Adam Cook

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Education

High School Diploma

Willow Canyon High School 2007 - 2011

Glendale Community College 2011 – 2013

Working towards a Bachelors of Science in Computer Information Technology

Northern Arizona University Extended Campuses 2013 – Present Anticipated Graduation - Fall 2015

Professional Experience

Student Worker/Apprentice Programmer Flagstaff, AZ 2014 – Present

<u>Maintenance</u> – Worked with a team of apprentice programmers, application systems analysts, business analysts, project managers and database administrators to maintain the Extended Campuses website as well as applications that Extended Campuses employees utilize

Crew Member at Culvers Surprise, AZ 2009 - 2011

<u>Dining</u> – Cleaned the dining room of the restaurant, and restocked the condiment counter

Register – Took orders from customers at front desk, and input them into the system

<u>Drive-Through</u> – Took orders from customers over speaker, and input them into the system

Cook - Worked every position in the kitchen, including Fryers, Grill, Condiments, and Middle

<u>Preparation</u> – Prepared the condiments and food at the beginning of the day, as well as prepared Drive-Through, Dining, and Register positions

Shift Leader at Culvers Surprise, AZ 2011 – 2012

<u>Preparation</u> – Ran to the store to buy necessities for restaurant, prepared aprons for the day, counted drawers and distributed them to proper registers, opened restaurant in the morning, made sure employees were clocked in on time

<u>Back of the House</u> – Ran kitchen by making sure employees were keeping up with orders, putting final touches on orders and checking meals before sending them to the customers

<u>Front of the House</u> – Counted drawers and redistributed them to registers, and made sure employees were keeping on task and working

<u>General</u> – Opening and closing restaurant, took care of employee questions and concerns, took care of customer questions and concerns, trained employees

Crew Member at Village Inn Surprise, AZ 2012 – 2013

Busser – Took care of Dining Room by cleaning tables and keeping floor clean

<u>Dishwasher</u> – Cleaned dishes and distributed them throughout kitchen

<u>Host</u> – Welcomed guests into the restaurant, sold pies at front counter, checked guests out at registers

Crew Member at NAU-TV Student Sports Production Flagstaff, AZ 2014 – 2014

<u>Stage Manager</u> – Helped Jordan Byrd, Heather Hodgeson, and Mitch Strohman get ready to go on camera at sports events for NAU-TV

Technical Skills

Software - .NET Framework, Microsoft SQL Server, Microsoft Visual Studio, Apache Subversion (TortoiseSVN)

Languages - C#, CSS, HTML, JavaScript, jQuery, SQL, XML

Additional - Bootstrap, Angular.js, Linq