Tran Ngoc Thien

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EDUCATION

UNIVERSITY OF DAYTON **Expected Graduation: May 2025**
Bachelor of Science, Major in Computer Science, Minor in Entrepreneurship

EXPERIENCE

University of Dayton Center for Student Involvement **Dayton, OH**
Kennedy Union Operations Manager July 2023 – Present
- Lead and train new employees with the Crestron system, audio, computers, and complicated setups.
- Demonstrate professionalism while assisting new employees in navigating frustration.
- Manage and Coordinate with a team of 2 – 6 people.

Kennedy Union Operations Assistant May 2022 – July 2023
- Manage, troubleshoot, and give technical support on Crestron system, audio, and computers.
- Work under high pressure while providing customer support.
- Provide communication between customers and managers.
- Worked with a team of 2 – 6 people.

INVOLVEMENT

University of Dayton, Society of Asian Scientists and Engineers **Dayton, OH**
Co-Marketing Chair Aug 2022 – Aug 2023
- Successfully promoted and reached out, leading to over 120 attendees at the SASE Regional event.
- Boosted post engagement after 3 months in the role.
- Communicate efficiently with partner and team members to create more engaging content.
- Deliver posts on time in accordance with posting schedule.

University of Dayton, Asian American Association **Dayton, OH**
Operations Chair Dec 2022 – Aug 2023
- Maintain smooth operation of club activities.
- Communicate and collaborate with team to plan and book events.
- Provide and offer technical support for team leaders.

Social Chair Aug 2022 – Dec 2022
- Engaged with communities and boosted club engagement.
- Coordinated and planned events.
- Maintained and grew club membership.

SKILLS & INTERESTS

Technical: HTML, CSS, Java, Python, Blender, GitHub, Microsoft Office, Windows

Film/Edit/Audio: Sony Vegas Pro 15, Premiere Pro, Davinci Resolve, Photoshop, OBS Studio, Fl Studio 20, Ableton Live, Audacity

Bilingual: English, Vietnamese