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WEEKLY PROGRESS REPORTS

"Q" BRANCH, G-4 DIVISION - COSSAC/SHAEF

April 1943 - April 1944

WO/229/100

The National Archives reference WO 229/100

38A

SEEN
BRIG: "Q"
DAQMG (1)
DAQMG (2)
S.C. "Q"

MOST SECRET.
HW/17533/Q(P).
2 Apr 43.
Copy No 9...

DMO&A.

PROGRESS REPORT FOR WEEK ENDING 2 APR 43.
Q(PLANS).

OPERATIONS BEING PLANNED.

1. (a) "MARATHON".

First draft completed and submitted to Q(P), Q(Mov)(P) and Tn(P) for initial examination before BGS discusses with RN and RAF (Plans).

(b) "SKYSCRAPER".

No advance - RAF still considering.

(c) Limited Operation 1943.

Re-estimation of resources still in progress.

(d) Cover and Deception.

GS(P) representative put in touch with Q(Mov), War Office (QM9) regarding Cover and Deception plan for "SKYSCRAPER". Figures asked for by DDMov(P), War Office for maximum numbers of troops, vehicles and tons of stores for East Sector depend on agreements reached during these contacts.

TRAINING.

2. Beach Groups.

(a) At a meeting held by COHQ on 30 Mar on the organisation of a RAF component to a Beach Sub-Area HQ or Group, and attended by Brig Q(P), GHQ, Home Forces, Wing-Commander Tysack, DDWD(II), Air Ministry and other RAF representatives, it was agreed that a small party of selected officers should attend No.6 Beach Group Course at CTC DUNDONALD, commencing on 31 Mar. The senior officer attending would be a Wing-Commander of the Equipment Branch specially selected to:-

(i) make recommendations as to organization and establishment of RAF component for a Beach Group or Beach Sub-Area;

(ii) to raise, train and command the first of these components.

GSO I, DCT, would inform GSO I, CTC DUNDONALD and Commander, 101 Beach Sub-Area HQ of the arrival of these RAF officers and the purpose for which they had been sent.

(b) FWD vehicles obtained for No.6 Beach Group. Bodies will be troop carrying (reducing load to 2 tons maximum) but this can be remedied later for operations.

(c) On request of HOFOR War Office have offered COHQ loan of a medical instructor at CTC DUNDONALD for training medical units of Beach Groups. Medical units of 6 Beach Group have gone to GAILES with the Group.

(d) 1 Bucks has been brought up to strength.

/3 .....

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3. Exercise "JANTZEN".

(a) WESTCO Planning Staff returned Norfolk House with heads of Services WESTCO 29 Mar 43.

Brig Q(P) held meeting 30 Mar 43 with representatives WESTCO, Q(Ops), War Office, Q(Mov) War Office and Q(Mov)(P).

Following were agreements reached:-

"Contacts will be established direct in future between Western Command staff and Services and corresponding branches at the War Office. Western Command staff to produce as early as possible the total tonnage of various kinds of stores required for the whole period of the exercise and hand copies to Q(Ops) and Q(M)9, War Office.

War Office (Q(Ops) and Q(Mov)) will decide:-

(i) What stores are available.

(ii) What depots are to be used.

(iii) Where and to what degree stores are to be passed back to the port of origin and re-issued.

The Senior Administrative Staff Officer of Western Command planning Staff in London will approach Q(Ops), War Office, whenever he considers a co-ordinating conference regarding the mounting of the exercise is necessary.

As regards petrol, requirements must be based on packed petrol only so far as tonnages are concerned. The establishment and construction of bulk petrol installations will be practised but must not be allowed to interfere in any way with normal beach maintenance in the early stages, and the establishment of bulk installations will have to be timed to avoid such interference since the site provisionally selected is in the middle of the assault area."

(b) At weekly Q(Ops) meeting on 1 Apr 43, Brig Q(Ops), War Office confirmed agreement and said he would call a meeting to initiate contacts and discuss major difficulties as soon as WESTCO returned to LONDON with tonnages required and suggested Order of Battle.

4. Handling of Third Line Transport and FMCs in N.W. EUROPEAN Operations.

MGA, EASTCO visited Brig Q(P) 29 Mar 43 on administrative training policy regarding handling of Third Line Transport and FMCs in European Operations. MGA was of opinion that Third Line Transport will, more often than not, be controlled by Army and not Corps; also that there will seldom be a need for the ME pattern FMC in N.W. EUROPE.

DQMG, HOFOR was present during discussion and we were all three in general agreement.

Decision taken that 1 Corps will plan and execute Exercise "JANTZEN" which will take priority to Exercise "FILIBUSTER".

5. Beach Maintenance.

Colonel Edwards (liaison officer home and abroad COHQ) visited Brig Q(P) 31 Mar 43 about Beach Maintenance teaching in UNITED KINGDOM. Q(P) views given as to responsibilities of Commander Beach Sub-Area, development from beach to force maintenance and flexible organization of HQs of Sub-Areas generally.

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6. "Q" Planning School.

First "Brains Trust" act on Short Sea Voyage took place 27 Mar 43. School Staff thought it successful and have asked for a repeat.

RAP SECTIONS DEALING WITH MATTERS CO-ORDINATED BY Q(PLANS).

7. Section G. (Supplies).

Met 31 Mar 43. Convener made determined but somewhat fruitless attempt to get a statement from U.S. representatives as to what units, corresponding to our Supply units, they would require for operations in 1944 and how many of these units were actually formed in U.S. I explained to Convener that the foggy nature of higher policy at present made such an estimate impossible and that the important point seemed to be that U.S. SOS units should precede fighting formations in their arrival in UNITED KINGDOM. U.S. representatives confirmed that this policy was accepted.

OTHER PROGRESS.

8. (a) Waterproofing.

Tests are to be carried out in April with a General Transport Company. DDME to be represented on test Control Staff. Q(Ops), Q(Mov), War Office and Q(P) representatives to attend certain parts of test. (Agreed at Q(Ops) weekly meeting 1 Apr).

(b) Reinforcement Holding Units and rear parties of Light Scale formations.

Q(P) has suggested to "A" that time is now ripe for reconnaissances to be carried out in conjunction with Q(Mov), War Office for suitable locations in UNITED KINGDOM for Reinforcement Holding Units which are to receive and hold rear parties of Light Scale formations complete with vehicles. These rear parties will be complete with the necessary officers, N.C.Os and cooking facilities to make them self-contained (Light Scales Committee have published proposed composition in detail).

(c) Order of Battle (FFC 36A).

Q(Ops) asked at weekly meeting for reasons for large cut in Pioneer Companies. Q(Ops) unable to give any reason, but suggested S.D. probably reduced numbers because companies not available, and not for any reason connected with QMG's policy or reduced needs of Services for labour. It seems essential when planning any operation that initial needs for labour are fully met. Requirements for later phases may possibly be covered by requisitioned or hired labour providing military cadres for these units are formed.

Q(Plans),
GHQ, Home Forces.

BJR.

Brig Q(Plans).

Copies to:- G(Plans).
Q(Mov)(P).
DAG.
Brig Q(Ops), War Office.
Cdn Adm Liaison Officer.
DCCAO, War Office.
DQMG Home Forces
[illegible]

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39A

SEEN
BRIG: "Q"
DA QMG (1)
DAQMG (2)
S.C. "Q"

MOST SECRET.

HF/17533/Q(P).

7 Apr 43.

Copy No ..9...

DHGA

PROGRESS REPORT FOR WEEK ENDING 9 APR 43.
Q(PLANS).

OPERATIONS BEING PLANNED.

1. (a) "MARATHON".

Q(P) submitted administrative comments on first draft to BGS(P).

(b) "SKYSCRAPER".

No advance - R.A.F. still considering.

(c) Limited Operation 1943.

Estimation of resources completed and sent to JPS.

(d) Cover and Deception.

New edition of paper on cover and deception issued by G(P) to Q(P), R.N. and R.A.F.

TRAINING.

2. Beach Groups.

(a) Medical officer posted by War Office to SCOTCO for temporary duty as instructor at C.T.C. DUNDONALD.

(b) Paper on development of Beach Maintenance and relative responsibilities of Group and Sub-Area Headquarters sent to DA & QMG, 1 Corps.

(c) Commander 101 Sub-Area visited G.H.Q. re training in co-operation with A.A., provision of equipment and stores and composition of H.S. Section and R.E.M.E. Detachment. Action has been taken with D.C.S. and D.D.M.S. to remedy defects in organization of the two sub-units mentioned. Q(Mov)(P) is taking action with S.D. to get G1098 equipment issued. As regards dummy stores, S.T. report that Q(Ops), War Office have issued instructions for despatch of dummy stores for D.I.D. and Petrol Depot Type 'C' on scale asked for by Commander 101 Beach Sub-Area.

3. Exercise "JANTZEN".

Progress not considerable. WESTCO planning staff mostly laid low with "flu". Tonnages and Order of Battle promised to War Office by Saturday, 10 Apr, but now unlikely to leave WESTCO until next week.

Q(Ops) will call co-ordinating meeting as soon as these requirements are received.

ORGANIZATION.

4. Various discussions with U.S. representatives on tasks and organization of administrative branches for new planning Headquarters. Draft organization

/table .....

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table for 'A', 'Q', 'Q'(Mov) and Services prepared for D.M.G.A.

5. Home Forces Services warned to be ready to move out of Norfolk House before 17 Apr, and asked to suggest names for Services Lt-Cols (liaison) for new planning Headquarters.

6. Discussion with D.Q.M.G. on moves of Services, and split of Staff and Services generally.

R.A.P. SECTIONS DEALING WITH MATTERS CO-ORDINATED BY Q(PLANS).

7. Section 'C' - Medical Services.

D.G.A.M.S. and U.S. representatives have raised question of delay in trials of L.C.Ts for casualty evacuation purposes. R.N.(Plans) consulted. Letter drafted for despatch by D.M.G.A. to C.O.H.Q.

OTHER PROGRESS.

8. (a) Replacement of vehicles.

Agreed at meeting held by D.M.G.A. (D.A.G., D.D.O.S., and Q(P) present) that Ord Fd Pks should go across channel with 100% vehicle replacements and drivers found from late serial B.O.D. Veh Pks - S.D. informed of D.M.G.A's decision.

(b) Labour.

Meeting called by Q(P) for Saturday, 10 Apr to tie up apparent duplication of effort between Labour Directorate and Civil Affairs regarding Employment Office work overseas.

(c) Sub-Area HQ.

D.D.S.D.(O), War Office has called meeting regarding standardisation of Sub-Area Headquarters and composition of pool of Staff Officers at Headquarters L of C. Preliminary meeting held by Q(P) and Q(Ops) representative at which agreement reached that composition of pool must be decided on basis of the actual plan, and that only officers should be held physically at Headquarters L of C., O.Rs being held in Reinforcement Holding Units in normal manner - D.M.G.A. subsequently confirmed agreement.

(d) Information from NORTH AFRICA.

Q(P) asked Q(Ops), War Office at weekly Conference 7 Apr 43 for copy of report being drafted by D.D.S.T., S.E.3 on his recent visit to NORTH AFRICA. Useful data regarding port clearance and transport capacity generally expected; also useful information regarding organization of transport and L of C generally by First Army. - HONS a model port and Sub-Area under difficult war conditions.

Q(Plans),
GHQ, Home Forces.

Brig Q(Plans).

BJR.

Copies to:- Q(Plans)
Q(Mov)(P)
DAG.
Brig Q(Ops), War Office.
Cdn Adm Liaison Officer.
DCCAO, War Office.
DQMG, Home Forces.

Extracts regarding trg only to DA & QMG 1 Corps.

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40A

SEEN
BRIG. "Q"
DAQMG(1)
DAQMG(2)
S.C. "Q"

MOST SECRET.

HF/17533/Q(P).

16 Apr 43.

Copy No. 1.

DMGA.

PROGRESS REPORT FOR WEEK ENDING 16 APR 43.
Q(PLANS).

OPERATIONS BEING PLANNED.

1. (a) "MARATHON".

BGS(P) and Brig Q(P) had discussion on first draft. Agreed that main British effort must be made towards Low Countries and the Ruhr. Small parties must be prepared to open ports and garrison them as opportunity offers. Any forces outside of Second Army and Cdn Army would be capable of static garrison duties in sea ports only.

Draft letter to Home Forces relating "COVER AND DECEPTION", "BRASS BANDS", "SKYSCRAPER" AND "LIMITED OPERATION 1943" to forces available to carry out these operations has been submitted to COS to Supreme Commander (designate) for consideration.

(b) "SKYSCRAPER".

No advance. RAF still considering.

(c) Limited Operation 1943.

Estimate of craft submitted to JPS.

(d) Cover and Deception.

No further progress since last report.

TRAINING.

2. (a) Beach Sub-Areas.

No. 102 Beach Sub-Area HQ formed at London District Transit Camp. Commander and DAQMG interviewed by Brig Q(P). Commander attending No. 6 Beach Group final Exercise 16-18 Apr. Sub-Area HQ moves to CTC, DUNDONALD about the end of April.

(b) Beach Groups.

Transportation, War Office threatens to take Docks Op Coys earmarked for 5,6 & 7 Beach Groups for service elsewhere. ADTn, Home Forces to speak DMGA direct on 15 Apr.

3. Exercise "JANTZEN".

WESTCO Outline Plan has been issued to 1 Corps - copies to GHQ. Q(Ops), War Office have been given 4 copies and will call co-ordinating conference shortly which will be attended by present Brig Q(P) and DA & QMG (Plans), GHQ, elect. Thereafter Latter will assume responsibility. Heads of principal Services GHQ have been given copies of WESTCO plans.

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ORGANIZATION.

4. Tentative administrative organization and accommodation layout agreed with C-4, ETOUSA and GSO 1 (Plans). Draft plan being sent by SC, Q(P) to those concerned.

Agreed at EMBA level that military personnel of Norfolk House Planning Staff would have to be administered by War Office, and personnel, both officers and other ranks, would be accommodated etc. on similar lines to War Office military staff.

OTHER PROGRESS.

5. (a) Sub-Area HQs.

At DDSD(O) meeting in War Office on 15 Apr 43, agreed that the basic minimum establishment for Sub- Area HQ and basic Services increments for Sub-Area HQ desirable. SD, War Office to produce draft establishments for approval. Pool of officers and other ranks to increment these Sub-Areas to be drawn up by Force Commander's Planning Staff on specific L of C development plan, and approved by War Office. DA & QMG (Plans) GHQ elect attended this meeting with Brig Q(P).

(b) Civil Affairs - Labour, Engineer Stores, Transport & Supplies.

Informal meeting held in Brig Q(P)'s office, Sat, 10 Apr 43. Present:- DCGMO, AD Labour, DDW(P) and Brig Q(P). Agreed (AD Labour dissenting) that:-

(i) Labour.

In Military areas initially D Labour responsible for procuring all labour with Civil Affairs staff officers provided to make actual contacts with civil authorities and procure on his behalf.

(ii) When civil regions organised, Civil Affairs responsible for procuring all labour and handing over to D Labour any labour required for military purposes.

(iii) Engineer Stores.

Agreed by all concerned that C.E. and CCAO must co-operate closely in their estimates of stores required to be built up for operations across the Channel so as to be certain that the bases of their respective demands do not overlap.

In purely military areas such as bases, ports, or Base Sub-Areas, military Royal Engineer Stores Depots only to be located; Civil Affairs Staff to watch civil interests and get jobs done through CE.

Civil Affairs to establish Stores Depots of their own for work in non-military areas.

(iv) Transport and Supplies.

It was agreed that the relative responsibilities for procuring transport and supplies locally as between Civil Affairs and ST Services would probably follow similar lines, but that further discussion with Services concerned would be necessary.

8

NOTE:- DCGA asked Brig Q(P) for this note as a basis for further discussion with AD Labour.

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(c) Waterproofing.

Informal meeting held in Brig Q(P)'s office on 13 Apr 43 on the question of building special baths for testing waterproofing of tanks. Record of meeting at Appx "A" (For DMLA only).

Q(Plans).
GHQ, Home Forces.

for Brig Q(Plans).

BJH.

Copies to:- Q(Plans)
Q(Mov)(P)
DAG
Brig Q(Ops), War Office.
Cdn Adv Liaison Officer.
DCCAO, War Office.
DMG , Home Forces.

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Appx 'A' to H.F./17533/Q(P) dated 16 Apr 43.

Record of Informal Meeting held in Brig. "Q" (Plans) Office, Norfolk House on 13 Apr 43.

SECRET
HF/17533/Q(P)

13 Apr 43.

PRESENT:-

Brig. D.H.V. Buckle, "Q" (Plans), Home Forces,
Brig. J.L.C. Napier, R.A.C., Home Forces,
Lt.-Col. C.M. Hawtry, R.A.C., Home Forces,
Brig. C.M. Bostock, D.D.M.L., Home Forces,
Lt.-Col. D.V. Henchley, A.D.M.L., Home Forces.

AGREED that:-

1. The building of special "baths" for testing waterproofing of tanks was not a practical proposition either in concentration areas or in regimental areas or, indeed, anywhere else.

2. R.A.C. would issue instructions to their units that they must find a suitable stream or pond in the vicinity of any regimental area they might occupy and be prepared to test their tanks for leaks if an operation was to be launched.

3. R.A.C. units should also be told that they would have no opportunity of testing the efficacy of their waterproofing efforts once they had left the area where they happened to be when the operation was launched.

4. R.A.C. should ask Movements, War Office, whether it can be assumed that all tanks which are not located in the concentration area at the "kick-off" will be moved to the concentration area by warflat or transporter and NOT on their tracks.

"Q" (Plans).

DHVB/VHT.

Brig. "Q" (Plans).

2 Copies to Col Q(Mov)(P).

10

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The National Archives reference WO 229/100

4A

SEEN
BRIG. 'Q'
D.A.Q.M.G. (1)
D.A.Q.M.G. (2)
S.C. 'Q'

MOST SECRET
HP/17533/Q(P)
24 Apr 43.
Copy No. 9

HP(A/Q)

PROGRESS REPORT FOR WEEK ENDING 25 APR 43
Q(PLANS)

OPERATIONS BEING PLANNED.

1. (a) "MARATHON"

No further progress since last report.

(b) "SKYSCRAPER"

No further progress since last report.

(c) Limited Operation 1943.

No further progress since last report.

(d) "DOMESDAY", "BROADSWORD", "UPSHOT", "BLAST".

No further planning progress "DOMESDAY", "BROADSWORD", "UPSHOT", "BLAST".

"DOMESDAY" - estimates have been prepared for DMov(P), War Office, giving the rate of movement of personnel, vehicles and stores through the S.E. Sector (HASTINGS-YARMOUTH).

TRAINING.

2. (a) Beach Sub-Areas.

Commander 102 Sub-Area (Beach) visited Q(P) and stated Sub-Area HQ moves to DUNDONALD on 2-3 May 43.

(b) Beach Groups.

War Office have agreed that 999 and 1028 Docks Op Coys should remain under Home Forces control, but to help War Office, it has been arranged that 1028 Docks Op Coy should provide help and get technical trg in No. 2. military port whilst 999 Docks Op Coy should remain with 101 Sub-Area (Beach) and provide detachment at COXE.

3. Exercise "JANTZEN".

Suggested minimum numbers of adm umpires required forwarded to 'Q' (HQ), Home Forces. Col. H.K. Gallagher is available as Asst. Director ('Q').

WESTCO have been asked to include a HQ Base Sub-Area in the Order of Battle for the exercise - see also 5(a) HQ (Base) Sub-Area.

Co-ordinating conference, mentioned in report of 16 Apr 43, has been arranged for 11.15 hours on 3 May 43 at Norfolk House.

Various comments and suggestions from the Q(P) and Mov angle on the WESTCO Outline Plan and Adm Instr, have been forwarded DO to AQMG, WESTCO.

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4. Section "V" (Co-ordination of Movement Policy and Organization in U.K.)

Notes on meeting on 23 Apr 43 are attached at Appendix "A", to MG(A/Q) only.

OTHER PROGRESS.

5. (a) HQ (Base) Sub-Area.

War Office approval applied for by SD, Home Forces, for formation forthwith of a HQ (Base) Sub-Area for IEW so that it can plan, in conjunction with other Officers, measures for organising a captured and damaged port, and then take part in and gain experience from exercise "JANTZEN".

(b) Report from NORTH AFRICA on Administrative areas and organizations within Army area.

Draft of DO letter to Q(Ops), War Office containing comments on an advance copy of letter dated 6 Apr 43 from Maj.-Gen. Charles Miller, NORTH AFRICA, dealing with Administrative areas and organizations within the Army area (excluding Base and GHQ installations behind rear boundary of an Army) sent to MGA, Home Forces, 21 Apr 43 for consideration. (HF/17431/1/Q(P) attached).

(c) Filling of water containers for overseas operation.

Draft letter prepared for issue to War Office stating view of GHQ that this service should be performed by Ord.

RBMatthews
for Brig Q(Plans).

Q(Plans),
GHQ, Home Forces.

GW.

Copies to : Q(Plans)
Q(Mov)(I)
DAQ
Brig Q(Ops), War Office.
Cdn Adm Liaison Officer
DCGAO, War Office.
DQMG, Home Forces.

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MOST SECRET

APPENDIX "A"

HF/17510/1/Q(P).

NOTES ON MEETING OF SECTION "V", 23 APR 43.

(Nos of paras refer to paras in Agenda for Meeting dated 20 Apr 43)

1. Procedure.

(a) Agreed that meetings be held monthly - also further representation from American Army.

It was considered that these meetings primarily concerned GHQ, not the Supreme Command, except that of course they would be kept informed.

(c) Papers containing important decisions or matter will be issued to all members for inclusion in some form of loose leaf folder. Any member who writes a paper will send a copy to the Convener stating the distribution given.

2. Loading Capacity at Ports and Harbs.

(b) Loading points for small craft will not affect Assembly Areas.

Small craft loading points also to be explored for SW coast.

Movement through Bristol Channel ports will be mostly ships and not small craft.

3. Priority of Planning.

"Tide" is used to mean a 12-hr slice of movement. Priority will be altered to give SE coast (to include N and S of Thames) priority over SW coast.

5. Camouflage.

Main point is to ensure that preparations for movement to the coast are not detected by the enemy.

6. Economy in work and expenditure.

(a) and (b) Question of putting any works in hand physically as opposed to planning must be referred to high level for guidance.

Summer tented camp scales to be worked to.

(c) Assembly Areas and Marshalling and Reception Sub-Areas.

The assault phase is to be taken as three tides; that is craft provided will be assumed to be engaged for three tides before return.

Accommodation also required in Assembly Areas for three tides but this can be mitigated to some extent by pre-loading. This applies principally to vehs.

Staff Tables will be required for every type of unit showing separately number of men forming part of veh crews for embarkation with vehs, marching personnel for whom there is no veh accommodation, and tonnage of stores and eqpt which cannot be loaded on vehs.

Agreed that one Reception Sub-Area, two normal Marshalling Sub-Areas and one Emergency Marshalling and/or Reception Sub-Area are required - the latter for either forward or backward movement - will suffice to provide against alterations of plan or priorities, complete suspension of the operation, etc.

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The National Archives reference WO 229/100

6. Marshalling of Assault Fms.

(d) Assault fms can be marshalled in areas in which initially disposed provided they are disposed in the vicinity of Reception Sub-Areas through which they must pass.

7. Reaction of Round-Up planning on "BOLERO".

(a) Agreed that accommodation plan should conform to "BOLERO" plans so far as possible.

(b) Question of traffic in and out of permanent depots located in Assembly Areas, backward traffic of casualties and any traffic other than that concerned with the forward flow of units and stores for the operation to be explored.

8. Suspense Period.

Question will be referred to high level both military and naval.

9. Embarkation subsequent to Assault.

General Staff did not raise question of force representation at Sector MC but the representation envisaged is to deal with comparatively minor points only, e.g. splitting of a small unit originally intended to embark in one craft, etc.

General.

Both SECO and SOUTCO intimated that they had many points on which they require guidance. They were asked to submit these on paper to GHQ. Neither Command asked by what date they were to be prepared to send in a plan for Assembly Areas, etc.

GW.

The National Archives reference WO 229/100

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42A

SEEN
BRIG: "Q"
DAQMG (1)
DAQMG (2)
S.C. "Q"

MOST SECRET.

MV/17555/3(P).

24 Apr 43.

Copy No. 9...

MG(A/Q).

SUPPLEMENT TO PROGRESS REPORT FOR WEEK ENDING 23 APR 43.
Q(PLANS).

RAF SECTIONS DEALING WITH MATTERS CO-ORDINATED BY Q(PLANS).

Section MV (Experimental development of administrative aspect of combined operations technique).

Notes on meeting held on 15 Apr 43.

1. 12th Meeting of Section MV Petrol Sub-Committee.

(i) "Successful conclusion of Exercise "HOLDFAST": the pumping of spirit through the pipeline, at 750 lbs pressure per square inch, will continue to the end of April, after which, if found practicable, pumping pressure will be increased by degrees up to 1,200 lbs per square inch."

(ii) "Position as to development of Steel Pipe: DWD reported that the Hopper Barge W.24 (now called "PLUTO II") would begin preliminary trials next week. The Floating Drum would complete about the end of May."

(iii) "Concrete Barge: C-in-C's representative undertook to raise the question of providing a further prototype for a second grounding test."

(iv) No decision yet on question of division of responsibility for petrol pipelines between Navy and Army.

2. Unloading vehicles from LST.

COHQ have confirmed that Bailey Bridge is unsuitable. COHQ stated that for bridging the watergap the following appeared satisfactory:-

(i) U.S. Army Treadway Bridge: Can be moved quickly from one LST to another: rather slow in assembly: bulky.

(ii) U.S. Naval Pontoon: More difficult than (i) to transfer from one ship to another: more quickly put in position.

(iii) British Unit Construction Vehicle Landing Ramp: Trials so far carried out have been promising and further trials to be made. A difficulty to be overcome is sinking of sections when they receive the weight of the vehicles.

3. Reconsideration of requirement for special tracklaying vehicle.

Meeting agreed that, provided the application of the Monkton Pack method of laying Sommerfeld track to the available type of trailer proved practicable, there was no requirement for a special tracklaying vehicle.

4. Wading trial of B Vehicles.

A large scale War Office trial of the wading of B Vehicles is to be held at [illegible] at the end of April. The object is to learn whether the average MD driver mechanic or possibly driver IC can render an average MD B Vehicle fit to wade for two minutes in three feet of sea water and whether the average driver IC is capable,

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without training, of embarking and disembarking a vehicle in landing craft, and also whether such vehicles could operate satisfactorily after immersion.

5. Use of Landing Craft for evacuating casualties.

Col Mason enquired what progress had been made with trials of landing craft for evacuation of casualties, as the medical plan could not go forward until the capacity of such craft, and the numbers to be allocated for this task, were notified. The Chairman undertook to investigate the matter."

R.S. Rattenbury
Brig Q(Plans).

Q(Plans),
GHQ, Home Forces.

I.W.

Copies to: C(Plans)
Q(Mov)(P)
D.G
Brig Q(Ops), War Office
Cdn Adm Liaison Officer
DCCAO, War Office
DQMG, Home Forces.

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43A

SEEN
MG: "Q"
AQMG (1)
AQMG (2)
"Q"

MOST SECRET.

C.O.S.S.A.C./1533/AQ.

30 Apr 43.

Copy No. 10

K.G. (A/Q).

C.O.S.S.A.C.

D.A. & Q.M.G's PROGRESS REPORT FOR WEEK ENDING 30 APR 43.

SPLIT OF C.O.S.S.A.C. AND G.H.Q.

1. (a) Lt-Col. R.B. Rathbone, Acting Brig Q(P), G.H.Q. installed in separate office. Major G.W. Rowley, Canadian Army Liaison Officer, loaned to Lt-Col. R.B. Rathbone as Acting D.A.Q.M.G. Sjt. G. Evans, Q(P), loaned as Chief Clerk. Hand over of G.H.Q. subjects from C.O.S.S.A.C. to G.H.Q. in progress. List of files for handing over compiled.

(b) At W.E. Committee meeting on C.O.S.S.A.C. establishment, held 28 Apr 43, establishments for British branches approved with only very minor amendments.

(c) Accommodation arrangements British branches complete - U.S. administrative branch takes possession of accommodation 4 May 43.

(d) C.O.S.S.A.C. appointments made by M.S. 29 Apr 43.

(e) At informal meeting held by Brig Q(Ops), War Office (Brigs Fielden and Buckle attending) Brig Q(Ops) decided to recommend to S.D. that Q(Plans), G.H.Q. appointments vacated by C.O.S.S.A.C. officers should be refilled and one A.Q.M.G. appointed additionally, also that proposed new G.H.Q. B.E.F. establishment should not be implemented at present.

(f) Provisional notes on functions, organization and procedure British administrative branches in preparation.

TRAINING.

2. Beach Groups.

S.D., Home Forces are arranging with S.D.5, War Office for issue of provisional scales. G.H.Q. have now assumed full responsibility. No further notes will be included in these reports.

3. Exercise "JANTZEN".

Two meetings called for Monday, 3 May 43.

(a) Meeting in Norfolk House, to be presided over by M.G.A., Western Command, (Brig Buckle and Lt-Col Rathbone in attendance) to decide -

(i) Dates of exercise.
(ii) Units to take part.
(iii) Craft available.
(iv) Provision of umpires.
(v) Any other matters.

(b) Meeting in War Office, presided over by Brig Q(Ops) to discuss provision and mounting of exercise generally. Brig D.H.V. Buckle, Lt-Col. R.B. Rathbone, G(Trg) and G(S.D) G.H.Q. representatives, also Western Command Planning Staff, to attend.

No further notes on exercise "JANTZEN" will appear in C.O.S.S.A.C. Progress Report.

/OTHER PROGRESS .....

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OTHER PROGRESS.

4. (a) Co-ordination of British and United States Petrol Data.

Meeting held at H.Q. S.O.S. Planning Staff, Grosvenor Square, on 27 Apr 43. D.D.S.T.(S.T.2), and Brig Q(P) invited and attended in advisory capacity. Brief note on agenda and decisions at Appendix "A".

(b) Bulk Petrol Supply.

Meeting called by Q.M.G. for 1 May 43 on policy for development of bulk supply across Channel by pipeline. C.C.S.S.A.C. policy is to develop Mais Cable rather than steel pipelines. First priority to be 2" pipeline and terminal at DUNGENESS (by 1 Aug 43 if possible). Second priority - 3" pipeline and terminal ISLE OF WIGHT.

(c) Administrative experimental work.

Draft letter on future of Section FF submitted to M.G.(A/Q) after discussion with Capt Hussey, C.C.H.Q.

(d) R.A.F.

Paper on maintenance of R.A.F. received from "Q", G.H.Q. Comments and suggestions made for M.G.(A/Q).

Brigadier,
D.A. & Q.M.G., C.C.S.S.A.C.

Norfolk House.

IMW.

DISTRIBUTION:-
Comdr D.R.Wilson, R.N.
B.G.S. (Ops and S.D.)
D.D. Mov and Tn.
S/Comdr A.S.Shapcott.
Col. G.A. U.S.Army.
Brig Q.(Ops)., War Office.
D.C.C.A.O., War Office.
D. A.M.G., G.H.Q., Home Forces.

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MOST SECRET.

APPENDIX "A" to
C.O.S.S.A.C./153 AQ
dated 30 Apr 43.

HEADQUARTERS
SERVICES OF SUPPLY
EUROPEAN THEATER OF OPERATIONS
UNITED STATES ARMY
Office of the Chief Quartermaster
APO 887

MEMORANDUM:

27 April 1943.

SUBJECT: Agenda of Meeting Tuesday April 27th.

a. The following subjects have been proposed for discussion:-

1. Operating Range (Miles per day)
2. Ratio of Vehicles to Men
3. Supply of P.O.L.
4. Refilling of Containers
5. Reserve Stocks
6. Supply of Troops in U.K.

b. Attached hereto is a copy of the assumptions to be discussed.

DECISIONS.

1. 30 miles a day for administrative vehicles;
30 miles a day for combat vehicles.
U.S. representatives agreed that British outline (1st line transport) planning formula of 5 gallons per carburettor and 50 gallons per tank was applicable to them.

2. A matter for assault and light scales - no ratio to be fixed at present.

3. All in cans up to D + 45. Thereafter 75% in cans decreasing gradually.

4. Refill containers overseas if possible but must be prepared to send some back to U.K to refill - Movements dislike latter alternative.

5. Reserve to be built up overseas a matter for operational decision.
Ninety days cans to be accumulated in U.K.

6. Not applicable to this staff. Fixed by letter with S.T.2.

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44A

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C.O.S.S.A.C./4533/AQ.

7 May 43.

Copy No ..11..

M.G.(A/Q).

C.O.S.S.A.C.

D.A. & Q.M.G's PROGRESS REPORT FOR WEEK ENDING 7 MAY 43.

FORMATION OF C.O.S.S.A.C.

1. (a) Colonel G.4 and Staff Officer installed in office in Norfolk House.

(b) Following officers have been ordered to report for duty at Norfolk House on Monday, 10 May 43:-

A.Q.M.G.	Lt-Col RAVENHILL
D.A.Q.M.G.	Maj LANCASTER
A.D.S.T.	Lt-Col CURTIS
A.D.O.S.	Lt-Col DOYLE
A.D.M.E.	Lt-Col SHEPPARD

(c) The following officer is to report on 15 May 43:-

A.D.M.S. Lt-Col DENNING.

(d) Files allocated to Q(Plans), G.H.Q., have been handed over, and certain joint files have been loaned to them for extracts to be typed.
Staff has been split, and the two branches are now working independently, with a joint pool of typists.
Card Index and File Register has been revised and completed.
Allocation of office machinery has been agreed with Staff Supervisor.
A/Q, C.O.S.S.A.C. take over all stationery and publications.

(e) File containing provisional notes on functions, organisation and procedure of C.O.S.S.A.C. Staff (including internal administrative arrangements for British Army Staff) being issued to all officers of administrative branches, copy to other branches for information.

(f) Notes for talk to newcomers C.O.S.S.A.C. A/Q branch prepared.
Interviews for Service representatives with Directors in War Office arranged.

TRAINING.

2. (a) Exercise "JANTZEN".

As the result of meetings at Norfolk House and at War Office, on Monday 3 May 43, Administrative Staff, C.O.S.S.A.C., have been made responsible for obtaining R.A.F. requirements in personnel and stores for this exercise from the Air Ministry, and also for co-ordinating with Service Ministries, C.O.H.Q., and C.O.S.S.A.C. the requirements outside G.H.Q. for spectators vacancies. Both matters are in hand.

(b) At request of S.O.S., D.A. & Q.M.G., C.O.S.S.A.C. visited S.O.S. Planning HQ and explained outline and objects of "JANTZEN" to enable S.O.S. to decide on numbers of vacancies required.

(c) Co-ordination of Administrative Technique for Combined Operations - U.S and British.

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/Q(M)

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Q(M), War Office, are arranging with "Q" Planning School for a demonstration - discussion to be held on administrative planning and procedure for cross-channel combined operation. D.A. & Q.M.G., C.O.S.S.A.C. has produced, at the request of Lt-Col Rowe, proposals in note form for method of production and subjects to be covered by the demonstration. Certain members of C.O.S.S.A.C. Staff will probably be asked to take part in the demonstration.

(d) Planning Exercise, 2 Canadian Corps.

D.A. & Q.M.G., 2 Canadian Corps, visited D.A. & Q.M.G., C.O.S.S.A.C., 5 May 43, and asked if any planning exercise on a Corps basis was in existence which could be loaned for adaptation to 2 Canadian Corps requirements. By agreement with G.S., C.O.S.S.A.C., exercise "FILIBUSTER" was proposed. Contacts established between D.A. & Q.M.G., 2 Canadian Corps and D.A. & Q.M.G. 1 Corps. Arrangements were also made with Lt-Col Rowe, "Q" Planning School, for ten vacancies for 2 Canadian Corps Administrative Staff and Services on course beginning 31 May 43, this course to be a preliminary to their Administrative Planning Exercise. Brigadier Q(Plans), G.H.Q. informed.

OTHER PROGRESS.

3. (a) Bulk Petrol Supply.

Meeting held by Q.M.G. on 1 May 43 on transmission of bulk petrol overseas by means of pipe lines. Following is a brief account of what transpired.

Q.M.G. stated that the object of this informal meeting was to get military opinion agreed. As a result of this meeting, Brig Bond would circulate a paper to all concerned and the Q.M.G. would hold a meeting of the Petrol Committee next week to obtain formal approval from the other ministries.

After discussion he stated that the proposals he would make at this meeting were roughly as follows:-

(i) 2" Hais Cable (of which there was 35 miles in production to be used for PAS DE CALAIS crossing).

(ii) 3" Hais Cable (for which the provision of the necessary ships etc raised difficulties). 15 miles only to be ordered and full scale trials to be carried out in the BRISTOL CHANNEL.

(iii) 3" diameter cable only of use for CHERBOURG crossing since 2" diameter would not provide an amount worth while.

(iv) Sites to be selected forthwith for terminals on DUNGENESS foreshore for 2" pipe lines and on ISLE OF WIGHT shore for 3" pipe line in co-operation with R.N.

(v) Priority to be given to DUNGENESS project.

D.A. & Q.M.G., C.O.S.S.A.C., stressed C.O.S. wish for line and terminals to be erected by mid August. Q.M.G. stated he understood the reasons behind this request which was noted.

(vi) As regards responsibility, R.N. to be responsible from high water mark to high water mark.

(vii) Pipe line method in no way does away with the need for other methods, i.e. concrete barges, bolted tankage, 30' x 9' tanks and powered barges for lighterage.

/(viii) .....

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(viii) Transportation personnel who man powered lighterage barges, will automatically be responsible for discharge of bulk petrol from these vessels.

(ix) DUNGENESS terminals to be connected with ISLE OF GRAIN storage installation which will be refilled in turn by barge service down RIVER THAMES. ISLE OF WIGHT terminal to be connected with FAWLEY installation via CALSHOT.

(x) Protection of terminals to be carefully considered. Similar buried concrete method to that employed on SUNZ installations to be used.

(xi) Concealment of preparatory work for DUNGENESS, not important; in fact, reverse (see paragraph 3(e)).

(b) Civil Affairs Exercise at Civil Affairs School.

Maj Hamilton, D.A.Q.M.G., C.O.S.S.A.C., attended exercise on 4 May 45 in advisory capacity.

(c) Co-ordination of British and U.S. requirements in common user stores.

D.A. & Q.M.G. visited G.S.O. 1 in D.C.A.R. Department, War Office, on this matter and submitted notes and table to M.G.(A/Q) as requested.

Brigadier,
D.A. & Q.M.G., C.C.S.S.A.C.

Norfolk House.

BJE.

DISTRIBUTION.

Comdr D.R. Wilson, R.N.
R.C.S. (Ops and S.D.)
D.D. Mov and Tn.
Gp/Capt H.S. Shepcott.
Col G.A. U.S. Army.
Brig Q(Ops), War Office.
D.C.C.A.G., War Office.
D.Q.M.G., G.H.Q., Home Forces.
Brig 'Q' (Plans) G.H.Q., Home Forces.

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45A

MOST SECRET.

O.O.S.S.A.C./1533/AQ.

14 May 43.

Copy No.....

M.G.(A/Q).

C. O. S. S. A. C.

D.A. & Q.M.G's PROGRESS REPORT FOR WEEK ENDING 14 MAY 43.

OPERATIONAL PLANNING.

1. Operation "STARKEY".

(a) Draft of Appreciation considered on Chief Planners' level 14 May 43. Objects revised as follows:-

(i) to compel the German fighter forces to engage in air battles of attrition at times and places most advantageous to us, culminating in an intense air battle in PAS DE CALAIS on or about 1 Sep 43, and

(ii) to establish a base in PAS DE CALAIS at or about this time, if conditions are suitable, with a view to further operations.

(b) Appreciation to be rewritten shortening main body of Appreciation; conclusions in main body to be supported by facts in a series of appendices produced by each section. Next draft to be handed to PSOs evening of Monday, 17 May, as far as completed - discussion on this draft by Chief Planners on Tuesday, 18 May.

(c) The main administrative problem, assuming that only Canadian Army is to be used for this operation, seems to be the provision of transportation units and equipment. So far as units are concerned, the degree of replacement of transportation personnel by skilled civil technicians from this country and non-specialised fighting troops overseas which can be accepted has to be examined. Any improvisation of this sort will necessitate considerable organisation and special training and must, therefore, be put in hand immediately if it is to be practicable.

(d) The time at the disposal of the War Office and Commands for the preparation of the mounting of the operation makes early decentralization to the Commands concerned essential. Any over-elaboration at the centre will have to be resisted.

ADMINISTRATIVE TRAINING.

2. Exercise "JANTZEN".

Postponed until 20 Jul 43.

ADMINISTRATIVE EXPERIMENTS.

3. D.A. & Q.M.G. visited W Corps Troops, RYDE, ISLE OF WIGHT, and saw experimental layout and training on bulk petrol supply. As result of visit following matters are being investigated.

(a) What steps are being taken by R.N. to supply and train essential naval detachments and craft for work with Army Works Companies detailed for bulk petrol storage construction.

(b) How soon can two or more concrete barges be provided for experiments at RYDE.

/(c) .....

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(c) What is the situation regarding provision and shipment of U.S. bolted tankage and what arrangements are being made for this bolted tankage, which is shipped from U.S. sprayed with white enamel, to be resprayed dull black or matt green before shipment.

(d) What is the position regarding availability and storage of 30 ft x 9 ft tanks.

Arrangements are being made for visits by further representatives of A/Q Staff and A.D.S.T., C.O.S.S.A.C.

FORMATION OF C.O.S.S.A.C.

4. Following officers have reported for duty at Norfolk House on the dates specified:-

A.Q.M.G.	Lt.-Col. C. RAVENHILL	10 May 43
D.A.Q.M.G.	Maj. S.V. LANCASTER	10 " 43
A.D.S.T.	Lt.-Col. J. COURTIS	12 " 43
A.D.O.S.	Lt.-Col. R.S. DOYLE	10 " 43
A.D.M.E.	Lt.-Col. H.A.H. SHEPPARD	13 " 43

The following officer is to report on Monday, 17 May 43:-

A.D.M.S.	Lt.-Col. R.M. DENNING.

5. It has been agreed with G.S.(Ops and S.D), C.O.S.S.A.C. and Engineer Branch, War Office that one Lt.-Col. and one Maj. R.E. should be appointed to C.O.S.S.A.C. as S.O.R.E.(1) and (2) to deal with the tactical and works side of engineer planning. No A.D.W. will, therefore, be appointed. The need for an Advisory and Liaison Officer on Works Services is already being keenly felt and his early appointment is most desirable.

6. Lt.-Col. C. Ravenhill, A.Q.M.G., has been selected for an instructional tour in NORTH AFRICA and has been instructed to be ready to sail on Tuesday, 18 May, 43. Lt.-Col. R.K. Brown, A.Q.M.G. (Elect) Home Forces, has been ordered to report at Norfolk House to deputise for Lt.-Col. Ravenhill 15 May, 43 until the plan for operation "STARKEY" is handed over to G.H.Q.

Brigadier,
D.A. & Q.M.G., C.O.S.S.A.C.

/IMM.

DISTRIBUTION

Commander D.R. Wilson, R.N.
B.G.S. (Ops and S.D.)
D.D. Mov & Tn
Group Captain M.S. Shepcott, R.A.F.
Col. C.-4, U.S. Army
Brig. Q (Ops), War Office
D.C.C.A.O., War Office
D.Q.M.G., G.H.Q., Home Forces.
A.Q.M.G.(2), G.H.Q. Home Forces.

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46A

MOST SECRET.

C.O.S.S.A.C./1533/AQ.

21 May 43.

Copy No 11.

M.G.(A/Q).

D.A. & Q.M.G.'s PROGRESS REPORT FOR WEEK ENDING 21 MAY 43.

OPERATIONAL PLANNING.

1. Operation "STARKEY".

Second draft of Appreciation handed to P.S.Os evening 17 May 43. P.S.Os' meeting 19 May 43. Planners awaiting revised objects.

PROVISION.

2. Bulk Petrol Supply (Main Cable).

Terminal Committee, under Chairmanship Brigadier Sir Donald Banks, met Wednesday, 19 May 43. Following are notes on main decisions:-

(a) Inland pipeline should be laid to DUNGENESS area. Actual beach terminal points to be fixed by immediate reconnaissance.

(b) Further reconnaissance to be carried out to examine feasibility of using more difficult sites in area FOLKESTONE - DOVER to shorten sea crossing in later stages when line can be laid in peace conditions.

(c) DUNGENESS reconnaissance to be carried out on 20 May - reconnaissance party to report to Chairman of Committee by weekend.

(d) As regards the less urgent questions of pipeline to CHERBOURG, it was decided that South coast of ISLE OF WIGHT was best area for terminals in U.K. Chairman of Committee would carry out an initial reconnaissance in the area VENTNOR - BLACKGANG during the weekend 22-23 May.

(e) Next meeting of Terminal Committee on Tuesday, 25 May 43, at 1100 hrs (D.A. & Q.M.G. to attend). At this meeting, reports on both reconnaissances will be considered and work put in hand for urgent project immediately.

3. Bulk Petrol Supply (Other Methods).

Reference paragraph 3 of Progress Report week ending 14 May, results of investigation to date are as follows:-

(a) Naval Staff have taken up question of provision and training of Naval parties with Commander-in-Chief PORTSMOUTH.

(b) Two concrete barges have been promised to C.R.E., W Corps Troops, at RGME by first week in June. We will check on this on 5 June.

(c) Provision situation in U.K. of bolted tankage is satisfactory so far as any possible operations in 1943 are concerned. Programme for 1944 dependent on shipping situation and priorities. Arrangements have been made for re-spraying bolted tankage at the depots at LONG MARSTON.

(d) Position regarding availability and storage of 30 ft x 9 ft tanks is satisfactory.

4. Section 'K', R.A.F. (Petrol).

D.A. & Q.M.G. has made proposals to M.G.(A/Q) regarding composition,

/machinery .....

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machinery and priority tasks of the new Petrol Committee to replace Section 'K'. Matter to be discussed at M.G.(A/Q)'s first Co-ordinating Conference on 25 May 43.

ADMINISTRATIVE SURVEY.

5. D.A. & Q.M.G. is compiling a survey, in note form, on matters of administrative policy not decided by R.A.F. organization, extent to which each matter requires co-ordination between U.S. and British, and whether British responsibility lies with War Office, C.O.S.S.A.C. or G.H.Q.

All contributions now received and survey should be in hands of M.G.(A/Q) not later than Monday, 24 May 43.

A/Q STAFF AND SERVICES.

6. Lt-Col C. Revenhill, A.Q.M.G., C.O.S.S.A.C. sailed for NORTH AFRICA 18 May 43.

Lt-Col R.K. Brown, A.Q.M.G., Home Forces, reported for temporary duty with C.O.S.S.A.C. 15 May 43.

VISITS.

7. D.A. & Q.M.G. visited demonstration layout of divisional equipment at R.A.O.C. Depot, GREENFORD, with A.D.O.S. and D.A.Q.M.G. (Major Hamilton) on 19 May 43.

8. Arrangements made for A.D.S.T. (Lt-Col Courtis), D.A.Q.M.G. (Major Hamilton) and D.A.Q.M.G. (Major Lancaster) to visit C.R.E., U. Corps Troops, ISLE OF WIGHT (bulk petrol experiments and training) on 24-25 May.

9. Arrangements being made for D.A. & Q.M.G. and D.A.Q.M.G. (Major Lancaster) to visit makers and launching place of concrete barges - date to be arranged.

Army Adm Branch (British),
H.Q., C.O.S.S.A.C.,
Norfolk House, S.W.1.

Brigadier,
D.A. & Q.M.G.

BJR.

DISTRIBUTION.

1 Commander D.R. Wilson, R.N.
2 B.G.S. (Ops & S.D.)
3 D.D.Mov & Tn.
4 Group Captain M.S. Shepcott, R.A.F.
5 Col G.-4., U.S. Army.
6 Brig Q(Ops), War Office.
7 D.G.C.A.O., War Office.
8 D.Q.M.G., G.H.Q., Home Forces.
9 D.Q.M.G.(2), G.H.Q., Home Forces.

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SECRET.

C.O.S.S.A.C./1485/8/AQ.

22 May 43.

M.G. (A/Q).

NOTES ON MAIN ADMINISTRATIVE POINTS
TO BE SETTLED ~~AND/OR~~ CO-ORDINATED WITH U.S. STAFF

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SECRET.

M.G.(A/Q). C.O.S.S.A.C./1485/8/AQ.

NOTES ON MAIN ADMINISTRATIVE POINTS TO BE SETTLED AND/OR CO-ORDINATED WITH U.S. STAFF

S & T

1. Transport.

Close watch is being, and must be, kept by C.O.S.S.A.C. on availability of transport of various types (incl amphibians) for specific tasks in Base and L of C areas for -

(a) Operation "STARKEY" and other "MARATHON" operations.

(b) Operation "SKESCRAPER".

The situation is still uncertain and is closely related to shipping and manpower problems.

2. Petrol.

(a) A brief statement on the provision situation regarding stores for bulk petrol installations should be drawn up, with particular reference to -

(i) the target date for operation "STARKEY";

(ii) the shipping situation so far as stores ex U.S.A. are concerned.

(b) A policy statement on the conditions in which the various methods of bulk supply should be used is required, with particular reference to -

(i) concrete barges;

(ii) 50 ft x 9 ft tanks;

(iii) operational and topographical conditions likely to obtain for operation "STARKEY".

In order that this survey (para 2) may be produced with the minimum delay, the provision of concrete barges for the experimental establishment in the ISLE OF WIGHT must be expedited and the experience gained by use of these barges at ISLE OF WIGHT and MILFORD HAVEN must be pooled.

(c) The U.S. organisation for planning supply of petrol overseas (with particular relation to bulk supply) must be clarified and, if possible, supreme responsibility placed on one staff officer on C.O.S.S.A.C. staff.

(d) The U.S. policy regarding bulk supply of petrol must be clarified, and experimental work in this country co-ordinated.

(e) The executive organisation existing to implement U.S. planning for bulk petrol supply of petrol must be clarified, i.e. -

(i) What units exist in T.O.s.

(ii) What units exist in U.K.

(iii) What units are expected in U.K. from U.S.A. during 1943.

D.A. & Q.M.G., C.O.S.S.A.C., as chairman of the Committee appointed to replace Section K, will deal with these points.

/3. Supplies ....

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3. Supplies.

(a) Exact composition, pack and method of issue of the "sea passage ration" (for consumption during passage across Channel) has to be established. It is understood that it is to consist of a proportion of the new British 48-hr mess tin ration. It is not yet known whether U.S. Army desire to make use of this or any similar ration.

(b) War Office require to know in more detail the supply units which U.S. Army requires for providing stores and issuing supplies for a balanced force of a given size, and the availability of such units in U.K. and U.S.A. -

(i) As regards requirements, suggest we should now try to obtain a statement from Administrative Branch (U.S., C.O.S.S.A.C) on the basis of a force of fifteen divisions, two ports and one L of C of 150 miles.

(ii) As regards availability, we might ask for availability in U.K. at certain dates (e.g. at present, 15 Aug 43, 1 Apr 44). Availability in U.S.A. is not worth worrying about since whatever exists there is a pool for use anywhere between AUSTRALIA and ICELAND.

(c) War Office are anxious to know what progress has been made by U.S. Army on their plan to complete procurement of a U.S. ration reserve in U.K. Suggest Administrative Branch (U.S.) C.O.S.S.A.C. be asked to provide a statement. The form in which British War Office statement was made is available in this office (a Section "G" paper) as a guide, if required.

(d) War Office also require to be consulted as to location of such reserves from a Movement point of view.

AMMUNITION.

4. Policy for rate and extent of build-up of reserves and basis of daily replenishment must be settled for:-

(a) Operation "SLEDGEHAMMER" and other "MARATHON" operations.

(b) Operation "SKYSCRAPER".

Provisional basis given by G.S.(P) Home Forces for outline planning all operations at present is as follows:-

D - D+20	-	Twice intense for all weapons ashore.
D+21 and thereafter		Intense for five days in every thirty. Normal for remaining 25. (F.F.C. 364, 1943 refers).

Reserves.

14 days at average daily maintenance rates to be built up overseas, ½ day each day up to and including D+6. Thereafter, ⅓ day until 14 days built up.

MEDICAL.

5. (a) Policy for evacuation of wounded from shore to shore or shore to ship. The type of craft to be used must be decided upon without delay and provision or adaptation put in hand immediately.

(b) The policy regarding provision of medical personnel in craft adapted for evacuation purposes must be decided.
(NOTE: In water ambulances, R.A.M.C. personnel are provided by the Army,

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but it is understood that R.N. contemplate providing Naval medical personnel for whatever type of craft is used.)

(c) D.G.A.M.S.(Ops), War Office, considers that there are no outstanding points regarding co-ordination with U.S. Medical Services.

ORDNANCE.

6. Patriot Forces.

Policy for clothing and equipping patriot forces of all kinds has to be agreed. Presumably operational staffs British and U.S.A. as well as D.C.C.A.O. are concerned but a high level decision on policy for employment is required before this matter can be tackled in all its aspects.

7. Landing Reserves.

For Votes 7 and 8 Stores the items making up these reserves are fixed. Items for Vote 9 Stores are still under discussion by War Office branches concerned. The question of co-ordination with U.S. Army would not appear to arise and this is a matter for direct contact between War Office and G.H.Q. G.H.Q. should keep C.O.S.S.A.C. well informed of progress and procedure so that U.S. Army can know and adopt what they think fit.

8. Build-up of B.O.D. overseas.

Policy regarding method of build-up of B.O.D. overseas has to be settled between War Office and G.H.Q. It is understood that D.G.A.E. is holding a meeting on this in the near future.

R.E.M.E.

9. Complete equipment - evacuation or salvage.

Policy is that R.E.M.E. overseas will not carry out 4th Echelon repair tanks and guns and can do only 50% 4th Echelon repair to all other vehicles and equipment. Proportion of assembly repairs (less engines) is to be undertaken overseas. It is not yet decided whether complete equipments not repairable by R.E.M.E. overseas are to be shipped back for repair in U.K. or to be reduced to salvage overseas. This is a matter for direct decision between the War Office and G.H.Q.

10. Assembly Repair.

D.Q.M.G.(A.E) proposes that all assemblies should be repaired in U.K. This has always been so for engines, for which there is no capacity in the B.E.F. Workshops, but it has not been so for other types of assemblies, for which 3rd and 4th Echelon Workshops and R.A.O.C. Stores Echelon have been scaled. Effect of this proposal, if upheld, would be:-

(a) A complete rescaling of above units will be required and considerable increase in fleet of assemblies.

(b) Workshops in U.K. doing assembly overhaul will have to be stepped up. This matter must be settled between War Office and G.H.Q. direct and details worked out by G.H.Q.

11. R.A.P. vehicles - procedure for repair.

R.E.M.E. are prepared to do 3rd and 4th Echelon repairs but policy has still to be settled. If R.E.M.E. are to carry out these repairs they will want to know -

(a) From whom to obtain stored, and

(b) How repaired vehicles are to be returned to R.A.P.

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In this connection R.E.M.E. prefer to treat R.A.F. vehicles in same way as Army, i.e. draw spares ex Ordnance and return repaired vehicles via Ordnance for re-issue to R.A.F. This is all part of the major policy question outlined in para 28.

12. Co-ordination with U.S.

U.S. repair and recovery organisation is only known to British in very general terms. Despite repeated efforts by Convener, Section "Q", R.A.P. Committee, he has been unable to obtain from U.S. members of that Section any firm or detailed information. Undoubtedly U.S. units will pass through British L of C or vice versa. Agreement must be reached on policy for mutual aid and before such policy can be agreed, complete mutual understanding of the two systems is essential.

LABOUR.

13. Procuring civil labour overseas.

The division of responsibility as between D. Labour and C.C.A.O. has not been settled.

14. Foreign labour enlisted on a military basis and formed into military companies.

(a) War establishment and C.1098 not yet approved.

(b) To be decided whether pay is to be based on -

(i) that of the national soldiers of the country concerned, or

(ii) on civilian rates of pay, or

(iii) other rates agreed between Allied forces.

15. Foreign labour enlisted on a civilian basis.

Agreement required between British and U.S. forces and civil affairs organisation on the main points governing pay and conditions of service and employment of civil labour. It has already been agreed that the rates of pay and conditions of service shall be the same under both British and U.S. forces. Agreement is required on the principles governing the following points:-

(a) Flat rate of pay for the country or region concerned.

(b) Additional pay for skilled workers or salaried officials.

(c) Approval of a scale of clothing.

(d) Policy for payment in kind.

(e) Ruling about overtime and bonuses.

(f) Fines.

(g) Additional pay for work in danger zones.

(h) Separation and family allowances.

(j) Medical attention and pay for sick and wounded.

16. Decision required on source from which liaison officers and interpreters will be drawn for attachment to civil labour units.

SALVAGE

17. Two forms of "Salvage".

(a) D. Salvage has stressed that salvage falls in two categories -

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(i) Battle salvage.

This includes recovery of fighting vehicles, weapons, etc. which, without being re-manufactured, can be used again in battle.

(ii) General salvage.

The recovery of any material, e.g. wood, paper, metals and lubricants which are useless in their present form but can be processed and used again for manufacture.

(b) Battle salvage has been dealt with by Section JH: but no policy has been laid down as to the availability of shipping for bringing back to this country salvage for re-manufacture. Until this is available the making of large dumps overseas is a waste of time. This will have to be considered in relation to a specific plan.

18. British system.

(a) Evacuation by normal R.A.S.C. channels. Should be no difficulty for different classes of material to get back to railhead or roadhead where sorting begins.

(b) D. Salvage has ~~[illegible]~~ corps salvage units but none for a L of C unit. The organisation and allotment of salvage units for an L.F. needs attention. D. Salvage appears interested in G.H. salvage rather than operational. G.H.Q. should pursue direct with War Office.

19. Co-ordination of U.S. and British methods.

Agreed that U.S. and British methods are not incompatible provided there is co-ordination in the Base Sub-Area. This co-ordination should be provided by Allied Force H.Q. where re-issue of material is involved.

CANTEENS

20. It has been informally agreed that:-

(a) U.S. and British canteens should not land overseas until the L of C is established, i.e. until about D + 60.

(b) P.X. and N.A.A.F.I. should be established overseas at the same time.

This agreement should be formally confirmed and recorded by C.O.S.S.A.C. Section "S" (Canteens) never met.

RESERVES

21. Decision has yet to be made by War Office as to scales to be held in U.K. for N.W. European theatre.

22. Scales to be held overseas will have to be decided between War Office, C.O.S.S.A.C. and Task Force Commanders for any specific operation.

23. For outline planning purposes we want at present on building up L. days, ½ day daily for first six days and thereafter ⅓ of a day daily.

ENGINEER STORES

24. Difference of opinion appears to exist between War Office and G.H.Q. Engineers over stores requirements. War Office feel over-provision is being made in certain items. In any case, G.H.Q. now feel that manpower availability will probably limit tonnages. Again, G.H.Q. cannot obtain any firm statement on likely availability.

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ACCOMMODATION

25. Scale of accommodation for British E.F. has been agreed (9A and 13A of file C.O.S.S.A.C./1521/1/AQ). It is obviously most desirable psychologically and from point of view of provision and shipping that U.S. should accept an approximately similar scale.

26. The question of provision of Tuberright shelters is still undecided. (20A of C.O.S.S.A.C./1521/1/AQ).

AIRFIELD CONSTRUCTION

27. No satisfactory solution has yet been reached for method of construction of runways in difficult ground conditions. British and U.S. efforts to reach solution should be co-ordinated. Results will affect transport problem; in fact, transport availability must be a factor in deciding feasibility of any methods proposed.

ARMY RESPONSIBILITY FOR R.A.F.

28. The Air Ministry are submitting draft proposals for responsibility to the War Office this week. C.C.S.S.A.C. should watch and try to hasten agreement on general policy. G.H.Q. will presumably settle details with Air Component (or Tactical Air Force).

PERSONNEL.

29. Reinforcements.

(a) Agreed both British and U.S. reinforcements will be located in U.K. either in depots or holding units. It will depend on circumstances whether these holding units are later moved overseas.

(b) In the initial stages priority will be given to fighting formations. Reinforcement of individual formations will be postponed until shipping capacity is available. This can only be decided in relation to an actual plan.

(c) The general procedure for casualty returns and personnel records is agreed but is liable to continuous amendment in the light of experience.

(d) The general policy for R.A.C. reinforcements is agreed. Details are still being discussed. This is entirely a G.H.Q. matter.

(e) 21 days reinforcements to be held overseas. This may need to be reconsidered.

(f) Implications of use by British or U.S. L of C, or vice versa, should be considered.

(g) No U.S. plan has been made available for British "A" Staff to date.

30. Provost.

(a) Relationship with other Allied forces and civil authorities in occupied territory can only be decided when a definite plan is available.

(b) Reciprocal powers of arrest between British and U.S. recommended but no formal agreement.

31. P.W.

Agreed in principle that P.W. will be evacuated provided that craft are available. This must be decided when a plan is being prepared.

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32. Pay.

Normal system adequate. Decision as to currency to be used has been considered in principle by A.T.(S) Committee but no real decision possible until plan and political situation known.

33. Disposal of "rear details" of assault and light scale divisions.

Was considered at a meeting in War Office on May 11. No final decision yet, but probably they will be held in Reinforcement Holding Units in U.K. and earmarked to rejoin own units. When War Office and G.H.Q. have settled, C.O.S.S.A.C. should be informed and U.S.A. plan asked for.

34. Conclusions.

(a) All matters of policy have been decided. Many matters of detail cannot be decided until an operation is being planned.

(b) There has been no real interchange of information with U.S. Degree of co-ordination required should become apparent when their plan is known.

MOV & TN

35. Section "V" - Co-ordination of Movement Policy and Organisation in the U.K.

(a) Agreed Port and Hard capacities for S.E. sector (HASTINGS inclusive - GREAT YARMOUTH inclusive) and Bristol Channel sector are to be issued shortly by C.M. & S.F.

(b) Plans for layout of Transit, Assembly and Concentration areas are in various stages of preparation. For the South Coast sector (PORTLAND excl - HASTINGS excl) plans are nearly ready; for S.W. sector (PORTLAND incl - LIZARD incl) planning has been started; for S.S. sector planning will start shortly as a matter of urgency; plans for the BRISTOL CHANNEL sector do not yet exist, and are less urgent. Co-ordination of British and U.S. responsibilities in relation to "BOLERO" will need attention.

(c) Agreement is required by R.N. and G.H.Q. to the loading of personnel and vehicles, subsequent to the assault, being delegated to Coast Sector Movement Control in consultation with R.C.I.O. or S.T.O. as to particular craft available.

(d) Agreement has not yet been reached as to the latest hour at which the assault may be deliberately deferred, i.e. tolerance period.

(e) A request has been made to G.H.Q. for the production of staff tables showing the strengths of marching personnel and vehicles of all units on assault, light and full W.E. scales. These tables are required for administrative and movement planning.

(f) Certain aspects of the shipment of armed particularly in regard to the changeover from tactical to commodity loading still require agreement. Experience in this will be gained during exercise "LANTERN".

(g) A meeting is being held on 20 May 43 to consider problems of the return movement of Prisoners of War.

36. Section "AA" - Co-ordination of Movement and Transportation Policy and Organisation overseas.

(a) The Movements and Transportation organisation at Allied Force H.Q. requires agreement. This has been held up for lack of information as to the general organisation of this H.Q.

(b) The allocation of Movement facilities between British and U.S. Forces is dependent on 36 (a) above.

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(c) Agreement is required on the relationship between the Military Movements and Transportation Organisation, the Transportation Section of the Chief Civil Affairs Officer, and any Allied Transportation Commission that may be functioning in the theatre.

(d) Agreement is required upon the operation of a port handling British and U.S. traffic.

NOTE: Both above sections will remain in being under different titles and with a reduced membership.

37. Beach Equipment.

This question was previously dealt with by Section 'C' of R.A.P. Staff whose terms of reference were as follows:-

(a) To approve types of special equipments and scales of issue.

(b) To allocate responsibility for provision.

(c) To ensure provision is made and to report progress to R.A.P.

(d) To produce staff requirements for beach equipment to Q.A.D. who will be responsible for the necessary experiments.

As these terms of reference clearly show that the work of this Section is a continuous one depending largely on reports of experiments carried out at C.O.A.E. and elsewhere hitherto dealt with by Section 'FF' which is now to be re-organised as agreed between C.C.H.Q. and C.M.Q., the work of assessing the type of equipment to be used for any given operation, the assessment of requirements against availability and co-ordination of resources as between the various Task Forces (British and U.S.) concerned in any operation should be the responsibility of D.D. Mov & Tn, C.O.S.S.A.C.

When making these assessments and allotments, D.D. Mov & Tn will doubtless require to consult Mov & Tn Branches in C.H.Q. and their American counterparts in U.S. Task Force or Forces concerned. (It must be remembered that Mov & Tn, C.O.S.S.A.C. is a British/U.S. integrated Staff Section).

ADM EXPERIMENTS AND TRAINING

38. Machinery to replace Section FF and ensure direction by C.O.S.S.A.C. requires agreeing with C.O.H.Q.

39. Policy regarding waterproofing requires settling as result of practical trial both for British and U.S. High powered British training programme to follow.

40. Policy regarding use of various types of amphibian requires settling as soon as wheeled amphibians, unarmoured food carriers, jeeps and trailers received from U.S.A. Exercise "JANTZEN" should help. Allotment to General Transport Companies and training of drivers to follow.

41. Policy for use of alternative methods, i.e. folding boats, powered lighters, drying out, etc. requires establishing. Exercise "JANTZEN" should determine. Provision and training of crews to follow.

42. Types and amount of Beach Recovery and M.E. equipment for beach group require to be assessed. Exercise "JANTZEN" will help.

43. Suitability of organisation and technique of Beach Groups and Engineer Store Battalions require testing and capacity and limiting factor require establishing. Provision and training of R.E. and R.A.P. components awaited. Latter organisation not yet firm. Exercise "JANTZEN" will help all this forward.

44. R.E. teams for work with Bulk Petrol Construction Companies (A.W. Coys R.E) to be provided and trained.

45. Experiment planning and training of Base Sub Area advance party to be developed for British and U.S.

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CIVIL AFFAIRS

46. Organisation at War Office, C.O.S.S.A.C. and G.H.Q. requires to be settled.

47. Representative urgently required, attached to A/Q Section.

48. Civil Affairs Organisation may well be kernel of whole plan for operation "MARATHON".

49. What will be extent of U.S. Civil Affairs contribution for "MARATHON" 1943.

50. Since "MARATHON" appears only possible activity we may have to launch before spring 1944, and since it might burst on us any time from June 1943 onwards, all these matters (as indeed all planning and preparation for "MARATHON") appear extremely urgent.

Brigadier,
D.A. & Q.M.G.

Army Adm Branch (British).

22 May 43.

/IMS.

Copies to:-

Naval Adm Branch (Comdr D.R. Wilson)
G.-4, E.T.O.U.S.A. (Col. G.M. Bostock)
G.S.O.I,(S.D.)
D.D. Mov & Tn
A.D.S.T.
A.D.M.S.
A.D.O.S.
A.D.M.E.
Air Adm Branch (Cp Capt. M.S. Shapcott)
Brig Q(Ops), War Office.

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DRAFT.

MAIN ADMINISTRATIVE POINTS TO BE SETTLED OR TO BE CO-ORDINATED WITH U.S.

SECRET.

Outline survey of administrative matters which require watching, settling or co-ordinating in relation to 1944 Operations.

	SUBJECT	ASPECTS REQUIRING ATTENTION	ACTION IN PROGRESS OR REQUIRED
1	MATERIAL AND SHIPPING REQUIREMENTS.	(a) Review of requirements of stores, supplies and equipment of all types. (b) Provision of shipping in the light of:- (i) Re-estimate of total daily maintenance by commodities. (ii) Estimate of requirements in cargo-shipping, tugs, lighters, etc.	No action can be taken until the operational staff provide a revised basis for administrative planning, including a firm Order of Battle and an outline operational plan. As soon as this is received, Administrative Branch (British and U.S.) COSSAC, in consultation with appropriate British and U.S. authorities, will undertake review of requirements.
2	RESOURCES.	(a) Availability for British of transport vehicles of heavier types x Requirement under F.F.C.36 Part 3 (A) 4,478 x 6 and 10 ton vehicles.	Administrative Branch (British) in close touch with War Office (S.T.3). In regard to availability in UK of new heavy vehicles, it is estimated that approximately 1,000 x 5, 6 and 10 ton vehicles should be available by 31st December, 1943. There are, however, a large number of vehicles earmarked for requisition, a percentage of which would be immediately available. No U.S. problem exists.
		(b) Availability of signal equipment.	The production of L of C signal equipment is limited. Its availability in adequate quantities is dependent on its production being related to the requirements of the operational plan which in certain circumstances may necessitate increased production. Provision of cross-channel submarine cable and terminal equipment, and its detailed allocation between British and U.S. forces, dependent on future operational plans. War Office (D.Sigs) has bulk provision in hand.
		(c) Administrative manpower situation:- British position serious. U.S. position critical owing to lag in formation and training of SOS Units.	BRITISH War Office (DSD) has asked COSSAC to give War Office and GHQ., an operational picture on which to revise FFC 36 Part 3 (a). When revision has been made, the size of divisional slice can be estimated and the size of balanced force which can be put into the field, determined.

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Serial No.	SUBJECT	ASPECTS REQUIRING ATTENTION	ACTION IN PROGRESS OR REQUIRED
	RESOURCES. (CONTD)		U.S. Administrative Branch (U.S.) COSSAC in touch with ASF, War Department through Personnel Section (Plans), Chief of Services, SOS.
		(d) Amphibians - Provision of U.S. or British type.	Confirmation as to delivery of orders placed in U.S. awaited before decisions made on requirements for British "terrapin".
3	RESERVES.	Policy regarding:- (a) Scales to be held in U.K. for N.W. EUROPEAN operations.	(a) BRITISH. War Office (Q) (Ops) considering. U.S. Administrative Branch (U.S.) COSSAC studying with Deputy Chief of Services (Plans), SOS., HQ., ETOUSA.
		(b) Scales of reserves to be built up overseas.	(b) Decision required (War Office - HQ., ETOUSA - COSSAC) on policy which must be uniform for both British and U.S. forces in initial phases. Ultimately U.S. policy will be governed by considerations peculiar to the U.S.
4	PETROL.	(a) Co-ordination of British and U.S. experiment and planning Petrol Supply Overseas.	No. 1 COSSAC Committee has in hand. Steps are being taken by G.-4, ETOUSA to secure from U.S. a specially selected Staff Officer to co-ordinate the interests of the Services concerned. Availability of common user Bulk Petrol Engineer Stores is being investigated. U.S. staff are examining position regarding build-up of administrative units required for supply of Petrol overseas.
		(b) Shipping Requirements.	Must await outline operational plan for 1944. No. 1 COSSAC Committee has in mind.
5	SUPPLIES.	(a) Composition, responsibility for provision, method of issue of Sea Passage Ration. U.S. requirements.	BRITISH. DA & QMG., COSSAC is examining with R.N. Staff, COSSAC. War Office (S.T.6) are being kept informed.

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No.	SUBJECT	ASPECTS REQUIRING ATTENTION	ACTION IN PROGRESS OR REQUIRED
	SUPPLIES. (CONTD)		U.S. Further consideration by U.S. required.
		(b) Build-up of U.S. units and stocks in U.K.	G.-4, ETOUSA, are investigating and producing report for War Office (S.T.6). Build-up of stocks reported satisfactory.
6	MEDICAL.	(a) Policy and method of evacuation of wounded in assault phase.	Key to problem lies in type of craft or ship to be provided. Paper has been prepared for PSOs. Chief Surgeon ETOUSA, DGMS and DD Mov (P) will be co-opted.
		(b) Policy for provision of Medical personnel in craft adapted for evacuation purposes.	Agreement must be reached between Navy and Army, both British and U.S., if it is decided to provide craft for this purpose.
7	ORDNANCE.	(a) Policy for clothing and equipping patriot forces.	Decision on policy for employment required first. British and U.S. operational staffs as well as Civil Affairs staffs will then probably be concerned.
		(b) Policy for build-up of ADD and development generally overseas.	BRITISH. Under discussion between War Office, COSSAC and GHQ. U.S. U.S. confronted with a different problem and at present considering policy as to location of Base Depots.
8	REME.	(a) Extent of assembly repair to be effected overseas and whether to evacuate or reduce to salvage complete equipments overseas.	BRITISH. War Office and GHQ are still discussing British aspect. U.S. U.S. policy as to repair at present under consideration. U.S. salvage problem in course of formulation. Desirable that U.S. and British policy should conform owing to reactions on Joint Cross-Channel Movement machinery.
		(b) Policy regarding Third and Fourth Echelon repairs for R.A.F. (i.e. R.A.F. or Army responsibility).	War Office and Air Ministry considering. Army prepared to undertake compromise used in NORTH AFRICA, i.e. R.A.F. competed in non-operational areas, Army on active L of C.

/(c) Mutual.....

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Ser No.	SUBJECT	ASPECTS REQUIRING ATTENTION	ACTION IN PROGRESS OR REQUIRED
	REME. (CONTD)	(c) Mutual aid on L of C	British REME require more details of U.S. repair and recovery organization. G.-4, ETOUSA have been asked to supply.
9	WATERPROOFING.	(a) Asbestos grease method	BRITISH. Decision to adopt is awaited (ACIGS). U.S. Position satisfactory. Training in waterproofing and wading by all concerned urgent. British organization for dealing with subject requires simplification if British progress is to keep pace with U.S.
		(b) Application to Movement organization in U.K.	No. 2 COSSAC Committee have in hand.
10	LABOUR	Organization, clothing, equipment, pay, accommodation and conditions generally of Foreign Labour Overseas.	DA & QMG., COSSAC has formed an ad-hoc Co-ordinating Committee of U.S. and British representatives, which is compiling agreed proposals for higher authority. Principle of conformity has already been agreed by British and U.S.
11	SALVAGE	(a) Policy regarding return of salvage to U.K.	BRITISH. Under consideration at War Office. U.S. U.S. policy in course of formulation. U.S. and British conformity desirable due to reaction on Joint Cross-Channel Movement machinery. COSSAC have obtained notes on priorities and certain suggestions from Director of Salvage.
		(b) Co-ordination regarding disposal of British and U.S. Salvage in Base Sub-Area.	HQ., SAC will have to provide. Systems are not incompatible. Exact co-ordinating machinery will depend on type of operation.
12	ENGINEER STORES	(a) Co-ordination of policy regarding covered accommodation. British and U.S. common basis for shipping demands required. Morale factor on common L of C.	British policy sent to ETOUSA for comment.
		(b) Airfield Construction - Methods of construction to be decided on and co-ordinated.	Under consideration by Engineer Branches, GHQ., and ETOUSA. Tonnages and transport involved must be carefully examined and will be major factor in deciding feasibility of any method proposed.

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Ser No.	SUBJECT	ASPECTS REQUIRING ATTENTION	ACTION IN PROGRESS OR REQUIRED
13	R.A.F. MAINTENANCE	Respective responsibilities Army and R.A.F.	Under consideration between War Office and Air Ministry. Settlement impending.
14	PERSONNEL	Policy regarding number of days' reinforcements to be held on Continent ultimately to be decided. British and U.S. policy may differ owing to direct importation from U.S.	Can be settled in relation to a specific plan. No urgency.
15	PROVOST	Reciprocal powers of arrest. Almost certainly necessary in L of C areas.	Recommended by GHQ. ETOUSA considering.
16	PAY	Currency to be used.	Principle considered by AT (E) Committee. Decision awaits formulation of a plan and knowledge of political situation likely at time operations launched.
17	MOVEMENT IN U.K.	(a) Improvement of berthing facilities in U.K.	CM & SP is examining.
		(b) Final plans for concentration, assembly and transit areas in U.K. (including special arrangements for U.S. Forces).	No. 2 COSSAC Committee taking action for British and U.S. Southern and S.E. Commands nearing completion. Eastern Command and London District have started planning.
		(c) Organization of Naval and Movement control of embarkation subsequent to assault.	Commodore Hughes-Hallett has been asked to consider formation of a COSSAC Committee to deal with this matter.
		(d) Production of Staff Tables for units on Assault, Light and Full Scales for planning purposes.	BRITISH. GHQ are working on British Staff Tables. U.S. U.S. has no established Tables for Assault or Light Scales; these will be determined for specific operations.
		(e) "Suspense Period" i.e. Movement Staff are pressing for agreement as to latest hour at which assault may be deliberately deferred.	
18	MOVEMENT OVERSEAS	(a) Decision on organization of Mov & Tn Staff at Supreme Allied HQ.	Awaits formulation of plans and consequent knowledge of responsibilities and nature of Supreme Allied HQ.

/(b) Allocation.....

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Ser No.	SUBJECT	ASPECTS REQUIRING ATTENTION	ACTION IN PROGRESS OR REQUIRED
	MOVEMENT OVERSEAS (CONTD)	(b) Allocation of Movement facilities between British and U.S. Forces.	Dependent on item Serial No. 18 (a).
		(c) Agreement on policy for operation of a port (or L of C) handling both British and U.S. traffic.	No. 4 COSSAC Committee to examine and recommend.
19	TRANSPORTATION	(a) Re-assessment of Port capacities taking into consideration capacity of sheltered waters.	PAOs are being asked to appoint an inter-allied body to carry out a final assessment and produce report for use in planning all operations.
		(b) Provision of means for bridging water gap between craft and shore.	Piers and improvised quays of various kinds under consideration and /or Trial.
20	CIVIL AFFAIRS	Organization at HQ., COSSAC and GHQ Army Group.	Co-ordination with U.S. essential. More knowledge of nature and responsibilities of Supreme Allied HQ awaited.

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47A

MOST SECRET.

C.O.S.S.A.C./1533/AQ.

29 May 43.

Copy No.....

M.G.(A/Q).

D.A. & Q.M.G's PROGRESS REPORT FOR WEEK ENDING 28 MAY 43.

OPERATIONAL PLANNING.

1. Operation "STARKEY".

(a) Third Appreciation examined by P.S.Os, 26 May 43. Object amended - planners producing draft Appreciation and Outline Plan for P.S.Os on Friday, 28 May 43. First draft proposals for administrative Order of Battle should also be complete by that date.

(b) Headings for G.H.Q. Administrative Instruction in Army Planning Pamphlet are being examined in relation to operation "STARKEY" to ascertain which headings are applicable and what further points will have to be dealt with. Int.(A) and Int.(B) have been approached regarding securing information on availability of labour by types and nationalities in area overseas covered by the operation.

2. Operation "RANKIN".

Policy under consideration by Chiefs of Staff.

3. Operation "HUDGE".

Planning not yet begun.

4. Operation "TINDALL".

Draft outline planning begun.

PROVISION.

5. Bulk Petrol Supply (Hais Cable).

(a) Second meeting of Terminal Sub-Committee held on 25 May 43. DUNGENESS reconnaissance reported site suitable in all respects, but area FOLKESTONE - DOVER in all ways unsuitable.

(b) D.A. & Q.M.G., C.O.S.S.A.C. was requested to make arrangements for removal of mines in a certain area. G.H.Q. have approved of this request and are detailing an officer to carry out the work. When this officer has been nominated, he will be put in touch with S.T.2., War Office, and other representatives of Terminal Sub-Committee, and reconnaissance will be carried out to decide on the ground exactly which mines are to be removed.

(c) D.A. & Q.M.G. was asked to arrange for the provision of a Camouflage Officer to advise on camouflage of terminal areas. Canadian Army are providing an officer, who will be briefed by G.S.(Ops), C.O.S.S.A.C. and put in touch with S.T.2., War Office.

(d) Initial reconnaissance ISLE OF WIGHT satisfactory.

6. Revised Petrol Committee.

Meeting of No. 1 C.O.S.S.A.C. Committee (Petrol) has been called for 28 May 43 to discuss provisional composition, machinery and priority tasks. (Paragraph 2 of C.O.S.S.A.C./1485/8/AQ dated 22 May 43 - "Notes on main administrative points to be settled and/or co-ordinated with U.S. Staff" - refers).

44

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The National Archives reference WO 229/100

7. Medical.

Provision of L.C.Ts for evacuation of casualties appears most improbable. Neither water ambulances and L.S.Is nor L.C.I.(L)s are regarded as satisfactory by the medical authorities. It is believed R.N. may suggest adaptation of L.S.Ts for the purpose and a report on this is awaited from Naval Plans Branch.

8. Tubewright Shelters.

G.H.Q., Home Forces, have asked War Office for a reply to their proposals regarding use of Tubewright shelters. (Paragraph 26 of C.O.S.S.A.C./1485/8/AQ - "Notes on Adm points", etc. - refers).

9. Rations.

Commodore, British Naval Staff, C.O.S.S.A.C. stated at a meeting of Section "V" on 27 May that R.N. intended to provide rations for the troops while on board craft. It is also understood from Naval Staff, C.O.S.S.A.C. that equipment for heating tea may be provided by R.N. Written confirmation is being obtained.

10. Waterproofing.

D.M.E., War Office, have instructions for waterproofing various types of British vehicles, by asbestos grease method, in draft form. If results of trials at APPLEDORE on 16 June 43 are successful, issue of an instructional pamphlet will be made by D.M.E. without delay.

LABOUR.

11. Two meetings have been held -

(a) To settle responsibility and machinery for procuring civil labour overseas; decisions are contained in proposed amendment to Civil Affairs Manual, contained in copy of letter at Appendix "A" - (to M.G.(A/Q) only).

(b) To deal with co-ordination between British and U.S. regarding conditions of civil employment of labour overseas. Notes on this meeting are attached at Appendix "B" - (copy to M.G.(A/Q) only). (Paragraphs 13 - 15 of C.O.S.S.A.C./1485/8/AQ - "Notes on Adm points", etc. - refer).

ARMY RESPONSIBILITY FOR R.A.F.

12. Air Ministry are anxious that tactical air force shall be maintained in U.K. on a system approximating to operational maintenance system overseas so as to accustom R.A.F. personnel to the system before any operation is launched. At the request of Air Branch (British), C.O.S.S.A.C., D.A. & Q.M.G. has called an exploratory meeting of G.H.Q. and R.A.F. representatives for 1 June 43. (Paragraph 28 of C.O.S.S.A.C./1485/8/AQ - "Notes on Adm points", etc. - refers).

CIVIL AFFAIRS

13. Appointment of G.S.O.1 for H.Q., C.O.S.S.A.C. approved and Col. W.A.S.G. Kerrich nominated. (Paragraph 47 of C.O.S.S.A.C./1485/8/AQ - "Notes on Adm points", etc. - refers).

14. Chances of getting considerable quantities of M.T. of a sort for civil affairs distribution overseas appear good. This may affect our planning for operation "STARKEY".

PRISONERS OF WAR.

15. D.D. Mov (P), War Office, in conjunction with "A" War Office and Home Forces, have produced a tentative plan for evacuation from theatre of war and reception in U.K. of

/prisoners .....

ference WO 229/100

The National Archives reference WO 229/100

prisoners of war. Briefly, it is suggested that -

(a) P.W. cages should be established in Beach Maintenance Areas;

(b) L.C.I.(L)s should be used for sea passage;

(c) Special hards should be earmarked in U.K. and transit, rail and reception facilities laid on;

(d) A "Blue Cap" establishment should be added to L of C Pro Coys working with Beach Groups for escort duties.

(Presumably it will be very desirable that U.S. arrangements regarding craft to be used and reception in U.K. should be similar).

Brigadier,
D.A. & Q.M.G.

Army Adm Branch (British),
H.Q., C.O.S.S.A.C.,
Norfolk House, S.W.1.

/DW.

DISTRIBUTION

Comd. D.R. Wilson, R.N.
B.G.S. (Ops & S.D).
D.D. Mov & Tn.
Gp. Capt. L.S. Shapcott, R.A.F.
Col. G-4, U.S. Army.
Brig. Q(Ops), War Office.
D.C.C.A.O., War Office.
D.Q.M.G.(1), G.H.Q., Home Forces.
D.Q.M.G.(2), G.H.Q., Home Forces.

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48A

MOST SECRET.

C.O.S.S.A.C./1533/A.

3 Jun 43.

Copy No 13

M.G.(A/2).

D.A. & Q.M.G.'S PROGRESS REPORT FOR WEEK ENDING 4 Jun 43.

OPERATIONAL PLANNING.

1. Operation "STARKEY".

(a) Third draft produced - discussed by Chief Planners 31 May - discussed and amended by P.S.Os 2 Jun. "STARKEY" now an air operation, a feint operation and an exercise. No actual re-entry to be prepared.

(b) Method and responsibilities for planning "STARKEY" discussed. Proposal as follows:-

(i) H.Q., C.O.S.S.A.C. and G.H.Q., Home Forces to act as a combined staff in the outline planning period.

(ii) When the General Staff have completed their parts of the outline plan they will hand it direct to H.Q. Canadian Army.

(iii) From that day onwards G.H.Q. will take over from C.O.S.S.A.C. the responsibility for administrative planning, together with certain staff officers from C.O.S.S.A.C. who have been from the beginning closely concerned with the planning.

(iv) During the period of detailed planning by Canadian Army problems will be referred back by Canadian Army to G.H.Q., Home Forces (not C.O.S.S.A.C.) or to the Service Ministries direct according to whether the problem is one of overseas planning or mounting and launching in U.K.

(c) G.H.Q. and Commands concerned have been asked to hasten planning for provision and allotment of units to staff assembly areas for "STARKEY".

2. Operation "RANKIN".

Awaiting C.O.S. decisions on objectives.

3. Operation "RUDGE".

P.S.Os asked to give guidance on objectives.
J.P.S. asked to clarify composition of force available.

4. Operation "TINDALL".

Part I (Appreciation of tactics and scale of a real operation with objective STAVANGER) completed at Grade I level.
Part II (Outline plan for mounting deceptive threat) still being written at Grade I level.

5. Operation "COCKADE".

Includes "STARKEY"
"TINDALL"
"WADHAM" in that order of priority.

/PROVISION .....

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PROVISION.

6. Bulk Petrol Supply (Hais Cable).

(a) Camouflage Officer loaned by Canadian Army and placed in touch with planning portion of Terminal Sub-Committee. First reconnaissance has been carried out.

(b) G.S., Home Forces have agreed to nominate officer to plan necessary A.A. protection.

7. No. 1 (C.O.S.S.A.C.) Petrol Committee.

(a) First meeting held 28 May.

(b) Agreement reached on composition machinery and priority tasks.

(c) Extracts from Minutes on composition and machinery sent to Secretariat for circulation to members of M.G.(A/Q)'s Co-ordinating Committee.

(d) U.S. are appointing special officer to co-ordinate petrol supply planning.

(e) Weekly statements of bulk petrol stores available in U.K. are being rendered by S-in-C and U.S. representatives and circulated by Chairman to members.

8. Stocks of Oil.

High level disturbance over possibility of shortages for Spring campaigns 1944. (C.O.S. paper - C.O.S.(43)246(O) dated 7 May 43).

9. Medical.

Details of suitability of various ships and craft for evacuation of casualties have been collected from A.D.M.S. and R.N. Staff, C.O.S.S.A.C. Vice Controller Admiralty is calling meeting on problem of evacuation and provision of necessary ships and craft next week. Steps are being taken to ensure that M.G.(A/Q), representative Naval Planning Staff, C.O.S.S.A.C. and D.G.M.S. are invited.

ARMY RESPONSIBILITY FOR R.A.F.

10. Meeting held 1 Jun 43 to agree on best methods for practising operational maintenance of Tactical Air Force by Army in U.K. Results satisfactory. Meeting disclosed that there was no disagreement between Army and R.A.F. on major items of responsibilities and system overseas.

Minutes of meeting at Appendix "A".

IMPROVISED ADMINISTRATIVE UNITS.

11. Meeting held by D.S.D., War Office 3 Jun 43 (S.O.R.E. I, C.O.S.S.A.C. attending) to consider formation of Art Works Coys from Civilian sources in U.K. Progress is being made. Further report next week.

Brigadier,
D.A. & Q.M.G.

Army Adm Branch (Brit),
H.Q., C.O.S.S.A.C.

BJR.

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Naval Branch (Brit), (for Comdr D.R. Wilson).
D.G.S. (Ops & S.D.)
D.D. Mov & Tn.
Gp Capt M.S. Shapcott, R.A.F.
Col G.-4, U.S. Army.
Brig Q(Ops), War Office.
D.C.C.A.O., War Office.
D.Q.M.G.(1), G.H.Q., Home Forces.
D.Q.M.G.(2), G.H.Q., Home Forces.

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49B

APPENDIX "A"

MOST SECRET.

C.O.S.S.A.C./1429/AA.

2 Jun 43.

Copy No.....

MAINTENANCE OF THE TACTICAL AIR FORCE IN U.K.

MINUTES OF MEETING HELD IN ROOM 319, MONSOON HOUSE,

AT 1445 HOURS, 1 JUN 43.

Present.

Brig. D.M.V. Buckle (Chairman)	Army Adn Branch (Brit.), H.Q., C.O.S.S.A.C.
Brig. R.J. Feilden	G.H.Q., Home Forces.
Brig. J.Z. Witt, M.C.	G.H.Q., Home Forces.
G/Capt. M.S. Shapcott	R.A.F. Branch, H.Q., C.O.S.S.A.C.
G/Capt. A.E. Sutton-Jones	H.Q., Fighter Command, R.A.F.
W/Comdr. F. Comersall	Air Ministry (D.M.O.).
Lt-Col. A.C. Todd	Air Branch, G.H.Q., Home Forces.

Object.

1. The chairman stated that the object of the meeting was to discuss the extent to which conditions of maintenance in the field can be created in the U.K. with a view to practising the Tactical Air Force, and the military administrative units concerned, in maintenance under these conditions.

Responsibility for maintenance of the Tactical Air Force in the field.

2. Details of responsibility for maintenance in the field were now being finally agreed between the War Office and the Air Ministry. The main principles were as follows:-

(a) The Air Ministry is responsible for the provision of items peculiar to the R.A.F. The Army is responsible for custody of certain items, e.g. bombs, ammunition, aviation spirit and oil, and for carriage up the L of C to agreed points where the R.A.F. take delivery.

(b) Common user items are provided, held, and carried up the L of C by the Army to agreed points where the R.A.F. take delivery.

(c) (i) Delivery Points will be at a distance of not more than 40 miles from airfields.

(ii) Within the above limits, location of delivery points will be fixed by the Army.

(iii) R.A.F. Liaison Officers with the Army will notify location of delivery points to R.A.F. units concerned.

Supplies.

3. The normal system in the U.K. is for units to draw in detail from a C.S.D. Provided that an airfield has a Supply Depot within range of its transport, this approximates to field service conditions.

4. It was agreed -

(a) That the present system of drawing rations will provide adequate practice for field service conditions.

(b) That the R.A.F. method of accounting for rations in the U.K. should continue.

(c) That, in exercises, the R.A.F. should be on the Army scale of rations.

50 (d) That the R.A.F. is responsible for providing special items for air crews.

/Petrol, ...

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Petrol, Oil and Lubricants.

5. (a) The normal practice is bulk supply to airfields.

(b) The Petroleum Board is about to arrange for a dump of barrels and jerricans to be established at a suitable distance from an airfield in 83 Group area. Airfield transport would draw from this dump which would be staffed by civilian employees of the Petroleum Board.

(c) It was pointed out that it would assist in the training of Army units if dumps were worked by mobilised petrol installations, e.g. Petrol Depots Type C. Such units would take over petrol, including aviation spirit, from the Petroleum Board and issue to the airfield concerned.

6. It was agreed that D.D.S.T., Home Forces, should, in conjunction with S.T.2., War Office, examine the possibility of establishing one or more petrol dumps in S.E. ENGLAND. D.Q.M.G., Home Forces, would then report the result of the examination direct to H.Q., Fighter Command.

Ammunition

7. (a) In the U.K. ammunition is drawn direct from Air Ammunition Depots.

(b) In the field the Army would be responsible for custody and carriage to an agreed point on the L of C. The R.A.F. demand system would be the same as that used by the Army.

8. (a) It was stated that six A.S.Ds have been selected for R.A.Ds to form on. About 1,000 tons of R.A.F. explosives are to be held at three of these A.S.Ds, viz -

SHEFFORD
CHARNWOOD FOREST
ASCOT

(b) This will give Ordnance personnel experience in dealing with R.A.F. requirements. It is also desirable to practise R.A.S.C. units in handling R.A.F. explosives by interposing a R.A.S.C. transport link between the A.S.D. and a dump from which R.A.F. transport would draw.

9. It was agreed -

(a) That the system described in para 8 (a) would give R.A.F. and Ordnance personnel the necessary practice.

(b) That G.H.Q., Home Forces, should, in conjunction with H.Q., Fighter Command, examine the practicability of establishing a system which would include a R.A.S.C. link between the A.S.D. and the Ammunition Point where R.A.F. transport takes over.

Pooling of transport.

10. (a) In view of the fact that all transport in the Army, including first line transport, is considered as a pool, it was suggested that there should be acceptance in principle for pooling R.A.F. and Army transport in an emergency.

(b) G/Capt. Shapcott read an extract from a draft paper to be submitted to the War Office by the Air Ministry which included this suggestion.

Army Adm Branch (Brit.),
H.Q., C.O.S.S.A.C.,
Norfolk House, S.W.1.

Brigadier,
D.A. & Q.M.G.

51

/KW.

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49A

MOST SECRET.

C.O.S.S.A.C./1533/AQ.

11th Jun 43.

Copy No. 12

M.G. (A/Q).

D.A. & Q.M.G's PROGRESS REPORT FOR WEEK ENDING 11 JUN 43.

OPERATIONAL PLANNING

1. Operation "STARGET"

(a) Paper with C.O.S. Expected back with favourable reactions about 14 June.

(b) Outline Administrative Instruction drafted. D.A. & Q.M.G's meeting, to prepare final form for M.G. (A/Q) and M.G.A., Home Forces, to be held 12 June.

2. Operation "OVERLORD"

(a) British team started planning 10 June. D.A.Q.M.G.(2) working in team.

(b) D.A.Q.M.G.(1) detailed to work with U.S. Planning team.

3. Operation "RANKIN"

(a) Initial paper prepared by Commodore Hughes-Hallett, in conjunction with M.G. (A/Q).

(b) D.A.Q.M.G.(4) detailed to keep in touch with work being done by Naval Staff.

4. Operation "TINDALL"

Fourth (Head Planners) draft has now been issued.

WATERPROOFING

5. D.D. Mov(P), War Office, held meeting in War Office on 10 June on repercussions of waterproofing on movement machinery for launching expedition cross channel from U.K.

6. Disturbing report from D.D.V. (backed up by R.M.M.E. and T.T. representatives, but not accepted by U.S.) that after third phase of waterproofing, "B" vehicles could only move 3 to 4 miles without interfering with waterproofing and that this phase required eight hours of daylight or equivalent.

7. This would mean waterproofing in transit areas or on craft, neither of which appears practical.

8. British M.V. and technical representatives stated categorically that they had very little hope that the asbestos grease method of waterproofing would prove successful.

9. U.S. representatives, when asked by D.A. & Q.M.G., C.O.S.S.A.C., stated that U.S. were satisfied that they had found a successful solution for U.S. vehicles in the asbestos grease method and offered full assistance and co-operation in trying to solve British problems if required.

10. IT SEEMS OBVIOUS THAT HIGH PRESSURE ON HIGHEST LEVEL MUST BE APPLIED TO BRITISH TECHNICIANS TO FORCE THEM TO MASTER WHATEVER TECHNICAL DIFFICULTIES THERE MAY BE AND THAT THE FULLEST U.S. CO-OPERATION TO ASSIST IN MASTERY SHOULD BE GRATEFULLY ACCEPTED. THE SOLUTION STILL SEEMS VITAL TO MOVEMENT PROBLEMS WHATEVER THE ULTIMATE DEVELOPMENT OF PIERS MAY BE.

/ACCOMMODATION ....

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ACCOMMODATION

11. Letter written to G.4., U.S., to co-ordinate scales policy if and as necessary.

E.F.I.

12. Letter written to G.4., U.S., to co-ordinate policy for landing canteens if and as necessary.

CIVIL AFFAIRS

13. Colonel W.A. Fitz G. Merrich, D.S.O., M.C., has reported for duty as G.S.O.1, Civil Affairs, and is installed in Room 428 (telephone extension 51) together with Major E.R. Baltzell, U.S. Civil Affairs Officer.

MANPOWER

14. Minutes received of meeting held by D.S.D., War Office, 3 June, with particular reference to Engineer units. D.S.D. stressed importance of formation of para-military units. Obvious that manpower problem from administrative viewpoint has not been fairly faced, and that approach is non-productive in results.

TRAINING

15. Questions for instructional periods with Joint "Q" Planning School Staff received and preparatory meetings for those concerned arranged.

16. D.A.Q.M.G.(4) now completing course at Joint "Q" Planning School.

17. D.A.Q.M.G.(4) preparing internal Section instructional discussion on organisation and responsibilities of various administrative services.

PETROL

18. G.H.Q., Home Forces, have detailed Brigadier Dowse (B.G.S. SECO) to watch A.A. protection of DUNGENESS installation.

19. Second meeting No. 1 C.O.S.S.A.C. Committee (Petrol) held 11 June -

(a) U.S. Deputy Chairman to be the specially selected officer asked for from U.S.

(b) Statements on bulk petrol stores situation received from U.S. and British. Contacts established between U.S. Engineers and E.-in-C's department to produce consolidated statement of common available stock.

(c) General statement regarding availability of U.S. petrol units received. U.S. and British Engineers getting out phased programme to show numbers of British units which may have to be made available to supplement U.S. availability.

MEDICAL

20. Paper in preparation for P.S.Os setting out history of difficulties, operational problems and alternative provision requirements in various types of craft or ships for evacuation of casualties D and D+1 (1944 operations). P.S.Os (with D.G.M.S. and D.D. Mov(P), War Office, co-opted) to be asked to decide on policy to be adopted and type of craft and shipping to be used.

LABOUR

21. Second meeting of D.A. & Q.M.G's "ad hoc" co-ordinating Committee held 10 June. Notes on this meeting are attached at Appendix "A". (M.G.(A/Q) only).

Brigadier,
D.A. & Q.M.G.

Army Adm Branch (Br),
H.Q., C.O.S.S.A.C.,
Norfolk House, S.W.1.

53

/IMV.

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D.D. Mov & Tn.
Gp Capt. M.S. Shapcott, R.A.F.
Col. G.-4, U.S. Army.
Brig. Q(Ops), War Office.
D.C.C.A.O., War Office.
D.Q.M.G.(1), G.H.Q., Home Forces.
D.Q.M.G.(2), G.H.Q., Home Forces.

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C.O.S.S.A.C./1533/AQ.

17 Jun 43.

Copy No. 11.

M.G.(A/Q).

D.A. & Q.M.G's PROGRESS REPORT FOR WEEK ENDING 17 JUN 43.

OPERATIONAL PLANNING

1. Operation "STARKEY"

(a) Paper with C.O.S.S.A.C.

(b) Draft Outline Administrative Instruction submitted to M.G.(A/Q) and M.G.A., Home Forces (through A.Q.M.G., Home Forces).

2. Operation "OVERLORD"

Initial examination on G.1 level discloses project is impracticable strategically and tactically. M.G.G.S. has been informed by B.G.S.(Ops) of this opinion. Brief paper setting out reasons for impracticability is now to be drafted instead of an Appreciation and Outline Plan.

3. Operation "RANKIN"

Further action awaiting direction from G(Ops).

WATERPROOFING

4. Trials held at INSTOW on 16 Jun 43 to test practicability of asbestos grease method. Results promising and there appeared to be general agreement that the method was practicable and should be energetically developed without delay. Separate report has been rendered to M.G.(A/Q) (copy has been circulated to S.Os and Service representatives A/Q Section).

MANPOWER

5. D.C.I.G.S. held a meeting on British manpower problems in the War Office on 7 Jun 43. A review of British commitments on basis to be given by C.O.S.S.A.C. to be available to War Office not later than 15 July 43.

6. A/Q Staff, in conjunction with S.D. Staff, C.O.S.S.A.C. are already taking steps to produce a provisional Order of Battle for operation "OVERLORD". Basis to be fifteen divisional slices, two major ports, one L of C of 150 miles. Casualty rates as assessed in PAS DE CALAIS area and R.A.F. basis to be obtained by G(Ops).

TRAINING

7. Final instructional periods for Joint "Q" Planning School Staff taking place Thursday, 17 and Friday, 18 Jun 43.

PETROL

8. Brig. Dowse, B.G.S., S.E. Command has been placed in direct touch with Terminal Sub-Committee over A.A. protection of DUNGENESS installation.

AMPHIBIANS

9. The British 5-ton amphibian truck ("Terrapin") was seen by representatives from C.O.S.S.A.C. Staff at INSTOW on 16 Jun 43.

Performance on land and sea satisfactory. Speed slow, life short, and disposition

/clumsy .....

The National Archives reference WO 229/100

The National Archives reference WO 229/100

clumsy compared with American 2½-ton. Loading and unloading awkward, though by no means impracticable. Heat in afterhold intense and would at present prohibit use of this hold for petrol and rations, possibly even for certain types of ammunition. Makers state this difficulty can easily be overcome.

If this amphibian is required in any quantity for operations in spring of 1944, joint British and U.S. requirements must be tabled and forwarded without delay.

Col. Gallant of the Executive Logistics Group, Operations Division, War Department, WASHINGTON, is now visiting this country. He reports no production problems whatever for 2½-ton amphibians. If priority given to this theatre, shipping can commence in August or September 1943 and even if priority not allotted, numbers available should meet all requirements by end of the year. At joint request of Col. G.-4 and D.A. & Q.M.G. this officer despatched the following telegram to Washington on 17 Jun 43.-

"Five-ton amphibian truck developed in U.K. now under test. Trials satisfy "representatives of British Staff. Production of this vehicle contingent "upon the satisfaction of combined ETO. DUKW requirements already submitted, "also, upon delivery completion thereof, not later than April 1, 1944. "Combined Staff prefers 2 1/2 DUKW. "Please advise at once whether or not combined ETO DUKW requirements and "delivery can be met regardless of strategic priority."

Army Adm Branch (Br),
H.Q., C.O.S.S.A.C.,
Norfolk House, S.W.1.

/117.

Brigadier,
D.A. & Q.M.G.

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Naval Branch (Brit), (for Comdr D.R. Wilson)
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Gp Capt. M.S. Sharpcott, R.A.F.
Col. G.-4, U.S. Army
Brig. Q(Ops), War Office
D.C.C.A.O., War Office
D.Q.M.G.(1), G.H.Q., Home Forces
D.Q.M.G.(2), G.H.Q., Home Forces.

Reference WO 229/100

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MOST SECRET.

COSSAC/1533/AG.

24 Jun 43.

Copy No 11.

MGA.

DA & CMG's PROGRESS REPORT FOR WEEK ENDING 24 JUN 43.

H.Q. COSSAC
24 JUN 1943

OPERATIONAL PLANNING.

1. Operation "STARKEY".

(a) Appreciation expected back from Chiefs of Staff not later than Monday, 28th June, and plan, together with Administrative Instruction, will then be issued to GHQ for immediate despatch to HQ Canadian Army. Planning to be done at HQ Fighter Command.

(b) Certain amendments have been made and RAF paragraph added to Draft Administrative Instruction. These are being sent to MGA and MGA, Home Forces through AQMG, Home Forces.

2. Operation "OVERLORD".

Appreciation submitted to PSOs by U.S. Planning Team 23 June 1943. Reaction unfavourable mainly owing to shortage of craft.

3. Operation "RANKIN".

Further action awaiting direction from G(Ops).

MANPOWER.

4. Cable has gone from CMG to APHQ regarding the order for the three Divisions to be returned to U.K. in the autumn. They are to be returned as Divisional Slices 40,000 strong (information given at G(Ops) weekly meeting, 23 Jun 43).

TRANSPORT.

5. Indep Amphibian Pl, RASC.

A War Establishment has been produced for an Indep Amphibian Pl, RASC. At the present moment it is before the War Establishment Committee awaiting final approval. The Platoon consists of 35 amphibian 2½-ton trucks (DUKWS) and one Platoon is attached to each beach group for employment between ship and dump. It is in addition to the two transport platoons of the beach group company. Three RASC platoons have been equipped on the proposed establishment and have been sent overseas.

SUPPLIES.

6. 24 hour Ration

The 24-hour ration which supersedes the 48-hour mess tin ration has received final approval and is going into production forthwith. It should be available in bulk in a few weeks' time. The contents are as follows:-

Biscuits, 10 oz approx (i.e. 10 biscuits)
Meat block, 4 oz.
Raisin Chocolate (non-vitaminised), 4 oz
Chocolate, eating (vitaminised), 2 oz.
Oatmeal block, 3½ oz approx.
Tea, sugar, milk block, 2 oz.

/Biscuits ...

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Sweets, boiled (mixed varieties) - say 4 oz
Meat Extract, 6 tablets x 3/40 oz
Chewing gum, 2 packets x 4 tablets
Salt, 1 packet x ¼ oz
Sugar, 4 tablets - say ½ oz

Weight approx 2 lbs.

Only one ration will fit into the mess tin. The rations can be used up to 10 days.

PETROL.

7. Assessment is being made by A/Q Staff of small coastal tanker requirements for Petrol tonnages to maintain complete "lodgment force" (probably thirty-five divisions), but exclusive of any specific build-up direct from U.S.A. through Continental ports. Estimate will be put before No.1 C.O.S.S.A.C. Committee (Petrol) on 2 July 43.

MEDICAL.

8. MGAQ's letter setting out difficulties and asking for rulings on evacuation of casualties on D and D+1 (1944 operation) has been circulated to PSOs. Meeting awaited. Decisions urgently required.

REME

9. Recovery.

GHQ, Home Forces, have made a bid for 24 FD18 Tractors for British Army use. Col G-4,COSSAC, has been asked to obtain American requirements so that co-ordinated demands can be made in accordance with the memo for submission of joint British-U.S. requirements dated 12 May 43 (COSSAC/1551/AQ).

RAF

10. Maintenance of RAF in the field.

Meeting held in War Office by DDSD on respective responsibilities for maintenance of RAF in the field. Agreed that the cardinal principle which should influence all inter-service planning on this matter should be that the maximum possible economy in manpower and resources must be effected. On this basis the various departments of the War Office concerned, in co-operation with their opposite departments in the Air Ministry, will produce drafts on the general procedure to be adopted for their respective responsibilities. Drafts will be submitted to COSSAC and GHQ, to be seen and agreed or commented upon by them before final agreement is reached between the War Office and the Air Ministry. Representative from D/Air was most anxious that courses should be instituted for mutual co-education of Army and RAF officers in inter-service organization and procedure. DA & QMG agreed on requirement and suggested that D/Air should take up with Q(Ops), War Office. He also suggested that an extension of the 'Q' Planning School might meet the requirement.

LABOUR.

11. British and American representatives are making favourable progress on agreements regarding conditions of employment, pay, clothing, etc. of civil labour overseas. It is hoped that a paper making proposals in some detail will be available for consideration by the DA & QMG's ad-hoc Co-ordinating Committee on or about Friday, 2 July 43. Agreed proposals will then be forwarded to MGAQ and Head of Adm Branch (U.S.)

TRAINING

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TRAINING

12. Draft paper for LARGS Conference produced in conjunction with DD Mov & Tn for MGAO.

A/Q STAFF.

13. Lt-Col R.F.R. Becher (Cameronians), AAG, reported for duty on 21 Jun 43.

14. Maj D.B. Butler (R.Fus), Experimental Liaison Officer, reported for duty on 20 Jun 43.

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D.C.C.A.O., War Office.
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MGA/Q.

DA & QMG's PROGRESS REPORT FOR WEEK ENDING 1 JUL 43.

OPERATIONAL PLANNING.

1. Operation "STARKEY".

Appreciation and outline plan together with Administrative Instruction (overseas imaginary) issued to GHQ 29 Jun 43.

2. Operation "OVERLORD".

Two meetings have been held on Head Planners' level. Majority of appendices have been handed in to B.G.S(Ops). Administrative considerations are taking shape and two "teams" (one British, one U.S.) are examining, in some detail, the operational picture and resultant administrative problems within the bridgehead between D Day and D+5 inclusive.

3. Operation "RANKIN".

(a) Feeling on Head Planners' level is that once "OVERLORD" has been planned, that plan may be suitable for putting into execution in the event of varying degrees of enemy deterioration or disintegration, and that possibly the only other plan required will be one for occupation of EUROPE in the event of armistice or "invitation".

(b) Objectives suggested by Joint Planners have been put back to Joint Planners for re-examination by Chiefs of Staff.

(c) Head of Naval Branch has issued another memorandum to PSOs asking action.

PETROL.

4. Assessment of small coastal tanker requirements for Operation "OVERLORD" completed by A/Q Section and circulated to members of No.1 COSSAC Committee (Petrol) for discussion at meeting on 2 Jul 43.

R.E.M.E.

Recovery.

5. Draft joint requirement for 50 TD18 tractors for Beach Recovery submitted by DA & QMG and CAP to MGA/Q and Head of Adm Branch (U.S.) respectively.

LABOUR.

6. Preliminary meeting on conditions of employment, pay, clothing, etc. of civil labour overseas consisting of DA & QMG, GPA(U.S.) and ADL, GHQ Army Gp to be held on 2 Jul 43. Agreed results will then be discussed by full 'ad hoc' Committee and proposals drafted for MGA/Q and Head of Adm Branch (U.S.).

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MG(A/Q).

DA & QMG's PROGRESS REPORT FOR WEEK ENDING 8 JULY 43.

OPERATIONAL PLANNING.

1. Operation "OVERLORD".

Fourth draft has been produced for Head Planners and for discussion on 8 July 43.

Third draft of administrative paragraphs and appendix has been produced, but still requires amendment, and completion awaits final production of build-up and estimate of RAF tonnages. Generally speaking, theoretical beach capacities suffice until port is captured, but to compete with all the influences of possible breaks in the weather, improvised sheltered waters will have to be secured by about D+5.

2. Operation "RANKIN".

Directors of Plans meeting COSSAC this week to decide objectives.

PROCEDURE.

3. (a) Representatives of EPS attended COSSAC Administrative Co-ordinating Committee Meeting 7 July 43 and made a strong combined plea for preparatory machinery of Operation "OVERLORD" to be dealt with on same lines as in previous operations planned by Service Ministries through EPS. GS(Ops), COSSAC are equally anxious for this practice to be followed. It would, however, undoubtedly be necessary to supplement EPS by adequate US representation if this method is to be adopted.
DA & QMG informed VQMG of the proposals on 7 Jul 43. VQMG agreed that US representation would be essential if EPS were to perform their customary functions for "OVERLORD".

(b) US re-draft (as approved in principle by MG(A/Q)) has been sent to DGAR (Copy to VQMG) for consideration. Copy of the draft and covering letter sent to GHQ 21 Army Group. DA & QMG preceded this letter by a preliminary visit to, and talk with DGAR and DAR. During the talk, DGAR contacted VQMG on telephone. The procedure for joint theatre requirements will almost certainly be affected by any decision to use EPS machinery.
EPS representatives were unanimous in their opinion that they alone could deal with co-ordinating provision since theirs was the only organization which dealt with world-wide operational requirements.

PORT CAPACITIES.

4. D.Tn held preliminary meeting of Sub-Committee set up by PAOs. Subject to COSSAC's approval, it was agreed that COSSAC should be represented on the main Committee by the MG(A/Q) (Brit) and the Head Adm Planner (US). Working Sub-Committees which would be in session almost continually would co-opt members of the Administrative Staffs of the three British Services and U.S., COSSAC as required, to give their advice on size and types of various cargoes to be handled.

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MOV & TN ORGANIZATION.

5. Meeting held by VQMG on 5 Jul 43. DA & QMG (representing M.G(A/Q) and D D.Mov & Tn attended. The feeling of the meeting was that the Senior Mov & Tn Officer would ultimately be at COSSAC and not at GHQ since the control of the ports, and very possibly the L of C also in the early stages, would have to be exercised by COSSAC since both would almost certainly be subject to common use.

It was agreed that a higher and a lower establishment were required for GHQ 21 Army Group. The higher establishment, in case Army Group operated independently this year; the lower in case Army Group operated together with the U.S. forces under control of COSSAC.

COSSAC was asked to consider the composition of his Mov & Tn Staff and report recommendations as early as possible after submission of his outline plan for "OVERLORD" on 15 Jul 43.

PETROL.

6. Third meeting of No.1 COSSAC Committee (Petrol) was held on 3 Jul 43. Assessment of small coastal tanker requirements for Operation "OVERLORD" discussed. Assessment to be altered to conform with agreements on loading time, discharging time and rate of turn-round. Re-assessment also awaiting revised petrol figures for U.S. Air Corps and U.S. Divisional Slices.

Agreed that pipelines would be laid to groups of airfields i.e. areas of intense aerial activity, such pipelines to be used for 100 octane spirit only.

Group Captain Shapcott agreed to make an estimate as early as possible of the RAF requirements in bulk petrol supply by pipeline for Operation "OVERLORD".

LABOUR.

7. First draft of agreed paper on conditions of employment, pay, clothing, etc. of civil labour overseas produced by GPA(US) and ADL, GHQ, 21 Army Group.

Second draft is now being prepared for submission to DA & QMG's 'ad hoc' Committee.

ADMINISTRATIVE SURVEY.

8. Copy of statement on main administrative points to be settled or co-ordinated with U.S. has been handed to Head of Adm (US) (Col F.M.Albrecht) (Copy to MG(A/Q) only).

TRAINING.

9. 20 officers from HQ, COSSAC attended lecture by Brigadier Bency on N. AFRICAN campaign 7 Jul 43.

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DA & QMG.

Army Adm Branch (Brit),
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MG(A/Q).

DA & QMG's PROGRESS REPORT FOR WEEK ENDING 15 JULY 43.

OPERATIONAL PLANNING.

1. Operation "OVERLORD".

Parts I, II and III, complete with appendices, will be issued to branches as soon as approved by COSSAC.

DA & QMG has made proposals for outline form of Inter-Allied Administrative Appreciation, to be followed by separate US and British Administrative Appreciations; the latter to form the basis for the ultimate Administrative Instruction to be issued respectively to US and British Task Forces.

2. Operation "RANKIN".

Objectives still awaited from Chiefs of Staff via Joint Planners. Probability is that the occupation of NORWAY (without resistance) will be treated as a separate plan from "RANKIN".

3. Organisation of Administrative Staffs for operational planning.

It is probable that the administrative staff will, therefore, have to be split into three teams, each with a DAA & QMG; one for NORWAY, one for "RANKIN" and one for Administrative Appreciation "OVERLORD". This will leave the fourth DAA & QMG for basic planning work.

PROCEDURE.

4. (a) Director of Plans has sent a paper to MGGS, COSSAC, proposing that EMS should deal with the preparatory machinery for operation "OVERLORD" on the same lines as for previous operations planned by Service Ministries. Question of US representation to be settled.

(b) DGAR has circulated US proposals on co-ordination of joint requirements to various branches in the War Office. Exact responsibilities of EMS in this matter must be determined in relation to action being taken by DGAR.

MANPOWER.

5. Draft answers to MGD's questions on layout of L of C have been prepared for G Ops (GD) branch.

LABOUR.

6. Second draft of British/US paper on conditions of pay, clothing, etc. of civilian labour overseas has been prepared. DA & QMG's ad hoc committee will examine at a meeting called for 5 Aug 43. Paper will then be submitted to MG(A/Q)

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and Head of Administration (US) with a proposal that it should be put to the AT(E) Committee.

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Brigadier,
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CAP, HQ, COSSAC.
Brigadier Q(Ops), War Office.
DCCAO, War Office.
DQMG(1), GHQ, Home Forces.
DQMG(2), GHQ, Home Forces.

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MGAQ.

DA & QMG's PROGRESS REPORT FOR WEEK ENDING 22 JUL 43.

OPERATIONAL PLANNING.

1. Operation "OVERLORD".

(a) Six copies of Parts I, II and III, complete with appendices, received by A/Q.

(b) First draft Joint Administrative Appreciation discussed at meeting called by MGAQ. Agreement reached on final draft for lay-out of L of C and British-U.S. spheres of responsibility within that lay-out. Head Planners instructed to get out proposal for administrative control and liaison for period D to D+14 as next step. Examination in progress.

(c) Provisional agreement made with "Q" staff, GHQ Army Group, that British Administrative Appreciation would be constructed at Rear Army Group HQ with guidance and assistance by COSSAC administrative staff as necessary. A/Q Section, COSSAC, also to provide a Liaison Officer for whatever U.S. organization constructs U.S. Administrative Appreciation.

2. Operation "RANKIN"

(a) G(Ops), COSSAC, G(Ops), SCOTCO and Joint Planners considering NORWAY operation.

(b) No advance on "RANKIN" proper to report.

PROCEDURE

3. Director of Plans gave a talk to British and U.S. staffs, COSSAC, on functions of E.P.S. and some discussion on application to operation "OVERLORD" ensued.

4. Further consideration to be given on PSO Directors' level to U.S. representation on E.P.S. or equivalent.

MANPOWER

5. DA & QMG had meetings with DDSD(B) and Brig Q(Ops), War Office, on relating composition of Order of Battle to planning.

6. DDSD(B) is instructing DDSD Army Group to review FFC 36A, Part 3, 1943 forthwith in light of basis recently given by "COSSAC". Army Group to contact COSSAC for more information as necessary.

7. DDSD(B) stated that no administrative units over and above FFC 36A, Part 3, 1943, can be produced by May 1944 unless warning given by mid August. This stipulation does not apply to certain engineer units of which surplus on FFC 36A, Part 3, 1943, already exists.

8. DDSD(B) is of opinion that shortage of transport personnel is not so serious as painted by Q(Ops) (or S.T.3) and that shortages may well be made up by reductions or other expedients in U.K. organisation.

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PETROL.

9. Re-assessment of coastal tankers requirements made and sent to all members of No.1 COSSAC Committee (Petrol) for final comment by 28th July 1943. If no comment received, assessment will be sent to MGAQ and HAP for approval. Formal intimation will then be sent to MWT.

10. Agreement reached on British Naval responsibilities regarding bulk petrol construction (ship to shore line). Pamphlet dealing with bulk petrol responsibilities will shortly be issued by Q(Ops), War Office.

11. Joint study of bulk petrol problems Operation "OVERLORD" has begun.

MEDICAL.

12. Joint study of Medical problems Operation "OVERLORD" has begun.

13. Provisional agreement reached at meeting presided over by Deputy COSSAC on 16 Jul 43 that adapted LSTs would be used for evacuation of casualties during assault phase.

14. G(SD), "A" and Q(Mov & Tn) have completed examination on loss to build-up involved, and Operational Staff have been asked if they will accept.

15. Letter has been drafted for COSSAC to send to PAOs asking for immediate adaptation of the one LST in UK for evacuation purposes so that the necessary trials and training of medical personnel may be carried out.

PAY

16. AAG is pursuing pay problems for "OVERLORD" and provisional agreements have been reached with U.S. representatives and our Finance. Main points of joint interest will appear in Joint Administrative Appreciation.

LABOUR.

17. Joint general study already well advanced and sufficient available for application to "OVERLORD" conditions to produce paragraph for Joint Appreciation. Lack of labour representative on COSSAC Services liaison staff is now being felt.

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Army Adm Branch (Brit),
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DA & QMG's PROGRESS REPORT FOR WEEK ENDING 29 JUL 43.

OPERATIONAL PLANNING

1. Operation "OVERLORD"

(a) Appreciation and Outline Plan being considered by Service Ministries.

(b) Fourth draft Joint Administrative Appreciation produced. Copy given to MAP for him to take to U.S.A; other copies to COSSAC branches and Services concerned. Services have been asked to produce co-ordinated draft paragraphs on their respective responsibilities and hand in to a joint editing secretariat, consisting of Major V.L. Cary, U.S., and Major S.V. Lancaster, British, by 14 Aug 43.

2. Operation "RANKIN"

(a) Outline Directif produced by COSSAC.

(b) PSOs meeting held 28 Jul 43.

TRANSPORT

3. DA & QMG has discussed, unofficially, with "J" staff, GHQ, possible organisation of Beach Group General Transport Companies when DUKWS are available. He suggested same number of DUKWS as there are at present lorries but that extra GT Coys of two platoons of 3-tonners should be landed early and placed under direct command of HQ, Sub-Area (Beach).

SUPPLIES

4. Meeting held by Q(Ops), War Office, 29 Jul 43, to determine responsibility for and method of provision of "sea passage" ration. Following agreements reached:-

(a) "Sea passage" ration.

Army to provide from ESD in Transit Areas; to be issued to OC troops on craft or ships, who will be responsible for distribution.

Type of ration: Two 24-hrs landing ration (total 48 hrs). Extra 24 hrs ration for ships sailing from Bristol Channel or Thames.

(b) Voyage ration.

RN supplies and puts on board all craft and White Ensign ships. Army supplies for INT ships.

Type of ration: FM and biscuits (48 hrs).

(c) Navy and INT to provide containers for heating tea and keep on board as part of normal establishment.

(d) Army to provide "Mae Wests"; Navy to put on board before operation.

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(e) Navy will provision LSTs which may be adapted for medical evacuation tasks in assault period.

(See Serial 5A of "Outline Survey of Administrative matters which require watching, settling or co-ordinating in relation to 1944 operations".)

PETROL

5. Re-assessment of coastal tanker requirements completed and sent to MG(A/Q) (copy to HAP) for approval and permission to despatch to MMT.

PAY

6. AAG has produced first draft of paragraph for Appreciation. This requires further co-ordination with U.S. G.1 and integrated Nov & Tn staff. (See Serial 16 of "Outline Survey of Administrative matters which require watching, settling or co-ordinating in relation to 1944 operations".)

PROVOST

7. GHQ are recommending that L of C Pro Coys shall be organised exactly the same as Div Pro Coys (i.e. HQ and 6 sections fully mobile). Companies included in Beach Groups to go over on assault scales, consisting of HQ and 4 sections with reduced scale of motorcycles and, if possible, two jeeps added.

RE&E

8. ADME reports that DSD, War Office, have approved of a separate and self-contained RE&E unit for inclusion in the Beach Group. Reported establishment is 2 officers and 64 ORs, but this can only be tentative as the vehicle establishment of this unit has not yet been settled. SCRE(1) reports a shortage of track recovery vehicles and a "bidding" conference is to be held in the War Office for these vehicles; at this conference GHQ "G" and "Q" staff representatives will be present to allot priorities.

LABOUR

9. Third combined British-U.S. paper on pay, clothing, rations and conditions of service for civil labour overseas produced in draft form. Draft has already been approved by GPA, U.S., D. Labour, War Office, AD Labour, GHQ Home Forces and other interested U.S. parties. A few comments have been received from F.5 and C.5, War Office. These proposals for amendment are to be discussed at a meeting to be held by DA & QMG on 5 Aug 43, after which final draft will be sent to MG(A/Q) for submission to A.T.(E) Committee if approved.

TRAINING

10. Exercise "JANTZEN"

DA & QMG and all A/Q staff officers and Services have visited exercise "JANTZEN". DA & QMG has submitted notes on his visit separately to MG(A/Q) (COSSAC/1422/AQ, dated 27 Jul 43).

11. Exercise "HARLEQUIN"

Reports have been received that planning for exercise "HARLEQUIN" is going ahead well and that two corps are to be employed in this exercise.

LIAISON

12. DA & QMG has arranged with G.1 to be granted permission to visit administrative units of 5 Corps, U.S. Army and S.O.S., as soon as exercise "JANTZEN" is over and planning responsibilities permit him to go. Tour will

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be done in two separate visits, each of two days' duration.

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5th Aug 43.

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DA & QMG's PROGRESS REPORT FOR WEEK ENDING 5 AUG 43.

OPERATIONAL PLANNING.

1. Operation "OVERLORD".

(a) Joint Appreciation by British and U.S. Service representatives progressing. Target date for editing 14 Aug.

(b) AQMG, 21 Army Group visited DA & QMG 5 Aug and discussed procedure for future planning with particular reference to order of battle and certain requirements of Naval Planning Staff.

AQMG stated that HQ 21 Army Group were now prepared as a whole to make a detailed examination of the "OVERLORD" project as it stood and that the Army Group (Ops) differences of opinion were not such as to affect the administrative plan except in its later stages. It was agreed :-

(i) that HQ 21 Army Group examination of the administrative aspects from the British point of view would start on 6 Aug.

(ii) that Major Sherwood, DAA & QMG(1), COSSAC would proceed to HQ 21 Army Group on Monday, 9 Aug.

(iii) that Commander Wilson, RN would give a list of questions which Naval staff required answering regarding organization of beaches to DA & QMG, COSSAC for forwarding to "Q", 21 Army Group.

(iv) that AQMG, 21 Army Group would take up the question of early examination of the order of battle as part of detailed planning. (In this connection a copy of a letter from DAG, 21 Army Group to AAG, COSSAC was given to AQMG, 21 Army Group who did not anticipate difficulty in effecting this examination).

2. Operation "RANKIN".

(a) Appreciation and plan to be produced for COSSAC's signature by 15 Aug.

(b) A/Q Staff have already been contacted by G(Ops) and asked certain manpower questions which are, as usual, most difficult to answer.

(c) BGS has given DA & QMG a verbal outline of the form which the planning may take.

PETROL.

3. Interim re-assessment of coastal tanker requirements sent with explanatory covering letter to DST, MWT.

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MEDICAL.

4. Evacuation.

Trials with adapted LSTs have been arranged to take place in UNITED STATES. Various U.S. officers have gone out to UNITED STATES briefed as to problem and proposals. DGAMS has contacted his representative in WASHINGTON and arranged for him to be present on these trials.

5. Hospitals.

UNITED STATES have offered to place at British disposal for Cross-Channel operations in 1943 up to six 1000 bedded hospitals and four 500 bedded hospitals. This offer has been accepted by DGAMS who has been placed in touch by Administrative Staff, COSSAC with General Crawford, Chief of Services ETOUSA.

6. Water.

AFMS reports that Medical opinion is progressing towards a reduction in the allowance of water for wounded to an overall figure of two gallons per wounded man.

FIRE-FIGHTING.

7. DA & QMG has contacted G-1, EPS and asked that U.S. should be brought into any discussion on co-ordination of fire-fighting arrangements in U.K. Also DD Mov (P), War Office, who agrees to put Controller on his U.K. Committee.

8. DA & QMG spoke AQMG, HQ 21 Army Group 5 Aug on fire-fighting services overseas. HQ 21 Army Group policy is as follows :-

At Army Group HQs and at each HQs on the L of C FF and PAD are to be represented under one military officer: staff on major HQs including 21 Army Group to consist of :-

1 Lt-Col (FF & PAD)
1 Major (FF)
1 Major (PAD)

Civil Affairs are only to be concerned when an area ceases to be a military responsibility.

Appointments on 21 Army Group staff have been approved but not implemented.

AQMG, 21 Army Group has agreed to place one "Q" officer and FF & PAD officer when appointed at our disposal for a co-ordinating meeting with U.S. authorities concerned.

TRAINING.

9. Exercise "JANTZEN".

DA & QMG has re-visited "JANTZEN" and is submitting notes separately to MGAQ. Several Staff Officers A/Q have also re-visited "JANTZEN".

10. "Q" Planning School.

Team from Administrative Staff, COSSAC is holding Instructional Conferences with "Q" Planning School Staff 6 Aug. Plan is to hold these periodically to keep School Staff posted with recent development in planning procedure.

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11. [illegible] Courses.

Vacancies have been reserved on all long and short courses at LARNS for A/ Staff and/or Services between September and December 1943.

LABOUR.

12. Further comments on Third Draft received from Civil Affairs, War Office. Final meeting to discuss comments on Third Draft held 5 Aug 43. Amended draft will be sent to MEAC 6 Aug for submission to AT(R) for approval.

Army Air Branch (Brit),
Mq, [illegible]C.

Brigadier,
DA & QMG.

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DQMG, No 21 Army Group.

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12 Aug 43.

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MGAC.

DA & QMG's PROGRESS REPORT FOR WEEK ENDING 12 AUG 43.

OPERATIONAL PLANNING.

1. Operation "OVERLORD".

(a) Staff Officers from British and U.S. Administrative Branches, COSSAC, were attached to HQ 21 Army Group as from 9 Aug for liaison purposes. HQ, 21 Army Group have commenced detailed administrative examination of the project.

(b) Central Secretariat have produced points for further investigation as a result of Chiefs of Staff 180th Meeting. DA & QMG has discussed with MGAC and has made notes on points for A/Q action for MGAQ's Bi-weekly Meeting on 14 Aug 43.

(c) 21 Army Group have been asked to re-affirm or re-assess the requirements in DUKWs for Operation "OVERLORD" bearing in mind the casualty evacuation and artificial port commitment.

(d) Naval Planning Staff are keeping DA & QMG informed of naval considerations regarding selection of site, or sites, for artificial ports. DA & QMG will pass to HQ, 21 Army Group via Liaison Officer.

2. Operation "RANKIN".

Paper discussed by PSOs 9 Aug 43 and final draft produced for COSSAC 10 Aug 43. DA & QMG with GSO 1 (SD) visited DDSD(B), War Office, 8 Aug and obtained appreciation on administrative manpower position as at 1 Nov 43, 1 Jan 44, and 1 Mar 44.

TRAINING.

3. Exercise "JANTZEN".

DA & QMG submitted confidential notes to MGAQ on his second visit to "JANTZEN" on 6 Aug. With reference to para 10 of those notes Brig Q(Ops), War Office is planning to hold a conference of all concerned so that all major points brought to light can be discussed and a final report of the most important points can be sent to the QMG. DA & QMG has been asked to attend this meeting.

4. Exercise "HARLEQUIN".

Outline Programme, certain HQ, 21 Army Group Instructions and S.E.Command Administrative Order No.1 have been received. "Q", 21 Army Group have been asked for suggestions as to best dates, places, and events for visits by Senior Adm Officers of COSSAC staff.

5. Joint "Q" Planning School.

DA & QMG and other British and U.S. Administrative Staff Officers, COSSAC, attended an excellent lecture by Lt-Col de Havilland, lately GSO 1 (SD), 18 Army Group, on "Administrative and SD side of NORTH AFRICAN campaign" 10 Aug 43.

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6. Supply by Air (Exercise "SNAFFLE").

DAA & QMG(4) attended Exercise run by Eastern Command in co-operation with War Office. Report submitted separately to MGAC.

7. Representative from Airborne Divisional Development Centre visited A/Q, COSSAC, and gave some interesting details regarding development of organization and training of personnel for air transport. DA & QMG discussed with Adm Branch of Air Staff, who stated results of study on emergency stores lift might be expected shortly.

LIAISON.

8. DAA & QMG(3) attended Joint Staff Tour of U.S. and British administrative installations, 10/11 Aug 43.

PETROL.

9. Agreement reached between U.S. and British War Departments regarding standardised nomenclature and colour stencilling for petrol and oil containers. Agreement re lubricant containers expected shortly.

MEDICAL.

10. As a result of "JANTZEN" AMD 5 have been requested to prepare a specimen ton of medical maintenance stores broken down into one-cwt packages which will be adequately packed and waterproofed.

LABOUR.

11. Final draft of combined BRITISH/U.S. paper on "Conditions of Service for Civil Labour Overseas" sent to MGAC and HAP 7 Aug 43 for consideration and submission to AP(S) Committee for approval.

12. SD, War Office, have written HQ, 21 Army Group suggesting that 47 Div shall be trained as emergency dock labour. DA & QMG is taking up wider aspects with Q(Ops) and SD, War Office.

PURCHASE AND REQUISITION.

13. (a) DA & QMG has had discussions with GPA and War Office, and has proposed that one officer with business and military administrative staff experience shall be appointed to COSSAC staff to examine with GPA representative at COSSAC the integrated organization required at HQ, SAC, and to make recommendations regarding British organization desirable to match U.S. organization at Army Group and other subordinate formation HQs, particularly on L of C.

(b) Short unofficial paper on GPA's organization and duties has been sent by GPA to DA & QMG.

(c) AAG has been instructed to approach MS unofficially regarding a suitable officer for the appointment. Q(Ops) have suggested that application for addition to War Establishment should go up through them for additional support. DA & QMG is drafting application.

Brigadier,
DA & QMG.

Army Adm Branch (Brit),
HQ, COSSAC.

BJR.

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19 Aug 43.

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MGAO.

DA & MG's PROGRESS REPORT FOR WEEK ENDING 19 AUG 43.

OPERATIONAL PLANNING.

1. Operation "OVERLORD".

(a) Further investigations.

Syndicates have been formed for further investigation of matters arising from COS 180th meeting. Syndicates affecting A/Q Section are:-

(i) Rate of advance (Major Hamilton represents A/Q Section).

(ii) Re-examination of plan in view of reduction of numbers of divisions available (Major Hamilton - who will ensure that AAG is co-opted if and as necessary).

(iii) Provision of American types of gliders for supply by air subsequent to airborne operations (Lt-Col Ravenhill represents A/Q).

(iv) Re-examination of possibility of construction of twenty-seven airfields in twenty-four days (Lt-Col Sydenham is Chairman and Major Hamilton represents A/Q Section).

(v) Smoke requirements for tactical smoke and back-area screening. (Major Hamilton represents A/Q Section).

NOTE:- U.S. Administrative Branch is represented on all these Syndicates.

(b) Command and Control.

Paper discussed at PSOs meeting 18 Aug 43.

(c) Administrative responsibilities HQ SAC.

Consideration has been given to the executive administrative tasks and responsibilities of HQ SAC and DA & QMG has :-

(i) contacted G(Ops) for their views on General Staff tasks and responsibilities;

(ii) put forward first thoughts in note form to MGAO.

(d) Inter-Allied responsibilities for mounting and launching.

VQMG has called a meeting to discuss certain proposals at War Office on Saturday, 21 Aug 43.

(e) Amphibians.

Cable on joint requirements for DUKWs was sent by CAP to WASHINGTON after agreement with War Office (ACIGS) on 12 Aug 43. BRITISH requirement included was a total of 1000, of which 125 were for

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/training .....

WO229/100

The National Archives reference WO 229/100

training purposes and balance of 875 for operations; the 875 for operations to include a War Office reserve in hands of QMG.

(f) Beach Groups and Beach work generally.

Q(Ops), War Office have collected outside comments on Exercise "JANTZEN" and are calling a meeting to extract important recommendations. These will be sent to HQ Army Group (very major points to QMG).

A specially selected officer has been recalled from N.AFRICA to make a special study of the beach maintenance problem in all its aspects and to work under Q(Ops) with the object of achieving a satisfactory world wide organization and technique.

(g) Administrative Appreciation.

(i) Petrol Appreciation initial draft for discussion by selected members of No. 1 COSSAC Committee (Petrol) on Saturday, 21 Aug 43.

(ii) Satisfactory draft paragraphs received on Accommodation and various "A" subjects including Medical and Prisoners of War.

(iii) Initial draft on S & T, Ordnance and REME for revision.

(h) Liaison with 21 Army Group.

Major Sherwood is submitting regular reports on progress of detailed examination of the plan at this Headquarters. Syndicate has been formed for all aspects of administrative examination and has begun work. U.S. liaison cell is collecting at HQ 21 Army Group.

Lt-Col Brown visited DA & QMG on 17 Aug 43 and discussed various problems.

Brig Fielden is visiting DA & QMG on 20 Aug 43 on other points.

2. Operation "RANKIN".

Availability of Administrative Units.

Copy of Q(Ops) brief to G.S. Plans, War Office, on availability as forecast by DSD, has been received. Forecast as at Nov 1st 43 approximately confirmed. Thereafter position deteriorates progressively, but providing tasks remain extremely limited and various other conditions are satisfied, units required will probably be available at the dates specified in the plan (para 17 of the digest refers).

TRAINING.

3. Army/Air Force Liaison.

Courses are being arranged at "Q" Planning School for selected Army and Air Force officers to learn each other's organization and administrative methods. U.S. officers to be invited to attend.

A/Q Section will ask for vacancies for HQ, COSSAC as soon as fixed.

4. Lecture on "Q" problems in SICILY.

6 British and 6 U.S. officers from Adm Branch, COSSAC attended lecture by Q(Ops) observer who took part in an executive role in the first twenty-one days of Operation "HUSKY".

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AIRFIELD CONSTRUCTION.

5. MGAQ, DA & QMG and SORE 1 accompanied COSSAC on visit to trials of impregnated hessian runway. Process, if perfected, will save approximately one-third of the transport and three-quarters of the labour employed on a given task. Transport saving may be reduced if special "fuel" has to be used to make the "carpet" stick.

PURCHASE & REQUISITION.

6. Draft has been submitted to SD, COSSAC asking DSD for approval by War Establishments Committee of one Lt-Col (AQMG) with suitable business and administrative staff experience to match GPA (US) at COSSAC HQ, and to plan organization at this and subordinate HQ. This officer will work under supervision of DA & QMG and use British Services advisers as necessary. GPA Section at COSSAC to be integrated.

HQ. COSSAC WAR ESTABLISHMENT.

7. AAG attended the War Establishments main Committee on 13 Aug 43. The Committee did not agree to the upgrading of the Camp Commandant, COSSAC, from Captain to Major.

All other requests by COSSAC for alteration of War Establishment were approved.

The Committee agreed to date the approval for the appointment of a DAQMG (Liaison) 31 July 43.

PERSONNEL.

8. Lt-Col Becher posted to HQ, 21 Army Group as AAG (P.S.) with rank of Colonel.

Successor not yet posted, but agreed with DAG, 21 Army Group, that Lt-Col Becher may remain here until successor installed.

Brigadier,
DA & QMG.

Army Adm Branch (Brit),
HQ, COSSAC.

BJR.

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26 Aug 43

Copy No. 9.

MGAQ.

DA & QMG's PROGRESS REPORT FOR WEEK ENDING 26 AUG 43.

OPERATIONAL PLANNING.

1. Operation "OVERLORD".

(a) "OVERLORD" Plan has been approved by COS and detailed planning is to proceed.

(b) US Liaison Officers have been appointed to HQ 21 Army Gp and vice versa. DA & QMG took US officers from HQ ETOUSA on visit to Adm Staff and Services, HQ 21 Army Gp on 24 Aug 43.

(c) Adm Appreciation.

Speak at meeting.

Second draft of Parts I and II Adm Appreciation have been sent to G-4, ETOUSA for comment, through CAP, COSSAC. Similar action has been taken on a large number of paragraphs of Part III.

First draft of Petrol Appreciation was considered by Meeting called by DA & QMG on 21 Aug. Proposal for revised pro forma for second draft has been issued to all concerned, for consideration. Syndicate has been appointed to produce second draft, including suitable representatives from US and British Armies and Air Forces; special officer appointed for duty with this Syndicate by ST2. Target date for production of second draft - 7 Sep 43.

(d) Command and Control.

Paper being considered by HQ ETOUSA.

(e) Adm Responsibility, HQ SAC and Organization for Executive Adm Staff.

Proposal has been drafted for MG A/Q who discussed with VQMG 26 Aug. Copies given to CAP.

2. Operation "RANKIN".

(a) EPS have held two Meetings on provision of coastal shipping for this Operation.

(b) Q(Ops) are re-examining availability of Units at various dates on a new basis, of items given them by CS (P). This basis does not agree with the estimates of availability made in the digest of Operation "RANKIN".

TRAINING.

3. (a) Army/Air Force Liaison Courses.

Four vacancies allotted to COSSAC for first course at 'Q' Planning School. These have been sub-allotted as follows:-

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US Adm	1
British A/Q	1
Integrated Mov & Tn	1
RAF	1

(b) Exercise "HARLEQUIN".

The vacancies allotted to COSSAC for Exercise "HARLEQUIN" have been sub-allotted as follows:-

Army Adm Branch	(Brit)	4
" " "	(US)	3
Mov & Tn	(Brit)	2
" " "	(US)	2
Army Ops	(Brit)	2
" "	(US)	2
Naval Adm	(Brit)	1
" "	(US)	1
RAF Adm		1
USAAF Adm		1
Int Branch		1

DA & QMG is trying to arrange attachment to HQ 12 Corps for part of the Exercise.

(c) AAG attended first short course at CTC LARGS. This officer's report stresses that the object of course is not clear and that the adm aspect is much skipped. The course obviously suffers from toething trouble and AAG strongly recommends that no official comment should be made until our representative returns from the second venture.

PURCHASE & REQUISITION.

4. COSSAC has written a letter to Under Secretary of State, War Office (DSD) asking for approval for British Lt.-Col. (AQMG) for integrated GPA Section of Staff at HQ COSSAC.

SUPPLIES.

5. DA & QMG saw Q(Ops) and ST6 on 25 Aug, regarding provision of self-heating soups for cross-Channel passage. Q(Ops) have agreed, on ST6 advice, to include self-heating soups in the sea passage ration of Assault and Follow-up Divs only. In this connection, para 4 of Progress Report of 29 Jul refers.

MEDICAL.

6. A paper has been submitted to PSOs setting out the proposed joint Allied directive on the use of the Geneva Cross during cross-Channel operations.

AMPHIBIANS.

7. War Office (MV) report they have raised demands for DUKWs from 1,000 to 1,500.

PERSONNEL.

Lt.-Col. R.F.R.Becher promoted Acting Colonel, 22 Aug 43.

Major R.C.Brooks, M.C., reporting HQ COSSAC 27 Aug 43, to succeed Col. Becher as AAG.

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Brigadier,
DA & QMG.

Army Adm Branch (Brit)
HQ COSSAC.

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CAP (US)
Brig Q(Ops), War Office.
D.MG, HQ. 21 Army Group.

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2 Sep 43.

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MGAC.

DA & CMC's PROGRESS REPORT FOR WEEK ENDING 2 SEP 43.

OPERATIONAL PLANNING.

1. Operation "OVERLORD".

(a) Administrative Appreciation.

First comments have been received on Parts I and II from G-4, ETOUSA, the substance of which has been incorporated in the Second Draft, which has now been circulated to all concerned. Target date for completion of Parts I and II is 14 Sep 43.

All major paragraphs of Part III with the exception of those on "Petrol", "Repair and Recovery" and "Civil Affairs" have been agreed, where appropriate, by the War Office, and have been submitted to G-4, ETOUSA for approval or comment.

(b) Petrol Appreciation (Annexure to Part III of Administrative Appreciation).

Syndicate (with AGMG as Chairman) met on 31 Aug and considered Outline Draft. Second Draft of Phase I issued to all concerned on 2 Sep. Next meeting of Syndicate is at 1000 hours, 3 Sep 43.

(c) Coastal Tankers.

A preliminary investigation of requirements for "OVERLORD" made on 1 Sep indicated that requirements for small coastal tankers would be relatively small.

(d) Photographic Reconnaissance Requirements.

AGMG attended a meeting on 1 Sep 43 to decide priorities for Photo Reconnaissance Requirements. It was agreed that submission of demands for cover over Beach and Rear Maintenance Areas was the proper function of Army Groups. The demand for cover for the Area ARROMANCHES - HYRS - BAYEUX with a view to detailed examination of methods for clearance of stores landed at the proposed Artificial Port, was given first priority.

(e) Administrative Responsibility of HQ SAC and Organisation of Executive Administrative Staff.

MGAC's draft proposals were agreed by WGMC on 26 Aug.

(f) Provision of Administrative Units from N. AFRICA.

Q(Ops) have agreed to the desirability of sending a responsible "Q" officer to N. AFRICA in order to watch Western interests regarding composition of administrative units to accompany returning BRITISH divisions in early winter.

2. Operation "RANKIN".

MPS have held further meetings to determine a provisional time-table and other questions relating to mounting this Operation.

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TRAINING.

3. Exercise "HARLEQUIN".

Vacancies available to this branch have been sub-allotted to AQMG, AAG, ADST and one DAA & QMG. DA & QMG has arranged to be attached to HQ 12 Corps for three days during the Exercise.

4. Application has been made for ADOS to attend Staff Tour No. 3 on 7 and 8 Sep. Visits will be made to U.S. depots at BOXMOOR and SUDBURY and BRITISH COD at CHILWELL.

5. Major S.V. Lancaster, DAA & QMG(4) proceeded on Long Course No.2 at CTC, LARGS on 27 Aug 43.

6. Arrangement in hand for ADST to attend Exercise "LINK" 13 - 18 Sep if 'Supply by Air Trials' are to be carried out.

SUPPLIES.

7. Cold Storage Facilities.

It has been agreed that BRITISH "OVERLAND" forces should be supplied with frozen meat by refrigerated barges from cold storage in U.K., but that provision should be made on the other side of the Channel if barges cannot be made available and when the advance gets out of barge reach.

8. Feeding Arrangements for troops on passage.

War Office are examining question of provision of hot meals for troops in MT ships and coasters on passage of 48 hours or more. Further action on this matter will be taken between War Office and 21 Army Group.

CIVILIAN LABOUR IN OCCUPIED TERRITORIES.

9. The draft paper "Policy of SAC for employment, pay, clothing and ration issues for Civilians (Male and Female) employed by military forces in occupied territories" was approved by the CG, ETO and the CG, SOS on 26 Aug 43. It is expected that the paper may be submitted to AT(R) Committee by War Office shortly.

FFC.

10. FFC Sub 670 dated 31 Jul has been received and is being examined with a view to determining whether any planning figures will require review as a result.

PERSONNEL.

11. Lt-Col R.C. Brooks, MC appointed AAG, joined on 27 Aug 43.

Maj D.B. Butler appointed DAQMG(L) on 31 Jul 43.

Capt C.W. Williams, SC (Stats) reported for duty on 2 Sep after being absent on account of illness since 10 Jul 43.

Brigadier,
for DA & QMG.

Army Adm Branch (Brit),
HQ, COSSAC.

BJR.

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10th Sep 43.

Copy No 10.

MGAC.

DA & QMG's PROGRESS REPORT FOR WEEK ENDING 9 SEP 43.

OPERATIONAL PLANNING.

1. Operation "OVERLORD"

(a) Administrative Appreciation.

Third draft of Part 1 has been circulated to all most interested branches, including copies to CAP for forwarding to G-4, ETOUSA. Variations from the Second draft, which are relatively few, are sidelined in the Third draft, for ease of reference.

(b) Petrol Appreciation (Appendix to Part III of Administrative Appreciation).

The Petrol Syndicate has had two further meetings as a result of which the draft of the Appreciation and Outline Plan has been completed.

(c) Shipping Requirements.

A rough estimate of tonnages of cased and bulk petrol, which would require to be shipped up to D+90, was forwarded to Colonel Fuller, Ministry of War Transport, on 7 Sep in order to assist in the assessment of shipping requirements. Requirement of tankers would appear to be well within the availability estimate provided by Colonel Fuller verbally on 2 Sep.

(d) Revision of FAC 36 Part 3A (Composition of BAF).

As a result of a meeting held on 8 Sep MGGS has been "briefed", as far as Administrative questions were affected, as follows :-

(i) Provided the Polish Armd Div is to be regarded only as a replacement for a BRITISH/CANADIAN Armd Div, it was confirmed no administrative "tail" would be required.

(ii) In principle, no reductions should be accepted to the normal scale of administrative units; the administrative desert of "OVERLORD" would be very different from conditions met in other theatres, when local resources, particularly local labour, had been obtainable in appreciable quantities.

(iii) All administrative units at Appendices "B" and "C" to the Agenda would be required, except possibly Petrol Factory Operating Companies. It was up to 21 Army Group and War Office to say whether the latter were really necessary, but their use was certainly not envisaged by the Petrol Syndicate who, however, had only made a study of the period up to D+90.

The importance of retaining a spare Sub-Area 'team' in hand to open up the next Sub-Area was stressed.

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(iv) The use of the numbers of para-military personnel suggested (13,165 skilled and 24,600 semi-skilled) was agreed.

It was pointed out, however, that beyond the addition of the extra man-power commitment of HQ SAC and one HQ SAC Car Coy, the paper was NOT the primary concern of this HQ.

(e) Provision of Administrative Units from N.AFRICA.

Two Grade 1 staff officers are going to N. AFRICA this week to attend conferences in ALGIERS at which executive action is being taken to nominate administrative units to accompany the three divisions returning this winter from this theatre of operations.

War Office have circulated a suggested list of units to be recalled with a request for comments from 21 Army Group by 12 Sep.

(f) Appreciation on Tactical Cover for "OVERLORD".

This paper has now been submitted to Head Planners.

(g) Minimum Period of Notice for Assault.

Head Planners considered this paper at a meeting on 7 Sep.

2. Operation "RANKIN".

APS have held further meetings with representatives of COSSAC, have completed proposed Time-Tables for mounting "RANKIN" Case B and are now working on Case C.

An estimate for a divisional slice applicable to a static division under the conditions of Case C was requested verbally at very short notice. The outline figure given was 30,000 personnel, 6,000 vehicles. It is considered, as a result of further calculations, that while the vehicle figure is reasonably accurate, the personnel figure is slightly over-estimated.

TRAINING.

3. Exercise "HARLEQUIN".

The following officers have already attended the exercise :-

MGAQ	- 8 - 9	Sep
AQMG	- 9	"
ADST	- 8	"
DAA & QMG(3)	- 7	"
DAA & QMG(1)	- 8	"

DA & QMG has arranged to be attached to HQ 12 Corps for period 8-10 Sep. AMG is attending on 10 Sep.

4. Lt-Col Doyle, ADOS, attended Staff Tour No.3 7-8 Sep.

CONCRETE BARGES.

5. AMG attended a conference on technical aspects of these barges at War Office on 6 Sep. It was decided that, as a result of the experiences of Exercise "JANTZEN", strengthening against the liability of these barges to hole was necessary. Prototypes incorporating wooden fenders and catamarans will, as a result of the decisions of the Conference, be given trials as soon as modified.

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ta ference:WO229/100

The National Archives reference WO 229/100

BRITISH REPRESENTATION IN A U.S. PORT.

6. The syndicate nominated at MGAQ's meeting on 31 Aug met on 3 Sep. It was agreed that the senior army representative should be an AQMG(M) and that the administrative staff should comprise one DAA & QMG and one Staff Captain. It was suggested that the following service detachments would operate in the port :-

S & T Det
Tn Stores Det
Rly Wksps & Operating (if and when locos are discharged)
Port Stores Sec RE
Med Det
Port Amn Det RAOC
Port Wksp Det REME
Tk Servicing Det (if Tks are landed).

ADMINISTRATIVE STAFFS AT HQ SAC.

7. Suggestions for the composition of S & T, Ordnance, Medical and REME staffs have been received.

LANGUAGE STUDY.

8. A large response has been received to the suggestion that voluntary FRENCH studies should be introduced two evenings a week during the winter. Major Sherwood has volunteered to instruct in FRENCH and it is hoped to obtain the services of a further instructor from the FRANCE section of the Civil Affairs Branch, as soon as that section is appointed. Target date for commencement of studies is 1 Oct.

PERSONNEL.

9. Lt-Col Z. Warwald, AD Labour was appointed and reported for duty on 6 Sep 43.

Lt.J.H. McKeon reported for duty on 4 Sep having been absent on account of illness and leave from 31 Jul 43.

Col R.F.R. Becher ceased to be attached to this HQ on 4 Sep 43.

Lt. Col
Brigadier,
DA & QMG.

Army Adm Branch (Brit),
HQ, COSSAC.

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DQMG, HQ, 21 Army Group

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17 Sep 43.

16 Sep 43. - Corrigendum to DA & QMG's progress report for week ending

Para 2(b) - line 1 - delete "large".

Army Adm Branch (Dr).

88 To: All recipients of 63A.

SEEN

M.G.A.Q. ✓
D.A. & Q.M.G. ✓
A.A.G. ✓
A.Q.M.G. ✓
D.A.A. & Q.M.G.(1) ✓
D.A.A. & Q.M.G.(2) ✓
D.A.A. & Q.M.G.(3) ✓
D.A.A. & Q.M.G.(4) ✓
S.C(Stats) ✓
A.D.S.T ✓
A.D.M.S ✓
A.D.O.S ✓
A.D.M.E ✓
~~C.B.E.~~ ✓
L.O(Exp) ✓

(3)

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16 Sep 43.

Copy No ..11...

MGAC

DA & QMG'S PROGRESS REPORT FOR WEEK ENDING 16 SEP 43.

OPERATIONAL PLANNING.

1. Operation "OVERLORD".

(a) Administrative Appreciation.

(i) Fourth draft of Part I, necessitated by decision on exact location of U.S. and BRITISH artificial ports, now being compiled.

(ii) Part II (Administrative Control and Liaison) awaits inter-allied agreement and decision on command and control.

(iii) Third draft of Part III has been circulated to interested officers (less certain paragraphs upon which major decisions are awaited).

(iv) Third draft of Petrol Appreciation (Appendix to Part III of Administrative Appreciation) has been completed and circulated to interested officers.

(b) Appreciation for cover plan.

Considered at Head Planners level 15 Sep 43. Paper to be re-drafted - two main agreements were reached affecting AQ :-

(i) No diversion in the PAS DE CALAIS area on scale likely to produce desired results is practicable.

(ii) Exposure of accommodation without undue dispersion is acceptable in South-Eastern and Eastern Commands (paragraph 6 - DA & QMG's report on Exercise "HARLEQUIN" - COSSAC/1602/4/AQ).

2. Operation "RANKIN".

(a) Conversations have been held with Q(Ops), War Office, on possibility of increasing numbers of administrative mobile divisions for "RANKIN" - target date 1 Jan 44 - at expense of "OVERLORD" if necessary and by means of other immediate high level decisions (e.g. para-military units, in particular Civil Defence).

(b) Q(Ops) reports that a large number of administrative units (Supply and Ordnance) are under orders to proceed to MEDITERRANEAN within fourteen days; to be returned to U.K. by 1 Mar 44 for operation "OVERLORD". Also understood that further administrative units are to go in subsequent convoys.

(c) DA & QMG has initiated examination on administrative units required for the various operations forming part of "RANKIN" - Case C.

3. Operations in NORWAY.

COSSAC has received instructions to prepare plans for occupation of

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NORWAY as an alternative to Operation "OVERLORD" if latter operation is not feasible.

JPS have written a paper which is being considered by COSSAC and MGGS.

MGAC discussed administrative planning implications with HAP, DA & QMG and Col Q(Mov) 16 Sep 43.

TRAINING.

4. Exercise "HARLEQUIN".

DA & QMG has submitted report (COSSAC/1602/4/AQ) separately on attachment to HQ 12 Corps (8-10 Sep). Main points in report were :-

(a) Movement and maintenance machinery generally speaking highly satisfactory.

(b) Further planning and training required on replacement of specialist vehicles and vehicles containing G.1098 equipment.

(c) Still a feeling with GS of Field formations that briefing in concentration belt is unacceptable. Report suggested means by which this necessity might be overcome, providing GERMAN air force is incapable of major action over U.K. and to conform with cover plan.

PORTS

5. Paper on BRITISH representation in U.S. controlled ports produced by Naval Branch and considered by MGAC with DA & QMG and Col Q(Mov). A/Q and Q(Mov) instructed to produce amended draft for consideration by Naval Branch and later by Army Gp and QMG.

PURCHASE AND REQUISITION.

6. Q(Ops), War Office, at COSSAC's request, are urging SD to hasten WEC machinery to gain approval for appointment of BRITISH Lt-Col AQMG(GPA).

CIVIL AFFAIRS.

7. ST, War Office, and Army Gp are planning co-operation between ST and Civil Affairs regarding storage of rations in U.K. and Overseas for Operations "OVERLORD" and "RANKIN".

DA & QMG has given DST a list of Supply and Transport officers in Central and Country Civil Affairs Sections.

LABOUR.

8. Draft paper on policy for employment etc. of civilians overseas has been approved by VQMG as basis for further planning by BRITISH Army Gp. Minor amendments were suggested. Suggestions have been sent to interested officers for comments.

ORGANIZATION.

9. Proposed Administrative Executive Staff for COSSAC.

Final draft charts for Administrative Executive Staff and Services for COSSAC have been prepared. Copies have been sent to ETOUSA; on BRITISH side, copies

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have been sent unofficially to VCIGS, and Services representatives have been given copies to show to their respective departments at War Office.

MGAQ is considering proposals from A/Q and Q(Mov) for appointments to be filled now, on 17 Sep.

10. Beach Groups.

DA & QMG was visited 15 Sep 43 by Colonel Abraham who is being employed by Q(Ops), War Office, to evolve a suitable world-wide organisation for BRITISH beach groups.

Long discussion seemed to disclose no serious divergence in views between Colonel Abraham and views of COSSAC and Army Gp Staffs.

DA & QMG gave Colonel Abraham a list with some details of officers interested in beach group organisation at War Office, HQ COSSAC, 21 Army Gp, Second Army, 1 Corps, Beach Sub-Area and Group H.

APPOINTMENTS.

11. Maj S. Jarvie reported 15 Sep on return from N. AFRICA and proceeded on 14 days leave pending assuming appointment in relief of Maj G. Hamilton.

Brigadier,
DA & QMG.

Army Adm Branch (Br),
HQ, COSSAC.

BJR.

DISTRIBUTION.

Head of Naval Branch (Brit) (Act Comdr D.R. Wilson)
DGS (Ops & SD)
Col Mov [redacted]
Group Captain M.S. Chapcott, RAF
CAP (US)
Brig Q(Ops), War Office
DCMS, HQ, 21 Army Group
GSO 1, Executive Section, Civil Affairs.

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D.A.Q.
D.A. & Q.M.G.
D.A.A. & Q.M.G.(1)
D.A.A. & Q.M.G.(2)
D.A.A. & Q.M.G.(3)
D.A.A. & Q.M.G.(4)
S.C.(Sec)
A.D.S.T.
A.D.N.S.
A.D.O.S.
A.D.M.E.
A.D.LAB
L.O.(Exp)

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27 Sep 43.
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MGAQ.

DA & QMG's PROGRESS REPORT FOR WEEK ENDING 23 SEP 43.

OPERATIONAL PLANNING.

1. Operation "OVERLORD".

(a) Administrative Appreciation.

(i) PART III - Draft of MEME Section sent to ETOUSA through CAP and to other interested officers.

(ii) Petrol - Various minor comments received on third draft.

(iii) HQ, 21 Army Group now have copies of all latest drafts.

(b) Directif to 21 Army Group.

Draft prepared on first grade level. Redrafted on administrative side by Head Planners on certain theoretical assumptions. Copy of Administrative Draft seen by MGAQ and CAP.

2. Operation "RANKIN".

(a) Examination on administrative units required for Case "C" making progress. First draft expected by DA & QMG 25 Sep.

(b) DA & QMG at request of Q(Ops) gave brief resumé of BRITISH tasks and commitments for Cases "A", "B" and "C" to Deputy Directors at Q(Ops) conference 22 Sep 43.

3. Operation "TORRENT". (See para 1(b) of last Report).

Second draft considered by Head Planners, amended and submitted to PSOc who considered it 22 Sep 43.

PORTS.

4. Direction on objects of BRITISH special ports sent to HQ 21 Army Group.

5. Naval paper on BRITISH representation in U.S. controlled ports redrafted by MGAQ and proposal sent to Naval Branch.

PURCHASE & REQUISITION.

6. Progress regarding approval of appointment of a BRITISH Lt-Col (GPA) is most unsatisfactory. Continual pressure is being put on SD, War Office through our SD and through Q(Ops), War Office, to hasten action.

EMERGENCY AIR SUPPLY.

7. A/Q Section is carrying out an examination of probable extent of commitment for MGAQ to put to RAF Branch.

8. RAF Branch have produced a questionnaire for Head Planners to enable them to proceed with their examination.

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/TRANSPORT .....

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TRANSPORT.

9. The following position regarding DUKWs and action taken was reported to MGA[illegible] memo dated 20 Sep 43 which is re-printed here for record purposes :-

"(a) Availability.

[illegible] FASNSCOUGH (controlled by Ministry of Supply).
4 at RASC Amphibious Training Centre, TOWYN, WALES.
3 now being assembled at ALEXANDERS in GLASGOW for allocation to RASC Amphibious Training Centre.

(b) Requirements.

RASC Amphibious Training Centre is organized to train two companies each of about 70 vehicles at the same time. SE3 estimated full requirements for this school as 97 DUKWs.

[illegible] 21 Army Group agree that all available DUKWs should be given to above school initially to train personnel of Beach Group [illegible] in rotation.

(c) Procurement.

[illegible] written to Chief of Operations, SOS, ETOUSA (17 Sep) [illegible] for allotment to RASC Training Centre of 50 out of 150 DUKWs [illegible] to be delivered on U.S. account during Aug and Sep. In return 50 of the 100 allocated to BRITISH account for Oct delivery to be turned over to U.S. Arrangements to be made direct between U.S. Ord and BRITISH "SP"."

LABOUR.

10. Paper received from MGA, 21 Army Group (written by DMI, Army Group) on domestic BRITISH labour problems calling for comments. DA & QMG has drafted reply.

ORGANIZATION.

11. Proposed Administrative Executive Staff for HQ SAC.

DA & QMG has produced note for MGAQ on necessity for Services representation on Executive Staff of HQ SAC. Service representatives "DCESAC" are contacting their departments at War Office to secure any suggestions for strengthening case to be put before CMG.

AMG has contacted DMG (Co-ord), War Office, regarding draft "A" responsibilities and "set-up" for HQ SAC. DMG is sending over AG's views in writing.

12. Lt-Col Dalton (ex AGRQ) discussed proposed administrative set-up for HQ SAC with DA & QMG in light of N. AFRICAN experience. He strongly supported necessity for administrative services.

BEACH GROUPS.

13. New naval ideas on organization for beaching craft, landing ships and coasters overseas are reported by Army Group. Effects on Beach Maintenance and Beach Group organization have been considered by DA & QMG and Service Representatives DGMO, 21 Army Group will discuss with DA & QMG 1800 hrs, 24 Sep 43. G(Qpt) have been warned of possible effect on A/. layout for beaches.

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14. Progress is being made on facilities for winter training as between Army Group, Admiralty, War Office and MWT.

WATERPROOFING.

15. Exercise "PORPOISE" held 21 Sep. Object to test asbestos grease method on a large scale. DAA & QMG(4), AEME and Mov representative attended. Reports have been submitted and are being considered. Results generally satisfactory.

Brigadier,
DA & QMG.

Army Adm Branch (Br),
HQ, COSSAC.

BJR

DISTRIBUTION.

Head of Naval Branch (Br) (For Comdr D.R. Wilson).
DGS (Ops & SD)
Col Q(Mov)
Group Captain M.S. Shapcott, RAF
CAP (US)
Brig Q(Ops), War Office
DQMG, HQ, 21 Army Group
GSO 1, Executive Section, Civil Affairs.

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30 Sep 43

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DA & QMG's PROGRESS REPORT FOR WEEK ENDING 30 SEP 43

OPERATIONAL PLANNING

1. Operation "OVERLORD"

(a) Administrative Appreciation

(i) Negotiations in progress between Army operational, administrative and Naval branches with a view to making operational and administrative boundaries coincide.

(ii) Meeting arranged by MLAQ for Tuesday, 5 Oct 43, to decide whether concrete barges are required for operation "OVERLORD" and, if so, in what quantities.

2. Operation "RANKIN"

(a) First draft of examination on BRITISH Administrative Units required for Case 'C' handed to DA & QMG 28 Sep 43. DA & QMG is examining with BGS (Ops), Col Q(Mov) and CAP (over certain assumptions affecting U.S). Copies of first draft are with Deputy Directors of Services at War Office.

(b) G (Ops) have warned "Q" that priority in planning is likely to pass almost immediately from operation "OVERLORD" to operation "RANKIN" Case 'C'. Liaison officer from 21 Army Group states that this position is appreciated by "Q" Army Group.

3. Operation "TORRENT"

Second draft embodying amendments suggested by PSOs for discussion by Head Planners 1 Oct 43.

TRAINING

4. Planning courses for administrative staff

Following is proposed draft of ACI sent to Brig Q(Ops), War Office by A/Q, COSSAC:-

(a) Officers of the administrative branches of the Staff, who are likely to be engaged in planning for combined operations on any level from Division upwards will greatly benefit by attendance at both of the following Courses:-

1st Grade	(Combined Operations Short Course	- CTC, LARCS
	("Q" Planning Course	- "Q" Planning School, LONDON.
2nd Grade	(Combined Operations Long Course	- CTC, LARCS
	("Q" Planning Course	- "Q" Planning School, LONDON.

/(b) .....

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(b) So far as the administrative staff are concerned, these courses are complementary and should be attended in the order set out above. Combined Operations Courses provide the general picture of Combined Operations and a detailed picture of the assault; the "Q" Planning Course presents the inter-allied inter-Service aspect and the technique of administrative planning.

(c) Applications should, therefore, be made with the object, so far as is possible, of enabling the officer concerned to attend both courses in the correct order and with the minimum period intervening.

5. Short courses in Civil Affairs organisation and duties have been arranged for senior staff officers at military HQs. Vacancies have been allotted to A/Q section and taken up for:-

First Course 7 - 10 Oct

Brig D.H.V. Buckle	DA & QMG
Lt-Col R.C. Brocks	AAG
Lt-Col ~~H.A.N. Sheppard~~	~~ADMS~~

Second Course 25 - 28 Nov

Lt-Col C. Ravenhill	AQMG
Lt-Col J. Courtis	ADST
Lt-Col E. Worwald	ADL

PORTS

6. Meeting arranged for 30 Sep to discuss problems of transport for clearance of BRITISH stores from a U.S. controlled port.

PURCHASE AND REQUISITION

7. BRITISH Lt-Col (AQMG) appointment approved by War Establishment Committee on 24 Sep. Interview for Maj Longbrown, No. 4 BRITISH Liaison HQ, with MGAQ has been arranged for Saturday, 2 Oct 43.

MEDICAL

8. DUKWs for casualties

DXOR were asked on 27 Sep to carry out urgent trials - loading, carrying and discharging - with DUKWs adapted according to U.S. plan and with frame devised by COXE. Dates to be fixed to permit attendance of 21 Army Group, ETOUSA, COSSAC and War Office representatives.

EMERGENCY AIR SUPPLY

9. (a) A meeting was held at Head Planners level on 28 Sep 43.

(b) "Q" and Q(Mov) gave estimates regarding peak period for emergency lift, natures of supplies likely to be required and approximate tonnages to be lifted.

(c) It was agreed that before plans could be laid on for emergency lift, extent of operational lift available must be produced by SAP and an Outline Plan for initial operational requirements produced by G(Ops) after consultation with Army Group.

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(d) Supply lifts required for "RANKIN" were also discussed. BGS and DA & QMG agreed that essential supply requirements would be small and would probably be confined to such airborne forces as G(Ops) required to place in distant targets in enemy territory such as BERLIN, and that these requirements would not be for long periods.

BACK AREAS - SMOKE SCREENING AND BALLOON BARRAGES

10. (a) Meeting held at Head Planners level 28 Sep 43.

(b) Agreed that:

(i) Smoke, balloons, fighter protection, AA & CD were all part of one very large problem.

(ii) The general policy must be decided by COSSAC. Detail planning for defence of various ports etc by Army Groups concerned.

(iii) Syndicate at GSO 1 level appointed consisting of:-

Reps G(Ops) and G-3
" Int
Rep Naval Branch
Reps Air Branch
Rep Mov Branch
A/Q to be co-opted if and as necessary.

This Syndicate to produce policy draft for Head Planners. Air Branch to assemble Syndicate.

FIRE-FIGHTING AND RAD.

11. DA & QMG prepared brief for MEAQ regarding responsibilities for fire-fighting to correct Sir Harold Werner's statement at COSSAC Staff Conference held on 24 Sep 43. Responsibilities are as follows:-

(a) Responsibility in U.K.

Responsibility for organisation of fire-fighting services in ports and docks and for launching machinery generally in U.K. rests with the Principal Administrative Officers Sub-Committee on Fire-fighting; the Chairman of this Committee is Brigadier Ransome, Brig Q(Ops), War Office. This Sub-Committee includes in its responsibilities co-ordination of BRITISH and AMERICAN arrangements in U.K.

(b) Overseas

BRITISH and U.S. Army Groups are each responsible for organising their own fire-fighting services, IN COSSAC co-ordinating where necessary. Civil Affairs contacts through Mr. J.H. Goldsmith, Central Civil Affairs Organisation, HQ COSSAC.

TRANSPORT

12. Verbal information received from HEP that the allotment to RASC Training Centre of the 50 DUKWs referred to in paragraph 9 (c) of Progress Report dated 23 Sep has been approved. S.T., War Office, have been informed and asked to get in touch with U.S. Ordnance.

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ORGANISATION

13. Proposed Administrative Executive Staff for HQ SAC

DA & QMG has handed to GSO 1, SD, the final charts for administrative staff (as approved by MGAQ) for integrated administrative staff and BRITISH administrative Services appointments.

WATERPROOFING

14. DME has held first meeting of Waterproofing Committee. A/Q COSSAC has raised with DME the advisability of 21 Army Group representation on this Committee. DME has agreed.

DOCUMENTATION

15. DA & QMG held meeting of representatives from ETOUSA, 21 Army Group and GHQ, 2nd Echelon, on 29 Sep 43, with the object of reaching agreement on certain procedure for BRITISH formations serving under U.S. commands and vice versa. Agreement was reached regarding procedure on all matters raised by BRITISH Army Group and 2nd Echelon representatives. G-1, COSSAC, is seeking agreement from ETOUSA. When this agreement is secured paper will be sent to 21 Army Group and ETOUSA: 21 Army Group will include it in their Standing Orders.

Brigadier,
DA & QMG.

Army Adm Branch (Brit),
HQ, COSSAC.

/TEW.

DISTRIBUTION

Head of Naval Branch (Brit) (For Comdr D.R. Wilson)
BGS (Ops & SD)
Col Q(Mov)
Group Captain M.S. Shapcott, RAF
CAP (U.S)
Brig Q(Ops), War Office
DQMG, HQ, 21 Army Group
GSO I, Executive Section, Civil Affairs.

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M.G.A.Q.
D.A. & Q.M.G.
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D.A.A. & Q.M.G.(2)
D.A.A. & Q.M.G.(3)
D.A.A. & Q.M.G.(4)
S.C.(Stats)
A.D.S.T.
A.D.M.S.
A.D.O.S.
A.D.M.E.
R.D. LAB.
L.O.(Exo)

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COSSAC/1533/AQ.

8 Oct 43.

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MGAC

DA & QMG's PROGRESS REPORT FOR WEEK ENDING 7 OCT 43

OPERATIONAL PLANNING.

1. Operation "OVERLORD".

(a) Organization.

Integrated A/C Planning Team formed 8 Oct 43 - composition :-

Lt-Col F.A. Osmanski (US)
Major G.W. Rowley (Br-Cdn)
Major J.T. Hays (US)

(b) Administrative Appreciation.

Draft outline guide for composition of HQ SAC Administrative Instructions/Orders drafted by DA & QMG and handed to CAP for consideration.

2. Operation "RANKIN".

(a) Organization.

Integrated A/C Planning Team formed 8 Oct - composition :-

Lt-Col C. Ravenhill (Br)
Major W.P. Graco (US)
Major S.V. Lancaster (Br)

(b) "RANKIN" given planning priority over "OVERLORD" for month of October.

(c) Progress in Planning.

PSOs meeting 5 Oct 43 -

(i) Altered inter-allied boundary and responsibilities.
(ii) Defined priorities.
(iii) Gave guidance on use of emergency air lifts.

} Minutes of PSOs 17th Meeting on 5 Oct 43.

Ops are aiming at producing a plan for issue to Army Group 9 Oct 43. Probable target date on which to plan operation is 1 Jan 44.

3. Operation "TORMENT".

This codename has been cancelled and this paper is to be an appendix to Operation "OVERLORD".

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TRAINING.

4. (a) Civil Affairs School courses 7 - 10 Oct 43 and 25 - 28 Nov 43 cancelled until further notice because of uncertainty of major policy regarding Civil Affairs.

(b) Joint Air Course at "Q" Planning School - following attended :-

Lt-Col J. Courtis, ADST.
Major S.V. Lancaster, DAA & QMG(4)

PORTS.

5. Internal COSSAC meeting held 30 Sep 43 at which the following principle was agreed regarding transport and labour for clearance of BRITISH stores from US controlled port :-

"Clearance of BRITISH stores from the docks to a transit area in the vicinity of the port will be carried out by US transport and labour so long as the total US resources permit. Should the growing US commitments in other ports prohibit the continuation of this procedure at any time, ample warning will be given to HQ BRITISH Army Group and the BRITISH transport and labour units necessary to supplement US resources will be provided. BRITISH personnel will be provided to staff the BRITISH transit area. (All technical transportation agencies between the port and transit area will continue to be provided by US forces.)"

PURCHASE AND REQUISITION.

6. (a) Application has been made for appointment of Lt-Col C. Hollet, RC, (now with No.4 BRITISH Liaison HQ) for appointment as Lt-Col, (AMG) GPA (BRITISH).

(b) Meeting held at War Office 6 Oct 43 attended by AMG at which the following suggestions were made :-

(i) to set up an allied Co-ordinating Board to decide higher policy on hirings, claims, purchases and requisitions in a theatre of operations, on lines somewhat similar to a co-ordinating committee created in NORTH AFRICA.

(ii) The Committee, which will be executive, might consist of representatives of :-

HQ SAC
POC
and both BRITISH & US Army Gps (Hirings and Claims and Finance).

FIRE-FIGHTING & PAD.

7. Major Goldsmith has produced a paper suggesting that various military responsibilities for fire-fighting and PAD should be transferred to Civil Affairs staff. MGAC has forwarded this paper to MGA, 21 Army Gp for consideration.

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ORGANIZATION.

8. (a) War Office Organization.

At Weekly Q(Ops) Meeting 6 Oct 43 Brig (Ops) announced the appointment and arrival of Col Q(Ops) (Trg), who would also act as deputy to Brig Q(Ops). The officer appointed has arrived (Col G.C. Humphreys).

Brig Q(Ops) now holds the additional appointment of DDMT(Q).

(b) Proposed Administrative Executive Staff for HQ SAC.

Recommendations for Administrative staff have been sent to War Office.

BEACH GROUPS.

9. Col Abraham (Q(Ops) representative) paid second visit to DA & QMG regarding world-wide beach group organization. He is recommending no major change in organization, but stressing urgency and importance of large scale continuous training for beach groups and beach Sub-Area HQs during winter months.

PETROL.

10. At meeting held by PSO Adm (US) on 5 Oct 43 in Norfolk House attended by representatives from Naval Branch, Movements, Engineers, ST2, A/Q and G-4 it was agreed that there was still an operational requirement for concrete barges and that the 200 originally asked for (of which 140 are now complete) was not, so far as it was possible to foresee, an over-insurance.

STORES MARKINGS.

11. At a meeting held by PSO Adm (US) in Norfolk House on 7 Oct 43 attended by representatives of Mov & Tn, (incl representatives from War Office), A/Q and G-4, it was agreed that steps now being taken by Q(Mov), War Office to produce chart and pamphlet for issue to BRITISH and U.S. units as required, were adequate. As instructed at meeting DA & QMG reported result of meeting to Brig Q(Ops) on same day. Brig Q(Ops) undertook to ensure that HQ, ETOUSA were fully consulted in compilation of pamphlet and chart and that required number of copies were sent to HQ ETOUSA for distribution by them.

BUILD-UP OF ADMINISTRATIVE UNITS.

12. Lt-Col G. Axworthy, Q(Ops), War Office, has returned from a conference held in ALGIERS on the return of administrative units from the MEDITERRANEAN. We have received a copy of some unofficial notes made by him on the results of the conference. These results were generally satisfactory, but there is no guarantee that any transport units will be returned in time for Operation "OVERLORD" and the lack of transport drivers appears to be a serious problem. Efforts are being made to raise transport coys of ITALIANS supervised by BRITISH officers and NCOs - also to reduce transport commitments in NORTH AFRICA in order to provide drivers for the EUROPEAN theatre. Para 13 of this report also refers.

VISIT BY MGAC TO WASHINGTON.

13. MGAC has accompanied COSSAC on a visit to WASHINGTON regarding policy for Command and Control. He has also taken with him a brief on ye

(a) Transport driver situation.

Estimated deficiency on 1 Apr 44 as 20,000 - for investigation whether US would, if essential, be able to provide up to 11,000

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transport personnel which is the number BRITISH War Office could accept for non-formation transport work on L of C.

(b) Med Units.

DGAMS is in WASHINGTON negotiating for the loan of certain Hospital units and doctors for service with BRITISH Army Group. Estimated BRITISH shortages at 1 Apr 44 - 110 Medical officers and 5,000 beds. MGA will also look into adaptation of LSTs for casualty evacuation purposes.

AMENITIES ON COASTERS.

14. Representatives of all branches HQ COSSAC attended demonstration in VICTORIA DOCKS to ascertain feasibility of using coasters for personnel belonging to vehicles for build-up of follow-up from the "wings". General feeling was that, providing galley facilities for hot water and latrine accommodation can be made available, and providing satisfactory tarpaulin enclosure can be rigged on an aft hatch, the project is feasible, but that accommodation of personnel in bottom of hold, particularly if battened down, is most undesirable.

Brigadier,
DA & QMG.

Army Adm Branch (Br),
HQ, COSSAC.

BJR.

DISTRIBUTION.

Head of Naval Branch (Br) (For Cmdr D.R. Wilson)
BGS (Ops & SD)
Col Q(Mov)
Group Captain H.S. Shapcott, RAF
CAP (US)
Brig Q(Ops), War Office.
DGMS, HQ, 21 Army Group.
Gen [illegible] Executive Section, Civil Affairs.

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BRITISH - MOST SECRET.

COSSAC/1533/AQ

23 Oct 43.

Assistant Chief of Staff,
G-4 Division.

CHIEF A/Q SECTION'S PROGRESS REPORT FOR WEEK ENDING 21 OCT 43.

PART I

(Of common US & BRITISH interest).

OPERATIONAL PLANNING.

1. Operation "OVERLORD".

(a) Progress on the Administrative Instruction.

Administrative Appreciation Part III re-drafted and will be issued for review by Army Groups and ETOUSA. Following meetings of representatives from these HQs, Services representatives COSSAC, will begin drafting Administrative Instructions based on the Appreciation.

(b) Directive to Army Groups.

Adm paragraphs of Directives to both Army Groups completed in draft.

(c) Cover Plan.

Re-draft discussed by PSOs 19 Oct 43. Final comments by Air Staff to be furnished by noon 21 Oct 43 after which paper will be prepared in final form.

(d) Liaison mission.

Major Hamilton representing G-4 Division left for ALGIERS on 15 Oct 43.

2. Operation "RANKIN" Case 'C'.

(a) Paper taken by PSOs 19 Oct 43. Instructions given to Head Planners for re-drafting by 21 Oct 43.

(b) Directive to Army Group.

Administrative paragraphs for inclusion in the Directive completed on Grade I level.

BASIC PLANNING.

3. Fire Fighting.

Meeting held in Home Office 20 Oct 43. MGA, 21 Army Gp, Brig Q(Ops) War Office, Chief A/Q Section, COSSAC, and Major Goldsmith (Civil Affairs Fire-fighting Adviser, HQ COSSAC) were present. Meeting called by Sir Arthur Dixon, Principal Assistant Under Secretary of State, Home Office, who presided and will present proposals to the War Office Fire-fighting (Overseas) Committee on the question of training NFS units in military matters, and regarding suitable Fire Defence

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staff for 21 Army Gp. The question of US organization overseas was raised. Chief A/Q Section reported that he was already in contact with HQ ETOUSA on this matter and he undertook to find out at an early date whether any calls on NFS personnel from HQ ETOUSA were likely to arise and to keep Brig. Ranscne (Chairman, War Office Fire-fighting (Overseas) Committee) informed.

4. Amenities on coasters.

DD Mov (P) held a meeting in the War Office on 19 Oct 43 - COSSAC, 21 Army Group, and ETOUSA were represented. At this meeting:-

(a) agreed that it was operationally necessary for vehicle crews to travel with vehicles:

(b) MWT instructed to adapt to the best of their ability two coasters now earmarked for training purposes for use by troops without reducing vehicle capacity by more than 10%. Amenities to aim at 50% rough-and-ready sleeping accommodation, chute latrines on deck - bucket system in holds, facilities for providing hot water on the basis of one gallon per man per day, storage facilities for sea passage ration.

5. A/G-1.

Second co-ordinating meeting between G-1, ETOUSA and DAG, 21 Army Group, held 16 Oct 43 - mutual co-operation between Auxiliary Services (Welfare) and Special Services (U.S.) was discussed, and general principle of co-operation approved. In particular -

Cinemas and Entertainments - reciprocal attendance approved and COSSAC undertook to recommend D.Welfare, War Office, to abolish ENSA charge for entertainments.

Clubs and Canteens - to be open to both BRITISH and U.S. troops where under command of the other nation, except in Base or L of C areas where separate institutes are provided.

Newspapers - daily consignment of BRITISH newspapers and "Stars and Stripes" by air for distribution to troops - hospitals and clubs to receive free issue. Co-operation between Army Groups in publication of daily news sheets for free issue urged.

Next meeting called for 23 Oct 43 to deal with Prisoners of War.

6. Air Supply.

Brig Q(Ops) is Secretary of an inter-departmental Committee which meets for the first time next week to get out drill and responsibilities for Supply by Air; this Committee will also deal with mounting machinery in U.K. for N.W. EUROPEAN operations. When it discusses latter problem, representatives from COSSAC and ETOUSA will be invited to attend.

ORGANISATION.

7. HQ First US Army Group was activated 19 Oct 43. Direct communication between that HQ and COSSAC is authorized.

TRAINING.

8. Education.

Lt-Col. R.C.Brooks has been detailed to attend the four-day discussion on 'Education Overseas' at HARLOW 1. - 3 Nov 43. Representative from ETOUSA is also attending.

9. Beach Group Organisation.

Second meeting of Q(Ops) Beach Group and Sub Area (Beach) Organization Committee held at War Office on 21 Oct 43. A U.S. Officer from HQ COSSAC was present.

/Main.....

reference WO 229/100

The National Archives reference WO 229/100

Main outstanding problem to be solved is Naval versus Army control of lighterage. Naval Branch COSSAC and D/MT (Mov & Tn) 21 Army Group are working out proposals for mechanism.

10. Liaison.

Chief A/Q Section visited US General Depot at THATCHAM and spent two days studying organization, functions and methods of operation of the administrative side of 5 US Inf Div.

Doubt was expressed by the staff of this Division as to the adequacy of the transportation provided on TBE for mobile battle conditions.

11. Joint BRITISH-AMERICAN Staff Tour.

The following officers attended Joint BRITISH-AMERICAN Staff Tour No. 6 to U.S. General Depot, THATCHAM, and S.R.D. SWINDON, on 21 Oct 43:-

Lt-Col. J. Courtis, ADST.
Maj. S.V.Lancaster, DAA & QMG(A).

12. Exercise "PIRATE".

Following officers from A/Q Section attended this Exercise:-

Col. F. M. Albrecht
Lt-Col. C. Ravenhill
Lt-Col. A.E.Davidson
Lt-Col. F.L.Blue
Major D.B.Butler

PART II

(Of US interest).

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PART III

(OF BRITISH Interest).

OPERATIONAL PLANNING.

13. Reserves

Misunderstandings have arisen over reserves policy for 21 Army Group for Operation "OVERLORD". Misunderstandings due to QMG not being informed of certain negotiations between DMO and General Staff, 21 Army Group. It is understood that General Staff, 21 Army Group, are now likely to adhere to building up in FRANCE only 14 days' initial stocks by D+21. M.I. 21 Army Group are informing us of the nature of the ultimate settlement.

14. Operation "RANKIN".

Chief A/Q Section gave a resumé of progress and main points in the revised "RANKIN" Case "C" plan at Q(Ops) weekly meeting on 20 Oct 43 at which all BRITISH War Office Deputy Directors of Services were present.

ORGANIZATION.

15. Integration of COSSAC Staff.

DDSD(S) has informed Chief A/Q Section that the proposed BRITISH establishment for the G-4 Division, HQ SAC is to be discussed at a meeting which will be assembled as soon as Assistant Chief of Staff returns from UNITED STATES.

A/Q Section,
HQ, COSSAC.

Brigadier,
Chief A/Q Section

DISTRIBUTION

Head of Naval Branch (Br) (For Comdr D.R. Wilson)
BGS (Ops) (3)
Deputy Chief Mov & Tn
Group Captain M.S. Shepcott, RAF
Deputy Chief A/Q Section (3)
Brig Q(Ops), War Office
DAC, 21 Army Group
DQMG, 21 Army Group
GSO 1, Executive Section, Civil Affairs.

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67A

U.S. - SECRET.
BRITISH - MOST SECRET.

COSSAC/1553/AG

18 Oct 43.

Assistant Chief of Staff,
G-4 Division.

CHIEF A/Q SECTION'S PROGRESS REPORT FOR WEEK ENDING 14 OCT 43.

PART I

OPERATIONAL PLANNING.

1. Operation "OVERLORD" - Administrative Appreciation.

(a) Draft instructions to H., 21 Army Group and US Army Group have been called for by Deputy COSSAC by 17 Oct 43. 21 Army Group administrative contribution is already in first draft.

(b) Head of integrated A/Q Planning Team has written a paper giving framework and procedure for revised PART III of Administrative Appreciation to form basis for Administrative Instructions.

(c) Cover plan discussed by PSOs 13 Oct 43 and certain amendments agreed. Plan to be considered again by PSOs on Friday, 15 Oct 43.

(d) Liaison mission from HQ, COSSAC under Brigadier-General W.R. Chambers is to proceed to ALGIERS on or about 15 Oct 43. Major G. Hamilton has been detailed as representative of G-1/4 Division. A directive was handed to him on 14 Oct 43 - copy attached at Appendix "A".

2. Operation "RANKIN" Case "C".

Second draft produced at Grade 1 level and discussed by Head Planners 13 Oct 43. Third draft discussed by Head Planners 14 Oct 43.

BASIC PLANNING.

3. A/G-1.

Chief A/Q Section held meeting in Norfolk House 12 Oct 43 to introduce Brigadier-General G.P. Abbott, G-1, ETOUSA to Brigadier C. Lloyd, DAG, 21 Army Group. Scope of A/G-1 co-ordination problems and the machinery for producing the A/G-1 part of SAC Administrative Instructions was discussed. A weekly co-ordinating meeting is to be held in Norfolk House by Chief A/Q Section - Brigadier-General Abbott, Brigadier Lloyd and such other officers as they may wish to co-opt at each meeting will attend. Main co-ordination problems disclosed by draft Administrative Appreciation will be discussed and solutions agreed or sought, the agreement reached to form the basis for the Instructions.

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4. Accommodation Overseas.

Meeting held at War Office 13 Oct 43 attended by representatives of War Office, COSSAC, 21 Army Group, and SOS, to determine an agreed policy (BRITISH and US) for phasing the building of hutted camps overseas. Agreement was reached whereby BRITISH will adjust the four building phases to conform with the US phasing. Q2, War Office, is to endeavour to get Finance authority for a standard of 16 men per hut (instead of 18 men per hut urged by Finance) so as to conform with US standard of 16 men per hut.

ORGANIZATION.

5. Integration of COSSAC Staff.

Plans are being drawn up for the permanent integration of the US and BRITISH components of the G-4 (Administrative) Division on new War Establishment/TBA. Temporary integrated organization took effect from 15 Oct 43 (diagram attached at Appendix "B".)

6. Beach Groups.

Q(Ops) Beach Group Organization Committee held first meeting in War Office 14 Oct 43. Chief A/Q Section and Naval representatives of COSSAC attended.

The Chairman, supported by the general weight of the meeting, made a strong plea that HQ COSSAC should arrange for AMERICAN representation. Chief A/Q Section stated that Deputy Assistant Chief of Staff, G-4 Division, had undertaken to arrange representation.

7. Purchase and Requisition.

(a) Brigadier J.H.J. Evans, DMS(A), has written unofficially to Assistance Chief of Staff, G-4 Division and informed him that Lt-Col C. Mollet, RC (DAQMG of BRITISH Purchasing Commission in PARIS 1939/40) will be available for work with this HQ as AQMG (GPA) on 7 Nov 43. This officer is at present working with No.4 BRITISH Liaison HQ.

(b) Major L.E. Pendleton has replaced Lt-Col L. Witney as US GPA representative at this HQ. Lt-Col Witney visited Chief A/Q Section on 12 Oct 43, and explained that Col Wayne-Allen would supervise GPA planning in this HQ until such time as the US Colonel shown on COSSAC Establishment is appointed.

TRAINING.

8. Joint BRITISH-AMERICAN Staff Tour.

The following officers attended fifth Joint BRITISH-AMERICAN Staff Tour on 5 Oct 43 to Petrol Demonstration Unit, BURL HAMPSTEAD :-

Major S.R. Jarvie, DAA & QMG(2)
Capt C.W. Williams, RO(Stats)
Major W.A. Yankey, M Rep (US)

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PART II

9. US Army organization in this Theatre.

The US personnel of the G-4 Division, as well as the G-3 Division were transferred to Headquarters, ETOUSA for duty with this staff. The G-4 section of HQ, ETOUSA has been reconstituted. Henceforth our contacts with the Chief of Operations, SOS, ETOUSA, and G-4, US Army Group will be through normal channels, namely G-4 ETOUSA.

10. Training.

Lt-Col M.H. Wright attended the short course at the Combined Training Centre, LARGS.

/PART III .....

WO 229/100

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PART III

ORGANIZATION.

11. Fire-fighting and FAD.

MGA, 21 Army Group discussed fire-fighting organization with Major Goldsmith at Norfolk House on 11 Oct 43 - Chief A/C Section was in attendance. MGA agreed in principle to Major Goldsmith's proposals for one fire-fighting staff to be controlled by the military administrative staff in all areas under military occupation. Major Goldsmith assured MGA, 21 Army Group, that CCAO agreed with the proposal and that Q(Ops), War Office, are also favourably inclined to the suggestion. He said that the National Fire Service were ready and anxious to get on with providing the necessary personnel for the task laid down. MGA, 21 Army Group, stated that he would now get a paper prepared for submission to War Office making proposals for Army Group fire-fighting organization on the lines agreed; a copy would be sent for information to A/C Section, HQ, COSSAC.

TRAINING.

12. Lt-Col R.C. Brooks, "A" Sub-Section, attended Provost Operational study period at Regents Park Barracks on 12 Oct 43 - Chief A/C Section attended two periods. Lt-Col R.C. Brooks, "A" Sub-Section, gave brief resume of main points of interest at Chief A/C Section's weekly conference on 14 Oct 43.

Brigadier
Chief A/C Section

A/C Section,
HQ,COSSAC.

BJR.

DISTRIBUTION.

Head of Naval Branch (Br) (For Comdr D.R. Wilson)
BGS (Ops) (3)
Deputy Chief Nov & Tn
Group Captain M.S. Shagcott, RAF.
Deputy Chief A/C Section (3)
Brig Q(Ops), War Office
DAG, 21 Army Group.
DMG, 21 Army Group.
GSO 1, Executive Section, Civil Affairs.

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D A+Q M G's Weekly Progress Report
to M.G (A&Q)

Consequent on integration of Brit + U.S. Army Staffs this report will, as from 14 Oct 43, make use of new titles of appointments and be presented in 3 parts i.e.

Part I - matters of interest common to Brit + U.S.

Part II - matters of U.S. interest

Part III - matters of Brit interest.

Main subdivisions in order

Operational planning
Basic Planning
Organisation
Training.

Lwk 19/10/43

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