

PL-300: Microsoft Power BI Data Analyst

As of 6 February 2024, with minor updates as of 23 April 2024

	Prepare the data (25–30%)	Video Number
	Get data from data sources	
1	Identify and connect to a data source	Throughout Part 2
2	Change data source settings, including credentials, privacy levels, and data source locations	106
		173
3	Select a shared semantic model (dataset), or create a local data model (dataset)	Throughout Part 2
4	Choose between DirectQuery, Import, and Dual mode	170
5	Change the value in a parameter	163
	Clean the data	
6	Evaluate data, including data statistics and column properties	93
		160
		161
7	Resolve inconsistencies, unexpected or null values, and data quality issues	115
		134
		161
8	Resolve data import errors	153
		Throughout Part 2
	Transform and load the data	
9	Select appropriate column data types	115
10	Create and transform columns	Throughout Part 2
11	Transform a query	Throughout Part 2
12	Design a star schema that contains facts and dimensions	221
13	Identify when to use reference or duplicate queries and the resulting impact	108
14	Merge and append queries	118
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		121
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15	Identify and create appropriate keys for relationships	118
16	Configure data loading for queries	176

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	Model the data (25–30%)	Video Number
	Design and implement a data model	
17	Configure table and column properties	184
18	Implement role-playing dimensions	246
19	Define a relationship's cardinality and cross-filter direction	184
		185
20	Create a common date table	245
21	Implement row-level security roles	268
		269
		270
	Create model calculations by using DAX	
22	Create single aggregation measures	Part 3 Level 3
23	Use CALCULATE to manipulate filters	226
24	Implement time intelligence measures	Part 3 Level 7
25	Identify implicit measures and replace with explicit measures	Throughout Part 3
26	Use basic statistical functions	Part 3 Level 2
27	Create semi-additive measures	239
28	Create a measure by using quick measures	85
29	Create calculated tables	244
	Optimize model performance	
30	Improve performance by identifying and removing unnecessary rows and columns	109
		110
		180
31	Identify poorly performing measures, relationships, and visuals by using Performance Analyzer	247
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		250, 251
32	Improve performance by choosing optimal data types	249
33	Improve performance by summarizing data	249

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	Visualize and analyze the data (25–30%)	Video Number
	Create reports	
34	Identify and implement appropriate visualizations	Throughout Part 1
35	Format and configure visualizations	Throughout Part 1
36	Use a custom visual	67
37	Apply and customize a theme	34
		277
38	Configure conditional formatting	81
39	Apply slicing and filtering	44
		45
		46
		48
40	Configure the report page	Throughout Part 1
41	Use the Analyze in Excel feature	280
		303
42	Choose when to use a paginated report	98
	Enhance reports for usability and storytelling	
43	Configure bookmarks	51
44	Create custom tooltips	57
45	Edit and configure interactions between visuals	36
46	Configure navigation for a report	54
		58
47	Apply sorting	49
48	Configure sync slicers	46
		48
49	Group and layer visuals by using the Selection pane	52
50	Drill down into data using interactive visuals	33
51	Configure export of report content, and perform an export	86
		303
52	Design reports for mobile devices	273
53	Enable personalized visuals in a report	299
54	Design and configure Power BI reports for accessibility	97

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	Identify patterns and trends	Video Number
55	Use the Analyze feature in Power BI	97
56	Use grouping, binning, and clustering	90
		93
57	Use AI visuals	91, 92
		94, 96
58	Incorporate the Q&A feature in a report	56
		276
59	Use reference lines, error bars, and forecasting	87
		88
60	Detect outliers and anomalies	89
		91
61	Create and share scorecards and metrics	296
		297
		298
	Deploy and maintain items/assets (15–20%)	
	Create and manage workspaces and items/assets	
62	Create and configure a workspace	Part 4 Section 6
63	Assign workspace roles	289
64	Configure and update a workspace app	291
		292
65	Publish, import, or update items/assets in a workspace	294
		295
66	Create dashboards	Part 4 Section 4
67	Choose a distribution method	Part 4 Section 6
68	Apply sensitivity labels to workspace content	278
69	Configure subscriptions and data alerts	274
		279
70	Promote or certify Power BI content	282
		293
71	Manage global options for files	Throughout Part 4
	Manage semantic models/datasets	
72	Identify when a gateway is required	284
73	Configure a semantic models/dataset scheduled refresh	285
74	Configure row-level security group membership	270
75	Provide access to semantic models/datasets	265
76	Configure automatic page refresh	174