

Senior Technical Project Manager

Job Description

Full Time • Remote

As a Senior Technical Project Manager, you will provide technical project management for a wide-ranging portfolio of projects. The preferred candidate thrives by creating quality + rigor in ambiguous environments and projects or programs while leveraging their expertise in a technical domain of: Cloud Infrastructure & knowledge of Database & Network Operations. Must demonstrate skilled communication by breaking down technical nuances throughout work by providing inputs to project and portfolio oversight, anticipating risk + issues and actively resolving them, connecting the right resources to needs, and removing impediments to doing great work. The do-all of this is part of day-to-day project management, and execution of projects across IT Operations disciplines.

Responsibilities:

- Assist in guiding cross-functional teams to develop, plan and execute assigned projects
- Develop transparent and succinct communications that gain agreement and surface conflict that drive project / program delivery
- Monitoring and maintaining project schedules; ensuring that project objectives are met, and project is on schedule and within budget
- Collaborate with team members to create and maintain detailed, integrated project plans; use plans to drive on-time delivery for multiple matrixed, complex programs
- Actively and consistently communicating with project stakeholders with status reports, project schedule updates, and project risks
- Contribute to the development of project management best practices for the team, including creation of templates and business process improvements

- Identify resource / equipment / skill set bottlenecks in the plan and developing solutions to the bottlenecks · Lead problem resolution and/or risk mitigation
- Provide project management mentorship to peers and junior team members
- Conduct project closure activities to formalize and communicate project acceptance, documentation, and ongoing activities. This includes a post-implementation review to identify areas of future improvement
- Create and manage the project planning Clarizen Project Management Tool

Qualifications:

Mandatory PMP Certification

- Thorough understanding of PM processes and procedures.
- Experience with Cloud Infrastructure, MS Project, Clarizen
- Demonstrated and consistent success in managing complex technical projects
- Diverse and deep experience in Project Management
- Project Management Certifications, Certified Scrum Master or Project Management Professional credentials
- Results-oriented with the initiative to ensure that schedules and milestones are met across teams and projects
- Superior organizational/follow-up skills with effective capacity to coordinate and prioritize multiple tasks and projects without compromising on attention to detail
- Strong project management, communication, negotiation, and facilitation skills.
- Knowledge IT Cloud methodologies & terminology
- Hands-on, roll-up-your-sleeves approach with high sense of urgency and drive for result to produce innovation, agility, and velocity to support business-as-usual operations and new project implementation and administration.