



Republic of the Philippines  
House of Representatives  
Quezon City

**BIDS AND AWARDS COMMITTEE**  
**MINUTES OF THE MEETING**

27 FEBRUARY 2020

BAC Conference Room, Penthouse, South Wing Annex

**I. CALL TO ORDER**

The meeting was called to order at 10:00AM, 27 February 2020, Thursday, by DSG Edgardo H. Pangilinan, BAC Chairperson. He declared a quorum as DED Jose Marmoi F. Salonga, BAC Secretary, noted that the following Members were in attendance:

- DSG Edgardo H. Pangilinan, Chairperson
- DED Ferdinand F. Andres, Vice Chairperson
- DSG Romulo Emmanuel M. Miral, Jr., Member
- DSG Jose Ma. Antonio B. Tuaño, Member
- DSG Dante Roberto P. Maling, Member
- ED Renato L. Dela Torre, Provisional Member (Infrastructure Projects)
- \*ED Antonio M. Chan, Jr., Provisional Member (Goods and Services), arrived late at 10:30AM.

The following regular Members of the TWG and the BAC Secretariat were also in attendance:

- DED Ricardo D. Bering, TWG Head
- Mr. George Alfred J. Terrado, TWG Member
- Mr. Joseph L. Floresta, TWG Member
- Mr. Lorenzo R. Gabol, Jr., BAC Secretariat Member
- Atty. Salvador C. Guevarra, BAC Secretariat Member

**II. BIDS AND AWARDS COMMITTEE**

***Pre-Bid Conference (Rebidding for the Provision for the 2020 South Lounge Food Concession, including Supplies, Equipment and Services (Lot 2))***

- DED Salonga acknowledged the presence of the project proponents, DSG Darren M. De Jesus of the IPAD, Dir. Rosemarie R. Santos and Ms. Karen E. Reside of the Protocol Service.
- COA, Philippine Institute of Certified Public Accountants (PICPA) and Philippine Chamber of Commerce and Industry (PCCI) were invited to observe but no representatives came.
- There were two (2) prospective bidders who attended the Pre-Bid Conference:
  - o Victorino's Catering
    - Represented by Ms. Jenifer Solis
  - o Shangri-La Finest Chinese Cuisine (Developers Group of Companies, Inc.)
    - Represented by Ms. Cindy Roquid, Ms. Nonah Estilo, Ms. Karen Dizon and Ms. Pamela Diaz
- DED Salonga reminded the bidders of the eligibility documents, technical and financial components required, including the forms, based on the Bidding Documents and 2016

IRR of RA 9184, and that the deadline of the submission is at 9:00AM, and the opening of bids is at 10:00AM, on 19 March 2020, Thursday. DED Salonga also added that for bidders who will pass the first stage, the food tasting will be scheduled on 23-26 March 2020, and the opening of the financial documents is on 06 April 2020, Monday.

- o DED Salonga also reminded the prospective bidders of Resolution No. 03-2018 issued by the GPPB on 09 March 2018 on the conduct of the Pre-Bid Conference, particularly on the matter of encouraging the bidders to actively participate in the proceedings.
- o Upon ED Chan's inquiry, DSG Pangilinan, DED Salonga and DED Bering said that only those that will pass the food tasting will proceed to the opening of financial documents, and that those who will fail the food tasting may still submit a Motion for Reconsideration.
- Dir. Santos of the Protocol Service presented the TOR to the BAC and the bidders:
  - o Upon Dir. Santos' manifestation, DED Bering said that a Supplemental/Bid Bulletin revising the criteria for the food tasting may be issued if necessary, and upon ED Chan's later inquiry, DED Bering said that the rating for the food tasting would be a weighted average from the ratings of the House Members, ExCom Members and the nutritionist.
  - o Upon DSG Miral's inquiry, after a short discussion, the BAC and the proponents agreed that eligible bidders would be required to prepare meals for at least 40 to 50 persons during the food tasting, and that a Supplemental/Bid Bulletin would be issued regarding the matter.
  - o Upon inquiry, the representatives of the bidders said that an average food tasting would be for 20 to 30 persons with an estimated cost of Php 500.00 per person.
  - o Upon Dir. Santos' manifestation, DED Salonga and DED Bering said that a Supplemental/Bid Bulletin may be issued regarding the ocular/site inspection checklist if necessary.
  - o Upon inquiry from the representative of Shangri-La Finest Chinese Cuisine, DED Salonga said that there will be no specific schedule for the site inspection but only a given period for eligible bidders, as it is part of the compliance with the technical requirements.
  - o Upon inquiry from the representative of Victorino's Catering, DED Bering said that the requirement on waste management system will still be reviewed. A Supplemental/Bid Bulletin on the matter will be issued if necessary.
- DSG Pangilinan and DED Salonga also reminded the bidders that all questions shall be put in writing on or before 09 March 2020, Monday, and the BAC shall reply on 12 March 2020, at least seven (7) days before the opening of bids.
- DED Salonga also reminded the bidders that the schedule of payment at the Cashiering Service is from 8:00AM until 3:00PM only, Monday to Thursday, and the BAC Secretariat is open for queries from 8:00AM until 7:00PM.
- Pursuant to Resolution No. 03-2018 issued by the GPPB on 09 March 2018 on the conduct of the Pre-Bid Conference, the Minutes of today's proceedings, once approved, shall be posted in the HRep website.


### III. ADJOURNMENT

The meeting was adjourned at 3:10PM.

PREPARED BY:

  
**JOHN MARTIN REY C. ESTRERA**  
LSO III  
BAC Secretariat

NOTED BY:

  
**ATTY. JOSE MARMOI F. SALONGA**  
OIC-Deputy Executive Director, Office of the Secretary General  
Secretary, Bids and Awards Committee