## Quoting, paraphrasing, and publishing styles

HW01

Jinyang Li

A20317851

COM 421

Professor Edward Scott

1/21/2016

Quoting, paraphrasing, and publishing styles

first topic: MLA format in mac

As a windows users for long, the pages app in MAC attract me in user-friendly interface and beautiful GUI. However, it still needs some research regarding how to fully configure the page settings and so on for me as a new MAC user. In this article, it gives out step by step configuration on pages including font and size, page margin, header, line space, work cited page. Also, it contains understandable image for those people who still confused about the content after reading text. For example, to set margins in pages on mac, Stephen indicates:

> By default, Pages uses the default margin of 1" inch for all top, right, bottom & left and that is correct so there is no need to change.

If you would like to verify the margins, here are the steps: Click on the Setup icon located on the very top right corner => then set the margins under Document Margins. (Stephen 2)

In this article, author also tells us that do not to bold or underline the heading and the "works cited" text should be in the center of the cited page.(Stephen). This article is so amazing which makes a new user of MAC to learn fast on how to format the MLA format in pages.

second topic: using of direct quotes and paraphrasing

MLA format is widely used in publishing and university assignment. It abide by MLA format so authors could take advantage of using unified format to avoid plagiarism. However it is not indicated clearly in textbook, internet could be the best, in another words, the easiest and fastest way to learn and review MLA's definition. As the laspositas college indicated, direct quotation is: "Using an author's language word for word".(1) To avoid plagiarism

when using direct quoting, authors need to use quotation marks, signal before quotation, parenthetical reference, and of course the works cited page.(laspositas college) Paraphrasing is to transfer the original words to own words, but if author uses the content from original article, it must be explicit marked using special signal.(laspositas college).

As time goes by, more and more articles come out. MLA is not only protect the copyright of author you cited, it also prevent author to be complained. In conclusion, college students need to learn MLA format.

## Works Cited

MLA format used.

"Stephen: How To Do MLA Format using Pages on Mac?". <u>academictips.org</u>, JANUARY 24, 2014. Web. 11 Jan. 2016. <a href="http://academictips.org/mla-format/how-to-do-mla-format-using-pages-on-mac/">http://academictips.org/mla-format/how-to-do-mla-format-using-pages-on-mac/>

"laspositas college: Examples of Using Direct Quotes, Paraphrasing, and Summarizing?".

laspositas college, unknown publishing time. Web. 11 Jan. 2016.

<a href="http://www.laspositascollege.edu/library/documents/lpcplagiarism\_examples.pdf/">http://www.laspositascollege.edu/library/documents/lpcplagiarism\_examples.pdf/</a>