-EXT Abacus LTG Columns <b>Broch</b> .pdf	
Cable Pressure Test	CPT	TBHSF-SID MFB HV <b>CPT</b> .pdf	
Cable Schedule	CabSched	HEOM-MFB ZG Rd33 MT707-503 R2 CabSched.pdf	
Cable Test Sheet	CabTest	TBHSF-MFB ELEC LV P30 Mains <b>CabTest</b> .pdf	
Calibration Certificate	CaC	HEBHSF-ETR <b>CaC</b> TORQ WRENCH 289-16.pdf	
Cause and Effect Test	CAE Test	TBBD-MFB Sitewide FAS <b>CAE Test</b> .pdf	
Certificate of Compliance / Conformity	CofC	HEBHSF- <b>CofC</b> FAS FID VdS VocAl Sys.pdf	
Certificate of Test	CofT	TBBD-EXT MAYBRI LTG NICEIC <b>CofT</b> 150904.pdf	
Chlorination Certificate	ChlorCert	HEBHSF-CET <b>ChlorCert</b> 2016.07.13.pdf	
Circuit Diagram	CirDiag	TBBD-MFB <b>CirDiag</b> EPB IndPan 8-way.pdf	
Client Asset Inspection Form	CAIF	HEBD-NCWM <b>CAIF</b> 2015.03.27.pdf	
Commissioning	CSNG	TBHSF- <b>CSNG</b> MFB FC2060 Ctrl Panel Loop Calc.xlsm	
Commissioning and Testing	CAT	HEOM-UFC Relay Protection Settings <b>CAT</b> .pdf	
Commissioning Certificate	ComCert	HEBHSF-UFC AVC AHU 01 Extract <b>ComCert</b> .pdf	
Commissioning Checklist	ComCheckList	TBHSF-EXT ComA <b>ComCheckList</b> .pdf	
Commissioning Log	ComLog	HEBHSF-UB REB SWR AC <b>ComLog</b> .pdf	
Commissioning Report	ComRep	HEBHSF-UFC CAT P525556001-UKVI14072645 UPS <b>ComRep</b> .pdf	



<i>DOCUMENT TYPE</i>	<i>ABBREVIATION</i>	<i>EXAMPLE FILENAME</i>	<i>OR WHERE USED</i>
Commissioning Results	ComRes	HEBHSF-UFC CAT Relay Protection Settings <b>ComRes</b> .pdf	
Completion Certificate	CompCert	HEBHSF-UB ELEC CAT FAS Mods <b>CompCert</b> .pdf	
Data Sheet	DS	HEOM-SHTCAB <b>DS</b> Extract Fan EF-SH-01.pdf	
Declaration of Performance	DOP	TBHSF-MFB Access Design <b>DOP</b> 2.pdf	
Decommissioning Certificate	DecomCert	TBHSF-WCET Garrandale <b>DecomCert</b> .pdf	
Design Approval in Principle	DAP	TBBD-EXT WIWAYSUB <b>DAP</b> FormE Electrical.pdf	
Design Certificate	DesCert	T B B D - W C W M S B T <b>DesCert</b> .pdf	
Design Package Acceptance Certificate	DPAC	H E B D - C E T P T S H T C A B <b>DPAC</b> .pdf	
Design Specification	DesSpec	H E B D - C E T <b>DesSpec</b> .pdf	
Design Statement	DesStat	H E B D - C E T <b>DesStat</b> .pdf	
Disinfection Certificate	DisinfCert	TBHSF-ECWM WaSam <b>DisinfCert</b> 2015.02.04.pdf	
Drawing(s)	DRW	T B B D - E X T M A E D P A C <b>DRW</b> .pdf	
Electrical Test Results	ETR	HEBHSF-MFB CaC <b>ETR</b> MFT 327-14.pdf	
Emergency Lighting Completion Certificate	ELCC	HEBCA-UB NICEIC <b>ELCC</b> 0067609.pdf	
Energy Performance Certificate	EPC	T B O M - M F B <b>EPC</b> and Reports.pdf	
Engineering Change Request	ECR	TBOM-MAINT AIF <b>ECR</b> 2017.05.26.pdf	
Executive Summary	ExecSum	HEBD-CofC EXT WCT L8 <b>ExecSum</b> .pdf	
Factory Test Certificate	FTC	HEBHSF-CofC PH 23474-008 <b>FTC</b> LVS.pdf	
Factory Test Record	FTR	HEBHSF-UB ELEC CAT ST-LV1 <b>FTR</b> .pdf	
Fixing Arrangement	FA	HEBD-SID SAT Typical PH Transf. FA.pdf	
Form 2 Statement of Design Intent	FORM2 / STDI	TBBD-EXT WIWAY Wall Reinst CapBeam <b>FORM2</b> .pdf	
Form 3 Cert of Design and Checking	FORM3 / CertDC	HEBD-MFB HL MAE CertDC <b>FORM3</b> .pdf	
Form A Design Approval in Principal	FORMA / AIP	T B B D - S I D I R P B A I P <b>FORMA</b> .pdf	
Form B Acceptance of Detailed Design	FORMB	T B B D - M F B T r a c T r o l <b>FORMB</b> .pdf	
Form C Design Cert & checking of temporary works	FORMC	T B B D - E X T W W S D A P <b>FORMC</b> .pdf	
Form E Cert of Fitness to be taken into use	FORME	T B B D - W W S D A P E l e c <b>FORME</b> .pdf	
Functional Design Specification	FuncDesSpec	HEOM-CWM SCADA Cougar <b>FuncDesSpec</b> .pdf	
General Arrangement	GA	H E B D - M F B F l o o r S l a b <b>GA</b> .pdf	

<i>DOCUMENT TYPE</i>	<i>ABBREVIATION</i>	<i>EXAMPLE FILENAME</i>	<i>OR WHERE USED</i>
General Requirements	GenReq	TBBD-EXT <b>GenReq</b> Pavement Subgrade Formation.pdf	
Illuminance Level Test	Illum Lvl Test	TBBD-EXT ABD SGN Monolith <b>Illum</b> Letters.pdf	
Independent Design Review	InDesRev	T B B D - U F C S t u b c o l s <b>I n D e s R e v</b> . p d f	
Inspection and Test Plan	ITP	H E O M - A I F <b>I T P</b> 97-0000553_ A . p d f	
Inspection and Test Certificate	ITC	T B H S F - M F B E X T L P R <b>I T C</b> . p d f	
Inspection Certificate	InspCert	HEBHSF-SCWM DetTa <b>InspCert</b> 2013.09.20.pdf	
Inspection Sheet	IS	HEBHSF-UB CAT REB SWR AC Fan Coil Units <b>IS</b> .pdf	
Installation	INST	TBBWPP-151 <b>INST</b> Steel Staircase_Ladder_Balus.pdf	
Installation and Maintenance Manual	IM Manual	TBOM-WIWAYSUB 1000kVA Auxtrans 33kV_25kV <b>IM Manual</b> .pdf	
Installation Certificate	InCert	T B H S F - T I S I D F A S F I D <b>I n C e r t</b> . p d f	
Installation Electrical Test	InstElecTest	HEOM-AIF <b>InstElecTest</b> 2014.09.18.pdf	
Installation Guide	IG	HEOM-SID SHTCAB Extract Fan Speed Ctrl <b>IG</b> .pdf	
Installation Inspection	InstInsp	H E O M - A I F <b>I n s t I n s p</b> 2014.05.23. p d f	
Installation Method Statement	INST MDST	H E O M - A I F <b>I N S T M D S T</b> 2013.05.08. p d f	
Interdisciplinary Check Certificate	InDisc CheckCert	HEBD-CWM CET <b>InDisc CheckCert</b> .pdf	
Lab Report	LabRep	TBHSF-MFB TestConsult Ags <b>LabRep</b> .pdf	
Layout	Layout	TBBD-MFB CWM ITS DATAOL <b>Layout</b> .pdf	
Materials Safety Data Sheet	MSDS	HEBHSF-SCWM MPH AdvDtrgnt <b>MSDS</b> .pdf	
Memo of Agreement	MemoAgr	T B H S F - W W S <b>M e m o A g r</b> . p d f	
Method Statement	MDST	TBHSF-WWS PSA F425-UKP3 <b>MDST</b> .pdf	
Minutes of Meeting	MoM	TBBD-EXT BiDri NR PWay S278 Works <b>MoM</b> .pdf	
Monitoring and Testing Plan	MOTE Plan	HEOM-NCWM Water Sys <b>MOTE Plan</b> .pdf	
One Page Document	1PD	H E O M - M F B B i o B o i <b>1 P D</b> . p d f	
Physical Inspection and Pressure Test	PIP Test	HEBHSF-UFC CAT HV Transformer <b>PIP Test</b> .pdf	
Physical Inspection Certificate	PIC	HEBHSF-UB ELEC CAT HV SWG <b>PIC</b> .pdf	
Pit Cleaning Log	PitCleLog	TBHSF-MFB <b>PitCleLog</b> WC 2017.01.23.pdf	
Plan and Setting Out	PSO	HEBD-EXT_Coord-LOCATION-SUITE-09- <b>PSO</b> .pdf	
Pressure Test Certificate	PTC	HEBHSF-MFB <b>PTC</b> LTHW Reception.pdf	

<i>DOCUMENT TYPE</i>	<i>ABBREVIATION</i>	<i>EXAMPLE FILENAME</i>	<i>OR WHERE USED</i>
Pump Test Sheet	PuTS	TBHSF-MFB 1LTHW ATC ComCheckList <b>PuTS</b> WaBal.pdf	
Purge Test (Gas)	PurTe	T B H S F - W H L G A S <b>P u r T e</b> I T C . p d f	
Quick Reference Guide	QRG	TBOM-MFB COMMS Radio DP4000 <b>QRG</b> .pdf	
Recommendations Report	RecRep	H E B D - C W M <b>R e c R e p</b> 2 0 1 4 . 0 8 . p d f	
Recommendations Tracker	ReTrack	H E O M - C W M W a M a <b>R e T r a c k</b> . p d f	
Recommended Spares Holding List	RSHL	HEOM-UFC ELEC HV LV SWG <b>RSHL</b> .pdf	
Recommissioning Certificate	RecomCert	TBHSF-WCET Garrandale <b>RecomCert</b> .pdf	
Record Transmittal	RecTrans	TBBD-SID <b>RecTrans</b> and DRW Reg.pdf	
Red Line Drawing	RLD	HEBD-CET <b>RLD</b> Phase C SOP 004376_GA300.pdf	
Requirements Management	ReqMan	H E O M - C W M <b>R e q M a n</b> . p d f	
Requirements Management Certificate	ReqManCert	1.03 <b>ReqManCert</b> SigPow PoiPow.pdf	
Resistance Certificate	ResCert	TBHSF-UFC SBC ELEC Insulation <b>ResCert</b> .pdf	
Resistance Test Record	ResTest	T B H S F - A B S B T F A S <b>R e s T e s t</b> . p d f	
Schematic	Schematic	T B B D - E X T F A S P A <b>S c h e m a t i c</b> . p d f	
Schematic Wiring Diagram	SCHEWIDIAG	TBBD-UB EXT HV ISOL <b>SCHEWIDIAG</b> .pdf	
SCHEWIDIAG and External Field Wiring	SCHEWIDIAG_EXTFIWI	TBOM-BMS MCC05 ABD <b>SCHEWIDIAG_EXTFIWI</b> .pdf	
Setting Out Coordinates	SOC	HEBD-SID OLE Foundation <b>SOC</b> Phase2 140502.pdf	
Setting Out Data	SOD	HEBD-SID OLE Found. <b>SOD</b> 2148 Points Works.pdf	
Setting Out Points	SOP	H E B D - E X T F C G A A W <b>S O P</b> G A . p d f	
Set Up	SUP	H E B D - S C W M E a v e s B r u s h <b>S U P</b> . p d f	
Short Term Consent	STC	HEBHSF-MFB TWSW <b>STC</b> Discharge Cert 2014.09.pdf	
Single Line Diagram	SLD	HEBD-SID SAT Power <b>SLD</b> Distrib Layout.pdf	
Site Acceptance Test	SACt	HEBHSF-SID DPPS SAT Interface <b>SACt</b> .pdf	
Site Requirements	SiReq	H E O M - A I F <b>S i R e q</b> 2 0 1 4 . 0 4 . 1 7 . p d f	
Task Briefing	TBR	HEOM-BDR Mechan <b>TBR</b> 2015.02.02.pdf	
Technical Assurance	TechAss	T B H S F - W C W M <b>T e c h A s s</b> . p d f	
Test Certificate	TCert	TBHSF-MFB FF JET AHU Gas <b>TCert</b> .pdf	
Test Report	TestRep	HEOM-CET BWT LBC MA4677X <b>TestRep</b> .pdf	

<i>DOCUMENT TYPE</i>	<i>ABBREVIATION</i>	<i>EXAMPLE FILENAME</i>	<i>OR WHERE USED</i>
Test Results	TestRes	TBHSF-MFB SimRm DataOL <b>TestRes</b> .pdf	
Testing and Commissioning Plan	TCP	H E O M - A I F <b>T C P</b> . p d f	
Training	TRANG	HEOM-CWM SCRWSH Unit <b>TRANG</b> .pdf	
Training Attendance Sign-off Sheet	TASOS	TBHSF-MFB AHU Jet Op <b>TASOS</b> .pdf	
Training Certificate	CertTra	TBOM-ECWM <b>CertTra</b> Ryan Pull.pdf	
Training Familiarisation Sheet	TFS	H E O M - <b>T F S</b> E X T L T G . d o c x	
Training Presentation	TRAPS	HEOM-MFB <b>TRAPS</b> Control Room Training.pptx	
Troubleshooting Guide	TroubGui	HEOM-MFB ELEC FAS Vesda TroubGui.pdf	
Typical Arrangement	TA	HEBD-SID SAT PSP Enclosure <b>TA</b> .pdf	
Typical Section	TypSec	T B B D - T C E T P L T <b>T y p S e c</b> . p d f	
Validation Report	ValRep	HEOM-MAINT AIF <b>ValRep</b> 2018.04.17.pdf	
Valve Chart	ValCha	HEBD-EXT SiWe N. WASE Schematic <b>ValCha</b> .pdf	
Valve Schedule	ValSched	T B O M - B M S <b>V a l S c h e d</b> . x l s x	
Visual Inspection Report	VIR	HEBHSF-EXT ELEC PhaseD WIS VFL <b>VIR</b> .pdf	
Visual Inspection Sheet	VIS	HEBHSF-UB REB SWR AC Fan Coil Units <b>VIS</b> .pdf	
Wiring Schedule	WiSched	TBHSF-WWS Prot_Ctrl <b>WiSched</b> .pdf	
Work Inspection Sheet	WIS	HEBHSF-EXT ACS <b>WIS</b> 2015.08.pdf	
Workscope	WKSCP	HEBD-SID SAT PHCC A-H <b>WKSCP</b> .pdf	
Zone Chart	ZC	T B B D - W C W M 6 2 2 9 - F - 6 0 8 <b>Z C</b> . p d f	

## Terms Used in DMS 2: Document Subjects [Equipment, installation, system]

DOCUMENT SUBJECT	ABBREVIATION	EXAMPLE FILENAME	OR WHERE USED
1 piece	1pce	HEBHSF-SCWM Brimar <b>1pce</b> Tank WRAS Cert.pdf	
1st In Power	1stINP	HEBD-EXT <b>1stINP</b> PhonesDesign.pdf	
Above Ground	AbGr	HEBHSF-CofC EXT PWK <b>AbGr</b> .pdf	
Acoustic Partition	AcouPar	TBBD-WPP MFB <b>AcouPar</b> Inst.pdf	
Access Control System	ACS	TBOM-EXT FAS <b>ACS</b> DCU ACX4000 OM Manual.pdf	
Access Gantry	Ac.GANT	TBBD-WPP SID AAW <b>AcGANT</b> .pdf	
Access Ladders	AcLa	HEBD-UFC Roof <b>AcLa</b> Grids 2_17_34.dwg	
Access Platform	AcPLAT	HEBD-MFB GANTRY 5M GRP <b>AcPLAT</b> .pdf	
Actuator	Actu	HEOM-CWM <b>Actu</b> Cyl.pdf	
Additional Support	AdSup	HEBD-MFB STWK <b>AdSup</b> .pdf	
Additional Luminaire	AdLum	TBHSF-MFB ELEC InCert <b>AdLum</b> ALL.pdf	
Addressable Fire Detector	AdFiDet	HEBHSF-CofC FAS FID GL <b>AdFiDet</b> .pdf	
Addressable Sounder Base	ASB	TBOM-MFB SBT FDAS FDB201 <b>ASB</b> Install.pdf	
Advance Detergent	AdvDtrgnt	HEBHSF-NCWM MPH <b>AdvDtrgnt</b> MSDS.pdf	
Agreement	AGR.	TBBD-EXT BiDr S.278 <b>AGR.</b> GA.pdf	
Air Conditioning and Ventilation	ACV	HEBHSF-UFC <b>ACV</b> FCU Secondary Air.pdf	
Air Pump	AirPu	HEOM-CWM <b>AirPu</b> 2 DS.pdf	
Air Reservoir	AirRes	HEOM-CWM Actu TC96-TCG1 <b>AirRes</b> .pdf	
Air Receiver	AirRec	TBOM-MFB MPH ComA <b>AirRec</b> Broch.pdf	
Allaway Attenuators	ALLA	HEOM <b>ALLA</b> OM Manual.pdf	
Amended Ellipse	AmEll	TBHSF-WWS <b>AmEll</b> Summary1.pdf	
AMS Pump (LTHW / AHU)	AmsPu	TBHSF-CSNG MPH <b>AMSPu</b> LTHW ComRep.pdf	
Aprons and Walkways	AAW	HEBD-SID <b>AAW</b> PHASE D GA 3 OF 8.pdf	
Approved Scheme	ApSche	HEBD-EXT Proposed Site Layout ApSche Overlay.pdf	
Architecture	Archit	TBBD-WHL <b>Archit</b> DPAC Signed.pdf	
Assa Abloy (Exterior Doors)	AsAb	TBBD-MFB <b>AsAb</b> Doors ALL.pdf	
Attenuation Tank	Att.tank	TBBD-EXT TWSW <b>Att.tank</b> Outfa OilSep.pdf	

DOCUMENT SUBJECT	ABBREVIATION	EXAMPLE FILENAME	OR WHERE USED
Automatic Number Plate Recognition	ANPR	HEBHSF-CofC FAS Hursley <b>ANPR</b> CamPan1.pdf	
Automatic Vehicle Inspection (AIF)	AVI-AIF	T B O M - A I F / H E O M - A I F	
Autoswitch	AuSwItch	H E O M - C W M A c t u <b>A u S w t c h</b> .pdf	
Axle Counter	AXCO	HEOM-SID SAT <b>AXCO</b> QCD OM Manual.pdf	
Axle Counter Evaluator	AXCO Eval	HEOM-SID SAT <b>AXCO Eval</b> OM Manual.pdf	
Back Filter Pump	BaFiPu	H E B H S F - C o f C C W M <b>B a F i P u</b> .pdf	
Backbone Controller	BaBo Ctrl	HEBHSF-CofC LTG Rapid Isol <b>BaBo Ctrl</b> .pdf	
Backbone Routing	BaBoRo	HEBD-MFB ITS SCS <b>BaBoRo</b> 1-12of12.pdf	
Bacterial Water Treatment/ Testing	BWT	HEBHSF-MFB MPH WAT <b>BWT</b> Powermag WRAS Cert.pdf	
Balfour Beatty Crossing	BALBE XING	TBBD-SID TISID <b>BALBE XING</b> SiWe GA.pdf	
Ball Bearing Unit	BaBeU	HEOM-SCWM <b>BaBeU</b> OM Manual.pdf	
Ball Valve	BalVal	H E O M - C W M <b>B a l V a l</b> A3013 DS.pdf	
Balustrading	Balus	TBBWPP-151 INST Steel Staircase_Ladder_ <b>Balus</b> .pdf	
Bat Cave	BATCV	H E B D - E X T <b>B A T C V</b> - L o c a t i o n 1 . p d f	
Battery Charge Socket	BatChaSock	TBOM-MFB ELEC 32A TPN <b>BatChaSock</b> DS.pdf	
Battery Charging Unit	BCU	HEBHSF-UB ELEC CAT DC <b>BCU</b> Control Supply Cert.pdf	
Battery Stand and Battery Layout	BA STA BA LA	HEOM-UB ELEC UPS <b>BA STA BA LA</b> .pdf	
Bicycle Store	BikeStore	H E B D - E X T <b>B i k e S t o r e</b> .pdf	
Bi-directional water	BiDirWat	HEBD-SCWM <b>BiDirWat</b> Schematic.pdf	
Bi-folding Door	BiFoDr	H E B D - U F C R W D <b>B i F o D r</b> 1 . p d f	
Bi-Metal Flange	BiMeFla	HEBHSF-CofC UFC PWK <b>BiMeFla</b> .pdf	
Biocide Dosing Pump	BioDosPu	H E O M - S C W M <b>B i o D o s P u</b> .pdf	
Biomass Boiler	BioBoi	H E O M - M F B <b>B i o B o i</b> D S . p d f	
Bird Monitoring	BirdMon	TBOM-EXT <b>BirdMon</b> CCTV OM Manual.pdf	
Blockwork	BLCKWK	HEBD-MFB ABD <b>BLCKWK</b> SOP GF_FF.pdf	
Body Ported Type Valve	BPTVal	H E O M - C W M A c t u <b>B P T V a l</b> D S . p d f	
Bogie Drop	BDR	HEBD-MFB <b>BDR</b> SAT Class 700 cert.pdf	
Bollard	Boll	H E B D - E X T L T G <b>B o l l</b> I n s t A L L . p d f	
Boosted Cold Water Supply	BCWS	HEBD-UB Water Tank Room <b>BCWS</b> .pdf	

DOCUMENT SUBJECT	ABBREVIATION	EXAMPLE FILENAME	OR WHERE USED
Brake Disc Monitoring System [AIF]	BDMS-AIF	T B O M - A I F / H E O M - A I F	
Brake Left Gauge	BLG	T B O M - A I F / H E O M - A I F	
Brake Left Gauge Camera	BLGCam	TBOM-MAINT AIF <b>BLGCam</b> RepRep 2018.02.16.pdf	
Brake Pad Measurement System (AIF)	BPMS-AIF	T B O M - A I F / H E O M - A I F	
Brake Shoe Measurement System (AIF)	BSMS-AIF	T B O M - A I F / H E O M - A I F	
Brickwork	BRCKWK	T B H S F - E X T <b>B R C K W K</b> B L C K W K . p d f	
Brush Unit	BruUn	HEBD-SCWM BiDirWat <b>BruUn</b> Schematic.pdf	
Buchholz Relay	BuchRel	HEOM-SID SAT HV SWG <b>BuchRel</b> OM Manual.pdf	
Buffer Zone Panel	BuZoPnl	T B O M - M F B <b>B u Z o P n l</b> R e v A . p d f	
Buffer Zone Insulated Block Monitoring Panel	BuZo InsuBlo MonPnl	T B O M - S I D <b>B u Z o I n s u B l o M o n P n l</b> . p d f	
Building Management System	BMS	T B O M - <b>B M S</b> D e s c r O p . p d f	
Buried Cable Routes	BURCARO	TBHSF-WIWAYSUB <b>BURCARO</b> GRIP Stage5-8.pdf	
Buried Drainage Routes	BURDRARO	TBHSF-WIWAYSUB <b>BURDRARO</b> GRIP Stage5-8.pdf	
Butterfly Valve	BuVa	H E O M - E X T B M S <b>B u V a</b> P N _ V K D S . p d f	
CA Group (Roofing Contractor)	CAG	TBBD-MFB <b>CAG</b> 047 G.L.A Roller Shutter Door.pdf	
Cable Management Systems	CMS	H E B H S F - U F C E l e c <b>C M S</b> W I S . p d f	
Cable Routing	CabRo	TBBD-UB Elec Ctmt <b>CabRo</b> Layout.pdf	
Calibration	Cal	HEBHSF-UFC CAT ELEC LV Insulation Tester <b>Cal</b> .pdf	
Camera Panel	CamPan	HEBHSF-CofC FAS Hursley ANPR <b>CamPan</b> 1.pdf	
Capping Beam	CapBe	TBBD-EXT WIWAY RW <b>CapBe</b> FORM2.pdf	
Cat Ladders	CatLad	HEOM-MFB <b>CatLad</b> HeiSaf OM Manual.pdf	
Catchment	CTCHMT	TBBD-EXT DRDU Calcs13 HydMod TWSW <b>CTCHMT</b> A.pdf	
Cause and Effect Test	CAE Test	TBBD-MFB Sitewide FAS <b>CAE Test</b> .pdf	
Ceiling	Ceil	HEBD-MFBO FF Refl <b>Ceil</b> Layout.pdf	
Central Battery Unit	CBU	H E B H S F - C o f C S o c o m e c <b>C B U</b> . p d f	
Centrifugal Fan	CentriFan	HEOM-CWM <b>CentriFan</b> Motor OM Manual.pdf	
Chain-link (fencing)	ChaLi	H E B D - S I D F C G <b>C h a L i</b> S O P . p d f	
Check Valve	CheVal	HEOM-CWM <b>CheVal</b> Series AKH AKB.pdf	

DOCUMENT SUBJECT	ABBREVIATION	EXAMPLE FILENAME	OR WHERE USED
Circuit Breaker	CirBre	TBOM-WIWAYSUB HV <b>CirBre</b> 900V_1800V DC OM Manual.pdf	
Civils and Architecture	CivArch	TBBD-WCET <b>CivArch</b> DPAC Signed.pdf	
Cladding	CLA	HEBD-MFB ABD <b>CLA</b> Phase3 Grid Line C Elevation.pdf	
Clamping Situation	ClampSit	T B B D - W H L <b>C l a m p S i t</b> . p d f	
Cleaners' Sink	CleSink	HEOM-CET MPH <b>CleSink</b> Spec.pdf	
Cold Water Booster System	CWBS	HEOM-UFC MPH <b>CWBS</b> OM Manual.pdf	
Cold Water System / Supply	CWS	HEOM-UFC <b>CWS</b> UFC WIS-37.pdf	
Collection Point	ColPt.3	TBBD-SID UPSID TWFW <b>ColPt.3</b> Sections.pdf	
Collector Shoe Monitoring / Measurement System (AIF)	CSMS-AIF	T B O M - A I F / H E O M - A I F	
Column	Col	HEOM-EXT Estilo <b>Col</b> LUM DS.pdf	
Comms Room	COMMSRM	TBBD-MFB FAS FEX FF <b>COMMSRM</b> Layout.pdf	
Communications	COMMS	TBBD-EXT <b>COMMS</b> Radio RSL8078 PerfCalcs.xlsx	
Compass Points North East South West	N., E., S., W.	T B B D - E X T <b>E.</b> Crib Wall FORMB.pdf	
Compressed Air	ComA	HEBHSF-MFB MPH <b>ComA</b> TUV Cert.pdf	
Compressor	CMPR	H E B D - S C W M <b>C M P R</b> 2 . p d f	
Conductor Rail	CondRail	TBBD-UPSID <b>CondRail</b> Layout 1of3.pdf	
Connection Box	ConBox	HEBD-SID SAT <b>ConBox</b> Details Fixing Arr.pdf	
Contactors / Fuse Unit (Traction Trolley)	CFU	TBBD-MFB TracTrol SWG <b>CFU</b> 1kA 2Pole	
Containment Grids	CTMT GRIDS	TBBD-AB 0330 HL_LL <b>CTMT Grids</b> Layout.pdf	
Containment Management System	CMS	HEBHSF-UFC CAT <b>CMS</b> WIS-37.pdf	
Continuous flight auguring / auger cast piling	CFA	HEBD-EXT <b>CFA</b> piling Wall reinf St William.pdf	
Control / Controller	Ctrl	TBOM-MFB ACV BC <b>Ctrl</b> CMB-P106VG1 DS.pdf	
Control and Indicating Equipment	CtrlInEq	HEBHSF-CofC FAS FID <b>CtrlInEq</b> FC2020.pdf	
Control Bar Isolation Panel	CBIP	T B B D - U F C C o n d u c t i x <b>C B I P</b> . p d f	
Control Interface	Ctrl IF	TBOM-MFB ACV MAC-333 <b>Ctrl IF</b> OM Manual.pdf	
Control Panel	Ctrl Pnl	HEOM-SCWM FAS FID FS20xx <b>Ctrl Pnl</b> DS.pdf	
Control Room	Ctrl Rm	TBBD-MFB Elec HV LV <b>Ctrl Rm</b> EPO Schematic.pdf	
Controlled Emissions Tanking (AIF)	CET-AIF	T B O M - A I F / H E O M - A I F	



DOCUMENT SUBJECT	ABBREVIATION	EXAMPLE FILENAME	OR WHERE USED
Counterbalance	CoBal	TBOM-EXT Abacus LTG Col <b>CoBal</b> OM Manual.pdf	
Coupling	Coup.	HEOM - CWM <b>Coup.</b> Tabu DS.pdf	
Crawford Doors	CRAD	HEBD-ABD MFB <b>CRAD</b> Door D32_D78.pdf	
Cross Section	XS	TBBD - MFB OLE <b>XS</b> Shed 13 1.pdf	
Cross Section New Structure	XSNS	HEBD-SID OLE <b>XSNS</b> E-07-11C (2148 Points) S02.pdf	
Cross-Section Existing Structure	XSES	HEBD-SID OLE <b>XSNS</b> E-07-11C S02.pdf	
Culvert	Culv	TBBD-EXT TilBrook <b>Culv</b> FORMB.pdf	
Curtain Walling	CurWall	HEBD-MFB ABD RWD <b>CurWall</b> LH Jamb Door D01.pdf	
Curtain Walling Screen	CurWaScr	HEBD-UFC RWD <b>CurWall Scr</b> Cill D01.pdf	
Data Cabinet	DataCab	HEBD-MFB CWM PLT BioBoi <b>DataCab</b> Layouts.pdf	
Data Management System (AIF)	DMS-AIF	T B O M - A I F / H E O M - A I F	
Data Outlet	DataOL	HEBD-MFB FF ITS <b>DataOL</b> LAYOUT.dwg	
Depot Personnel Protection System	DPPS	TBOM - MFB <b>DPPS</b> in operation.mp4	
Design Hazard Log	DesHazLog	1.01 HOR-701132-SIG-DHZL-002 <b>DesHazLog</b> RA 150702.pdf	
Designer's Hazard Record	DezHazRec	TBHSF-EXT TrafSig RoMk <b>DesHazRec</b> .pdf	
Detection Point	DetPoi	HEOM-SID SAT Az LM <b>DetPoi</b> OM Manual.pdf	
Detergent Dilution Pump	DetDilPu	HEBHSF-CofC CWM <b>DetDilPu</b> JP5.pdf	
Detergent Off-Load Pump	DetOffLoPu	HEOM - NCWM <b>DetOffLoPu</b> DS.pdf	
Detergent Tank	DetTa	HEBD - SCWM <b>DetTa</b> .pdf	
Differential Pressure Switch	DPS	HEOM-EXT BMS PL-FD113 <b>DPS</b> DS.pdf	
Digital Addressable Lighting Interface	DALI	HEBHSF-CofC LTG CPE EBR-DIN- <b>DALIG</b> 64.pdf	
Disabled Alarms and Security	DAS	HEBD-MFB CWM FA PA <b>DAS</b> Layouts All.pdf	
Disabled Refuge	DIRE	TBOM-EXT <b>DiRe</b> C2RRG OM Manual.pdf	
Dispensing Point Assembly	DisPA	TBBD-ECWM WCWM SCRWSH <b>DisPA</b> .pdf	
Distribution Board Cupboards	DBC	TBHSF-MFBO VIS SWG <b>DBC</b> 11-EL 10.05.15.pdf	
Distribution Board(s)	DiBo	HEOM - SCWM ELEC <b>DiBo</b> DS.pdf	
Distribution Trunking	DistribTrunk	HEOM-CET ELEC <b>DistribTrunk</b> DS.pdf	
Domestic Sampling	DomSam	HEBHSF-CET <b>DomSam</b> ExecSum 2016.07.13.pdf	
Domestic Services	DomServ	HEBD-IREB <b>DomServs</b> Schematic.pdf	

DOCUMENT SUBJECT	ABBREVIATION	EXAMPLE FILENAME	OR WHERE USED
Domestic Water	DomWat	HEBHSF-UFC MPH CAT <b>DomWat</b> Pressure Test WIS-37.pdf	
Door Control Unit	DCU	TBBD-MFB EXT FAS <b>DCU</b> ACS ACX4000 OM Manual.pdf	
Door Jamb	DorJa	TBBD-WCWM ABD <b>DorJa</b> 252-253.pdf	
Downside (or Eastern) Carriage Wash Machine	ECWM	H E B D - E X T <b>E C W M</b> D R D U . d w g	
Downside Sidings	DNSID	T B B D - <b>D N S I D</b> L o n g S e c t i o n . p d f	
Downstream	DNStre	TBBD-WPP EXT TilBrook <b>DNStre</b> RW.pdf	
Drainage and Ducting	DRDU	HEBD-MFB <b>DRDU</b> GF WASE Layout.pdf	
Drainage and Ducting (Below Ground)	DRDU BG	H E B D - E X T <b>DRDU BG</b> _ E x t A l l . p d f	
Driver Display	DriDisp	H E B D - S C W M <b>D r i D i s p</b> . p d f	
Driver Information Board (&Maintenance Button)	DriB / DriBMaB	H E B D - S C W M <b>D r i B M a B</b> . p d f	
Driver Speed Indicator Stand	DSIS	H E B D - S C W M <b>D S I S</b> L L . p d f	
Driver Platform / Driver Access Platform	DRAP	TBBD-UFC <b>DRAP</b> Grid 1-2 Sections.pdf	
Drivers Walkway	DRIWA	TBBD-SID AAW <b>DRIWA</b> LTG Schematic.pdf	
Drying Rooms	SanDry	HEBD-MFB ABD GF <b>SanDry</b> Layout.pdf	
Duct Temperature Sensor	DTS	T B O M - B M S - D S <b>D T S</b> Q A M 2 1 . p d f	
Earthing / Bonding	EarBon	HEBD-EXT ELEC <b>EarBon</b> AFC DPAC.pdf	
Earthing Arrangements	EarthArr	HEBD-UFC ELEC Phase 1C_2 SubSt <b>EarthArr</b> .pdf	
Earthworks	Earthw	TBBD-WPP EXT LSP <b>Earthw</b> Remed.pdf	
Eastern Carriage Wash Machine	ECWM	H E B D - E X T <b>E C W M</b> D R D U . d w g	
Electric Ball Valve	EIBalVal	H E O M - C W M <b>E I B a l V a l</b> 2 D S . p d f	
Electric Track Equipment	ETE	TBBD-SID <b>ETE</b> EPB Sys Scheds FORMB.pdf	
Electrical Services	ELEC	HEBHSF-SCWM <b>ELEC</b> Distribution Boards DS.pdf	
Electromagnetic	EIMa	H E B H S F - C o f C <b>E I M a</b> A i r P u . p d f	
Electromagnetic Compatibility	EMC	HEOM-MFB Cast Resin Transf. <b>EMC</b> .pdf	
Electromotoris Rotary Actuators	ERA	HEOM-EXT BMS <b>ERA</b> SAL31-61-81 DS.pdf	
Emergency Door Release	EDR	T B B D - E X T S B T <b>E D R</b> . j p g	
Emergency Lighting	EMGCY LTG	T B H S F - M F B <b>EMGCY LTG</b> C e r t . p d f	
Emergency Power Breaker / Push Button	EPB	TBBD-SID ETE <b>EPB</b> Sys Scheds FORMB.pdf	
Emergency Power Off	EPO	T B O M - W W S <b>E P O</b> O M M a n u a l . p d f	

DOCUMENT SUBJECT	ABBREVIATION	EXAMPLE FILENAME	OR WHERE USED
Enclosure Integrity (Gas Suppression)	EnclInteg	TBHSF-MFB GAS COMMSRM <b>EnclInteg</b> Test Rep.pdf	
Engineering	Engi	HEBHSF-CofC SID SAT K109IRJ <b>Engi</b> NR.pdf	
Entrance Screen	EntrScr	HEBD-UFC RWD D10 <b>EntrScr</b> D11.pdf	
Equilibrium Ball Valve	Equi BallVa	HEOM-SCWM <b>Equi BallVa</b> DS.pdf	
Existing Buried Services	EBS	HEBD-EXT <b>EBS</b> ch1000-1800 ALL.pdf	
Extract Fan Volumes	EFV	HEBHSF-UB EF-UPS2 <b>EFV</b> ComRep.pdf	
Fall Arrest	Falrt	HEOM-MFB Cat ladder <b>Falrt</b> 1PD.pdf	
Fall of Potential (Lightning Protection)	FOP	TBHSF-EXT Elec LPR <b>FOP</b> Test Locs.pdf	
Fan Coil Units	FCU	HEBHSF-UFC <b>FCU</b> Secondary Air ComRep.pdf	
Fencing	FCG	HEBD-EXT <b>FCG</b> AAW SOP GA.pdf	
Fibre Optic	FO	HEOM-EXT ITS SCS <b>FO_VM</b> Schematic.pdf	
Fibre Optic and Voice Management	FO_VM	HEOM-EXT ITS SCS <b>FO_VM</b> Schematic.pdf	
Filter Regulator Lubricator Unit	FRL	HEOM-SCWM <b>FRL</b> AC00 Catalogue.pdf	
Finishes	Fin	TBHSF-MFB Itl <b>Fin</b> Recep Desk.pdf	
Fire and Security	FAS	HEBHSF-CofC <b>FAS</b> Penton Ceiling Loudspeaker.pdf	
Fire Detection	FID	HEBHSF-CofC FAS <b>FID</b> VdS VocAl Sys.pdf	
Fire Hydrants	FIHY	TBBD-EXT DomServs CWS <b>FIHY</b> 1of4.pdf	
Fire Manual Call Point	Fire MCP	TBOM-MFB SBT <b>Fire MCP</b> FDM225_226 DS.pdf	
Fire Protection	FPR	TBOM-MFB <b>FPR</b> OM Manual.pdf	
Fire Rated Duct	FRD	TBOM-MFB VENT SAFE4 <b>FRD</b> Broch.pdf	
First Aid	1AID	HEBD-MFB ABD <b>1AID</b> _SHWR Layout.pdf	
Fixed Buffer Stop	FBS	T B B D - S I D <b>F B S</b> . p d f	
Floodlight / Floodlighting	FloLtg	TBOM-MFB LTG Saxby Stark LED <b>FloLtg</b> DS.pdf	
Flooring	FLO	T B H S F - C o f C <b>F L O</b> K e n n e d y . p d f	
Flooring (Raised Access)	FLO-RaisAcc	TBOM-MFB <b>FLO-RaisAcc</b> OM Manual.pdf	
Flow Sensor	FloSen	HEOM-CWM <b>FloSen</b> 1 DS.pdf	
Flow Switch	FloSwi	HEOM-CWM <b>FloSwi</b> DS.pdf	
Fluid Filled Isolation Transformer	FFIT	HEBHSF-CofC <b>FFIT</b> (4MVA).pdf	
Fold Down Columns	FDC	HEOM-EXT SBT CCTV <b>FDC</b> .pdf	

DOCUMENT SUBJECT	ABBREVIATION	EXAMPLE FILENAME	OR WHERE USED
Footpath Underbridge	FPUB	TBBD-EXT Bridge85W <b>FPUB</b> Deck AFC PCC.pdf	
Foundation	Found.	HEBD-UFC <b>Found.</b> Plan Grids 1-19.pdf	
Frost Drain Valve	FDV	H E O M - S C W M <b>F D V</b> D S . p d f	
Functional Supply Point	FSP	HEOM-MFB <b>FSP</b> Enclosure OM Manual.pdf	
Galvanised	Galv.	H E B D - U F C B i F o D r <b>G a l v</b> . p d f	
Gantry / Gantries	GANT	TBBD-MFB <b>GANT</b> Typical Sections.pdf	
Gas Booster	GasBo	T B B D - U B <b>G a s B o</b> - I n t a k e G A . p d f	
Gas Solenoid Valve	GSV	HEBHSF-CofC Honeywell <b>GSV</b> .pdf	
Gas Suppression	GAS	TBOM-MFB SBT <b>GAS</b> DUX 300 DuFlow.pdf	
Generator / Loadbank Connection Box	GEN_LB CBOX	HEBD-SID SAT iPSP <b>GEN_LB CBOX</b> GA	
Glass Reinforced Plastic	GRP	TBOM-WIWAYSUB CaMaSys Mita <b>GRP</b> OM Manual.pdf	
Glazing	GLA	TBBD-MFB CLA <b>GLA</b> DPAC Signed.pdf	
Graphical (User) Interface	GUI	TBOM-MFB LTG CP Northern <b>GUI</b> Head End DS.pdf	
Grid Line	G.L.	T B B D - A B <b>G . L .</b> C 2 - 3 L O U V R E S . p d f	
Ground Beam Layout	GBL	T B B D - M F B C o n c a s t <b>GBL</b> 1 o f 2 . p d f	
Ground Slab	GroSlab	T B B D - W H L <b>G r o S l a b</b> a n d R e i n f . p d f	
Hampden Road	HAMRd	HEBD-EXT FCG EB <b>HAMRd</b> Gates.pdf	
Handover	HO	H E O M - N C W M D R D U <b>H O</b> . p d f	
Head Shunt	HESH	TBBWPP-037 <b>HESH</b> Tree Stump Grinding_Soil Sampling.pdf	
Head Wall	HW	TBBD-EXT TilBrook Culv <b>HW</b> FORMB.pdf	
Heat Detection	HeaDet	HEBHSF-CofC FAS FID <b>HeaDet</b> FDT241.pdf	
Heat Exchange	HeatEx	H E O M - C W M W a H e <b>H e a t E x</b> D S . p d f	
Heat Pump Condenser	HPC	HEOM-UB PUHZPVHA3 <b>HPC</b> OM Manual.pdf	
Heating	HTG	T B B D - M F B <b>HTG</b> _ V E N T L a y o u t . p d f	
Heavy Maintenance Pit	HMP	HEBD-MFB <b>HMP</b> SECTION_ELEV.pdf	
Height Safety Equipment	HeiSaf	HEOM-MFB <b>CatLad HeiSaf</b> OM Manual.pdf	
Heptafluoropropane	FM200	T B H S F - E X T G A S <b>F M 2 0 0</b> M S D S . p d f	
High Level	HL	HEOM-UFC <b>HL</b> LTG Mock Up Wis-37.pdf	
High Pressure Point of Use Water Heater	HPOU	T B O M - M F B / H E O M - M F B	

DOCUMENT SUBJECT	ABBREVIATION	EXAMPLE FILENAME	OR WHERE USED
High Voltage	HV	HEOM-UFC <b>HV</b> SWG Phase D Wis-37.pdf	
High Voltage - Low Voltage	HV-LV	HEBHSF-UFC <b>HV-LV</b> Factory Test Cert.pdf	
Highways and Roads	HGWY	H E B D - E X T - <b>H G W Y</b> 4 o f 4 . p d f	
Hold-Down	HoDn	TBBD-WHL <b>HoDn</b> SuppOuBearFix.pdf	
Hold-Off Switch	HoOfSwi	TBOM-MFB SBT GAS <b>HoOfSwi</b> K91000 M10 DS.pdf	
Hollow Core Planks	HolCoPla	TBBD-MFB FF <b>HolCoPla</b> Layout.pdf	
Horsham Bridge	HorBri	TBBD-WPP EXT <b>HorBri</b> Palisade.pdf	
Horsham Line	HorLi	TBBD-WPP SID <b>HorLi</b> Trial Holes.pdf	
Hot Water System	HWS	HEOM-MFB <b>HWS</b> WaHe OM Manual.pdf	
Hydraulic Model	HydMod	TBBD-EXT DRDU Calcs <b>HydMod</b> SurWatCat A.PDF	
Illuminated (/Non-) Letters	Illum / Nonillum	TBBD-EXT ABD SGN Monolith <b>Illum</b> Letters.pdf	
Immersion Temperature Switch	ITS	H E O M - B M S - D S <b>ITS</b> Q A E 2 1 . p d f	
Improvement	Improv	HEBD-EXT Armco HAMRD <b>Improv</b> .pdf	
Indication Panel	IndPan	TBBD-MFB CirDiag EPB <b>IndPan</b> 8-way.pdf	
Infrared Portal Beam	IRPB	T B B D - S I D <b>IRPB</b> A I P F O R M A . p d f	
Input / Output Device	IODev	TBHSF-CofC SBT FAS <b>IODev</b> FDCIO222.pdf	
Installation Data Pack	IDP	TBHSF-MFB FAS Aspire2 <b>IDP</b> ASD.pdf	
Integrated Plumbing System	IPS	TBOM-MFB <b>IPS</b> Access OM Manual.pdf	
Interface	IF	TBOM-MFB FAS FID <b>IF</b> FDCIO223 DS.pdf	
Interior	INT	TBOM-MFB Finishes <b>INT</b> OM Manual.pdf	
Interlinking Bus Bar	IBB	H E B H S F - C o f C S i e m e n s <b>IBB</b> .pdf	
Interlocking	InterLo	TBBD UFC PReWa <b>InterLo</b> EPO Schematic.pdf	
Interlocking Relocatable Exterior Building	IREB	HEBD- <b>IREB</b> -ABD Frame DETAILS.pdf	
Intermediate Bulk Container	IBC	T B B D - C W M <b>IBC</b> h o u s i n g . p d f	
Internal	Itl	TBHSF-MFB <b>Itl</b> Fin Recep Desk.pdf	
Inverter Heat Pump	IHP	TBOM-MFB ACV MSZ-SF-GF <b>IHP</b> DS.pdf	
In Out Mains	IOMains	HEBHSF-CET PTC Utilities <b>IOMains</b> .pdf	
Iso Valve Actuator	IVA	HEOM-EXT BMS SAL81.00T10 Gas Boiler 1_2 <b>IVA</b> DS.pdf	
Isolation Bonding	IsolBon	TBBD-UFC TracTrol <b>IsolBon</b> FORMB.pdf	

DOCUMENT SUBJECT	ABBREVIATION	EXAMPLE FILENAME	OR WHERE USED
Isolation Transformer	IsolTransf.	TBBD-SID UPSID Elec <b>IsolTransf.</b> ProtWir. Schematic.pdf	
Key Klamp handrails / barriers	KeKl	T B B D - W H L <b>KeKl</b> L a y o u t . p d f	
Keyboard Video and Monitor	KVM	T B O M - A I F / H E O M - A I F	
Landscaping	LSP	HEBD-EXT <b>LSP</b> planting zone 3 2016.10.04.pdf	
Layout Duct Route	LDR	HEBD-EXT-ABD SITE <b>LDR</b> 6 of 6 . p d f	
Lechler Nozzle	LechNoz	HEBHSF-CofC CWM <b>LechNoz</b> . p d f	
Legionella	L8	HEBD-CofC EXT WCT <b>L8</b> Chlorination Cert.pdf	
Level Sensor	LevSen	H E O M - C W M <b>LevSen</b> S p e c . p d f	
Lighting	LTG	HEBD-MFB CWM HL <b>LTG</b> GRIDS A-C_19-25 4 OF 6.pdf	
Lighting Control System	LtgCtrlSys	TBOM-EXT <b>LtgCtrlSys</b> OM Manual.pdf	
Lightning Protection	LPR	HEBD-AIF VEMS Earth_ <b>LPR</b> . p d f	
Linear Actuator	LinActu	H E O M - C W M <b>LinActu</b> 4 D S . p d f	
Liquid Differential Pressure Switch	LDPS	H E O M - B M S - D S <b>LDPS</b> . p d f	
Liquid Immersed Distribution Transformer	LIDTransf.	HEOM-SID SAT <b>LIDTransf.</b> 13MVA.pdf	
Locker Rooms	LCKR	HEBD-MFC WC <b>LCKR</b> Extract Schematic.pdf	
Loss of Power	LoOP	TBHSF-CO 25kv <b>LoOP</b> 2017.07.16.pdf	
Low Level	LL	HEBD-UFC Driver_ <b>LL</b> Access Steelwork and Flooring 2.pdf	
Low Pressure Mains Water	LPMW	HEBD-SCWM WASE <b>LPMW</b> WaSof RevOs.pdf	
Low Pressure Point of Use Water Heater	LPOU	T B O M - M F B / H E O M - M F B	
Low Voltage Switchboard	LVS	HEBHSF-CofC PH 23474-002 FTC LVS.pdf	
Luminaire / Luminaire Plots	LUM	HEOM-MFB LTG <b>LUM</b> A10_A11 Simulator Manager.pdf	
Luxlift Feed	LuxFeed	HEOM-MFB ZG MT707-501 LuxFeed CabSched.pdf	
Luxlift Pendant	LuxPend	HEOM-MFB ZG MT707-502 LuxPend CabSched.pdf	
Main Control Cabinet	MCC	H E O M - M F B G F B M S <b>MCC01</b> W C S . p d f	
Main Site Layout	MSL	HEBD-EXT Yard TEL <b>MSL</b> ALL . p d f	
Main Wash Pump	MaWaPu	HEBHSF-CofC NCWM <b>MaWaPu</b> Set.pdf	
Mammal Shelves	MamShelv	TBBD-WPP EXT TBROOK Culv <b>MamShelv</b> Inst.pdf	
Management	Mgmt	H E O M - S C W M L 8 <b>M g m t</b> . p d f	
Manhole	MANH	HEBD-EXT TWSW <b>MANH</b> RC Reinf (folder)	

DOCUMENT SUBJECT	ABBREVIATION	EXAMPLE FILENAME	OR WHERE USED
Mansafe	MNSF	T B H S F - W C W M <b>M N S F</b> . p d f	
Manual Call Point	MCP	H E O M - U B <b>M C P</b> F D M 2 2 5 - 2 2 6 D S . p d f	
Mechanical and Public Health	MPH	H E B H S F - S C W M <b>MPH</b> WaTa WRAS Certs.pdf	
Mechanical Electrical and Public Health	MEPH	H E B D - U F C <b>M E P H</b> S y s t e m s . p d f	
Microbiological	MicBio	T B H S F - M F B L a b R e p W a S a m <b>MicBio</b> ExecSum 2014.10.10.pdf	
Modular Socket	ModSock	T B O M - M F B E L E C <b>ModSockOL</b> DiBo.pdf	
Moselle Brook	MosBro	H E B D - C E T T W S W A t t . T a n k 1 _ <b>MosBro</b> .pdf	
Motor Driven Bonding Device	MDBD	T B O M - W W S 4 . 4 k A <b>MDBD</b> (NSCD) IM Manual.pdf	
Motor Pulleys and Belts	MoPuBe	H E O M - C W M <b>M o P u B e</b> P u l l e y . p d f	
Mounting Heights and Horizontal Planes	MoHght HozPl	H E B D - U F C _ E X T E L E C <b>MoHght HozPl</b> .pdf	
Movable Acoustic Wall	MovAcWa	T B B D - M F B O f f i c e <b>M o v A c W a</b> . p d f	
Multi-Function Tester	MFT	H E B H S F - M F B C a C E T R <b>MFT</b> 327-14.pdf	
Multi Pump Controller	MPC	T B H S F - C o f C A C V G r u n d f o s H y d r o <b>MPC</b> .pdf	
Multimode Siemens Cabinet	MMSC	H E B H S F - U F C I T S T e s t R e s F i b <b>MMSC</b> .pdf	
Negative Bonding Layout	NegBoLay	T B B D - S I D D N S I D E L E C <b>NegBoLay</b> .pdf	
Negative Isolation Switch	NegIsoSw	T B O M - U F C E L E C 4 k A <b>NegIsoSw</b> OM Manual.pdf	
Network Rail	NR	H E B H S F - C o f C S I D S A T K 1 0 9 I R J E n g i <b>NR</b> .pdf	
New River Bridge	NRB	H E B D - E X T - <b>NRB</b> Restraint Barrier1.pdf	
New River Underbridge	NRUB	H E B D - E X T - <b>NRUB</b> Proposed Details 2of2.pdf	
Non-Return Valve	NRV	H E O M M F B M P H T A 2 7 <b>NRV</b> D S . p d f	
Not Applicable	Notappl	3.09 D <b>Notappl</b> Carillion TCP CommPlan 160519.pdf	
Oil Immersed Distribution Transformer	OilImDiTransf	T B H S F - C o f C <b>O i l i m D i T r a n s f</b> . p d f	
Oil Separator	OilSep	T B B D - E X T T W S W A t t . t a n k O u t f a <b>OilSep</b> .pdf	
ONAN ( Oils-Natural - Air - Natural ) Transformer	ONANTransf.	H E B D - M F B H V <b>ONANTransf.</b> DYN11 GA.pdf	
Operator Training Agenda	OpTrAg	H E O M - E X T F A S C C T V S i N V R O p T r A g . p d f	
Operator-maintained	OpMaint	H E O M - C W M <b>OpMaint</b> Assets List 2015.xlsx	
Outdoor Condensing Unit (ACV)	OCU (ACV)	T B O M - M F B A C V <b>OCU</b> O M M a n u a l . p d f	
Outer Bearing Fixing (Wheel Lathe)	OuBearFix.	T B B D - W H L <b>O u B e a r F i x .</b> P a r t s l i s t . p d f	

DOCUMENT SUBJECT	ABBREVIATION	EXAMPLE FILENAME	OR WHERE USED
Outlet Transformer	OLTransf	HEOM-MFB ELEC Blakley 230-110v 16A <b>OLTransf</b> DS.pdf	
Outfall	Outfa	TBBD-EXT TWSW Att.tank <b>Outfa</b> OilSep.pdf	
Outside Air Temperature Sensor	OATS	HEBHSF-CofC SCWM RS <b>OATS</b> .pdf	
Overdoor Air Curtain	OAC	TBHSF-CofC MPH Biddle <b>OAC</b> .pdf	
Overhead	OH	TBOM-MFB WinDor Sect-ROSH- <b>OH</b> OM Manual.pdf	
Overhead and Access	OHaAC	TBBD-MFB ROSH <b>OHaAC</b> Doors.pdf	
Overhead Line Electrification	OLE	HEBHSF-CofC SID SAT 2148pts <b>OLE</b> WiRu.pdf	
Oxyacetylene	OxyAc	TBBD-WPP EXT STWK <b>OxyAc</b> .pdf	
Packaged Pump Skid	PaPuSk	HEBHSF-CofC SCWM <b>PaPuSk</b> CRE20-4.pdf	
Pantograph Wear Measurement System (AIF)	PWMS-AIF	TBOM-AIF / HEOM-AIF	
Pantograph Zones	PTGZ	TBBD-MFB SGN <b>PTGZ</b> TracTrol EPO Locations.pdf	
Passively Safe (Risk Assessment)	PasSafe	TBBD-EXT BILDri <b>PasSafe</b> RA.pdf	
Photoelectric Sensor	PhotElecSens	HEOM-CWM <b>PhotElecSens</b> QS30 Config.pdf	
Pipework	PWK	HEBHSF-CofC EXT- <b>PWK</b> Sitewide PRVs.pdf	
Piping and Instrumentation Diagram	P&ID	HEBD-SCWM PLT <b>P&amp;ID</b> .pdf	
Pits and Gantries	PaG	HEBD-MFB CWM <b>PaG</b> LTG Layout 1of6.pdf	
Plant room / Plant building / Pumphouse	PLT	HEBD-CET <b>PLT</b> CLA Layout.pdf	
Plunger Pump	PluPu	HEOM-SCWM S-Type <b>PluPu</b> OM Manual.pdf	
Point of Use (Water Heater)	POU	TBOM-MFB / HEOM-MFB	
Points Heating	PH	HEBHSF-SID <b>PH</b> _Signal Power Rev1.docx	
Points Heating and Signalling Power	PHSP	HEOM-SID <b>PHSP</b> OM Manual.pdf	
Points Heating Control Cabinet / Cubicle	PHCC	HEBD-SID <b>PHCC</b> SHT1 C02.pdf	
Points Machine	POMA	HEBD-SID <b>POMA</b> C-603024-EP CirDiag.pdf	
Points Signalling Power	PSP	HEBD-SID SAT <b>PSP</b> GA.pdf	
Position Light	PosLi	HEBD-SCWM <b>PosLi</b> SigAss.pdf	
Power Factor Correction (Switchgear)	PFC	TBHSF-MFB ELEC HV SWG <b>PFC</b> Report.pdf	
Power Operated Arms	PowOpAr	TBOM-EXT FAS ACS Gate <b>PowOpAr</b> .pdf	
Power Supply Unit	PSU	TBOM-MFB / HEOM-MFB	
Precast	PREC	HEBD-MFB- <b>PREC</b> Sections 1of2.pdf	



DOCUMENT SUBJECT	ABBREVIATION	EXAMPLE FILENAME	OR WHERE USED
Precast Beam Detail	PBD	HEBD-EXT-ABD NRUB <b>PBD</b> Internal.pdf	
Pre-Planned Maintenance	PPM	H E O M - C W M <b>P P M</b> . x l s	
Presence Detector	PresDet	TBOM-MFB LTG CP Northern CPIR <b>PresDet</b> .pdf	
Pressure Gauge	PresGau	H E O M - S C W M <b>P r e s G a u</b> D S . p d f	
Pressure Reducing / Release Valve	PRV	HEOM MFB MPH TA-PRV SP <b>PRV</b> Brochure.pdf	
Pressure Regulator	PresReg	TBOM-MFB MPH <b>PresReg</b> Series MX DS.pdf	
Pressure Transmitter	PresTrans	HEOM-SCWM <b>PresTrans</b> OM Manual.pdf	
Pressure Washer	PreWa	TBBD UFC <b>PreWa</b> InterLo EPO Schematic.pdf	
Pre-Wet Pump	PreWePu	H E B H S F - C o f C C W M <b>P r e W e P u</b> . p d f	
Pre-Wet Tank	PreWeTa	H E B D - C W M <b>P r e W e T a</b> . p d f	
Principal Supply Points	PSP	HEBD-SID SAT <b>PSP</b> Schematic.pdf	
Protection / Protective	ProtWir	TBBD-SID UPSID Elec IsolTransf. <b>ProtWir</b> Schematic.pdf	
Protection Relay	ProtRel	TBOM-WWS MiCOM P642 <b>ProtRel</b> DS.pdf	
Protection Wiring	ProtWir	TBBD-SID UPSID Elec IsolTransf. <b>ProtWir</b> . Schematic.pdf	
Public Address	PA	T B B D - M F B F A S <b>P A</b> L a y o u t s A L L . p d f	
Push to Exit Button	PTE	T B B D - E X T S B T <b>P T E</b> B u t t o n . j p g	
Quick Clamping Device	QCD	HEOM-SID SAT AXCO <b>QCD</b> OM Manual.pdf	
Radio Frequency Identification (AIF)	RFID-AIF	T B O M - M F B / H E O M - M F B	
Rail Support Columns / Stub Columns	Stubcol	TBBD-UFC <b>Stubcol</b> Independent Design Review.pdf	
Railway Switch Heating Controller	RSHC	HEOM-SID PH <b>RSHC</b> OM Manual.pdf	
Rain Save Debris Chamber	RaSaDeCha	HEBD-SCWM SPEL <b>RaSaDeCha</b> .pdf	
Rain Save Storage Tank	RaSaStoTa	HEBD-EXT DRDU SPEL 300 RaSaStoTa.pdf	
Raised Access	RaisAcc	TBOM-MFB FLO <b>RaisAcc</b> OM Manual.pdf	
REB Switchroom	REB SWR	HEBHSF-UB CAT <b>REB SWR</b> AC Sys ComLog .pdf	
Reception Rd	RecepRd	TBBD-WPP SID HESH <b>RecepRd</b> D1.pdf	
Reconstruction	RCSN	H E B D - E X T T L B N R B <b>R C S N</b> . p d f	
Reduced Pressure Zone Valve	RPZ	HEOM-CET PLT <b>RPZ</b> Valve DS.pdf	
Refrigeration	Refrig	T B B D - A B H L <b>R e f r i g</b> S e r v s . p d f	
Refrigerant Dryer	RefrigDry	HEOM-CWM <b>RefrigDry</b> OM Manual.pdf	

DOCUMENT SUBJECT	ABBREVIATION	EXAMPLE FILENAME	OR WHERE USED
Register	Reg.	TBBD-SID RecTrans and DRW <b>Reg</b> .pdf	
Reinforced Concrete	RC	HEBD-CET PLT <b>RC</b> Details 1 of 2.pdf	
Reinforcement	REINF	HEBD-EXT NRUB DECK <b>Reinf</b> .pdf	
Relaxation / Control Room	RX-Ctrl Rm	HEBD-UFC PLT ABD <b>RX-Ctrl Rm</b> MAE Servs.pdf	
Relay Protection Settings	RPS	HEBHSF-UFC ELEC HV-LV SUB <b>RPS</b> ComRes.pdf	
Remedial Works	Remed	TBBD-WPP EXT HorBri <b>Remed</b> .pdf	
Remote Control Panel	RCP	TBBD-MFB OLE <b>RCP</b> Ext Con Rail Layout.pdf	
Remote Indicator	RemInd	TBOM-MFB FAS FID <b>RemInd</b> FDAI92 DS.pdf	
Remote Unit	RemU	TBHSF-CofC SBT DiRe <b>RemU</b> CARE2.pdf	
Repair Report	RepRep	T B O M - A I F / H E O M - A I F	
Repeater Panel	RepPanel	TBOM-MFB FAS FID <b>RepPanel</b> FT2011 DS.pdf	
Residual	Resi	HEOM-CWM LinActu <b>Resi</b> PRV DS.pdf	
Resistance Certificate	ResCert	TBHSF-UFC SBC ELEC Insulation <b>ResCert</b> .pdf	
Resistance Test Record	ResTest	T B H S F - A B S B T F A S <b>ResTest</b> .pdf	
Retaining Wall	RW	H E B D - A I F S L A B <b>RW</b> .dwg	
Retaining Wall Foundations	RWF	TBBWPP-081 Horsham Bri <b>RWF</b> .pdf	
Retaining Wall Reinforcement	RWR	HEBD-MFB SWP <b>RWR</b> Details 01B.pdf	
Retaining Structures	RetStruct	TBHSF-EXT <b>RetStruct</b> UPSID 2015.12.pdf	
Reverse Osmosis	RevOs	HEBD-SCWM WASE LPMW WaSof <b>RevOs</b> .pdf	
Reverse Osmosis Pump	RevOsPu	HEBHSF-CofC NCWM RevOsPu.pdf	
Reverse Osmosis Tank	RevOsTa	H E B D - C W M <b>RevOsTa</b> .pdf	
Revolving Door	RevoDor	H E O M - M F B <b>RevoDor</b> 1PD.pdf	
Ridgeway Windows and Doors	RWD	HEBD-MFB ABD <b>RWD</b> D20 Head Fixing Detail.pdf	
Risk Assessment	RA	HEBHSF-MFB BDR <b>RA</b> Design.pdf	
Roller Shutters	ROSH	TBBD-MFB <b>ROSH</b> OHaAC Doors.pdf	
Rolling Contact Fatigue (AIF)	RCF-AIF	T B O M - A I F / H E O M - A I F	
Rolling Stock	RoSto	TBBD-UFC <b>RoSto</b> Permitted.pdf	
Roof Inspection Video System (AIF)	RIVS-AIF	T B O M - A I F / H E O M - A I F	
Roofing	RFG	TBOM-MFB Speeddeck <b>RFG</b> DS.pdf	

DOCUMENT SUBJECT	ABBREVIATION	EXAMPLE FILENAME	OR WHERE USED
Rosehill Crossings (Road Rail Access Point)	RHXSec	H E B D - S I D R R A P <b>R H X S e c</b> . p d f	
Rotary Vane Compressor	RoVaCom	HEOM-CWM <b>RoVaCom</b> UNICA Spec.pdf	
Ruggedized Switch	RugSwi	TBOM-EXT SBT CCTV i800 RugSwi DS.pdf	
Sanitary and Cleaners' Store	SanCLe	HEBD-MFB ABD GF <b>SanCLe</b> Layout.pdf	
Sanitary and Drying Rooms	SanDry	HEBD-MFB ABD GF <b>SanDry</b> Layout.pdf	
Screen	Scr	TBOM-MFB WinDor Fin GLA <b>Scr</b> .pdf	
Screenwash	SCRWSH	TBBD-TISID <b>SCRWSH</b> Schematic.pdf	
Secondary Air	2Air	T B H S F - C S N G M F B A C V <b>2 A i r</b> . p d f	
Secondary Boosted Cold Water	2BCW	H E O M - M F B <b>2 B C W</b> 1 P D . p d f	
Secondary Metalwork	2METWK	T B H S F - U F C <b>2 M E T W K</b> Gantries.pdf	
Secondary Steelwork	2STWK	HEBD-UFC ABD <b>2STWK</b> AHU Acplat.pdf	
Sectional	Sect	TBOM-MFB WinDor <b>Sect</b> -ROSH-OH OM Manual.pdf	
Self-Retracting Lifeline, aka Fall Arrest	SRL	T B O M - M F B F L A T R A C T R O L <b>S R L</b> . p d f	
Settlement Tank	SetTa	HEBD-EXT DRDU SPEL 400 PO80-2CSC <b>SetTa</b> .pdf	
Sheet Pile / Piling	SheePi	TBBD-WPP EXT HorBri <b>SheePi</b> Extraction.pdf	
Shifting of the machine (Wheel Lathe)	ShiftOTM	T B B D - W H L <b>S h i f t O T M</b> . p d f	
Ships Ladder	ShiLa	HEBD-MFB_UFC <b>ShiLa</b> GL Bb 06-07.dwg	
Shore Supply	ShorSup	TBBD-MFB TracTrol <b>ShorSup</b> FORMA.pdf	
Side Mount Deep Bed (Filter)	SMDD	HEOM-SCWM <b>SMDD</b> Filter Inst OM Manual.pdf	
Signage	SGN	TBBD-EXT ABD <b>SGN</b> Monolith Illum Letters.pdf	
Sign Sighting	SGNSight	T B B D - S I D <b>S G N S i g h t</b> F O R M E . p d f	
Signal Assembly	SigAss	H E B D - S C W M P o s L i <b>S i g A s s</b> . p d f	
Signalling and Track	SAT	HEBHSF-SID DPPS <b>SAT</b> Interface SAcT.pdf	
Signalling Power	SIGPOW	HEBD-SID SAT <b>SIGPOW</b> Distrib Layout.pdf	
Simulator Room	SimRm	TBHSF-MFB <b>SimRm</b> DataOL TestRes.pdf	
Single Mode Cabinet	SMC	HEBHSF-UFC ITS TestResFib <b>SMC</b> -Train Shore1.pdf	
Single Mode Siemens Cabinet	SMSC	HEBHSF-UFC PLTBDG ITS TestResFib <b>SMSC</b> -UFCPLTBDG 1.pdf	
Site wide (External, not Sidings)	EXT	HEBD- <b>EXT</b> -Sitewide External Services LTG Layout 3 of 7.pdf	
Site wide (including Sidings)	SiWe	HEBD-SID AAW CET <b>SiWe</b> Servs Phase2 COORD 1of5.pdf	

DOCUMENT SUBJECT	ABBREVIATION	EXAMPLE FILENAME	OR WHERE USED
Site Wide Eastern Boundary	EXT EB	HEBD-EXT EB FCG SOP 1 of 2 .pdf	
Site Wide Western Boundary	EXT WB	HEOM-EXT WB FCG Luminaires.pdf	
Slab Foundation Piling	SFP	HEBD-UFC ABD <b>SFP</b> Floor Slab GA-Details 3of3.pdf	
Slope Strengthening	SloStre	TBBD-EXT TilBrook Culv <b>SloStre</b> FORMB.pdf	
Small Power Accessories	SPAC	HEOM-UB ELEC Masterseal <b>SPAC</b> DS.pdf	
Small Power Layout Grids	SPLG	HEBD-MFB CWM <b>SPLG</b> A-C_31-35 6of6.pdf	
Smoke Detectors	SmoDet	TBOM-MFB SBT GAS S65 <b>SmoDet</b> DS.pdf	
Smoke Extractor / Extraction	SmokExt	T B B D - W H L <b>S m o k E x t</b> . p d f	
Socket Outlet	SockOL	TBOM-MFB WaPro Inter. <b>SockOL</b> DS.pdf	
Socket Transformer	SockTrans	HEOM-SCWM ELEC <b>SockTrans</b> DS.pdf	
Soil Resistivity Report	SoiResRep	HEBHSF-EXT LPR Omega <b>SoResRep</b> .pdf	
Solenoid Valve	SolVal	HEOM-CWM <b>S o l V a l</b> D S S p e c . p d f	
Sound Level Meter	SLM	TBHSF-MFB FAS PA <b>SLM</b> 52N CaC.pdf	
Sounder Beacon	SouBe	TBOM-MFB SBT FAS FDS229-R Install <b>SouBe</b> DS.pdf	
Sounder Interbase	SouIB	TBOM-MFB FAS FID <b>SouIB</b> FDSB221 DS.pdf	
Speaker Control Unit	SCU	HEBHSF-CofC FAS PA <b>SCU</b> E100.pdf	
Speed Controller	SpeCtrl	HEOM-SCWM <b>S p e C t r l</b> D S . p d f	
Speed Board	SpeBo	HEOM-SCWM <b>SpeBo</b> Inst OM Manual.pdf	
Speed Sign	SpeSig	HEBD-CWM <b>S p e S i g</b> . p d f	
Spider Plate	SPIPLA	HEBD-SID PH SITEWIDE <b>SPIPLA</b> LOCATIONS 4of4.pdf	
Steelwork	STWK	HEBD-UFC ABD OFFICE FLOOR <b>STWK</b> .pdf	
Stop and Go Signal	StopGoSig	HEBD-SCWM <b>S t o p G o S i g</b> . p d f	
Stray Current Monitoring	StrayCurMon	TBBD-WPP MFB ELEC <b>StrayCurMon</b> .pdf	
Structured Cabling System	SCS	HEBD-EXT <b>SCS</b> AFC DPAC 2016.08.04.pdf	
Stub Columns	Stubcol	TBBD-UFC <b>Stubcol</b> Independent Design Review.pdf	
Sub-mains electrical supply	SubMa	TBOM-MFB Elec HV Mains <b>SubMa</b> LTG LPR FAS SBT	
Substation	SubSt	HEBD-UFC ELEC Phase 1C_2 <b>SubSt</b> EarthArr.pdf	
Substructure	Substruc	TBBD-WHL Found. and <b>Substruc</b> Plan.pdf	
Supply and Distribution	SUPDISTR	HEBD-EXT HV SCHEWIDIAG <b>SUPDISTR</b> SYS.pdf	

DOCUMENT SUBJECT	ABBREVIATION	EXAMPLE FILENAME	OR WHERE USED
Supporting Function Test	SFT	H E B D - A I F V E M S <b>S F T</b> . p d f	
Supporting Outer Bearing Fixing	SuppOuBearFix	T B B D - W H L H o D n <b>SuppOuBearFix</b> .pdf	
Surface Water Catchment	SurWatCat	T B B D - E X T D R D U C a l c s H y d M o d <b>SurWatCat</b> A.PDF	
Surge Suppression	SurSup	H E O M - U B E L E C 5 S D 7 4 4 4 1 <b>SurSup</b> DS.pdf	
Swimming Pool (MFB)	SWP	T B B D - W H L <b>SWP</b> Pit Wall and Reinf.pdf	
Swimming Pool Retaining Wall Reinforcements	SWP RWR	H E B D - M F B <b>SWP RWR</b> Details All.pdf	
Switch	Swi	T B O M - M F B S I D T r a l s o <b>Swi</b> OffLoDisc .pdf	
Switch Test Certificate	STC	H E B H S F - U B E L E C C A T S T - L V 1 H V <b>STC</b> 2829.pdf	
Switchboard	SWB	H E B D - U B R a p p e l l <b>SWB</b> ST-LV1 Schematics rev D.pdf	
Switchgear	SWG	H E O M - U F C H V <b>SWG</b> Phase D Wis-37.pdf	
Switching Cross Section (OLE)	SXS	T B B D - M F B O L E T E S T F A C <b>SXS</b> 01F 2of2.pdf	
Switching Cross Section Existing Structure (OLE)	SXSES	H E B D - S I D O L E <b>SXSES</b> E-07-13BB (2148 Points).pdf	
Switching Cross Section New Structure (OLE)	SXSNS	H E B D - S I D O L E P h a s e D S 1 <b>SXSNS</b> EX-05-09A Phase D.pdf	
System	SYS	H E O M - B M S - D E S I G O <b>SYS</b> D E S C R . p d f	
System Electrical Test	SysET	T B O M - A I F / H E O M - A I F	
Tag Reader	TagRe	H E B D - N C W M <b>T a g R e</b> G A	
Taper Bush	TaBu	H E O M - C W M C o u p . <b>T a B u</b> D S . p d f	
Telecoms	TEL	H E B D - E X T T E L <b>B a B o R o</b> A L L . p d f	
Temperature Monitoring Relay	TMR	H E O M - U B T 1 5 4 <b>T M R</b> D S . p d f	
Thames Water Foul Water	TWFW	T B B D - E X T <b>TWFW</b> TWSW MANH Schedule.pdf	
Thames Water Surface Water	TWSW	T B B D - E X T D R D U T W F W <b>TWSW</b> Layouts.pdf	
Tilgate Controlled Emission Toilet	TCET	T B B D - <b>TCET</b> Steel Frame DPAC.pdf	
Tilgate Brook	TilBrook	T B B D - E X T <b>TilBrook</b> Culv FORMB.pdf	
Tilgate Crossing	TILG	T B B D - E X T S i t e w i d e S e r v s <b>TILG</b> _BALBE XING.pdf	
Tillgate Sidings	TISID	T B O M - <b>TISID</b> SHTCAB CET CLE Dom Mech 1PD.pdf	
Timing Belt	TiBel	H E O M - C W M M o P u B e <b>T i B e l</b> . p d f	
Timing Control Unit	TCU	T B B D - S I D / H E B D - S I D	
Topography	Topog	H E O M - M F B B M S N e t w o r k <b>Topog</b> .pdf	
Track Isolation	TraIso	T B O M - M F B S I D <b>TraIso</b> Swi OffLoDisc .pdf	

DOCUMENT SUBJECT	ABBREVIATION	EXAMPLE FILENAME	OR WHERE USED
Track Switch	TraSwi	HEOM-SCWM <b>TraSwi</b> Turck DS.pdf	
Trackside Connection Box	TCB	HEBD-SID PH ABD <b>TCB</b> Fixing.pdf	
Trackside Distribution Layout	TDL	HEBD-SID SAT SigPow SLD <b>TDL</b> .pdf	
Trackside Equipment Building (AIF)	TEB or AIF-REB	T B B D - S I D / H E B D - S I D	
Traffic Signals and Road Markings	TrafSig RoMkg	TBBD-EXT ABD SGN <b>TrafSig RoMkg</b> ALL.pdf	
Train Discrimination Beam	TDB	HEBD-EXT FAS <b>TDB</b> Mounting.pdf	
Transformer	Transf.	HEOM-UB ELEC 230-110v 16A <b>Transf.</b> DS.pdf	
Transformer Rectifier Unit	TRU	T B O M - W W S <b>TRU</b> S p a r e s . p d f	
Transportation Tag (AIF)	TranspoTag	HEOM-AIF AT5910 <b>TranspoTag</b> DS.pdf	
Triple Sealed Bearing	TsB	HEOM-CWM <b>TsB</b> for BaBeU DS.pdf	
Tripping Battery Unity	TBU	T B H S F - C o f C <b>TBU</b> 30V 110V.pdf	
Tube Diffuser (Gummi-Jaeger)	TubeDiff	HEBHSEF-CWM CofT <b>TubeDiff</b> .pdf	
Turnpike Lane Bridge	TLB	HEBD-EXT <b>TLB</b> Proposed Staircase.pdf	
Turnpike Lane Underbridge	TLUB	H E B D - E X T <b>TLUB</b> W I D 10 . p d f	
Under Track Crossing	UTX	TBBWPP-192 UPSID_ <b>UTX</b> DRDW AAW.pdf	
Underbridge	UB	TBBD-EXT WIWAY <b>UB</b> New SE.RW.pdf	
Underground	UG	HEBHSEF-EXT PTC <b>UG</b> Water main.pdf	
Underslab	UnSla	TBBD-WHL <b>UnSla</b> and Ext DRDU.pdf	
Unidirectional	Unidir	HEBD-NCWM <b>Unidir</b> Schematic.pdf	
Universal Power Supply	UPS	H E O M - U F C <b>UPS</b> C A T . p d f	
Unvented Hot Water	UHW	T B B C A - A B P L A N T <b>UHW</b> . p d f	
Upper Level	UL	HEBD-MFB ABD Gantry 2 <b>UL</b> LN. 02-03.pdf	
Upside (Western) Carriage Wash Machine	WCWM	TBBD- <b>WCWM</b> SBT Design Cert.pdf	
Upside Cleaners' Store	UPCLE	TBBD- <b>UPCLE</b> Steel Frame DPAC Signed.pdf	
Upside Sidings	UPSID	TBBD- <b>UPSID</b> S_C GA PTS TD13-15.pdf	
Valve	Val	HEOM-CWM GESTRA <b>Val</b> Inst.pdf	
Valve Chamber	ValChamb	HEBD-EXT DRDU SPEL 300 BG ValChamb VCS12.pdf	
Variable Refrigerant Volume	VRV	HEBD-MFB DRDU GF <b>VRV</b> Layout.pdf	
Vehicle Barrier	VehBar	HEBD-EXT TL_NRUB VehBar Beam.dwg	

DOCUMENT SUBJECT	ABBREVIATION	EXAMPLE FILENAME	OR WHERE USED
Vehicle Equipment Measurement System (AIF)	VEMS	T B O M - A I F / H E O M - A I F	
Ventilation	Vent	HEBD-MFB SHED GF <b>Vent</b> LAYOUT.pdf	
Vertical Ladder Access	VerLadAcc	T B O M - M F B <b>V e r L a d A c c . p d f</b>	
Vertical Pumping Chamber	VerPumCha	HEBD-CET SPEL <b>VerPumCha</b> HVY.pdf	
Vertical Section	VerSect	TBBD-AB ABD Window <b>VerSect</b> .pdf	
Video Inspection System (AIF)	VIS-AIF	T B O M - A I F / H E O M - A I F	
VIS (Visual, i.e. camera) Flange Sensor	VisFS	TBOM-FAULT AIF VisFS RepRep 2017.07.20.pdf	
Voice Alarm	VocAl	TBHSF-CofC SBT FAS <b>VocAl</b> CtrlIn.pdfEq E100	
Voice Management	VM	HEOM-EXT ITS SCS FO_ <b>VM</b> Schematic.pdf	
Voice Recorder	VR	TBOM-MFB COMMS Radio <b>VR</b> TRBOnet.Enterprise.pdf	
Walking Routes	WalRo	T B O M - T I S I D <b>W a l R o</b> 1 P D . p d f	
Wall Panel Layout	WPL	TBBD-MFB Concast <b>W P L</b> 1 of 2 . p d f	
Wash Apron	WashAp	HEBD-NCWM <b>W a s h A p</b> Found . p d f	
Waste Compactor	WasteComp	TBOM-MFB <b>WasteComp</b> OM Manual.pdf	
Water Balance	WaBal	TBHSF-MFB 1LTHW ATC ComCheckList PuTS <b>WaBal</b> .pdf	
Water Booster	WaBo	HEBD-CWM CRE20-4 <b>WaBo</b> Pump Schematic.pdf	
Water Condition and Treatment	WCT	HEBHSF-CofC EXT <b>WCT</b> L8 ChlorCert.pdf	
Water Flow Sensors	WaFloSen	HEOM-SCWM <b>WaFloSen</b> -2-40m VFI OM Manual.pdf	
Water Heater	WaHe	HEOM-MFB HWS <b>WaHe</b> OM Manual.pdf	
Water Hydrant	WaHyd	HEBHSF-MFB PTC Ext. <b>WaHyd</b> 2 . p d f	
Water Management	WaMa	HEOM-CWM <b>W a M a</b> ReTrack . p d f	
Water Meter	WaMet	HEOM-CET <b>WaMet</b> Cyble Sensor DS.pdf	
Water Monitoring	WaMon	TBOM-ECWM 2x App. A <b>WaMon</b> .pdf	
Water Refrigeration	WaRef	T B B D - A B H L <b>W a R e f</b> G F . p d f	
Water Sampling	WaSam	HEOM-NCWM <b>W a S a m</b> OM . p d f	
Water Services	WASE	HEBD-UB GF <b>WASE</b> Schematic . p d f	
Water Softener	WaSof	HEBD-SCWM WASE LPMW <b>WaSof</b> RevOs.pdf	
Water Supply	WaSup	HEBHSF-SCWM MPH <b>WaSup</b> Cert.pdf	
Water Tank	WaTa	HEBHSF-SCWM Decca <b>WaTa</b> WRAS Cert.pdf	

DOCUMENT SUBJECT	ABBREVIATION	EXAMPLE FILENAME	OR WHERE USED
Waterproof / water proofing	WaPro	HEOM-CET ELEC <b>WaPro</b> Trunking DS.pdf	
Waybeam	WayBe	TBBD-MFB ABD <b>Waybe</b> WB101-114.pdf	
Waybeam and Stub Columns	WayBe_Stub	TBBD-WHL <b>WayBe_Stub</b> X Sect.pdf	
Weir Plate (CWM tank)	WeirPla	HEBD-CWM Tank <b>WeirPla</b> .pdf	
Welder Approval Test Certificate	WATC	HEBD-MFB BDR <b>WATC</b> 0791.pdf	
Welding Sockets	WelSock	TBOM-MFB ELEC 32A TPN <b>WelSock</b> DS.pdf	
Western Boundary	WB	HEBD-EXT FCG <b>WB</b> Palisade SOP Red Ink 140429.pdf	
Western Carriage Wash Machine	WCWM	TBBD- <b>WCWM</b> SBT Design Cert.pdf	
Wet Finishes	Wet Fin	TBBD-WCWM <b>WetFin</b> Sched.pdf	
Wheel Damage Measurement System (AIF)	WDMS-AIF	T B O M - A I F / H E O M - A I F	
Wheel Detection	WheDet	HEOM-SID SAT <b>WheDet</b> OM Manual.pdf	
Wheel Profile Monitoring / Measurement System (AIF)	WMPS-AIF	T B O M - A I F / H E O M - A I F	
Widening	WID	HEBD-EXT TLUB <b>WID</b> 10.pdf	
Williams Way	WIWAY	TBBWPP-097 <b>WIWAY</b> Gas Main Drill_Tap.pdf	
Williams Way Substation	WWS	TBOM- <b>WWS</b> Blastfloor OM Manual.pdf	
Window Head and Cill	WinHedCil	TBBD-CWM ABD <b>WinHedCil</b> 205-207.pdf	
Window Jamb	WinJa	HEBD-UFC RWD D02 <b>WinJa</b> W09.pdf	
Windows and Doors	WinDor	TBBD-MFB <b>WinDor</b> FF W.Elev.pdf	
Wire Runs	WiRu	HEBHSF-CofC SID SAT 2148pts OLE <b>WiRu</b> .pdf	
Wiring	WRG	TBBD-UPSID HV-LV IsoTraf Prot <b>WRG</b> Diagr.pdf	
Yard/Signal Post/Points Zone Phone	Yard	HEBD-EXT TEL <b>Yard</b> INST.pdf	
Zone Heating	ZoHe	TBBD-UFC ECWM HL Mech Servs <b>ZoHe</b> .pdf	





