

ZOE QUINLAN

zquinlan@deloitte.com • (786) 856-8438 • (615) 801-4611 • Nashville, TN

<https://www.linkedin.com/in/zoe-quinlan/> • zoequinlan.github.io

EDUCATION

Florida International University

BSc Information Technology – Software | Minor in Project Management

Clarence Fitzroy Bryant College

AA Information & Communication Technology

Miami, FL

Aug 2016 – May 2019

Basseterre, St. Kitts

Aug 2013 – May 2015

EMPLOYMENT

Deloitte

Senior Threat & Vulnerability Analyst – Office of the CISO

Hermitage, TN

Oct 2021 - Present

- Coordinate with Cyber leadership, Risk & Brand Protection, and OGC for response to vulnerability-related client inquiries.
- Review and analyze data from vulnerability management tools to mitigate threats in external-facing assets.
- Identify, track, research, and provide corrective consultation to application teams for vulnerability remediation.
- Monitor perception monitoring/risk rating platforms (BitSight, Risk Recon, SecurityScorecard) and remediate identified findings.
- Evaluate externally exposed network ports and work with appropriate teams to have ports closed or risk mitigated.
- Supervise small team of junior analysts to run scans, respond to inquiries, and assist with threat response.

Associate TMO Analyst – Program Management Office (PMO)

July 2019 – Sep 2021

- Ensured consistent delivery of PMO standards by coordinating Talent portfolio schedules, milestones, and financials.
- Drove quality through the creation and maintenance of project documentation (i.e.: project plans, SOWs, status reports)
- Led all onboarding and offboarding across the PMO to reduce downtime and optimize resources.
- Enabled a smooth transition for PMO new hires and interns via organizing training, access management and assessments.
- Improved resource management, training, and communication by identifying roadblocks and implementing efficiencies.
- Co-led several technology projects and program initiatives successfully to completion.

ITS Program Management Office Intern

June 2018 – August 2018

- Provided portfolio support for period end portfolio reporting, data analysis, and data presentation of the Risk & Brand Protection and Office of General Council portfolios.
- Analyzed, coordinated, and presented a comprehensive social media plan for the Project Management Office.

ITS Technology Support Services Intern (Miami Office)

June 2017 – August 2017

- Reimaged and updated at least 50 Windows systems, and at least 5 Mac OS systems throughout the internship.
- Acted as the first line of technical support for all clients and visitors via in-person, email, or telephone requested tickets.

CERTIFICATES & SKILLS

CERTIFICATES: Certified SAgile 5 Agilist, Microsoft Certified: Azure Fundamentals (AZ-900)

TOOLS & SOFTWARE SETS: Microsoft Project, Microsoft Visio, Active Directory Server, Remote Server Administration Tools, ServiceNow ITBM, SCCM, SharePoint, SQL Server Management Studio, WordPress, Microsoft Visual Studio, Perception Monitoring Tools (BitSight, SecurityScorecard, Risk Recon, Black Kite, UpGuard), Vulnerability Management Tools (Qualys, Kenna, Vulcan).

PROGRAMMING & CODING: C, Java, HTML, SQL, PHP, CSS, Python

CONTINUED LEARNING: SEC401 - SANS Institute

ADDITIONAL SKILLS: Conflict Resolution, Strong Communications, Teamwork, Problem-Solving, Public Speaking

COMMUNITY INVOLVEMENT & VOLUNTEERING

- tnAchieves Mentor & UStrive College Mentor
- L'Evate Business Leadership – Class of 2022
- Youth Excelling in Learning and Leadership Vice Chair
- FIU Upsilon Pi Epsilon Alumni Association
- Alpha Kappa Psi Alumni Association
- Deloitte National Diversity, Equity & Inclusion Committee & Well-being Wizard
- Hermitage Well-being Committee Chair
- Deloitte Technology US DEI Core Leadership Team
- Deloitte Dazzlers Toastmasters Club
- Campus-hires Opportunities for Reaching Excellence (CORE) FY22 Cohort Co-lead
- DT US Summer Intern and Campus Hire Onboarding Advisor