

Kevin Broos I. Fabella

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PERSONAL SUMMARY

Proven checker and warehouse worker with over 7 years of experience, skilled in forklift operation with NC II certification. I excel in managing inventory through RF scanners, ensuring accurate tracking, and maintaining high safety standards. Adept at leading teams, mentoring new members, and optimizing daily warehouse operations. Reliable, diligent, and committed to delivering efficient, timely results under pressure. Fluent in English and Filipino, with strong communication and multitasking abilities. Regular volunteer, recognized for contributions to community efforts and environmental initiatives.

SKILLS

- Material Handling
- Loading and unloading
- Package handling
- Materials handling and transport
- Order Picking
- Cleaning
- Multitasking
- Heavy lifting
- Forklift Operation
- Warehouse Safety
- RF scanners
- Inventory Tracking
- Positive Attitude
- Work Ethic

WORK EXPERIENCE

AIRSPEED PHIL

Checker

Parañaque, NCR

April 2021 - Present

- Proficient in operating RF scanners for accurate tracking and inventory management
- Skilled in forklift operation, efficiently handling and transporting goods throughout the warehouse
- Ensured the integrity of all inbound and outbound shipments by conducting thorough inspections and implementing stringent quality and safety protocols, thereby maintaining high standards and preventing issues
- Managed daily operations, including assigning tasks to drivers, scheduling routes, and ensuring adherence to safety protocols
- Monitored delivery progress and resolved issues in real-time, ensuring timely dispatch and receipt of goods
- Handled shipping and receiving processes, including inspecting incoming and outgoing shipments for accuracy, and resolving discrepancies
- Strictly adhered to deadlines, ensuring all shipments were processed and dispatched within set timeframes
- Actively focused on meeting Key Performance Indicators (KPIs) related to delivery accuracy, timeliness, and customer satisfaction
- Operated pallet movers to streamline warehouse operations, optimizing the handling of heavy materials
- Candidate for Best Employee of the Year at Airspeed PHIL for outstanding performance and commitment to exceeding operational targets across the Philippines.
- Trained and mentored new team members, fostering a collaborative and productive work environment

Powerminds

Outbound Dispatcher

Parañaque, NCR

June 2014 - June 2017

- Ensured the safe loading and unloading of various equipment and merchandise.
- Maintained accurate inventory records for received and dispatched materials.
- Monitored and maintained optimal storage conditions within the warehouse.
- Managed the logistics of multiple shipments, ensuring timely deliveries despite tight deadlines.

Moses

Merchandiser

Las Piñas, NCR

June 2012 - June 2013

- Monitored inventory levels and coordinated with suppliers to ensure adequate stock levels.
- Conducted regular checks to ensure product placement and promotional displays were up to standard.

EDUCATION

Technical Education and Skills Development Authority (TESDA)

Vocational, NC II

- Heavy Equipment Operation Forklift NC II
- Competent Operator

AMA Computer Learning Center Information Technology

Tertiary, Associate in Information Technology

Manaul National High School

Secondary

Talon Elementary School

Primary

Las Piñas, NCR

Validity: July 2, 2029

Las Piñas, NCR

June 2009 - March 2011

Oriental Mindoro

June 2004 - March 2005

Las Piñas, NCR

June 2008 - March 2009

LANGUAGES

English

- Proficient – Can understand and communicate effectively in most situations



Filipino

- Native/Bilingual – Speaks the language as well as, or nearly as well as, a native speaker.



RESPONSIBILITIES

Leadership:

- Experienced Team Leader, coordinating tasks, and fostering a productive work environment
- Successfully trained and mentored new team members, promoting skill development and team cohesion
- Effectively managed and resolved conflicts within teams, ensuring smooth workflow and maintaining morale under pressure

INVOLVEMENTS

Volunteering

Regular Blood Donor

- Dedicated volunteer recognized for consistent blood donations

DSWD Repacking Volunteer

- Completing over 800 repacks to support the community and environmental efforts

Coastal Clean-up Drive Volunteer

- Retrieved more than 70 sacks of trash, significantly improving the environment

Philippines

Philippine Red Cross

Department of Social Welfare and Development

Ocean Care Initiative