

# Maha Alharbi

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Nationality: Saudi  
Mobile: 0504148463  
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## Objective:

Seeking a challenging career that utilizes my skills. eager to learn and ready to engage in a different environment to become an effective member to the team and gain further experience.

## Education:

2014	<b>Bachelor - Information Technology</b> , Computer Science. Princess Noura bint Abdulrahman
2019	University - GPA (2.20\5)

## Skills:

- Marketing, Advertising
- Networking
- Audience handling
- Microsoft office: (Microsoft Project, Word, Excel, PowerPoint)

### Have good knowledge at:

- |                             |                           |
|-----------------------------|---------------------------|
| - Project Management        | - Requirement Engineering |
| - Business Management       | - ERP systems             |
| - System Analyst and Design |                           |

## Projects:

- **SharPoint:**  
Worked with my team to configure and deploy a sharePoint, for document and management of the Organization.

## Certificates: compTIA network+

## Experience:

**2019- June**      **Alhayat Company – CallCenter**

**2019- Aug**

- **Customer Care:** Learned how to handle customers and how to know their needs.
- **Customer Relationship Management:** Following Up with customers and their requests.
- **Promotions:** Learned how to advertise a new product.

**Languages:** Arabic (native)

English ( intermediate)