SCRUM MEETING WEEK 8

Sprint planning checklist

Preparation	Meeting	Follow up
• Overview of tasks yet to be completed from previous sprint • Overview of Milestone 3 requirements and project requirements to determine next issues	• Delegation of issues via Discord Channel • Check-in with TA	• Daily check in for task progress • Possible collaboration in the case of individual debugging issues • Pull request interactions for feedback/approval from other group members • Final review/approval of Milestone 3 from all group members

Sprint team members

Name	Role
Noah Chan	Front End Developer
Greta Tödtmann	Back End Developer
Angelina Dubrule	Front/Back End Developer
Peter Szabo	Scrum Master/Front End Developer
Zoë Dale	Back End Developer

Sprint planning meeting items

Previous sprint summary

Start date	2024/02/14
End date	2024/02/28

Sprint theme	Preparing for M3. Setting up database environments and planning
Team capacity	76 hours
Issues capacity	19 (4 hours per issue)
Individual capacity	Noah Chan: 4 Greta Tödtmann: 5 Angelina Dubrule: 3 Peter Szabo: 4 Zoë Dale: 3
Potential risks	Poor time management, Sick team member, class conflict, midterm
Mitigations	Team Check Ins on Discord, split work between remaining team members if someone is unable to finish.

Details Current Sprint

Start date	2024/02/28
End date	2024/03/06
Sprint theme	Completion of Milestone 3. Design Patterns, testing plan. Start and planning for development stage
Team capacity	40
Issues capacity	20 (2-4 hours per issue)
Individual capacity	Peter Szabo: 2-4 Greta Tödtmann: 2-4 Angelina Dubrule: 2-4 Peter Szabo: 2-4 Zoë Dale: 2-4
Potential risks	Poor time management, Sick team member, class conflict, midterms
Mitigations	Team Check Ins on Discord, split work between remaining team members if someone is unable to finish.