

Monthly Attendance & Work Report

Employee: Preeti Choudhary (WT001)

Month: January 2026

Working Days	Present Days	Absent Days	Leaves	Holidays	Weekly Offs
25	0	25	0	2	4

Holidays:

- 01 Jan 2026 (Thursday) - New Year
- 26 Jan 2026 (Monday) - Republic Day

Weekly Offs Taken:

- 06 Jan 2026 (Tuesday)
- 13 Jan 2026 (Tuesday)
- 20 Jan 2026 (Tuesday)
- 27 Jan 2026 (Tuesday)

Date	Day	Status	In	Out	Remarks	Work Report
2026-01-01	Thursday	Holiday	-	-	New Year	
2026-01-02	Friday	Absent	-	-		
2026-01-03	Saturday	Absent	-	-		
2026-01-04	Sunday	Absent	-	-		
2026-01-05	Monday	Absent	-	-		
2026-01-06	Tuesday	Weekly Off	-	-		
2026-01-07	Wednesday	Absent	-	-		
2026-01-08	Thursday	Absent	-	-		
2026-01-09	Friday	Absent	-	-		
2026-01-10	Saturday	Absent	-	-		
2026-01-11	Sunday	Absent	-	-		
2026-01-12	Monday	Absent	-	-		

Date	Day	Status	In	Out	Remarks	Work Report
2026-01-13	Tuesday	Weekly Off	-	-		
2026-01-14	Wednesday	Absent	-	-		
2026-01-15	Thursday	Absent	-	-		
2026-01-16	Friday	Absent	-	-		
2026-01-17	Saturday	Absent	-	-		
2026-01-18	Sunday	Absent	-	-		
2026-01-19	Monday	Absent	-	-		
2026-01-20	Tuesday	Weekly Off	-	-		
2026-01-21	Wednesday	Absent	-	-		
2026-01-22	Thursday	Absent	-	-		
2026-01-23	Friday	Absent	-	-		
2026-01-24	Saturday	Absent	-	-		
2026-01-25	Sunday	Absent	-	-		
2026-01-26	Monday	Holiday	-	-	Republic Day	
2026-01-27	Tuesday	Weekly Off	-	-		
2026-01-28	Wednesday	Absent	-	-		
2026-01-29	Thursday	Absent	-	-		
2026-01-30	Friday	Absent	-	-		
2026-01-31	Saturday	Absent	-	-		