

Practical Project - Iteration 1.1

Group Meeting Report

- Date: Sep.11
 - Time: 17:00
 - Location: Room 4-401
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Notice of Meeting and Agenda

Sponsor: Noor Alani
Name of Group: Group 31
Group Lead: Yining (Jenny) Chen
Note Taker: Siyu (Nono) Wen
Absent: n/a
Please bring: Laptop
Agenda Items: Stakeholder Register

Minutes

Agenda Item 1: Stakeholder Register

Presenter: Ke (Hayley) Hu
Discussion: figure out what the e-commerce website is going to sell; stakeholder's occupations
Conclusions: We're going sell milk online. Nono is the boss.

Action Items	Person Responsible	Deadline
make up stakeholders	everyone	on spot
proposal maker	Lijing (Lilian) Xie	on spot
markdown making	Yining (Jenny) Chen	on spot

Other Information

Resources: n/a
Date of Next Meeting: Sep.28