

DAY — 05

SEAT NUMBER

P	O	O	O	I	7	6
---	---	---	---	---	---	---

2021 IX 23

1030

J-539

(E)

SECRETARIAL PRACTICE (52)

Time : 3 Hrs.

(4 Pages)

Max. Marks : 80

- Note :**
- (1) All questions are compulsory.
 - (2) Figures to the right indicate full marks for the questions.
 - (3) Figures to the left indicate question numbers.
 - (4) Answer to every question must be started on a new page.

Q. 1. (A) Complete the sentences :

(5) [20]

- (1) The oldest Stock Exchange in India is the _____.
- (2) The finance needed by business organisation is termed as _____.
- (3) Dividend is paid to _____.
- (4) The Indian Depository Act was passed in the year _____.
- (5) The obligatory payment made by company to its creditors is called as _____.

(B) Match the correct pairs of words from group 'A' and group 'B' :

(5)

Group 'A'

Group 'B'

- | | |
|----------------------|------------------------------------------------|
| (a) Fixed Capital | (1) Offered to existing equity shareholders |
| (b) EPS | (2) Custodian of securities in electronic form |
| (c) Interim Dividend | |
| (d) Depository | |

0	5	3	9
---	---	---	---

- (e) SEBI
- (3) To protect the interest of investors in securities market
 - (4) Fixed assets
 - (5) Decided and declared by the Board of Directors
 - (6) Offered to existing employees
 - (7) To protect interest of companies in securities market
 - (8) Problems faced in electronic mode
 - (9) Decided by Board; declared by members
 - (10) Fixed liabilities

(C) Correct the underlined word and rewrite the following sentences : (5)

- (1) Bond is a source of short term finance.
- (2) In primary market, already existing securities are traded.
- (3) Securities are fungible in physical mode.
- (4) Preference shareholders get dividend from residual profits.
- (5) In Money market, the instruments traded have maturity period of more than one year.

(D) Find the odd one : (5)

- (1) Final dividend, Interim dividend, Interest.
- (2) Bonus shares, Rights shares, ESOS.
- (3) Dividend, Depositor, Deposit receipt.
- (4) DP, BO, State Government.
- (5) Debenture Trustees, Trust Deed, Shareholder.

Q. 2. Explain the following terms / concepts (Any FOUR) :

[8]

- (1) Owned capital
- (2) Minimum subscription
- (3) Charge on assets
- (4) Secured deposits
- (5) Correctness
- (6) Stock Exchange

Q. 3. Study the following case / situation and express your opinion

[6]

(Any TWO) :

- (1) Violet Ltd. Company plans to raise ₹ 10 crores by issuing debentures. The Board of Directors have some queries. Please advise them on the following :
 - (a) Can the company issue convertible debentures?
 - (b) Can they issue irredeemable debentures?
 - (c) As the company is offering debentures to its members, can such debentures have normal voting rights?
- (2) SUN Pvt. Ltd. Company wants to raise funds through deposits :
 - (a) Can the company accept deposits from the public?
 - (b) Which document should the company issue to invite deposits?
 - (c) What is the maximum period for which company can accept deposits?
- (3) Mr. Arnav holds 100 shares of 'Peculiar Co. Ltd.' in physical mode and wishes to convert the same into electronic mode :
 - (a) Mr. Arnav holds a Savings Bank Account with CFDH Bank Ltd. Can he deposit his shares in this account for demat?
 - (b) What type of account is needed for the same?
 - (c) Is it RBI which will be the custodian of shares of Mr. Arnav after demating?

0 5 3 9

Q. 4. Distinguish between (Any THREE) : [12]

- (1) Equity shares and Preference shares.
- (2) Transfer of shares and Transmission of shares.
- (3) Dividend and Interest.
- (4) Primary market and Secondary market.

Q. 5. Answer the following questions in brief (Any TWO) : [8]

- (1) State any four factors affecting fixed capital requirement.
- (2) State any four provisions of Companies Act 2013 for issue of debentures.
- (3) Explain any four advantages of Depository System to investors.

Q. 6. Justify the following statements (Any TWO) : [8]

- (1) Bondholder is creditor of the company.
- (2) A company has to create charge on its assets for issuing secured debentures.
- (3) Approval of members is not needed for interim dividend.
- (4) The Securities and Exchange Board of India (SEBI) is the regulator for securities market in India.

Q. 7. Attempt the following (Any TWO) : [10]

- (1) Write a letter to the shareholder regarding issue of bonus shares.
- (2) Draft a letter to debentureholder informing him/her about redemption of debentures.
- (3) Write a letter to depositor regarding renewal of his/her deposit.

Q. 8. Attempt the following (Any ONE) : [8]

- (1) What is debenture ? Discuss the different types of debentures.
- (2) Explain the statutory provisions for allotment of shares.

