



Gukurahundi Oral History and Documentation Programme

Budget Proposal

THE VOICE – Research Department

Prepared for: Prospective Donors and Partners

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Programme and Budget Overview

Purpose and Approach

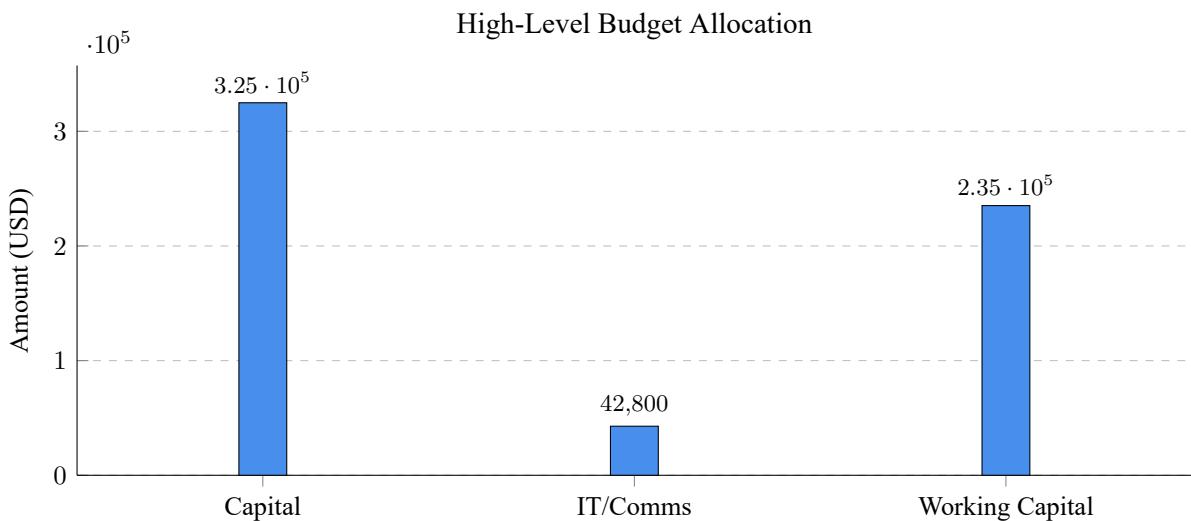
This programme, led by THE VOICE Research Department, documents Gukurahundi through survivor testimony, community dialogues and documentary evidence, while simultaneously collecting legally useful material for a dedicated legal team. It applies mixed research methods – qualitative, quantitative and documentary review – supported by secure IT systems so that evidence is traceable, verifiable and usable in legal processes.

Budget Structure

The budget covers the core requirements of THE VOICE Research Department and is organised into three pillars: (1) Capital equipment and assets for robust fieldwork and secure storage, (2) IT and communications for encrypted evidence handling and analysis, and (3) operational working capital for personnel, travel, accommodation and community processes. The graph below provides a high-level picture before the detailed line-item breakdowns.

1 Budget Overview Graph

Allocation by Budget Pillar (USD)



2 Capital Equipment and Assets (Fully Expanded)

Field and Office Equipment					
Item	Qty	Unit Cost	Total Cost	Notes	
Field laptops (researchers)	6	US\$900	US\$5,400	Data capture and transcription in field.	
High-spec analysis laptop (PI)	1	US\$1,600	US\$1,600	Advanced analysis and reporting.	
Professional audio recorders	10	US\$280	US\$2,800	High-quality interviews in noisy settings.	
Shotgun microphones + wind-shields	6	US\$220	US\$1,320	Directional audio capture.	
Headphones (monitoring)	10	US\$80	US\$800	Monitoring during interviews.	
DSLR / mirrorless cameras	4	US\$1,100	US\$4,400	Still and video documentation.	
Tripods and light stands	6	US\$140	US\$840	Stable framing in community venues.	
Portable LED lighting kits	4	US\$260	US\$1,040	Low-light rural environments.	
Rugged external HDDs (4TB)	8	US\$180	US\$1,440	Backup of raw interviews.	
Portable SSDs (1TB, encrypted)	6	US\$200	US\$1,200	Secure transfer of sensitive material.	
Lockable field equipment cases	6	US\$160	US\$960	Secure transport between provinces.	
Power banks (high-capacity)	12	US\$85	US\$1,020	Power during outages.	
Solar charging kits (portable)	4	US\$450	US\$1,800	Off-grid field locations.	
Office desktop computers (HQ)	3	US\$950	US\$2,850	Data cleaning and administration.	
Networked printer-scanner	1	US\$650	US\$650	Consent forms and briefs.	
Office furniture (desks, chairs)	8	US\$190	US\$1,520	Workstations at HQ.	
Metal filing cabinets (lockable)	3	US\$260	US\$780	Physical storage of documents.	
Signage, banners, pull-ups	6	US\$120	US\$720	Community visibility and branding.	
Rechargeable batteries and chargers	40	US\$18	US\$720	For recorders, lights and comms.	
Memory cards (128GB)	20	US\$45	US\$900	Redundant media storage.	
Community venue equipment (basic kit)	10	US\$250	US\$2,500	PA systems, chairs, tents where needed.	
Field & Office Equipment Subtotal					US\$36,960

Vehicles

Item	Qty	Unit Cost	Total Cost	Notes
4x4 vehicles (leased, 6 months)	4	US\$18,000	US\$72,000	Remote and difficult terrain.
Minibus (leased, 6 months)	1	US\$14,000	US\$14,000	Team and equipment transport.
Vehicle branding and safety kits	5	US\$650	US\$3,250	Branding, first-aid kits, tools.
Base office fit-out (renovation, wiring)	1	US\$18,000	US\$18,000	Electricals, security grills, cabling.
Backup generator (office)	1	US\$7,800	US\$7,800	Power continuity at HQ.
Office inverter/UPS system	2	US\$3,200	US\$6,400	Protection for sensitive equipment.
Archival storage hardware (NAS)	1	US\$5,600	US\$5,600	Central secure media repository.
Vehicle tracking and security system	5	US\$900	US\$4,500	GPS and anti-theft.
Office CCTV and access control	1	US\$6,500	US\$6,500	Security for staff and assets.
Vehicles & Infrastructure Subtotal				US\$137,050

Provincial Kits and Capital Reserves

Item	Qty	Unit Cost	Total Cost	Notes
Provincial start-up kits (equipment top-ups)	10	US\$5,000	US\$50,000	Province-specific replacements and additions.
Capital maintenance reserve (repairs, upgrades)	1	US\$40,000	US\$40,000	Repairs and upgrades to key assets.
Capital contingency (price shocks, 15%)	1	US\$60,890	US\$60,890	Cushion for inflation and unforeseen needs.
Provincial Kits & Reserves Subtotal				US\$150,890

Capital Equipment Grand Total

Field & Office Equipment Subtotal	US\$36,960
Vehicles & Infrastructure Subtotal	US\$137,050
Provincial Kits & Reserves Subtotal	US\$150,890
Capital Equipment Grand Total	US\$324,900

3 IT and Communications

IT					
Item	Qty	Unit Cost	Total Cost	Notes	
Smartphones for field teams	10	US\$260	US\$2,600	Encrypted with HQ.	messaging
SIM cards and initial airtime	10	US\$40	US\$400	Activation	for all provinces.
Mobile Wi-Fi routers (MiFi)	6	US\$180	US\$1,080	Team connectivity on the move.	
Data bundles for fieldwork (6 months)	10	US\$150	US\$9,000	Uploading audio, video, transcripts.	
Cloud storage (secure, 6 months)	1	US\$1,200	US\$1,200	Encrypted backup and sharing.	
Qualitative analysis software licences	4	US\$550	US\$2,200	NVivo/Atlas.ti-type licences.	
Office internet (fixed line, 6 months)	1	US\$250	US\$1,500	HQ connectivity.	
Antivirus and endpoint security	10	US\$70	US\$700	Device hardening.	
Domain, email, hosting (6 months)	1	US\$480	US\$480	Project website and secure email.	
Video conferencing subscription	1	US\$300	US\$300	Remote briefings with legal team.	
IT support and maintenance (lump sum)	1	US\$3,240	US\$3,240	Setup and troubleshooting.	
Cybersecurity assessment and hardening	1	US\$2,400	US\$2,400	External security audit.	
Digital backup rotation (off-site)	1	US\$3,900	US\$3,900	Off-site backup service.	
Training for staff on digital security	1	US\$1,500	US\$1,500	Chain-of-custody and encryption training.	
Contingency (IT/Comms, 10%)	1	US\$3,300	US\$3,300	Tariff changes and extras.	
IT & Communications Total				US\$42,800	

4 Operational Working Capital

Human Resources and Field Allowances

Item		Qty	Unit Cost	Total Cost	Notes
Principal Investigator (6 months)		1	US\$2,000	US\$12,000	Leadership and stakeholder engagement.
Project coordinator (6 months)		1	US\$1,600	US\$9,600	Day-to-day management and reporting.
Field coordinators (regions, 6 months)		2	US\$1,200	US\$14,400	Supervision across provinces.
Senior researchers (qualitative)		3	US\$1,000	US\$18,000	Tool design and advanced analysis.
Data manager / archivist		1	US\$1,000	US\$6,000	Data quality and secure archiving.
Finance and admin officer		1	US\$900	US\$5,400	Financial control and procurement.
Communications and advocacy officer		1	US\$900	US\$5,400	Media and stakeholder communications.
Field research assistants (10 prov.)		10	US\$700	US\$42,000	Local enumerators and guides.
Transcribers and translators		6	US\$600	US\$21,600	Multilingual transcription and translation.
Honoraria for community focal persons		20	US\$120	US\$2,400	Local liaison and mobilisation.
HR & Field Allowances Subtotal					US\$136,800

Travel

Item		Qty	Unit Cost	Total Cost	Notes
Fuel for inter-provincial travel		6	US\$4,500	US\$27,000	Monthly fuel for fleet.
Local transport (taxis, buses)		6	US\$1,200	US\$7,200	Last-mile and urban movement.
Vehicle servicing and tyres		4	US\$1,200	US\$4,800	Scheduled servicing and tyres.
Tolls, parking and road levies		6	US\$400	US\$2,400	Inter-provincial charges.
Field accommodation (teams)		6	US\$3,200	US\$19,200	Lodging across provinces.
Field per diems (staff)		6	US\$2,000	US\$12,000	Daily subsistence in field.
Workshops and community dialogues		10	US\$800	US\$8,000	Venue, refreshments, materials.
Travel, Fuel & Accommodation Subtotal					US\$80,600

Programme Support and Contingency

Item	Qty	Unit Cost	Total Cost	Notes
Monitoring, evaluation and learning	1	US\$4,000	US\$4,000	External MEL support.
Legal, ethics and advisory services	1	US\$3,200	US\$3,200	Ethics clearance and legal review.
Communication and advocacy products	1	US\$2,000	US\$2,000	Briefs, radio spots, social media.
Office running costs (utilities, petty cash)	6	US\$600	US\$3,600	Electricity, water, inci-dentials.
Operational contingency	1	US\$5,000	US\$5,000	Cushion for inflation and shocks.
Programme Support & Contingency Subtotal				US\$17,800

Operational Working Capital Total

HR & Field Allowances Subtotal	US\$136,800
Travel, Fuel & Accommodation Subtotal	US\$80,600
Programme Support & Contingency Subtotal	US\$17,800
Operational Working Capital Total	US\$235,200

5 Budget Summary

High-Level Budget Summary

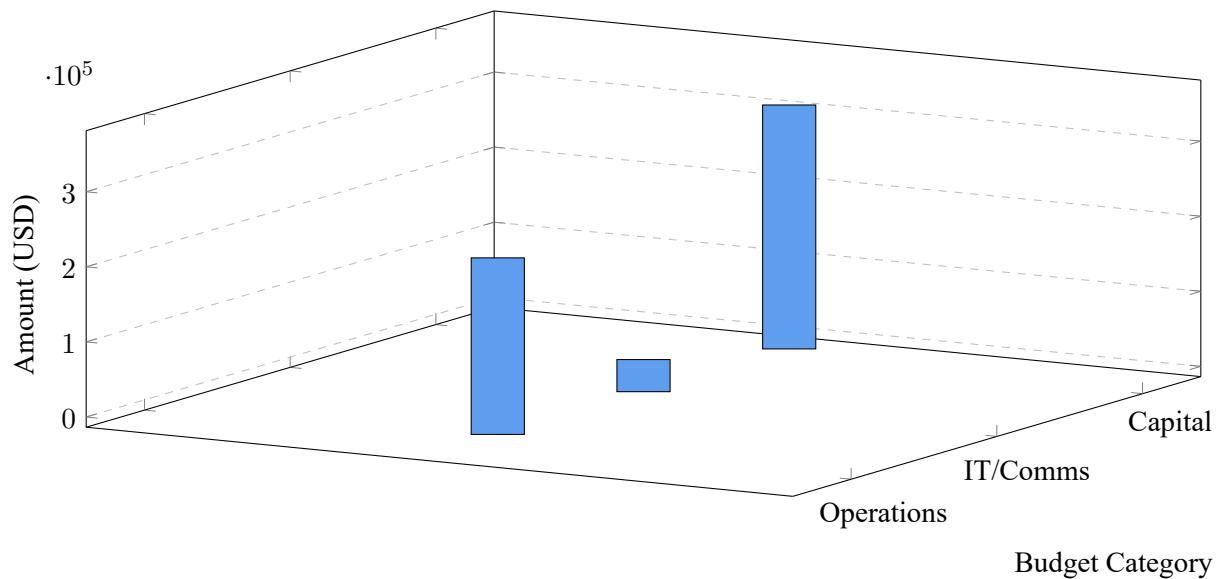
Category	Amount (USD)
Capital Equipment and Assets	US\$324,900
IT and Communications	US\$42,800
Operational Working Capital (6 months)	US\$235,200
Grand Total	US\$602,900

6 Budget Visualisation and Timeline

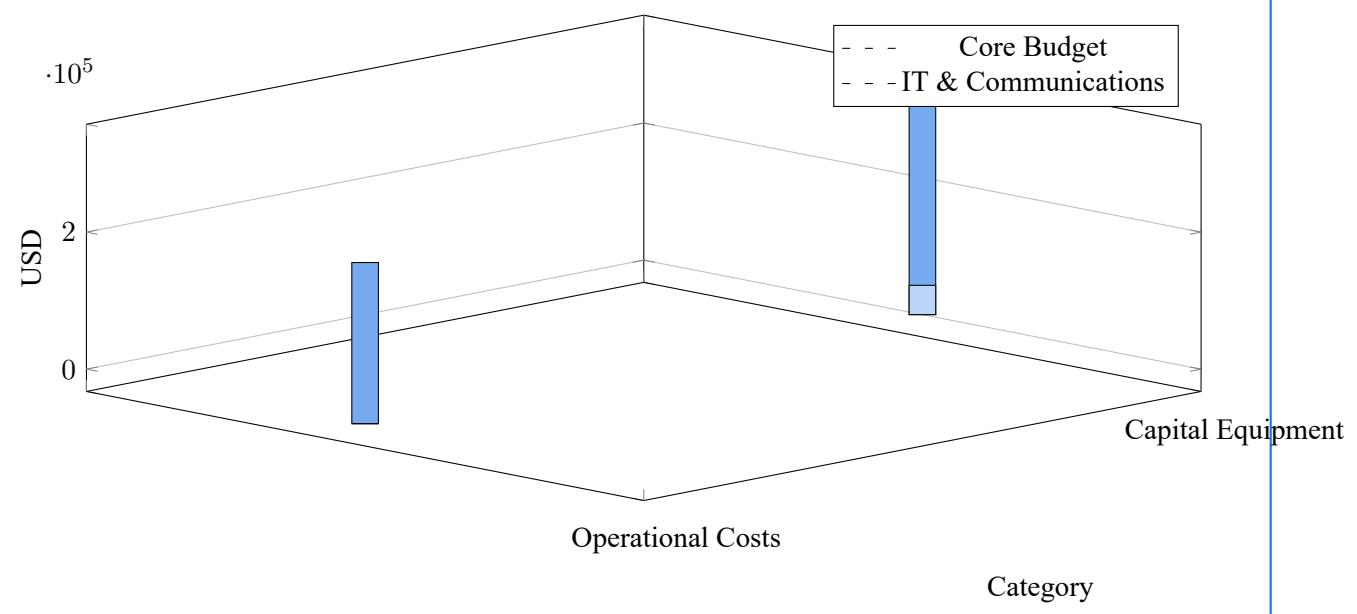
Additional Visuals

The graphics in this section provide an alternative three-dimensional view of the budget and implementation timeline for presentations and annexes.

3D Budget Distribution by Category (USD)



3D Cost Composition (Capital vs Operations)



7 Project Timeline Visualisation

