

क्रमांक-113-MIS/e-Office/.....
कार्यालय-प्रमुख अभियंता
जल संसाधन विभाग, शिवनाथ भवन,
नवा रायपुर, अटल नगर (छ.ग.) - 492002

रायपुर, दिनांक /02/2025

प्रति,

सचिव,
छत्तीसगढ़ शासन
सामान्य प्रशासन विभाग,
मंत्रालय, नवा रायपुर (छ.ग.)

विषय :- ई-ऑफिस क्रियान्वयन के संबंध में।
संदर्भ :- छ.ग.शासन, सामान्य प्रशासन विभाग, मंत्रालय, महानदी भवन नवा रायपुर का पत्र क्र. FINANCC.38/1/2024-GAD-13, नवा रायपुर, अटल नगर, दिनांक 19.12.2024

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संदर्भित विषयांतर्गत लेख है कि ई-ऑफिस क्रियान्वयन हेतु प्रपत्र-01 में DA Admin, प्रपत्र-02 में नोडल अधिकारी एवं प्रपत्र-03 में 09 मास्टर ट्रेनर को नामांकित कर निर्धारित प्रपत्र अनुसार चाही गयी जानकारी संलग्न कर आवश्यक कार्यवाही हेतु आपकी ओर सादर प्रेषित है।

सहपत्र : उपरोक्तानुसार।

स्वी/-
प्रमुख अभियंता
जल संसाधन विभाग
शिवनाथ भवन, अटल नगर
नवा रायपुर (छ.ग.)

पृ.क्र.-113 - MIS/e-Office/..... नवा रायपुर, अटल नगर, दिनांक /02/2025

प्रतिलिपि :-

सचिव, छत्तीसगढ़ शासन, जल संसाधन विभाग, मंत्रालय, महानदी भवन, नवा रायपुर अटल नगर (छ.ग.) को सूचनार्थ प्रेषित।

सहपत्र : निरंक।

प्रमुख अभियंता
जल संसाधन विभाग
शिवनाथ भवन, अटल नगर
नवा रायपुर (छ.ग.)
Anand

इन्द्रजीत उइके
प्रमुख अभियंता



अर्ध शास. पत्र क्र 1044

कार्यालय प्रमुख अभियंता
जल संसाधन विभाग,
"शिवनाथ भवन", नार्थ ब्लॉक,
सेक्टर 19, नवा रायपुर, अटल नगर,
रायपुर (छ.ग.)

रायपुर दिनांक : 31/01/2025

Daonboarding Service

Registration number : DAONBOARDINGNEW-FORM202501300018

Authorization for Admin console for email accounts

[To be taken on organization Letter head]

Personal Details :

Applicant Name :	Ananya Gupta Bouddh
Designation:	Executive Engineer
Emp Code:	492001
Postal Address:	Shivnath Bhawan, Sector 19, Atal Nagar Nawa Raipur, Raipur, Chhattisgarh
State:	CHHATTISGARH
District:	Raipur
Pincode:	492001
Telephone No.:	
Telephone No.(R):	
Mobile No.:	+919179084355
Email Address.:	ananyagupta.bouddh@cg.gov. in

Reporting/Nodal Officers Details :

Officer Email:	alokkumar.agrawal@cg.gov. in
Officer Name :	Alok KumarAgrawal
Officer Mobile :	+919340830289
Officer Telephone :	0771-2512904
Officer Designation:	Executive Engineer

Organization Details :

Organization Category :	State
State:	Chhattisgarh
Department:	Other

DA Onboarding Details

मोबाइल : +919425549132
टेली : 0771-2512951
फैक्स : 0771-2512952

ईमेल : enc-wrd@cg.gov.in

DA onboarding :	Govt department/institutes/organization
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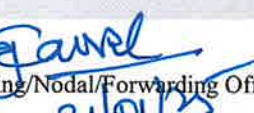
Competent Authority Details :

Name :	IndrajeetUikey
Email Address.:	indrajeet.uikey@cg.gov.in
Mobile No.:	+918319420650
Designation:	Engineer-In-Chief

Signature of the Applicant with date & seal



Sr. Administrative Officer
For Engineer-in-Chief
Water Resources Department
Shivnath Bhawan Nawa Raipur
Atal Nagar, Chhattisgarh
DDO Code No. 6631025

Signature of Reporting/Nodal/Forwarding Officer with date


(Alok Kumar Agrawal)
Superintending Engineer (MIS)
O/O The Engineer-in-Chief
Water Resources Dept., Chhattisgarh
Shivnath Bhawan, Atal Nagar
Nawa Raipur (C.G.)

Signature of NIC COORDINATOR with date and seal

Approved by competent authority** with date and seal


INDRAJEET UIKEY
Engineer-in-Chief
Designation : Water Resources Department,
Shivnath Bhawan, Nawa Raipur
Email : Atal Nagar (Chhattisgarh)
indrajeet.uikey@cg.gov.in

Signature of NIC Coordinator with date and seal

Name:

Designation :

Email :

Terms and Conditions

01. I hereby take full responsibility and accountability for DA console and for all email accounts created under this domain and respond to any queries by LEAs if any.

02. I will inform NIC in case of any change in delegated administrator.

03. I will ensure the authenticity of the applicant.

04. I will create Consultants and support staff ids with the following domains respectively.

05. Users are requested to keep the given userid and password a secret.

a) @govcontractor.in

b) @supportgov.in

06. I will ensure that all the ids have correct date of expiry set as per the user profile and needful action will be taken on time.
e.g. If the Govt officer wants to retain the name based email-id post superannuation, needful action will be taken by move the email-id to retire officers container. Similarly, contractual/support staff email ids will be deactivated/deleted at the end of the tenure.

07. For organizations under paid accounts category, Delegated Administrator has to provide the relevant documents to NIC regarding proof of payment made to NICSI.

08. Admin ID will be renewed every year. If user fails to do so, ID will be deactivated automatically.

09. I agree to maintain the confidentiality, safekeeping and protection of confidential information contained in all user list.

This is to declare that I have read the terms and conditions given above and agree to abide by them. I shall be single point of contact in case required. I will be responsible for any misuse of the service/violation of the clauses.

Signature of the Applicant with date and seal

Sr. Administrative Officer
For Engineer-in-Chief
Water Resources Department
Shivnath Bhawan Nawa Raipur
Atal Nagar, Chhattisgarh
DDO Code No. 6631025

Approved by competent authority with date and seal**

Name:

INDRAJEET UIKEY

Designation :

Engineer-in-Chief

Email :

Water Resources Department,
Shivnath Bhawan, Nawa Raipur
Atal Nagar (Chhattisgarh)
indrajeet.uikey@cg.gov.in

Signature of NIC Coordinator with date and seal

Name:

Designation :

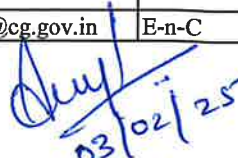
Email :

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NODAL OFFICER NOMINATION FORM

NAME OF DEPARTMENT Water Resources Department

S NO.	NAME	NOMINATION	DESIGNATION	MOBILE NO.	E-MAIL ID	REMARK
1	Alok Kumar Agrawal	Nodal Officer	Executive Engineer	919340830289	alokkumar.agrawal@cg.gov.in	E-n-C


 03/02/25
Sr. Administrative Officer
For Engineer-in-Chief
Water Resources Department
Shivnath Bhawan Nawa Raipur.
Atal Nagar, Chhattisgarh
DDO Code No. 6631025

MASTER TRAINER NOMINATION FORM						
NAME OF DEPARTMENT		Water Resources Department				
S NO.	NAME	NOMINATION	DESIGNATION	MOBILE NO.	E-MAIL ID	REMARK
1	Anand Singh	Master Trainer	Sr. S/w Developer	9302699210	a4anandsingh@gmail.com	E-n-C
2	Pawan Kumar Sahu	Master Trainer	Sr. S/w Developer	9340920082	pawansahuchips@gmail.com	E-n-C
3	Ajeet Jangde	Master Trainer	Assistant Engineer	9907347179	ajeetjangde724@gmail.com	E-n-C
4	Dipanshu Kumar	Master Trainer	Assistant Engineer	7999352293	deepanshu7918@gmail.com	HGB
5	Govind Singh kanwar	Master Trainer	Assistant Engineer	9617047156	govindkanwar015@gmail.com	HGB
6	Ishwar Dutt Bhagat	Master Trainer	Assistant Engineer	7047612212	idbbhagat@gmail.com	HB
7	Prashant Kumar Soni	Master Trainer	Executive Engineer	9806058896	prashantsonilucky1@gmail.com	MGB
8	Tarun Jethwa	Master Trainer	Assistant Grade 1	9755182130	tarunjethwa511@gmail.com	MHB
9	Vaibhav Banjare	Master Trainer	Assistant Engineer	8839337956	vaibhavbanjare818@gmail.com	MRP


Sr. Administrative Officer
For Engineer-in-Chief
Water Resources Department
Shivnath Bhawan Nawa Raipur
Atal Nagar, Chhattisgarh
DDO Code No. 6631025