

# SCRUM MEETING WEEK (14)

## Sprint planning checklist

Preparation	Meeting	Follow up
<ul style="list-style-type: none"><li>• Overview of project requirements</li><li>• Determined issues completed for each group member</li><li>• Discuss testing, environment setup and database access</li></ul>	<ul style="list-style-type: none"><li>• Check-In with TA</li><li>• Assign issues on project backlog</li><li>• Discuss current priorities for implementation, testing and M5</li></ul>	<ul style="list-style-type: none"><li>• Daily Check-In for task progression</li><li>• Collaboration in case of individual debugging issues</li><li>• Pull request interaction for feedback/approval from other group members</li></ul>

## Sprint team members

Name	Role
Noah Chan	Back End Developer
Greta Tödtmann	Back End Developer
Angelina Dubrule	Back End Developer
Peter Szabo	Back End Developer/Scrum Master
Zoë Dale	Back End Developer

## Sprint planning meeting items

### Previous sprint summary

<b>Sprint theme</b>	Integrate project files and confirm functionality, start M5
<b>Issues completed</b>	14
<b>Issues left</b>	8
<b>Team Capacity</b>	22
<b>Summary</b>	Started M5, integrated project files, fixed issues pertaining to database connection, troubleshooted environment issues.

### Details Current sprint

<b>Start date</b>	04/10/2024
<b>End date</b>	04/12/2024
<b>Sprint theme</b>	Finish Project and M5
<b>Team capacity</b>	15-20
<b>Issues capacity</b>	2-4
<b>Individual capacity</b>	Peter Szabo: 3-4 Zoe Dale: 3-4 Angelina Dubrule: 3-4 Greta Toedtmann: 4 Noah Chan: 3-4
<b>Potential risks</b>	Not being able to display project in Tomcat, bugs in database connection, sick team members, other commitments
<b>Mitigations</b>	Team Check-Ins on Discord, split work between remaining team members if someone is out of commission