Ana Ai Xuan Nguyen

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EDUCATION

Westminster High School   Westminster, CA
Cumulative GPA: 4.3; Magna Cumm Laude
Awards: Academic Athlete, Top 20 Students (2015-2019)
Relevant Coursework: AP Computer Science - Java

Irvine Valley College   Irvine, CA
Public Health Science
Associate in Arts in Natural Sciences And Mathematics - Emphasis in Social And Behavioral Sciences
Relevant Coursework: CS10 Python

General Assembly
Software Engineering Immersive

WORK EXPERIENCE

DING TEA   Westminster, CA
Team Manager   Aug 2017 – Aug 2018
- Support and oversee operations daily to monitor, identify, and resolve issues with a team of 10-15 team members
- Support higher management in producing new strategies to ensure performance and quality standards are being met
- Assist in the training of new hires and assess their growth and performance

IHSS   Huntington Beach, CA
Caretaker   Mar 2021 – Present
- Handle and manage client's doctor appointments and medical information as well as important paperwork/documents
- Assist client in medical, physical, and environmental needs

PROJECTS

Lapis, Papyrus, Scalpellus | Javascript, HTML, CSS   Feb 2022
- Developed a functioning Rock, Paper, Scissors game in Javascript where the user can play against the computer

Stock Transaction Program | Python   Feb 2022
- Developed stock transaction program in python that calculates user input for stock name, number of shares, purchase price, selling price, and commission rate to produce the amount paid for the stock, commission paid, amount stock traded for, and profit/loss

ACTIVITIES/AFFILIATIONS

Kiwanis International   Orange County, CA
President/Division Leadership/Treasurer/Member   Sep 2015 – June 2019
- Managed and led a team of 15+ team members to run a club of 100+ members
- Organized service collaborations with neighboring clubs and organizations of interest
- Raised $3000+ for preferred charities (CMN, UNICEF, PTP, March of Dimes)

UNICEF Club   Orange County, CA
Vice President/Co-Founder   Sep 2017 – June 2018
- Co-founded the first-ever UNICEF club at Westminster High School
- Organized and advertised 20+ service events with corresponding target topics and charities of interest

SKILLS

Technical Skills: Microsoft Office, Data Analysis, Software Development, Communication, Organization, Management
Front-End Skills: Javascript, HTML, CSS
Back-End Skills: Python, Java, SQL
Languages: Fluent in Vietnamese, English