

SCRUM MEETING WEEK (10)

✓ Sprint planning checklist

Preparation	Meeting	Follow up
<ul style="list-style-type: none">• Overview of project requirements• Determine issues completed for each group member• Discuss testing and environment setup	<ul style="list-style-type: none">• Check-in with TA• Assign issues on project backlog• Discuss current priorities for implementation	<ul style="list-style-type: none">• Daily check in for task progress• Possible collaboration in the case of individual debugging issues• Pull request interactions for feedback/approval from other group members

Sprint team members

Name	Role
Noah Chan	Scrum Master/Back End Developer
Greta Tödtmann	Back End Developer
Angelina Dubrule	Back End Developer
Peter Szabo	Back End Developer
Zoë Dale	Back End Developer

Sprint planning meeting items

Previous sprint summary

Sprint theme	Complete first drafts for front end, continue back end development, begin creating test files
Issues completed	17
Issues left	1
Team Capacity	16-20

Summary	Finished and submitted M3. Completed ~80% of front end first drafts and ~40% of backend first drafts. Started on testing
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Details Current sprint

Start date	2024/03/13
End date	2024/03/20
Sprint theme	Continue back end development to approximately 80%, continue creating testing for code
Team capacity	20-25
Issues capacity	3-4
Individual capacity	Peter Szabo: 3-4 Zoe Dale: 3-4 Angelina Dubrule: 3-4 Greta Toedtmann: 3-4 Noah Chan: 3-4
Potential risks	Poor time management, Sick team member, class conflict, midterms, bugs/errors
Mitigations	Team Check Ins on Discord, split work between remaining team members if someone is unable to finish.