Fines & Penalty

USER MANUAL

Enforcement Officer

(Mobile App)

Ranchi Municipal Corporation
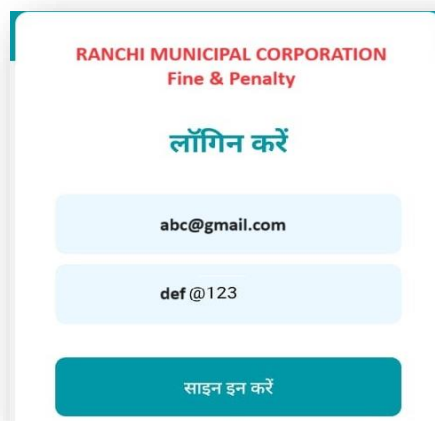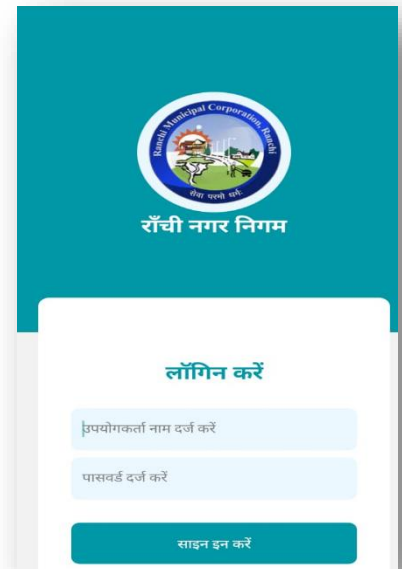
Table of Contents

1. Introduction

Overview:

Fine & Penalty Application developed by E Municipal Services where an Enforcement Officer visit the Complaint sites against the complaint given by the person who resides in that place or can suddenly visit to place if found anything mistake in that area Enforcement Team next generate a challan and take photo/Video/ Document of that place for that particular citizen against the type complain & send it to the committee members.

Committee members checks & verify the type of complain and give Notice to the citizen to Pay the Fine against the challan provided to the citizen, Citizen visit the Office & pay the required amount against the challan
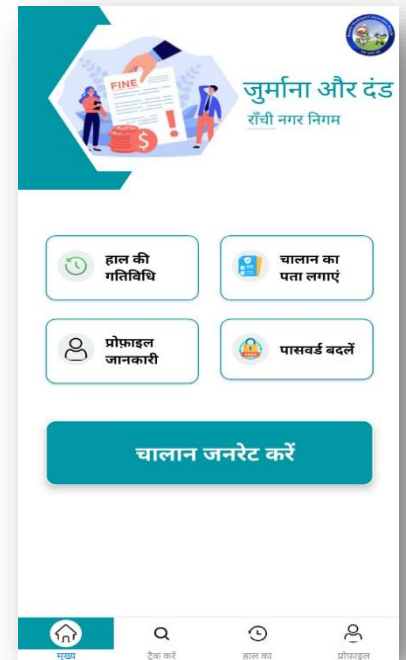
2. Getting Started

a) *User Login* : User should be able to enter valid username and password and click on Login button to login yourself

b) **Dashboard**: User should be able to view app dashboard for view more details and works.
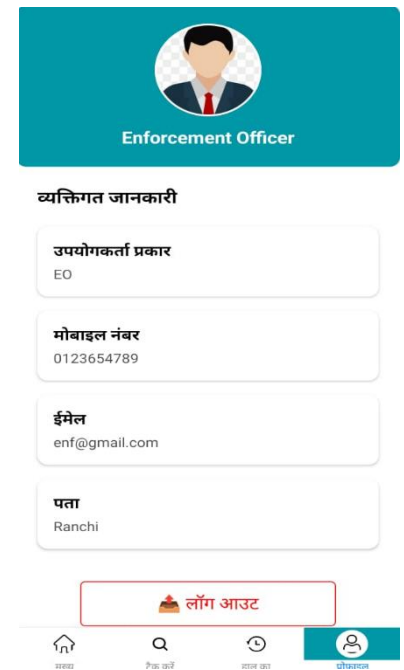
c) *User Profile Details:* User should be able to view own profile details click on Profile information.

Profile Details

d) ***User Password Update:*** User should able to change or update own password click on Password Change.

3. ***Using the System:***
   a) ***Dashboard***: User should be able to view dashboard and use the system for generate the fines & penalty.

b) **Current Activity**: *User should view current activities by click on Current Activity.*

   * User Select Challan for View Current Challan

   * User can select application for view current applied application

c) **Search Challan:** *User should search by click on Search Challan*

   ** User should be able to view challan click **search Icon***
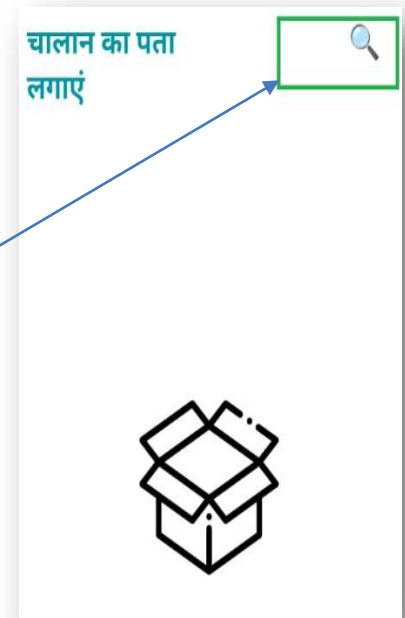
चालान खोजें

- *Fill Application Number*

आवेदन संख्या

- *Fill Mobile Number*

मोबाइल नंबर

- *Challan Number*

चालान नंबर

खोजें

4. ***Selection for Challan Generation:***
   a) ***Generate Challan :****User should able to apply application form by click on apply application Button*

जुर्माना और दंड
राँची नगर निगम

हाल की गतिविधि   चालान का पता लगाएं

प्रोफ़ाइल जानकारी   पासवर्ड बदलें

चालान जनरेट करें

मुख्य   ट्रैक करें   हाल का   प्रोफाइल

   b) ***Type of Application: User*** should be able to select for apply type of selection.

   * *Selection for Generate type of a Penalty*
   * *Selection for Generate penalty at the place.*

चालान प्रकार चुनें   ✕

सत्यापन   स्थान पर

I. **Verification:** *User should able to fill the form of challan.*

Information: *user should be able to fill the information about penalty with details and address as well as witness details*

* Information:

- Name ────────────────────────▶

- Guardian Name ───────────────▶

- Mobile Number ────────────────▶

- Email ────────────────────────▶

- Holding Number ───────────────▶

Address: *User should able to fill the full address of penalty address*

उल्लंघक के पते का विवरण

क्षेत्र

सड़क पता

उल्लंघन का स्थान

- *Area*
- *Road*
- *Place of Penalty*

Type of Penalty: user should be able to select any one of 30 penalty types mentioned in drop down.

चालान का विवरण

उल्लंघन का प्रकार

यदि कोई व्यक्ति किसी मृत पशु के शव ...

* *Select the Dropdown for select the Penalty Type*

Witness: user shouldbe able to add witness information for the evidence at the time of generate the penalty of the place.

क्या साक्षी है?

No

साक्षी का नाम

साक्षी का मोबाइल नंबर

- Select 'Yes" or " No"
- Witness Name
- Witness Mobile Number

Documentations: user should be able to capture the picture, Video, and document for the evidence of place at penalty.

    Picture: user should be able to capture a picture for evidence to the penalty

दस्तावेज़

चित्र चुनें

    Document: user should be able to capture a penalty document for evidence.

दस्तावेज़ चुनें

PDF

II.   ***Type of Application: User*** should be able to select for apply type of selection.

    * Selection for Generate type of a Penalty
    * Selection for Generate penalty at the place.
    * Selection for Generate penalty on the spot.

चालान प्रकार चुनें   ✕

सत्यापन   स्थान पर

    On Spot Challan: *User should able to fill the form on spot challan.*

स्थान पर चालान जनरेट करें

\# उल्लंघक जानकारी

पूरा नाम

अभिभावक का नाम

मोबाइल नंबर

ईमेल

होल्डिंग नंबर

Information: *user should be able to fill the information about penalty with details and address as well as witness details*

स्थान पर चालान जनरेट करें

 # उल्लंघक जानकारी

* Information:

- Name

- Guardian Name

- Mobile Number

- Email

- Holding Number

पूरा नाम

अभिभावक का नाम

मोबाइल नंबर

ईमेल

होल्डिंग नंबर

Address: *User should able to fill the full address of penalty address*

 # उल्लंघक के पते का विवरण

- Area

- Road

- Place of Penalty

क्षेत्र

सड़क पता

उल्लंघन का स्थान

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चालान का विवरण

उल्लंघन का प्रकार

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साक्षी का मोबाइल नंबर

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दस्तावेज़

चित्र चुनें

Document: user should be able to capture a penalty document for evidence.

दस्तावेज़ चुनें

PDF