

ZONDIE NKHANA

ICT Educator | EdTech Programme Facilitator | ICT Support Specialist

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PROFESSIONAL SUMMARY

Results-driven **ICT Educator and EdTech Programme Facilitator** with over **6 years of experience** supporting digital learning initiatives in secondary education. Proven expertise in **EdTech integration, teacher capacity building, ICT systems management, and programme support**. Experienced in collaborating with **government institutions, school leadership, and education stakeholders** to implement and monitor technology-enabled learning. Passionate about leveraging ICT to improve **access, equity, and learning outcomes**, particularly for girls and underserved learners.

PROFESSIONAL EXPERIENCE

Mzuzu Government Secondary School

Computer Studies & Mathematics Teacher | ICT Coordinator

March 2024 – Present

- Lead **school-wide ICT coordination**, supporting digital learning systems and ICT infrastructure.
 - Plan and implement **EdTech strategies**, including integration of digital tools into teaching and assessment.
 - Conduct **teacher training and capacity-building workshops** on ICT and digital pedagogy.
 - Manage and maintain **computer laboratories, LAN infrastructure, and ICT equipment**.
 - Support data collection and reporting on **student ICT usage and learning outcomes**.
 - Coordinate with **Ministry of Education officials, district education managers, vendors, and school leadership**.
 - Oversee digital library systems, improving **student access to learning resources**.
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Marymount Girls Catholic Secondary School

Computer Studies & Mathematics Teacher | ICT Coordinator

September 2018 – February 2024

- Spearheaded **EdTech integration initiatives**, including use of **Google Classroom, Moodle, tablets, and Android-based learning tools**.
 - Trained teachers in **digital content delivery, classroom technology integration, and online learning platforms**.
 - Played a key role in **continuity of learning during COVID-19**, coordinating digital and remote learning solutions.
 - Designed, implemented, and maintained **school ICT infrastructure**, including LANs and computer labs.
 - Supported **monitoring and reporting** of digital learning activities and student engagement.
 - Promoted **inclusive ICT education**, contributing to improved **girls' enrolment and ICT pass rates**.
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KEY ACHIEVEMENTS

- Improved **ICT pass rates and girls' participation by 25%** through inclusive digital teaching strategies.
 - Coordinated **digital learning delivery during COVID-19**, ensuring uninterrupted access to education.
 - Led the **establishment of computer laboratories and LAN infrastructure** at multiple institutions.
 - Installed and supported **LAN infrastructure at Nkhamenya Community Hospital (2016)**.
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EDUCATION

Bachelor of Education Science (ICT)

University of Livingstonia *(2013 - 2017)*

Malawi School Certificate of Education (MSCE)

Mpherembe Community Day Secondary School *(2008 - 2012)*

CORE SKILLS & COMPETENCIES

Programme & Education Support

- EdTech implementation & support (Google Classroom, Moodle, tablets)
- Teacher training & capacity building
- Stakeholder engagement & coordination
- Monitoring, data collection & reporting support

ICT & Technical Skills

- ICT systems support (hardware & software troubleshooting)
- LAN/WAN setup & computer lab management
- Database basics (MySQL, MS Access)
- Programming: Python, C, C++, HTML, CSS, JavaScript, Visual Basic
- Operating Systems: Windows & Linux

Professional Skills

- Communication & facilitation
- Planning & organization
- Problem-solving & technical support

PROFESSIONAL DEVELOPMENT

- *Introduction to Coding and Digital Skills* — mHub (2019)
- *Child Online Protection* — MACRA & ITU (2023)
- *Programming in Visual Basic* — Workshop (2024)

REFEREES

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