

Annexure 8 Format: CUIET/CSE/TRG/07-I

INTERN ASSESSMENT FORM (EMPLOYER ASSESSMENT-I)

** To be submitted as the signed scanned copy through official e-mail id at cse_training@chitkara.edu.in*

Intern's Name: Aditya Jain University Roll No. 1610991048

Name of Organization: Net Solutions

Address of Organization: Site No. 15, Rajiv Gandhi Chandigarh Technology Park, Chandigarh, 160101

Name of Supervisor/Training Manager: Ms. Honey Mitra

Official e-mail id: _____ Phone: _____

Intern's Job Role or Assignment: Php Developer.

PART I (Mandatory)

Please complete this evaluation at the end of the student's work period. You are encouraged to discuss the completed form with the intern to aid in their professional development. The evaluation is a mechanism that department has employed for continuous improvement, therefore it is not confidential. Please use the scale below to evaluate your intern's performance in the following areas:

1	2	3	4	5
Needs more training or exposure	Performing below expectations	Acceptable performance	Above average performance	Superior performance

1 General Workplace Performance

Attendance & Punctuality	1	2	3	4	5
Appropriate attire	1	2	3	4	5
Attitude	1	2	3	4	5
Acceptance of criticism	1	2	3	4	5
Asks appropriate questions	1	2	3	4	5
Self-motivated	1	2	3	4	5
Practices ethical behaviour	1	2	3	4	5
Team works skills / Leadership skills	1	2	3	4	5

2 Specific Job Assignment Performance

Sufficient knowledge to perform tasks	1	2	3	4	5
Verbal communication skills	1	2	3	4	5
Written communication skills	1	2	3	4	5
Problem Solving Ability	1	2	3	4	5
Technical Skills	1	2	3	4	5
Meets deadlines	1	2	3	4	5
Takes initiative	1	2	3	4	5
Sets priorities	1	2	3	4	5

*** Put tick on specific box**

How would you assess the intern's overall performance?

☐ outstanding ☒ above average ☐ satisfactory ☐ below average ☐ unsatisfactory

INTERN ASSESSMENT FORM (EMPLOYER ASSESSMENT- II)

PART II (Optional)

** This section is optional but if provided will help academia & industry to work in tandem*

This section gives you the opportunity, as an experienced professional, to make recommendations that would help in the professional development of the student as well as give the Faculty some insight into the areas that may need more attention.

What are the major strengths of this intern?

- Self Motivated
- Practically sound
- Zeal to learn new things

Which areas need improvement?

Communication Skills

What would you recommend to make this student better prepared for the workplace? (e.g. courses, activities, skills acquisition, programs)

- Technical training is in progress to enhance their technical skills.

Other comments, commendations, or recommendations:

Name of Signee _____ Honey Mitra _____

(Official stamp of the organization)

Signature _____ Honey Mitra _____

Date _____ 14th May, 2020 _____