



Fine & Penalty

USER MANUAL

Committee Logs In

Ranchi Municipal Corporation

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1. User Login with username and password in Fines & Penalty

- A. *Login* -User should be able to enter valid username and password and click on Login button to login yourself.





2. User Dashboard and View Fine & Penalty Home Page

- A. *Dashboard*- After login dashboard page displayed and user should be able to View Pending Application, Challan Generated, Application List, and Search Challan.

#	Application No.	Name	Mobile No.	Holding No.	Violation Name	Violation Section	Amount (₹)	Apply Date	Action
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- B. *Application List*- User should be able to View Application List applied by Enforcement Officer by clicking on Application List button.

- User should be able to search Challan by Application Number, Mobile Number
 - Details: User should be able to view Fine and Penalty Details

FINE & PENALTY DETAILS			
A003232434600060 Application No.		17-10-2023 Apply Date	
# Basic Details			
Satendra sahu Name	9835236369 Mobile	Satendea@gmail.com Email	0080007867000A1 Holding No.
# Address Details			
RIMS road Address	Ranchi City	RIMS Region	834010 Postal Code
# Violation Details			
वायु प्रदूषण नियंत्रण आदेश का उल्लंघन करता है । Violation Name	346 Violation Section	₹ 5000 Penalty Amount	
# Document List			
#	Document Name	View	
1	Violation Image		
2	Violation Image		
3	Violation Image		
4	Violation Document		

- Details: User can view applied details as on Application Number, Applied Date, Name, Mobile Number, and Email, Holding Number, Address Details, Locality, Violation Details, Violation Section & Penalty Amount and Documents.

C. **Search Challan**- User should be able to Search Challan by Application Number, Mobile Number, and Challan Number.

SEARCH CHALLAN	
Search By* <div> <div>Select</div> <div> Select Application Number Mobile Number Challan Number </div> </div>	Parameter* <div> <input type="text" value="Enter the parameter"/> <input type="button" value="Search Record"/> </div>

- D. **Workflow**-User should be able to Search by Application number & Name and verify the Applied Fines & Penalty in Workflow inbox that displayed in Workflow.

← Back Fines & Penalties Workflow

Inbox

List Details

Filter By* Select Parameter* Enter the parameter Search Record

Export

- **Workflow Verification:** User should be able to view the applied details or Edit to verification or Finally Generate Challan for Payment.

← Back Fine & Penalty Form

Inbox

List Details

A003232434601290
Application No.

30-09-2023
Apply Date

Violation Details

Name :	Test	Mobile :	7050029685
Violation Name :	ध्वनि प्रदूषण नियंत्रण आदेश का उल्लंघन करता है।	Penalty Amount :	5000

[VIEW DETAILS](#) [VIEW DOCUMENTS](#)

Name of Violator : **Test**

Mobile No. : **7050029685**

Email : **laxmi@mail.com**

Guardian Name : **Guardian**

Holding No : **0270003287000A1**

Address : **sadsafasf**

322222

Violation Made (Name of the subject) * : **ध्वनि प्रदूषण नियंत्रण आदेश**

Violation Section : **346**

Penalty Amount : **₹5,000.00**

Violation Place : **wfrw**

Witness Details

Witness * : **No**

Remarks

Enter remarks

Edit Approve & Generate Challan

[Edit](#)
[Approve & Generate Challan](#)

Remarks

ok

Name of Violator : Mobile No. : Email : Guardian Name :

Holding No : Trade License No. : Ward :


Address

Violation Place : Department : Violation Made : Violation Section :

Penalty Amount :

Violation Made : नगरपालिका के नाली या मोरी में प्लास्टिक के थैले एवं डिब्बे सहित कोई पदार्थ अथवा डेयरी , खोबार और मुर्गीखाना के अपशिष्ट को फेंकता है ।

- **Edit:** user should be able to edit the challan as per violation update click on Edit button.



Confirmation

Are you sure want to approve ?

- **Approve & Generate Challan:** user should be able to approve and generate challan click on Approve button.

3. Reports: User able to view detail reports

A. Challan Generated Report:-User should be able to view Challan generated report by filter out by Fines & Penalty, From Date, To Date and by Users on view Users dropdown, Challan Type, Challan category, to view Challan Generated Report.

[← Back](#)
[Challan Generated Report](#)

CHALLAN GENERATED REPORT

From Date * : Upto Date * :

Challan Category :

Users :

Challan Type :

Select

Enforcement Officer

Committee

Enf Cell

Jsk

- **Users :** User should be able to view & Search Generated by the Users

← Back Challan Generated Report

CHALLAN GENERATED REPORT

From Date * : 09/30/2023 Upto Date * : 09/30/2023 Users : Select

Challan Category : Select ▽ Search Record

Challan Type : Select

- Select
- Via Verification
- On Spot

- **Challan Type** : User should be able to view & Search Challan Generated by Challan Type

← Back Challan Generated Report

CHALLAN GENERATED REPORT

From Date * : 09/30/2023 Upto Date * : 09/30/2023 Users : Select Challan Type : Select

Challan Category : Select ▽ Search Record

- Select
- E-Rickshaw
- Others

- **Challan Category** : User should be able to view & Search Challan Generated by Challan Category

B. **Collection Report** : User should be able to view Challan Collection report by filter out by Fines & Penalty, From Date, To Date and Payment Mode

← Back Collection Report

COLLECTION REPORT

From Date * : 09/30/2023 Upto Date * : 09/30/2023 Payment Mode : Select

▽ Search Record

- Select
- Cash