

Team Contract - T020-2

Team T02-2:

Adhira John (10193007) | Leonie Mertens (30298707) | Taha Ghumman (30176505)

These are the terms of group conduct and cooperation that we agree on as a team.

Participation:

Share work and ensure all members contribute fairly. Attend meetings, communicate through Discord, and complete work outside of meetings. Help out other team members where they need assistance.

Communication:

Communicate through Discord, responding in a timely manner. Communicate issues that arise, including seeking help from other members and conflicting ideas.

Meetings:



Meet weekly Thursday from 9:00 - 11:00 AM. Meetings will be taken with meeting minutes, and are primarily for check-ins and progress updates. Additional meetings will be scheduled as needed.

Conflict:

Mediate our ideas through other group members and select what the group believes is best going forward. To avoid argumentative discussions, it's best to have another person mediate the discussion. However, communication is heavily stressed upon to help stop it from getting to that point.

Deadlines:

Hard deadline submissions for tasks that others rely on while waiting for you. Individual tasks can follow a simple soft deadline approach given a reasonable range of time. It is each individual's responsibility to carry out their part promptly and with appropriate planning. If an unforeseen circumstance arises, inform the group as soon as you can, and offer a solution to any missing work.

| Team Member Name | Team Member Signature | Date Signed |
|------------------|---|-------------|
| Taha Ghumman |  | 09/25/2025 |
| Adhira John |  | 09/25/2025 |
| Leonie Mertens | Leonie Mertens | 09/25/2025 |