

Republic of the Philippines
SENATE
REQUEST FOR QUOTATION

Date : 11/7/2019 5:59:28PM
RSQ No. : RSQ-19-11-233
Requisitioner : LAS
Canvasser : EISEN ROMMEL G. RAZON

Sir/Madam:

We invite all GEPS registered bidders to submit sealed quotation for the item/s listed below, addressed to the Chairman, Bids and Awards Committee (BAC), 4/F Senate of the Philippines, GSIS Bldg., Financial Center, Pasay City. The quotation for Purchase Request No. **PR-19-09-735** must be submitted to the Office of the Chairman, Bids and Awards Committee, Room 408 or the Secretariat, Bids and Awards Committee, Room 401, 4/F Senate of the Philippines, GSIS Building, Financial Center, Pasay City, not later than 5P.M. of _____ Kindly observe and comply with the stated specifications / descriptions / unit of items for quotation, and specify country of manufacture or origin in the item, any erasure must be properly initialed by the bidder. Bidders are presumed to have reviewed all bids indicated herein before submission to the BAC. Please do not forget to indicate the following references in your envelope "PR NO. _____ / RSQ NO. _____, Assigned Canvasser: _____, CLOSING DATE: _____"

LIKEWISE, ALL QUOTATIONS MUST BE VALID FOR AT LEAST THIRTY (30) TO FORTY FIVE (45) DAYS FROM THE CLOSING DATE OF POSTING WITH THE PhilGEPS AND SUBJECT TO THE GENERAL CONDITIONS FOUND AT THE BACK OF THIS FORM.

ATTY. MARIA VALENTINA S. CRUZ
CHAIRPERSON
BIDS AND AWARDS COMMITTEE

THE CHAIRMAN
Bids and Awards Committee
c/o Secretariat, Bids and Awards Committee
Room 401 4/L, Senate of the Philippines, GSIS Building, Financial Center, Pasay City
Fax No. 552-6601 local 1602 or 552-6793

Sir:
As requested in your letter above, we are pleased to quote hereunder our price/s for the following item/s subject to the General Conditions stated at the back:

ITEM NO.	QTY	UNIT	ITEM/S DESCRIPTION (Kindly indicate BRAND NAME & MODEL of item/s of your offer/bid)	APPROVED BUDGET	UNIT PRICE (Inclusive of all Taxes)	TOTAL
			PR-19-09-735 (LAS)			
1	1	UNIT	DOCUMENT SCANNER, High Speed, Heavy Duty Specifications: ·With Automatic Document Feeder (ADF) ·At least 50 sheet ADF tray capacity ·600 dpi scan optical resolution ·Simplex and duplex scan capability ·At least 25 ppm simplex / 50 ipm duplex scan speed (A4 300 dpi) ·At least 3,000 daily duty cycle ·Scan A4, Letter, and legal documents sizes ·Multifeed detection sensor ·USB port ·Warranty: at least 1-year warranty	Php 50,000.00 Php50,000.00/UNIT		

Note: For scanning of various accounting documents.

Nothing Follows

(QUOTATIONS must be valid for at least thirty [30] to forty five [45] days from closing date)

TERMS OF DELIVERY _____
TERM/S OF PAYMENT: Government Terms (NO C.O.D. / NO ADVANCE PAYMENT) _____
Address of Supplier _____ (Name of Company)
E-Mail Address _____ PhilGEPS Reg. No. _____ Expiry Date: _____
Tel./Fax No./s _____
TIN _____

RECEIVED (Signature over Printed Name Authorized Representative)

NOV 11 2019

BY: L TIME: 11:40
PROCUREMENT, PPS