Professional Resume AAMAN LALAWALA

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6060 South Street, Halifax, NS — 902-579-3295 — amaanism7866@gmail.com

# Availability

Available full-time; can work any day, anytime, including weekends and holidays.

### Core Skills

- Customer Engagement & Communication: Delivered friendly, solutions-based service across in-person and online channels.
- Sales & Point-of-Sale Operations: Operated POS systems efficiently and applied upselling strategies to support sales goals.
- Problem Solving & Conflict Resolution: Resolved customer issues quickly and professionally to ensure satisfaction.
- Inventory & Store Operations: Managed stock rotation and maintained clean, organized, and secure product displays.
- Technical Competence: Used Microsoft Office, Google Workspace, and CRM tools to support daily business tasks.
- Multilingual Communication: Communicated clearly with diverse clients in English, Hindi, and Gujarati.

# Professional Experience

## Cashier / Store Associate — TJ Grocery, Halifax

Apr 2024 - Nov 2024

- $\bullet \ \ Processed \ over \ 100 \ customer \ transactions \ per \ shift \ with \ a \ ; 1\% \ error \ rate, \ ensuring \ fast \ and \ accurate \ checkout \ service.$
- Monitored and restocked inventory twice daily, helping reduce product shortages by 20% and maintaining clean, organized displays.
- Assisted 60+ customers daily in locating products, increasing sales by offering tailored recommendations and upselling alternatives.

## Customer Support Agent — Motilal Oswal (Remote)

Oct 2023 - Apr 2024

- Resolved over 75 client inquiries per day via chat and email, achieving a 95% satisfaction rating and reducing resolution time by 30%.
- Maintained accurate CRM records and collaborated with internal teams to resolve escalated issues and enhance customer retention.

#### Sales Associate — Royal Furniture, Vadodara

Jun 2023 - Oct 2023

- Generated over ₹100,000 in monthly sales by assisting customers with product recommendations and financing options.
- Maintained 100% accurate product labeling and performed weekly stock audits to support efficient showroom operations.
- Coordinated 40+ product deliveries and conducted post-sale follow-ups, increasing repeat business by 15%.

#### Grocery Clerk — Atlantic Superstore, Halifax

 $Dec \ 2022 - Mar \ 2023$ 

- Restocked shelves, managed expiration checks, and ensured display compliance with company standards.
- Assisted customers in finding products and offered recommendations during peak hours.
- Supported seasonal inventory turnover and coordinated with the back-room team.

#### Sustainability Assistant — Dalhousie University

Sep 2022 - Nov 2022

- Conducted energy audits in 10+ university labs and proposed energy-saving recommendations.
- Worked with the Office of Sustainability to promote green practices across departments.

### Waiter — Pakhtoons Restaurant, Vadodara

 $May \ 2022 - Aug \ 2022$ 

- Managed 10+ tables during peak hours and processed an average of 80 orders per shift with high accuracy and speed.
- Consistently received positive customer feedback and contributed to a 4.5+ star rating on Google Reviews.

#### Education

Bachelor of Science in Computer Science, Dalhousie University, Halifax

Expected Graduation: June 2026