USERMANUAL

Enforcementcell

RanchiMunicipalCorporation

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1) UserLoginwithusernameandpasswordinFines&Penalty

a) *OpenE-Municipal siteforMunicipalFines&Penalty login as on*
   https://smartulb.co.in/fines

b) *SelectFineandPenaltyLogin*

c) *Login-User shouldbeabletoentervalidusernameand passwordandclickon Login button to login yourself*

2) UserDashboardandViewFine&PenaltyHomePage

Dashboard-Afterlogindashboardpage displayedandusershould beable to View Pending Application, Challan Generated, Application List, and Search Challan.

A.***ApplicationList***-UsershouldbeabletoViewApplicationListappliedbyEnforcement OfficerbyclickingonApplicationList button.

- *UsershouldbeabletosearchChallanbyApplicationNumber,MobileNumber*

- *Details:UsershouldbeabletoviewFineandPenaltyDetails*

B. **SearchChallan**-*UsershouldbeabletoSearchChallanbyApplicationNumber,Mobile Number,andChallanNumberaswellasexportthedata.*

- ChallanView:Usershouldbe abletoclickChallanforviewthe generatedchallan

- *Print:Usershouldbeable toPrintthechallanclickonPrintButton*
- *Receipt:UsershouldbeabletoviewandPrintthechallanReceiptclickonReceiptButton*

C) **Violation Master-** *User should be able to create master menus as on three sections, Department Master, Section Master, Violation Master, as well as Add Department, Remove Department & Export Data.*

a) **DepartmentMaster-**Usershouldbeableto SearchDepartment,AddDepartment.
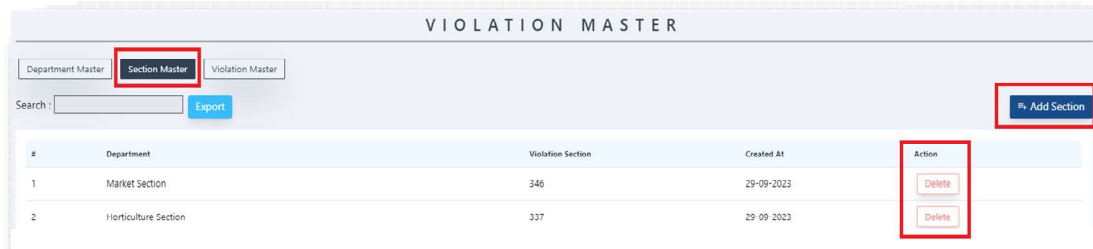

- *FilltheNameof DepartmentandClicktoSubmitAddButtonforaddtheDepartment*

b) **SectionMaster**:*Usershouldable toAddSectionMasterclickonAddSectionas wellas delete the Section Master.*

  i. **AddSection**:User*shouldabletoaddSectionMasterClickonAddSectionButton.*

  ii. **DeleteSection**:User*shouldabletodeleteSectionMasterClickonDeleteButton.*

c) **ViolationMaster:User***shouldbeable toAddviolationandAssignonSpotviolation.*

a) **AddViolation:***Usershouldbeableto Addviolationclickonaddviolationbutton.*

1. *SelectDepartment,ViolationSection,ViolationName,PenaltyamountandClickAdd to Adding the Violation.*
2. *ConfirmationPop-Upfordelete*
   >if"Yes"thenViolationshouldbedeleted.
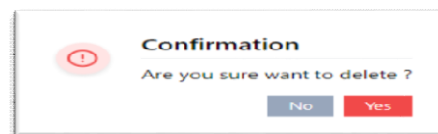
b) ***AssignSpotViolation****:UsershouldbeabletoAssignonspotviolationclickonassignonspot violation button*

1. *UsershouldabletoSlidetomanagepenaltyamountrange*
2. *UsershouldabletoFillthemanuallypenaltyamount.*
3. *User shouldable to select/ deselectasperorderandassignmentforonspotchallangeneration*

3) ***UserRoleMaster:user****shouldabletoaddrollandusers.*
   A. *RoleMaster:Usercanaddordeleteasperrequirementroles.*

a)AddRole:usercan addroleasperrequirements.

b) *Edit:UsercanEditforanychangesifrequiredhewillbeupdateclickoneditbutton.*

c) *Delete: user can delete for anychanges if required, and then he will beupdate click on delete button.*

B. *UserRoleMaster:UsershouldbeabletoadduserAssign,EditorDeleteasperreq...... ....*

a) *AddUser:UsershouldbeabletoadduserasperrequirementclickonAdduser.*

b) *Edit:usershouldbeabletoedituserdetails*

c) *Delete:Usershouldabletodeleteun-necessaryuserclickonDeleteButton*

d) *Assign:usershouldabletoassignroleasperrequirement.*

4) CashVerification: *usershouldabletocashverification*

5) Reports: *User should able to view different types of report like, Challan Generated Report, Violation Wise Report, Collection Report, and Comparison Report.*

A. ChallanGeneratedReport:User *shouldabletoviewby selectfromdate,UserandChallanType.*

B. ViolationWiseReport: *Usershouldabletoviewbyselectfromdate,ViolationModewise.*

C. CollectionReport:_User shouldabletoviewcollectionreportby dateandPaymentModeWise._

D. ComparisonChart:_User shouldabletoviewcomparisonreportby ApplicationNumber, Mobile Number, and Challan Number._

a) **ComparisonChart**_:User shouldabletoviewcomparisonchartfor differencesbetween applied or approval._