

EDUCATION

University of Minnesota, Twin Cities

Minneapolis, MN

College of Liberal Arts, College of Science & Engineering, University Honors Program

expecting graduation May 2025

Bachelor of Science in Technical Writing and Communication, information technology and design track

Minor in Computer Science

GPA: 3.7

Relevant Coursework: Intro to Technical Writing, Intro to Programming Concepts, Electronic Media Production, Business Statistics in R

freeCodeCamp

October 2021 - present

Learning responsive web design, UI/UX principles

PROFESSIONAL EXPERIENCE

Toaster Innovation Hub

Minneapolis, MN

Communication Specialist

August 2023 - Present

- Collaborated with communication team to design website for better aesthetic, information architecture, and user experience
- Designed signage for staff bios and bulletin boards in Toaster space
- Created web content for weekly Toaster updates
- Skills used: HTML, CSS, communication, design, marketing

Kappa Sigma Fraternity, Beta Mu Chapter

Minneapolis, MN

Photographer, [portfolio available](#)

September 2022 - Present

Step By Step Montessori Schools—Corcoran

Corcoran, MN

Teacher aide

June 2020 - Present

- Used strong communication skills to connect with over 100 students in varying age groups and assist them in their schoolwork
- Used time management and planning skills to facilitate 10-15 activity transitions per day
- Adapted to students' changing academic and emotional needs
- Kept up with fast-paced environment between various students and faculty, often split time between five classrooms

Lavner Education

St. Paul, MN

IT Intern

June 2023 - August 2023

- Troubleshoot technology issues with up to ten classrooms per week
- Performed hardware and software maintenance (e.g. cameras, student laptops, OpenShot, OBS)
- Debugged code (HTML and CSS)

PROJECTS

a-qvb.github.io/a-qvb-website/ – WIP

July 2023 - present

- Built a website about myself with animations and activities, implementing HTML, CSS, and Javascript
- Used design skills to create the ID, credit card, punch card, and ripped doodle in the “About Ai-Quynh” page
- Committed to a clean, playful aesthetic

PUBLICATIONS

GEN-ZiNE, Issue 8

October 2021

[“You, Me, and Us to Come: A Love Letter to My Younger, Queer Self”](#)

GEN-ZiNE, online article

December 2020

“Graffiti: Incentive over Illegality”

SKILLS

- Coding languages and programs
 - HTML
 - CSS
 - Python
- Multimedia design, [portfolio available](#)
 - Adobe Suite (Photoshop, Illustrator, Lightroom, Acrobat)
 - Figma
 - Canva
- Productivity software
 - Microsoft Office (Word, Excel, PowerPoint, Outlook)
 - Google Workspace (Drive, Docs, Sheets, etc.)
- R in RStudio
- GitHub