



# ZULQUAR NAIN ANSARI

Warehouse Inventory Controller

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Dammam, Saudi Arabia

## EDUCATION

**Bachelor of Computer Application**

**University of Burdwan**

2013-2016

**Diploma of Computer Application**  
**NIIT**

2011 - 2012

## EXPERTISE

MS-Office

Web Development

Inventory Controller

Stock Management

## LANGUAGE

English

Hindi

## SKILL

- Inventory Management
- Demand Forecasting
- Data Analysis
- Supplier Relationship Management
- Team Leadership
- Cycle Counting
- Process Improvement
- Communication
- Microsoft Excel and Inventory Software

## Summary

### ● Objective

Dedicated and detail-oriented Inventory Controller with 5 years of experience in effectively managing inventory operations. Proven track record of optimizing inventory levels, reducing costs, and ensuring accurate stock records. Seeking to contribute my skills and expertise to a dynamic organization that values efficiency and accuracy in inventory management.

### ● Professional Experience

Inventory Controller | Albaik , Oriental Yeild Under Tamimi Group Eastern Region Dammam K.S.A.

- Oversee the entire inventory management process, ensuring accurate tracking and recording of all stock movements.
- Implement and maintain efficient inventory control systems to minimize stockouts, excess inventory, and carrying costs.
- Conduct regular cycle counts and physical inventories to identify discrepancies and implement corrective actions.
- Collaborate with cross-functional teams, including purchasing, logistics, and finance, to streamline processes and improve overall supply chain efficiency.
- Analyze demand trends and historical data to forecast future inventory needs and make informed purchasing decisions.
- Develop and maintain strong relationships with suppliers to negotiate favorable terms, optimize lead times, and resolve any supply-related issues.
- Utilize inventory management software to monitor stock levels, generate reports, and analyze data for continuous process improvement.
- Train and supervise a team of inventory associates to ensure adherence to standard operating procedures and maintain a high level of accuracy.
- Conducted regular audits of inventory records to identify and rectify inaccuracies, improving overall data integrity.
- Collaborated with the procurement team to optimize order quantities and maintain adequate stock levels.
- Monitored and analyzed slow-moving and obsolete inventory, implementing strategies to minimize write-offs.