

Grizzly's Entertainment Equipment Rental

Application User Manual – Employee

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Signing Up

An account is required to log in and utilize this application. To sign-up for an account, click on the Sign-Up button on the front page of the application. This will display a window in which your personal details are entered and stored.

Upon clicking save, your account will be created, and you will be redirected to the front page. Enter your username and password created in sign up and click enter to log in.

Viewing Equipment

Once you have logged in successfully, you will be redirected to the home page. To view all equipment stored in inventory, click the Equipment tile. The availability of the equipment will also be displayed.

Viewing Rental Requests

To view all rental requests, on the home page, click the Requests tile.

To schedule equipment for events, access the equipment within the Equipment tile.

Responding to Messages

To view messages sent by customers, click on the Messages tile on the home page. Select a message, enter a response and hit send.

