

Dear Sir or Madam,

I would like to express my interest in the Office Operations Assistant position at uBiome. During the last years, I had a three-year long work experience in product marketing at Ford Motor Company, where I had been employed as a Marketing Assistant with an emphasis on cooperation with the Office, Sales and Fleet department. Prior to this, I had a one-year long work experience as an Office Assistant and Front Desk Receptionist at Johnson Controls International. I am fluent in English, German and Czech and have an elementary knowledge of Spanish and Icelandic. Since the beginning of this year, I have been travelling around Iceland before moving to Santiago in beginning of May, as I currently received a visa which enables me to work in Chile. Time spent abroad (5 months in Canada, 3 years in Germany, 3 months in Iceland) has been a forward-moving and life changing experience for me and also the reason I am moving to Chile now.

As a Charles University graduate specialised in healthcare, I have been focused on improving human health and so their well-being. The concept of uBiome's scientific research of the microbiome and it's benefit to the patients intrigues me and I would love to be a part of your company. I believe I am a strong candidate for this position due to my work and life experience and also my motivation to apply it in the new work opportunity at uBiome.

Please find attached my CV in which you can find more information about my professional and educational background.

Thank you for your time and consideration. I look forward to a succesfull professional relationship with uBiome. You may reach me at my contact details below.

Yours faithfully

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