

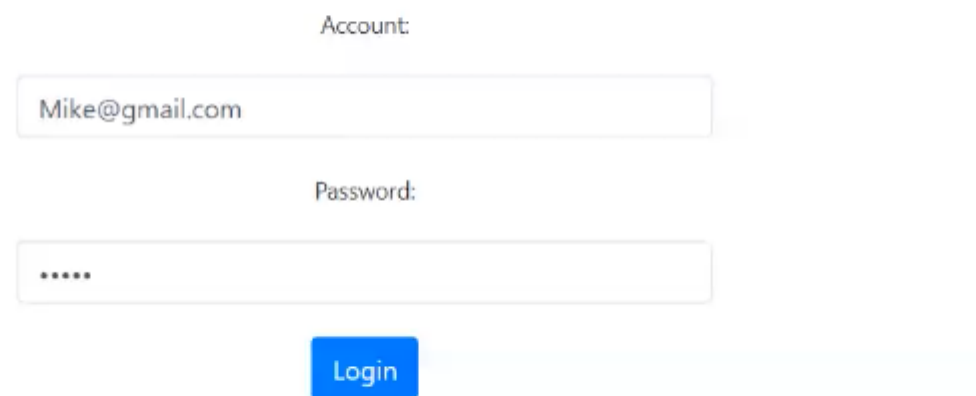
User Guide

Home

On the home page there are 3 buttons. Click any to go to other modules the application:

- [Projects](#)
- [Teams](#)
- [Allocate](#)

Login



Account:

Password:

Login

To log in, enter your account name and password, then click the **Login** button.
Once logged in successfully, the user account will be shown in the top right corner.

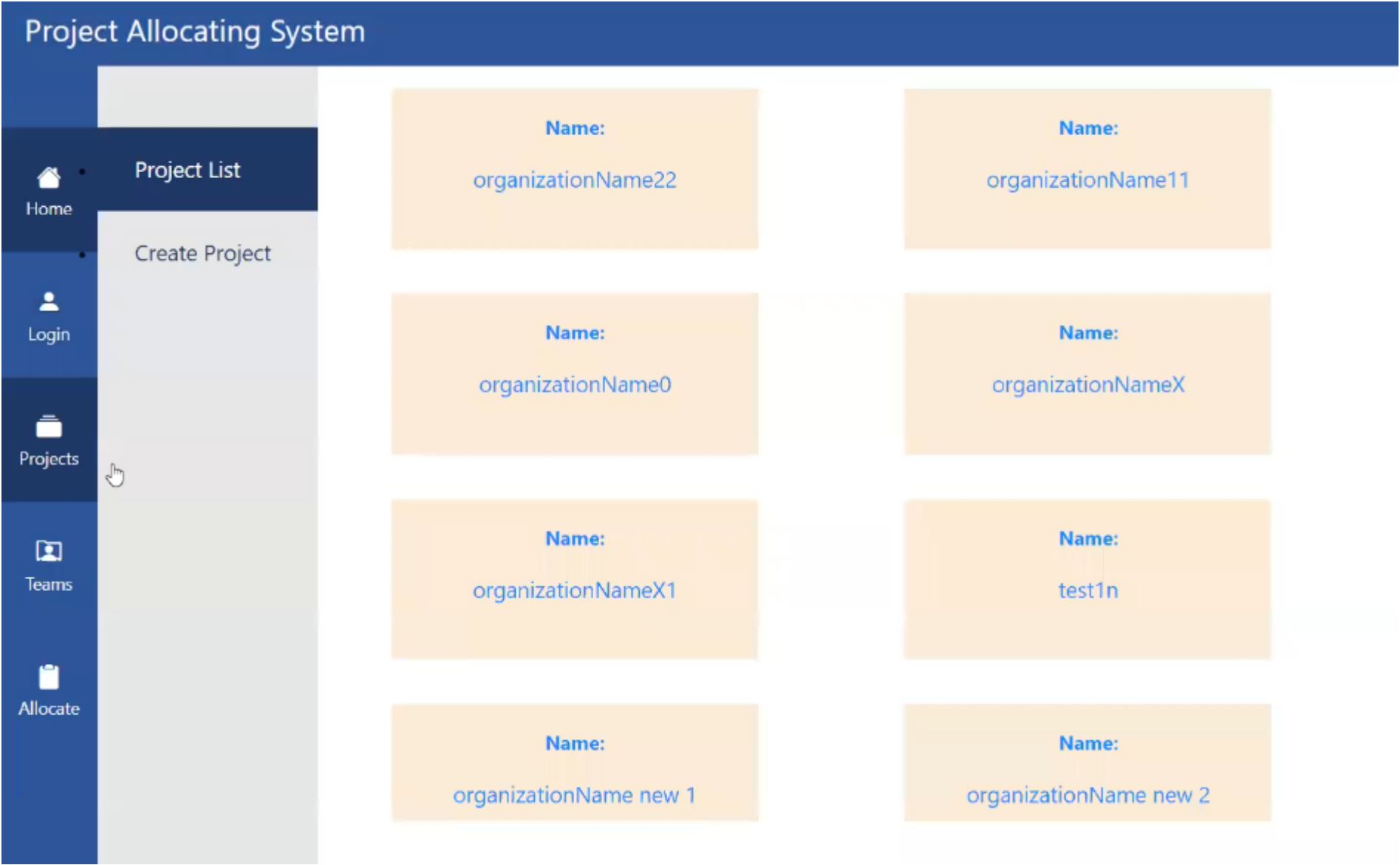
Hello Mike@gmail.com

The login page will now display a **Log Out** button which can be used to log out of the account.

Log Out

Projects

Project List



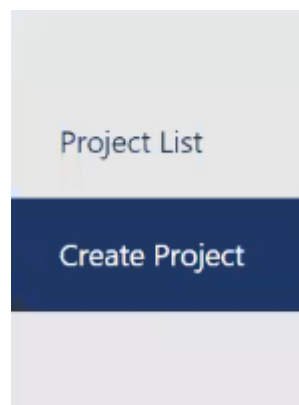
The project list page shows all of the projects.
To view more details about a single project, click on the project. This will show more details about a single project.




Organization Name
organizationNameX
Project Title
projectTitleX
Deliverables
deliverablesX
Required Knowledge and Skills
knowledgeSkillsX
Project Description
projectDescriptionX


Create Project

To create a project, first click the **Create Project** button from the menu on the left.



To add a project by uploading a file, click the **Upload Project List from csv/xls File** button.
To add a project by manually inputting information, click the **Create New Project** button.

 Upload Project List from csv/xls File

 Create New Project


Upload Project List

File:

Open file upload box

Click the **Open file upload box** button to open a dialog, where you can choose a csv/xls file containing project information for upload. Once uploaded the project will appear with the other projects.

Create New Project



Organization Name

Project Title

Deliverables

Required Knowledge and Skills

Project Description

On the Create New Project page, a project can be inputted by typing the details of the project into the text boxes. Once done, press the **Create** button to add the project. The project will appear with the other projects.

Teams

Team List

Team List

Create Team

Team: Tree Team

John

Nicky

Mille

Andy

Team: Fire Team

Rose

Luke

Mickle

Cindy

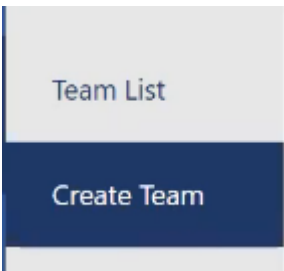
The Team List page shows a list containing the teams that are currently added.
To see more detail about an individual team, click on that team.

ProjectID	Email	FamilyName	GivenName	Gpa
	209822@qut.edu.au	Rose	Wina	5.7
	121275@qut.edu.au	Luke	Dousen	6.2
	120972@qut.edu.au	Mickle	Cemy	4.25
	122166@qut.edu.au	Cindy	Roth	5.6

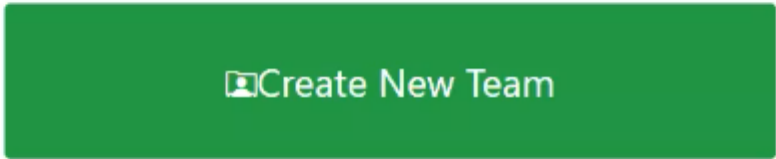
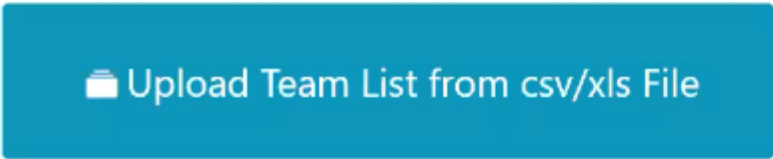
This will show more details about an individual team, as shown. It will include details of the members in the team.

Create Team

To create a team, first click the **Create Team** button from the menu on the left.



To add a team by uploading a file, click the **Upload Team List from csv/xls File** button.
To add a team by manually inputting information, click the **Create New Team** button.



Upload Team List

File:



Click the **Open file upload box** button to open a dialog, where you can choose a csv/xls file containing team information for upload. Once uploaded the team will appear with the other teams.

Create New Team

Team Name

	Email	FamilyName	GivenName	Title	Gpa	Perference	StudentID	Skills
student	<input type="text" value="Email"/>	<input type="text" value="FamilyName"/>	<input type="text" value="GivenName"/>	<input type="text" value="Title"/>	<input type="text" value="Gpa"/>	<input type="text" value="Perference"/>	<input type="text" value="StudentID"/>	<input type="text" value="Skills"/>
student0	<input type="text" value="Email"/>	<input type="text" value="FamilyName"/>	<input type="text" value="GivenName"/>	<input type="text" value="Title"/>	<input type="text" value="Gpa"/>	<input type="text" value="Perference"/>	<input type="text" value="StudentID"/>	<input type="text" value="Skills"/>
student1	<input type="text" value="Email"/>	<input type="text" value="FamilyName"/>	<input type="text" value="GivenName"/>	<input type="text" value="Title"/>	<input type="text" value="Gpa"/>	<input type="text" value="Perference"/>	<input type="text" value="StudentID"/>	<input type="text" value="Skills"/>
student2	<input type="text" value="Email"/>	<input type="text" value="FamilyName"/>	<input type="text" value="GivenName"/>	<input type="text" value="Title"/>	<input type="text" value="Gpa"/>	<input type="text" value="Perference"/>	<input type="text" value="StudentID"/>	<input type="text" value="Skills"/>



Create Team

On the Create New Team page, a team can be inputted by typing the details of the team into the text boxes. Once done, press the

Create Team button to add the team.

Allocate

Projects Waiting to Allocate

<input type="checkbox"/> Name:projectTitle22	<input type="checkbox"/> Name:projectTitle11	<input type="checkbox"/> Name:projectTitle33
<input type="checkbox"/> Name:projectTitle0	<input type="checkbox"/> Name:projectTitleX	<input type="checkbox"/> Name:projectTitleX1
<input type="checkbox"/> Name:projectTitleX1222	<input type="checkbox"/> Name:test1p	<input type="checkbox"/> Name:22222
<input type="checkbox"/> Name:projectTitle new 1	<input type="checkbox"/> Name:projectTitle new 2	<input type="checkbox"/> Name:11111
<input type="checkbox"/> Name:Project Title 1	<input type="checkbox"/> Name:Project Title 6	<input type="checkbox"/> Name:Project Title 2
<input type="checkbox"/> Name:Project Title 3	<input type="checkbox"/> Name:Project Title 4	<input type="checkbox"/> Name:Project Title 5
<input type="checkbox"/> Name:Project Title 7	<input type="checkbox"/> Name:Project Title 8	<input type="checkbox"/> Name:Project Title 9
<input type="checkbox"/> Name:Project Title 10	<input type="checkbox"/> Name:Project Title 11	<input type="checkbox"/> Name:Project Title 12
<input type="checkbox"/> Name:Project Title 13	<input type="checkbox"/> Name:Project Title 14	<input type="checkbox"/> Name:Project Title 15

Teams Waiting to Allocate

☒ Fire Team ☐ Bear Team ☐ Banana Team ☐ King Team ☐ Wind Team

Allocate

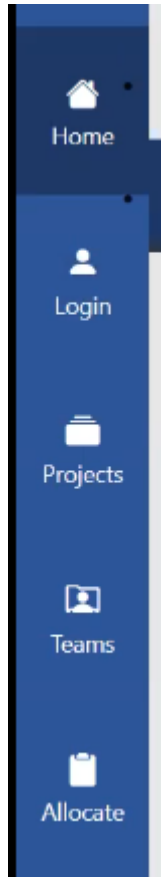
On the left side is a display of projects that haven't been allocated a team. On the right are teams that haven't been allocated a project. To allocate a project to a team, click a project, and then select a team, then click **Allocate**.

Allocation List	
ProjectId:2	TeamName:Tree Team
ProjectId:8	TeamName: Bear Team
ProjectId:20	TeamName:King Team

The Allocation List will appear below to confirm the allocations that have just been made.

Sidebar

The sidebar is visible from every page.



It can be used to navigate around the application. It has 5 buttons:

- [Home](#)
- [Login](#)
- [Projects](#)
- [Teams](#)
- [Allocate](#)