

**I. Curriculum Area**

Career and Technical Education

**II. Courses**

All Career and Technical Education Courses with Skill Certification Tests

**III. Goal Summary Statement**

Students will pass the Skills Certification Test with proficiency.

**IV. Full Goal Description**

Utah's Skill Certificate Program provides students with an opportunity to receive instruction aligned with standards and objectives set by the state of Utah and industry. Within each area of study, a set of standards and objectives have been developed for CTE courses. Standards are broad statements by category of knowledge and skills that describe what students should be able to do. Objectives are sub-standards or competencies included within a standard.

By first establishing a core set of skills identified by the state Career and Technical Education program specialists and teachers, with the support of business and industry, each of the assessments in the Skill Certificate Program is designed to find out how individual students, programs, schools and districts are performing based on the standards that are used in each CTE Area of Study.

**Davis School District CTE teachers will develop a plan to ensure that students are prepared to pass the Skills Certification Test with proficiency. Teachers should select an area for improvement in student learning as indicated on the Skills Certification Test report from the prior year and develop and action plan for achieving the improved student performance.**

Target pass rates should be set to reflect the goal of improved student performance.

**V. Connection to DESK Standards**

Each element within the performance assessment is tied to a standard and objective from the course and aligned to DESK Standards. Refer to individual DESK documents for specific information.

**VI. Assessment Tool/Rubric/Evidence**

The CTE Skill Certificate program includes both an online Objective Assessment and a Performance Assessment administered by CTE teachers within a particular CTE program area. Students must pass both assessments in order to qualify for a CTE Skill Certificate.

The performance assessment is a required component of the Skill Certificate Program. In order to receive a Skill Certificate, students must achieve a level of moderate-to-high skill on all performance objectives included in the performance. This portion of the assessment is completed in class and evaluated by the CTE teacher and can be administered by the teacher at any time during the course. Students may be encouraged to repeat the objectives until they perform at the required moderately to highly skilled levels.

Reports to administration should include the following:

- Identification of the selected area(s) for improvement on which the teacher decided to focus.
- Student results in that area from the current and past year(s)
- Student performance (pass rates) on the Skills Certification Test for the current and past year(s)