**MEETING REPORT**

**Team Name: Restaurant Management System Date of Meeting: 14/4/2021**

**Start Time: 20:30 End Time: 21:45 Meeting Location**: **Online**

**Moderator: Amalia Agolli**

**Other Members Present: Alba Meca, Egnantis Basha, Jasmina Gaxheri**

**Members Absent: Albi Nikehasani, ArlinRamasaco**

**Topics Discussed:**

1. **We firstly discussed about the progress from the previous meeting.**
2. **We discussed about the various requirements of our application (User and System requirements, Functional and Non-functional, etc…) and what to include in the first draft of the documentation.**
3. **We discussed about the whole system would look like.**

**Decisions Made:**

1. **We agreed on a set of requirements which are valid and satisfactory to the client, consistent, realistic and verifiable.**
2. **We decided to use the Laravel framework and the Composer software for managing dependencies.**
3. **The database should be implemented as soon as possible for the back-end programming to begin.**

**Tasks Assigned:**

1. **Each member is tasked with updating their personal logs on Wiki.**
2. **Every member should install Laravel, Composer, Xampp and the required libraries.**
3. **Alba is assigned the full implementation of the database.**
4. **Amalia, Jasmina and Alba are assigned with writing the first draft of the Requirements document.**

**Time, Place, and Agenda for Next Meeting:**

**Wednesday, 21/04/2021 at 7.30 pm, Online (on the Google Meet platform)**