January 21, 2026
Weekly Individual Report Unit 1 Week 2
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Time Dedicated to the Project

This past week I dedicated about 4 hours to the project. Some of that time was spent watching the lectures regarding the project proposal and literature review. The majority of that time was spent organizing and discussing with my team and meeting with the advisor to talk about the project.

Managing my schedule was a little tricky because I am still figuring out how much time my other classes demand of me so this past week was just fitting these chats and meeting in when I could.

I feel I have assumed the role of team leader so far, which was intentional because I take this course very seriously, so I think my consistency and commitment have been on full display in the small amount of time we've worked as a group. I like my teammates, I can tell they are also committed to the project, and I think we will do well in this course.

Contribution to Project Development Process

This week was mostly high-level discussion with the team, scheduling meetings with my team and our advisor, and the beginning stages of research for the project. We met with our advisor where we discussed the project as a whole and what her vision was for our project. I organized the group members to meet with our advisor over zoom, I led the meeting with her where we determined how often we would meet and what day/time, and we decided when and how often we need to meet as a group. After these meetings, I typed up the team contract, putting what we discussed onto paper.

Most of the work that has been done on the actual project has been research. After our meeting with the advisor, we had a better idea of what we wanted to do and spent time individually researching what tools/languages/frameworks we may need for our project. We were given an example of the type of program we were going to make and have researched that to see how they went about accomplishing this task so we can decide what feature we would add or cut.

Demonstration of Applied Knowledge

I drew from the lecture about how to do a literature review to research our project. The lecture provided me with different resources or ideas of where to search to find out more

about what we plan to do. Websites like Google Scholar and IEEE Xplore were very helpful in this research stage. From that same lecture, the sections about summarizing and citing those sources were also very helpful.

Reflection

So far I think our group is off to a great start. I feel that we made a good impression with our advisor and my team has been very responsive and willing to work. Something I think I need to improve on is looking a little farther into the future to get started on things a little earlier. I don't think we're behind in any way, but if I continue to act as the leader of the group, I need to be clearer with what I expect from my group members and give them all the information they need to deliver on what I'm asking of them.

In that same vein, I also need to be better at asking for their thoughts and opinions on how things are going and that my idea of what should be done matches theirs. I need to make sure I'm checking in with them, so they feel like everything is being done fairly and they are satisfied with their roles.